

City of Sheboygan  
2018-08-20

B3NMF5606C1

BOARD OF WATERWORKS COMMISSIONERS - 4: 00 PM (Monday, August 20, 2018)Generated  
by Joe Trueblood on Tuesday, August 21, 2018

Members present:

Gerald Van De Kreeke, Ray Haen, Mark Smith

Staff/officials:

Superintendent Joe Trueblood

1. OPENING OF MEETINGPresident Van De Kreeke called the meeting to order at 4:  
00 pm.

1.1 Pledge of AllegianceAll present honored the flag.

2. MINUTES

2.1 Approval of minutes from the July 17, 2018 meetingMotion by Commissioner  
Haen, seconded by Commissioner Smith, to approve the minutes.

Motion passed unanimously.

3. REPORTS

3.1 Financial reportsSuperintendent reviewed the reports for July.

Motion by Commissioner Haen, seconded by Commissioner Smith, to accept the  
reports.

Motion passed unanimously.

3.2 Superintendent's report including operations and  
construction-maintenanceSuperintendent reviewed the reports for July.

Motion by Commissioner Van De Kreeke, seconded by Commissioner Smith, to  
accept the reports.

Motion passed unanimously.

#### 4. ITEMS PREVIOUSLY HELD OVER FOR DISCUSSION AND POSSIBLE ACTION

4.1 Lead water service replacement program Superintendent advised the Board of the end of WDNR's grant program for replacement of lead laterals.

Later this fall, Superintendent intends to provide recommendations on a new program to continue with lead lateral replacements in the City.

This program will need to be approved by WI PSC and it will need to involve some changes to local ordinances.

WI PSC, following with the Leading on Lead bill, will now allow public utilities to be involved with financing of lateral replacements on private property.

Intake feasibility project No update

South water tower project Superintendent confirmed that the foundation and floor is now complete.

AECOM has been reviewing concrete strength tests;

they did raise a question on strength test results coming in at 4,000 at 28 days

rather than 4,500 psi;

AECOM is waiting for approval until results come in at 56 days.

Chicago Bridge & Iron now advises that construction of the tank will begin on Sept. 17, 2018, with delays due to delivery of steel.

As planned, the tank will go up and into service this year, but it will not be completely painted and finished until 2019 due to inability to paint during late fall/early winter temperatures.

4.4 Clear well sluice gate and UV bypass project No update

4.5 Georgia Avenue pump station project Superintendent advised that bids are due later this month.

An addenda will be issued allowing an alternate bid on

a Kohler generator unit.

## 5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

### 5.1 PSC code changes:

none

5.2 Review proposals for water intake dive inspection and cleaning Superintendent reviewed proposals for the Utility's annual intake inspection and cleaning of its 30 " and 36 " intake pipes.

Underwater Construction Corp (UCC) proposed \$8,465 and Midco Diving & Marine Services proposed \$17,280, with Ballard Marine declining to provide a proposal.

Commissioner Haen made a

motion, seconded by Commissioner Smith, to accept the proposal from UCC.

Motion passed unanimously.

5.3 Request approval of easement release with City of Sheboygan Superintendent informed the Board that a utility easement, initially needed to provide water service to the Horizon Drive water tower, is no longer needed due to the final road layout, which allows direct access from Horizon Drive.

Commissioner Smith made a motion, seconded by Commissioner Haen, to approve vacating the easement.

Motion passed unanimously.

5.4 Review proposed 2019 Water Utility budget Superintendent provided an updated budget to the Commissioners, including a summary sheet.

The budget includes a revenue estimate of \$9.78 M including a contribution amount of \$625,000 for a water main extension on S. 12 th Street.

The budget expenditure amount is \$11, 385,000.

PILOT estimate is \$1,200,000.

Debt service payment is \$1,310,000.

Total capital projects are \$5,337,000, including \$2,320,000 in water main projects.

Other large capital items include filter rebuilds (2) at \$530,000, stripping/painting of the Behrens Parkway water tower at \$650,000, and a dump truck replacement at \$120,000.

The budget does not anticipate any new debt or any rate increase during 2019.

The budget estimates a reduction in cash position from \$8,000,000 to \$5,000,000 as the Utility

utilizes its cash position for capital projects.

commissioners discussed aspects of the budget including plans to spend cash for capital projects;

superintendent anticipated this taking place only during 2019.

Due to the very costly raw water/intake project anticipated in 2021, the Utility's finances will need to be at a stable point prior to funding the intake project, which will require subsequent rate increases.

However, the need for the intake project is paramount and

should not be delayed.

Commissioner Van De Kreeke made a motion, seconded by Commissioner Haen, to approve the Utility's 2019 budget and to approve an R.O. transmitting the budget to the Common Council.

Motion passed unanimously.

5.5 Review possible site for future water reservoir Superintendent presented information related to a property on N. 36 th Street that is currently listed for sale.

It is  
2.17 acres of vacant

land that shares the same elevation as Taylor Hill, which makes it suitable for a future water reservoir site.

Superintendent stated there is no immediate plan for such infrastructure, but it could

be needed in the future and might also help the Utility weigh options for ongoing, expensive

maintenance work at the Taylor

Hill reservoir.

After discussion, the Commissioners felt it would be prudent to seek more information on the site and directed Superintendent to

do so.

5.6 Request R.O. transmitting 2019 Utility budget and final CIP to Council The Board brought this item forth with

5.  
4.

5.7 Proposal for Orion radio systems Superintendent presented the last purchase request for Orion radio-units for 2018 ;

1,080 units at a total cost of \$149,364.00, or a cost of \$149.364 each.

Commissioner Van De Kreeke made a motion, seconded by Commissioner Haen, to

approve the purchase.

Motion passed unanimously.

5.9 Approve vouchers Commissioner Haen made a motion, seconded by Commissioner Smith, that gross payroll for July of

\$151,088.65 and general vouchers of

\$977,243.28 be allowed and accepted.

Motion passed unanimously.

#### 6. PERSONNEL

6.1 Water treatment plant operator status Superintendent advised the Board that the vacancy is expected to be filled in September.

#### 7. NEXT MEETING

7.1 Next meeting will take place on September 17, 2018 at 4: 00 pm.

#### 8. ADJOURN

8.1 Motion to adjourn Commissioner Van De Kreeke made a motion, seconded by Commissioner Smith, to adjourn at 5: 30 pm.

Motion passed unanimously.