

City of Sheboygan
2018-06-18

AZMGMS443452

BOARD OF WATERWORKS COMMISSIONERS - 4: 00 PM (Monday, June 18, 2018)Generated
by Joe Trueblood on Tuesday, June 19, 2018

Members present:

Gerald Van De Kreeke, Ray Haen, Mark Smith

Staff/officials:

Superintendent Joe Trueblood

1. OPENING OF MEETING

President Van De Kreeke called the meeting to order at 4: 00 pm.

1.1 Pledge of AllegianceAll present honored the flag.

2. MINUTES

2.1 Approval of minutes from the May 21, 2018 meetingMotion by Commissioner
Haen, seconded by Commissioner Smith, to approve the minutes.

Motion carried unanimously.

3. REPORTS

3.1 Financial reportsSuperintendent reviewed the reports for May.

Motion by Commissioner Haen, seconded by Commissioner Smith, to accept the
reports.

Motion carried unanimously.

3.2 Superintendent's report including operations and
construction-maintenanceSuperintendent reviewed the operations and construction
maintenance work for May.

One water main break occurred.

Motion by Commissioner Haen, seconded by Commissioner Smith, to accept the reports.

Motion carried unanimously.

4. ITEMS PREVIOUSLY HELD OVER FOR DISCUSSION AND POSSIBLE ACTION

4.1 Lead water service replacement program Superintendent reviewed status on the S. 13 th Street water main project.

Several customers have objected to the format of the hold harmless agreement for the water lateral replacement work.

Superintendent plans to modify the agreement prior to the next large project because there is general misunderstanding about the extent of hold harmless agreements.

4.2 Intake feasibility project This project remains on hold, with design work anticipated in 2019.

South water tower project Superintendent advised that the contractor has now mobilized and work has begun on the foundation.

Clear well sluice gate and UV bypass project No further update beyond the kick-off meeting.

4.5 Georgia Avenue pump station project Superintendent presented the WI PSC construction authorization for the project at an estimated cost of \$1,000,166.

The project will now continue to move forward with WDNR approval anticipated soon.

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5.1 PSC code changes None

5.2 Update on Madison Water Utility financial issues Superintendent reviewed financial issues which lead to the recent budget shortfall at MWU for 2017.

The Madison Utility had embarked on a very aggressive capital spending plan

which required annual borrowing.

Revenues did not support the level of borrowing.

MWU also did not have a robust financial reporting system in place, with material weakness cited in a recent audit report.

Superintendent reminded the Board members that accountant Gottsacker reviews the Utility's cash position on a daily basis and a monthly financial report is reviewed at each Board meeting.

5.3 Review proposal for insurance coverage renewal Superintendent reviewed a proposal from League of WI Municipalities for renewal of its insurance package at a total cost of \$61,604, which was an increase of \$812 from the prior year.

Commissioner Haen made a motion, seconded by Commissioner Smith, to accept the renewal.

Motion passed unanimously.

5.4 Review proposal for large water meters Superintendent reviewed a proposal from Badger Meter for 5 M 70 Orions, 5 4 " turbo series meters, and 5 3 " turbo series meters at a total cost of \$9,432.
25.

Commissioner Haen made a motion, seconded by Commissioner Smith, to accept the proposal.

Motion carried unanimously.

5.5 Approve vouchers Commissioner Van De Kreeke made a motion, seconded by Commissioner Smith, that gross payroll for May of \$149,454.48 and general vouchers of \$313,502.48 be allowed and accepted.

Motion carried unanimously.

6. PERSONNEL

6.1 Vacant position status Superintendent advised the Board that Mr. Troy Rodman had submitted his resignation as Lead Operations Technician effective on June 2, 2018.

Mr. Rodman and his family decided to move back to his home area in Michigan.

Superintendent commended Mr. Rodman on his years of service at the Water Utility.

As a result of the resignation, the Utility is considering internal candidates for the position.

6.2 Review wage differential issue Superintendent advised the Board members that Mr. Thomas Treacy has begun his duties as Utility Engineer.

Superintendent informed the Board members that the Engineer position had been vacant for 9 months, but that Mr. Rich Dale and Mr. Adam Blindauer had worked to ensure a seamless preparation for this season's construction season.

Superintendent recommended that Mr. Blindauer be considered for a

bonus

payment due to assuming additional duties during the lengthy period of time, which helped the Utility avoid outside engineering consulting costs.

Commissioner Haen made a motion, seconded by Commissioner Smith, approving a bonus payment to Mr. Blindauer as recommended by Superintendent.

Motion passed unanimously.

7. NEXT MEETING

7.1 Next meeting will take place on July 16, 2018 at 4: 00 pm.

8. ADJOURN

8.1 Motion to Adjourn Commissioner Van De Kreeke made a motion, seconded by Commissioner Haen, to adjourn at 5: 02 pm.

Motion passed unanimously.