

BOARD OF WATERWORKS COMMISSIONERS - 4: 00 PM (Tuesday, July 17, 2018)Generated
by Joe Trueblood on Wednesday, July 18, 2018

Members present:

Gerald Van De Kreeke, Ray Haen, Mark Smith

Staff/officials:

Superintendent Joe Trueblood

1. OPENING OF MEETINGPresident Van De Kreeke called the meeting to order at 4:
00 pm.

1.1 Pledge of AllegianceAll present honored the flag.

2. MINUTES

2.1 Approval of minutes from the June 18, 2018 meetingMotion by Commissioner
Haen, seconded by Commissioner Smith, to approve the minutes.

Motion passed unanimously.

3. REPORTS

3.1 Financial reportsSuperintendent reviewed the reports for June.

Motion by Commissioner Smith, seconded by Commissioner Haen, to accept the
reports.

Motion passed unanimously.

3.2 Superintendent's report including operations and
construction-maintenanceSuperintendent reviewed the operations and
construction-maintenance work for June.

Motion by Commissioner Haen, seconded by Commissioner Smith, to accept the
reports.

Motion carried unanimously.

4. ITEMS PREVIOUSLY HELD OVER FOR DISCUSSION AND POSSIBLE ACTION

4.1 Lead water service replacement program Superintendent gave an update on the S. 13 th Street project.

There are two property owners that have yet to comply with payment of City fines and thus cannot be granted plumbing permits.

Intake feasibility project No update on this project

South water tower project Superintendent reported that the foundation work is nearing completion.

The berms are completed except for a temporary entrance.

Water main installation is complete to the parcel.

Additional pipe installation will take place in the coming weeks along with completion of the floor slab.

Steel is not anticipated to arrive until some time in September.

Due to the federal steel tariff and subsequent delays in delivery of American steel, it will likely be impossible to paint the exterior of the tank during 2018.

So the tank will have to be brought into service late in 2018, operated throughout the winter months, and then taken out of service during the spring of 2019 for final painting.

Clear well sluice gate and UV bypass project No update on this project

Georgia Avenue pump station project Superintendent reported that the Utility recently received a draft bid plan set from AECOM and review is forthcoming.

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5.1

PSC code changes None

5.2 Review proposals for fire hydrant painting program Superintendent reviewed proposals from Davies Water at

\$110 per hydrant

and Great Lakes Protective Coatings at \$85 per hydrant

for sand-blasting, priming, and top-coat painting 200 fire hydrants during 2018.

Each included blasting to bare metal, priming with 3 - 4 mils, and top coat of Devoe 379 UVA urethane at 3 - 4 mils.

Davies specified a Devoe 224 epoxy primer and Great Lakes specified a universal primer.

The Board members discussed the difference in primers.

Commissioner Haen made a motion, seconded by Commissioner Smith, to accept the proposal from Great Lakes Protective Coatings.

Motion passed unanimously.

Review upcoming WI Water Association meeting Superintendent distributed the agenda of events for the upcoming meeting in Madison in September.

Superintendent is giving a presentation on Utility financial forecasts, and Supervisor Swearingen is giving a presentation with Mr. Atassi on the intake feasibility project.

A number of utility staff members will be attending the meeting.

5.4 Request to write-off water bills due to bankruptcy Superintendent reviewed a list of water accounts delinquent due to bankruptcy, with water charges totaling \$230.

19.

The Utility has no means of recovery in these accounts.

Commissioner Van De Kreeke made a motion, seconded by Commissioner Smith, authorizing the write-off of the amounts.

Motion passed unanimously.

Approve vouchers Commissioner Van De Kreeke made a motion, seconded by Commissioner Haen, that gross payroll for June of \$243,449.04 and general vouchers of \$277,641.66 be allowed and accepted.

Motion passed unanimously.

6. PERSONNEL

6.1 Vacant position status Superintendent reported that Mr. Eric Radloff recently started work at the Utility as a Distribution Technician.

Superintendent is currently working to fill an operator vacancy due to the departure of Mr. Rodman.

7. NEXT MEETING

7.1 Next meeting will take place on August 20, 2018 at 4: 00 pm.

8. ADJOURN

8.1 Motion to Adjourn Commissioner Van De Kreeke made a motion, seconded by Commissioner Haen, to adjourn at 4: 40 pm.

Motion passed unanimously.