

BOARD OF WATERWORKS COMMISSIONERS - 4: 00 PM (Tuesday, April 23, 2019)Generated
by Joe Trueblood on Thursday, April 25, 2019

Members present:

Gerald Van De Kreeke, Ray Haen, Mark Smith

Staff/officials:

Superintendent Joe Trueblood

1. OPENING OF MEETING

1.1 Pledge of AllegianceAll present honored the flag.

2. MINUTES

2.1 Approval of minutes from the April 12, 2019 meetingCommissioner Smith made a
motion, seconded by Commissioner Haen, to approve the minutes.

Motion passed unanimously.

3. REPORTS

3.1 Financial reportsSuperintendent reveiwed the reports for January, February,
and March, as prepared by Utility Accountant Gottsacker.

Motion by Commissioner Haen, seconded by Commissioner Smith, to accept the
reports.

Motion carried unanimously.

3.2 Superintendent's report including operations, construction-maintenance, and
customer relations/fiscalSuperintendent reviewed the reports.

Motion by Commissioner Haen, seconded by Commissioner Van De Kreeke, to accept
the reports.

Motion carried unanimously.

4. ITEMS PREVIOUSLY HELD OVER FOR DISCUSSION AND POSSIBLE ACTION

4.1 Lead water service replacement program Superintendent stated that the proposed ordinance remains under review.

4.2 Raw water improvements/intake project No update

4.3 Water demand study No update

4.4 Horizon Drive water tower project Superintendent noted that the water tower is now out of service pending surface preparation and final coating, which is anticipated to require 6 - 8 weeks.

4.5 Clear well sluice gate and UV bypass project No update

4.6 Georgia Avenue pump station project No update

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5.1 PSC code changes: None

5.2 Approve R.O. submitting first quarter report to Council Commissioner Van De Kreeke made a motion, seconded by Commissioner Smith, to approve and submit the R.O. to Council.

Motion carried unanimously.

5.3 Review annual report to WI Public Service Commission Superintendent provided copies of the report, which was recently completed by Utility Accountant Gottsacker.

5.4 Approve R.O submitting 2018 annual audited financial statements and annual report to WI PSC Superintendent reviewed the annual statements and report.

Commissioner Smith made a motion, seconded by Commissioner Haen, to approve

and submit the R.O. and report.

Motion carried unanimously.

5.5 Approve vouchers Commissioner Haen made a motion, seconded by Commissioner Van De Kreeke, that gross payroll for March of \$163,067.77 and general vouchers of \$631,263.88 be allowed and accepted.

Motion carried unanimously.

6. PERSONNEL

6.1 Update on personnel vacancies Superintendent stated that the Utility is currently fully staffed.

7. NEXT MEETING

7.1 Next meeting will take place on Monday, May 20, 2019

8. ADJOURN

8.1 Motion to Adjourn Commissioner Smith made a motion, seconded by Commissioner Van De Kreeke, to adjourn at 5: 00 pm.

Motion carried unanimously.

Joe R. Trueblood

Mark SmithSuperintendent

Secretary