

BOARD OF WATERWORKS COMMISSIONERS - 4: 00 PM (Wednesday, January 24, 2018)Generated by Joe Trueblood on Friday, January 26, 2018

Members present:

Gerald Van De Kreeke, Ray Haen, Mark Smith

Staff/officials:

Superintendent Joe Trueblood

1. OPENING OF MEETINGPresident Van De Kreeke called the meeting to order at 4: 00 pm.

Pledge of AllegianceAll present honored the flag.

2. MINUTES

2.1

Approval of minutes from the December 18, 2017 meetingMotion by Commissioner Haen, seconded by Commissioner Smith, to approve the minutes.

Motion carried unanimously.

3. REPORTS

3.1 Financial reportsSuperintendent reviewed the partial financial reports for December.

Motion by Commissioner Haen, seconded by Commissioner Smith, to accept the reports.

Motion carried unanimously.

3.2 Superintendent's report including operations and

construction-maintenanceSuperintendent reviewed the operations and construction-maintenance work for December.

Superintendent also noted that 2018 began with six water main breaks in the first six days, and the CM crew responded to them all.

Superintendent commended the CM crew for their ongoing dedication and service to the community at all hours and under harsh weather conditions.

The Commissioners also expressed their appreciation of the CM crew members service.

Motion by Commissioner Haen, seconded by Commissioner Smith, to accept the reports as presented.

Motion carried unanimously.

4. ITEMS PREVIOUSLY HELD OVER FOR DISCUSSION AND POSSIBLE ACTION

4.1 Lead water service replacement programSuperintendent noted that 84 private lead water service laterals had been replaced in 2017, using about \$200,000 of WDNR grant monies.

The Utility will continue to target lateral replacements on its large water main projects.

Intake feasibility studySuperintendent noted the study has been discussed, but work is currently on hold.

South water tower projectSuperintendent noted that the project is out for bids, with an opening due on February 15.

Georgia Avenue pump station projectAECOM has submitted the project for Construction Authorization with WI PSC.

2018 Rate case submission to WI PSCWI PSC has recently been in contact with Utility staff requesting additional information.

Superintendent noted a possible effective date now of April 1, 2018.

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5.1

PSC code changes:

none

5.2 Proposal for trenching box Superintendent reviewed a proposal from Kelbe Brothers Equipment for a Pro-Tec ATS- 66 aluminum box, with spreader adjustability from 30 - 42 " and 28 - 44 ".

This box will give the CM crew additional flexibility in safe trenching around other underground utilities.

Commissioner Haen made a motion, seconded by Commissioner Van De Kreeke, to accept the proposal for \$5,000.

Motion carried unanimously.

5.3 Proposal for meter equipment Superintendent reviewed a proposal for 240 M 25 Orion data units from Badger meter at a total cost of \$31,610.
40.

Commissioner Haen made a motion, seconded by Commissioner Smith, to accept the proposal.

Motion carried unanimously.

5.4 Submit letter of claim from J. Henning Superintendent distributed correspondence from Jeffry Henning regarding reimbursement for damages at 2842 Ashby Court.

Mr. Henning claimed negligence on the part of the Water Utility regarding water service issues at a residence purchased by Mr. Henning.

Superintendent reviewed a timeline of events involving the residence, including the standard practice of disconnecting water at a foreclosed property.

Mr. Henning claimed damages of \$2,700 for excavation, plumber's service,

concrete disposal, fill and grade by Larry's Sewer;

and \$3,700 for removal and replacement of concrete by Dan's Concrete.

Commissioner Van De Kreeke made a motion, seconded by Commissioner Smith, to disallow the claim and notify Mr. Henning in accord with state statutes.

Motion carried unaimously.

Approve vouchersCommissioner Van De Kreeke made a motion, seconded by Commissioner Smith, that gross payroll for December of \$217,545.00 and general vouchers of \$497,011.75

be allowed and accepted.

Motion carried unanimously.

6. PERSONNEL

6.1 Utility Engineer statusSuperintendent advised that the recruitment process has been ongoing, with various candidates now under consideration.

6.2 2017 performance evaluationSuperintendent reviewed results of 2017 performance evaluations at the Utility.

Superintendent

stated that Utility staff have a very high level of committment to the community.

7. NEXT MEETING

7.1 Next meeting will take place on February 21, 2018.

8. ADJOURN

8.1 Motion to AdjournCommissioner Van De Kreeke made a motion, seconded by Commissioner Haen, to adjourn at 5: 00 pm.

Motion carried unanimously.