

SENIOR ACTIVITY CENTER COMMISSION - 8: 00 AM (Wednesday, November 14, 2018)Generated by Wendy Schmitz on Wednesday, November 14, 2018

1. OPENING OF MEETING

Action:

1.1 Call to OrderJeanne Bogardus called the meeting to order at 8: 03 am.

Action, Procedural:

1.2 Pledge of AllegianceRecitation of Pledge of Allegiane at 8: 03 am.

Commission Members Present:

Jeanne Bogardus, Samy Yang, Alderperson Ronald Rindfleisch, Sue Garski, Evelyn Prevenas, Robert Helminiak, Rich Miesfeld, Laura GummStaff/Officials Present:

Senior Activity Center of Sheboygan Supervisor Wendy Schmitz, Friends of the Senior Activity Center of Sheboygan Community Engagement Coordinator Melissa Wolf, City of Sheboygan City Administrator Darrell Hofland

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

Action, Minutes:

2.1 Approval of minutes from the September 19, 2018 meeting.Motioned by Robert Helminiak, seconded by Rich MiesField to approve the minutes from the September 19, 2018 meeting. Motion carried.

Discussion, Information, Presentation:

2.2 Senior Space CRM SystemFriends of the Senior Activity Center of Sheboygan Community Engagement Coordinator Melissa Wolf presented on the LPi Senior Space CRM system that the Friends of the Senior Activity Center of Sheboygan are purchasing. Melissa reviewed many of the systems benefits tot he center both on the front side with the seniors and the back side with the staff. Time frame of January 2, 2019 go live date.

Discussion, Information,
Presentation:

2.3 SACS Supervisor Succession Plan City of Sheboygan City Administrator Darrell Hofland reviewed the city's plan for replacement of

Senior Activity Center of Sheboygan Supervisor Wendy Schmitz when she retires in March 2019. A new job title of Director of Senior Services and updated job description will be presented to the City of Sheboygan City Council on Monday, November 26, 2018 for approval. Darrell stated that representation of both the Senior Activity Center of Sheboygan Commission and the

Friends of the Senior Activity Center of Sheboygan board of directors is desired for the hiring committee. Jeanne Bogardus and Laura Gumm stated that they would be interested and available during the hiring time frame. Sue Garski was interested but unavailable during the time frame. Darrell stated that the Director of Senior Services would be required to pass a drug and alcohol test and a psychological screening.

Additional Item: Evelyn Prevenas discussed the need to change the seating situation for the Foot Care program. Her suggestion was a barber or dentist chair for the client to sit in so the nurse can sit on a chair, not the floor.

3. REPORTS

Action, Presentation, Report:

3.1 Report from Wendy Schmitz, Supervisor Senior Activity Center of Sheboygan Supervisor Wendy Schmitz announced that Senior Activity Center of Sheboygan Assistant Supervisor Kerri Robertson tendered her resignation effective Friday, November 23, 2018. Kerri has been a great asset to the center by building up the fitness program into the success it is today. Wendy has already been working to find a replacement.

Discussion, Information:

3.2 Program Highlights, Upcoming Events, and Capital Improvement Plan Senior Activity Center of Sheboygan Supervisor Wendy Schmitz talked about the Friends of the Senior Activity Center of Sheboygan Members Only Holiday Brunch on Tuesday, December 11, 2018 from 9:00 am - 11:00 am. All members of the commission are invited to come. A new roof for the center has been pushed to 2020.

Discussion,
Information:

3.3 Age Friendly Task Group Progress Senior Activity Center of Sheboygan Supervisor Wendy Schmitz and Rich Miesfeld discussed the progress of the Age Friendly Task Group. Wendy was interviewed on Hmung radio. Over 500 community

surveys have been received.

4. NEXT MEETING

Action,

Information:

4.1 January 16, 2019 at 8 am

5. ADJOURN

Action:

5.1 Motion to AdjournAt 8: 46 am Evelyn Prevenas motioned, Robert Helminiak seconded to adjourn the meeting. Motion carried.