

City of Sheboygan  
2019-03-06

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MinutesMead Public Library BoardStrategic Planning CommitteeWednesday, March 6,  
2019

The meeting of the Mead Public Library (MPL) Strategic Planning Committee was held on Wednesday, March 6, 2019, in The Loft. Present Committee Members: MPL Board President Maeve Quinn, Vice President Kathie Norman and SASD Liaison Chris Campe. Staff members present: Director Garrett Erickson (acting chair), Support Services Manager Diane Kallas, Public Services Manager Melissa Prentice, Chase DeVrou, Anneliese Finke, Gregg Herr, Samantha Leber, Josh Lintereur, Alison Loewen, Carol Munroe and Administrative Assistant Sydney Mehn.

Absent Committee Members: MPL Finance Officer Dolcye Johnson

OPENING OF MEETING: CALL TO ORDER AND DETERMINATION OF QUORUM. Quinn called the meeting to order at 2: 01 p.m. and determined there was a quorum present.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION: UPDATE TO LIBRARY STRATEGIC PLAN  
Erickson started the conversation by asking several thought-provoking questions. The group went through several handouts to begin thinking about our goals, our mission, and whether we want to adopt core values as the City has done. Erickson gave a great analogy of the Green Bay Packers goal to always be winning the Super Bowl. After some discussion about what the library s version of the Super Bowl might look like, the group came up with a few guidelines: It was determined that the new strategic plan would be shorter than in years past; 3 years rather than  
5. It was decided that the committee would meet bi-monthly for 75 minutes, or no longer than 2 hours. A doodle poll will be sent out to determine schedules. (action item) Committee determined that the primary audience of the strategic plan is the staff. Minutes should be short and concise. The group decided to add core values for Mead and were tasked with each coming up with what our top 4 core values would be (action item) The group will research and come up with proposed document formats for the next meeting (action item) The group will view other library s statements for inspiration. (action item) The group will look into what awards are available for libraries that we could work toward. (action item)

UPCOMING MEETINGS SET DATE AND TIME FOR NEXT MEETING To be determined.

ADJOURN ADJOURN Being no further business, the meeting adjourned at 3: 15 p.m.

Generated by Sydney Mehn on March 13, 2019.

