

AMENDED - BOARD OF WATERWORKS COMMISSIONERS - 4: 00 PM (Monday, June 17, 2019)Generated by Joe Trueblood on Tuesday, June 18, 2019

Members present:

Gerald Van De Kreeke, Ray Haen, Mark Smith

Staff/officials:

Superintendent Joe Trueblood

Visitors:

Sherri Rusch-Regenwether, Ben Hagen:

McClone

1. OPENING OF MEETING

1.1 Pledge of AllegianceAll present honored the flag.

2. MINUTES

2.1 Approval of minutes from the May 20, 2019 meetingCommissioner Haen made a motion, seconded by Commissioner Smith, to approve the minutes.

Motion passed unanimously.

3. REPORTS

3.1 Financial reportsSuperintendent reviewed the financial reports for May, indicating a decrease in cash balance as anticipated.

Commissioner Haen made a motion, seconded by Commissioner Smith, to accept the

reports.

Motion carried unanimously.

3.2 Superintendent's report including operations, construction-maintenance, and customer relations/fiscal Superintendent reviewed the reports.

Commissioner Smith made a motion, seconded by Commissioner Van De Kreeke, to accept the reports

Motion passed unanimously.

4. ITEMS PREVIOUSLY HELD OVER FOR DISCUSSION AND POSSIBLE ACTION

4.1 Lead water service replacement program Superintendent noted that spend-down of the initial WDNR grant monies has been completed.

4.2 Raw water improvements/intake project Superintendent noted that a draft version of an RFP for engineering services has been completed.

More discussion is anticipated in the coming months.

4.3 Water demand study No update

4.4 Horizon Drive water tower project Superintendent noted that exterior painting is complete except for the logo, which has been delayed.

Work is anticipated to resume soon.

Other sitework also remains to be completed.

4.5 Clear well sluice gate and UV bypass project No update

4.6 Georgia Avenue pump station project The new natural gas generator has been started and tested.

Noise to the adjacent neighborhood was verified as low level.

Delivery and installation of the new pump is anticipated within weeks.

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5.1 PSC code changesNone

5.2 Review potential changes and renewal for liability/property insuranceMs. Rusch-Regenwether and Mr. Hagen joined the meeting at 4: 35 pm.

After reviewing the proposal, Mr. Hagen offered more details on the increase in property valuation based on a complete new appraisal conducted earlier this year.

The appraisal resulted in a property value increase from \$24,841,000 to \$64,335,500.

A complete appraisal had not been completed in many years.

There was some discussion on the distinction between actual replacement values in case of loss and appraised valuations.

Commissioner Haen made a motion, seconded by Commissioner Smith, to accept McClone's renewal proposal for general liability, public officials E&O liability, auto liability and damage, property, and crime coverage at a total cost of \$76,022, with a property deductible at \$2,500.

Motion passed unanimously.

5.3 Discuss and ask Board approval for motor coupling and bearing replacementSupervisor Swearingen had prepared information on the need to replace a motor coupling on high lift pump # 1 following inspection in November 2017.

L&S Electric provided a proposal for a new Omega coupling, coupling guard, new bearings, and installation at a total cost of \$12,263.00.

Commissioner Van De Kreeke made a motion, seconded by Commissioner Haen, to accept the proposal.

Motion carried unanimously.

5.4 Discuss and ask Board approval for meter purchaseSupervisor Scheuren had prepared information on meter purchase for inventory including 240 Badger M 25

meters and 5 Badger M 70 meters at a total cost of \$13,510.50.

Commissioner Van De Kreeke made a motion, seconded by Commissioner Smith, to accept the proposal.

Motion carried unanimously.

5.5 Discuss and ask Board approval to write-off uncollectible accounts Accountant Gottsacker had prepared a listing of uncollectible accounts due to bankruptcy, decease, or otherwise totaling water charges of \$995.09.

Commissioner Haen made a motion, seconded by Commissioner Smith, to accept the write-offs.

Motion carried unanimously.

5.6 Approve vouchers Commissioner Smith made a motion, seconded by Commissioner Haen, that gross payroll for May of \$249,746.54 and general vouchers of \$805,479.01 be allowed and accepted.

Motion carried unanimously.

6. PERSONNEL

6.1 Discuss and ask Board approval to move sick hours from third bank into first bank for an employee with a dependent who has a serious medical condition Commissioner Smith made a motion, seconded by Commissioner Van De Kreeke, allowing the move in the case of the superintendent who has more than 20 years of service.

Motion carried unanimously.

7. NEXT MEETING

7.1 Next meeting will take place on July 15, 2019 at 4: 00 pm.

8. ADJOURN

8.1 Motion to Adjourn Commissioner Haen made a motion, seconded by Commissioner Smith, to adjourn at 4: 45 pm.

Motion carried unanimously.

Joe Trueblood

Mark SmithSuperintendent

Secretary