

City of Sheboygan
2017-12-18

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BOARD OF WATERWORKS COMMISSIONERS - 4: 00 PM - (Monday, December 18, 2017)Generated by Joe Trueblood on Tuesday, December 19, 2017

Members present:

Gerald Van De Kreeke, Ray Haen, Mark Smith

Staff/officials:

Superintendent Joe Trueblood

Visitors:

Brett Edgerle, Village of Kohler DPW

1. OPENING OF MEETINGPresident Van De Kreeke called the meeting to order at 4: 02 pm.

1.1 Pledge of AllegianceAll present honored the flag.

2. MINUTES

2.1 Approval of minutes from the November 14, 2017 meetingMotion by Commissioner Haen, seconded by Commissioner Smith, to approve the minutes.

Motion carried unanimously.

3. REPORTS

3.1 Financial reportsSuperintendent reviewed the financial reports for November.

Motion by Commissioner Smith, seconded by Commissioner Van De Kreeke, to accept the reports.

Motion carried unanimously.

3.2 Superintendent's report including operations and construction-maintenance
Superintendent reviewed the operations and construction-maintenance work for November.

Motion by Commissioner Haen, seconded by Commissioner Van De Kreeke, to accept the reports.

Motion carried unanimously.

4. ITEMS PREVIOUSLY HELD OVER FOR DISCUSSION AND POSSIBLE ACTION

4.1 Lead water service replacement program
Superintendent reviewed the spread sheet tabulation provided by Utility Accountant Gottsacker of the lead water service lateral replacement program for 2017.

Through the end of November 2017, 80 properties had replaced lead water laterals, and \$203,520.10 had been disbursed through the WDNR grant program.

Superintendent reiterated that the program has had a beneficial effect for the community, but it has required a lot of additional work for Utility staff to manage and implement.

4.5 Water service to proposed Aurora site
Superintendent reviewed a letter received from the Village of Kohler and addressed to Mayor Vandersteen

regarding approval to connect the proposed Aurora Development to City Water and Sanitary Sewer Mains.

Superintendent reminded the Board members that the Utility cannot serve non-municipal properties without the approval of the Common Council.

Superintendent reviewed some basic information regarding water service in the proposed area.

The Utility has reasonable infrastructure but not as well networked as at the Memorial Hospital location.

However, the developer needs to assess their own situation based on availability of water in the area.

The Board members asked Mr. Edgerle if he had any concerns, and there was some

discussion on the development plan itself and internal looping of private water infrastructure and fire hydrants.

Superintendent informed the Board that Council had

given authorization to the City Administrator to begin negotiations with the Village.

The Commissioners thanked Mr. Edgerle for his attendance.

4.6 Water main extension on S. 12 th Street to newly annexed lands Superintendent reported that he had recently received a copy of the executed Preannexation and Land Development agreement between the City and the Kohler Company regarding the proposed golf course on newly annexed lands in the City.

The Agreement specifies the developer paying to reimburse the costs for extending an 8 -inch water main from Riverdale Drive to Beach Park Road.

Depending on full review of ongoing developments in the area, the Utility will determine if an 8 -inch main is

sufficient.

Costs for a larger main will need to be paid by either the Utility and/or the City depending on whether adjacent lands are in the city or not.

4.7 Financing for south water tower and 2008 bond refinancing Superintendent distributed a copy of the final Resolution from Council providing for the sale of approximately \$4,855,000 in water utility revenue bonds, series 2018.

These monies will be used for the constructon of the south water tower (\$2.4 M)

and to refinance existing debt.

Town of Sheboygan Request for water at Rudy Mahler Park Superintendent relayed that the Common Council had declined the Town's request for the Water Utility to

serve water to this Town property.

2018 Rate Case Superintendent reported that the PSC backlog is significant, and the Utility's rate case will not proceed until some time in early 2018.

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5.1 Election of Officers Commissioner Haen made a motion nominating Commissioner Van De Kreeke as President and Commissioner Smith as Secretary.

Commissioner Smith seconded the motion.

There were no other nominations.

The motion

passed unanimously.

5.2 Bobcat snowblower attachment Superintendent reviewed a proposal from Miller Implement, the regional Bobcat dealer, for a 78 " width snowblower attachment for the Utility's Bobcat skidsteer at a cost of \$4,750.50.

The Utility crew does all snow removal for the Utility grounds, and the Bobcat would give additional capability to remove snow in an efficient manner.

Commissioner Haen made a motion to accept the proposal, seconded by Commissioner Smith.

The motion passed unanimously.

PSC code changes:

none

Approve vouchers Commissioner Van De Kreeke made a motion, seconded by

Commissioner Smith, that gross payroll for November of \$144,642.61 and general vouchers of \$371,915.40 be allowed and accepted.

Motion carried unanimously.

6. PERSONNEL

6.1 Utility Engineer statusSuperintendent advised that initial telephone screenings have taken place with a number of candidates.

6.2 2017 performance evaluation processSuperintendent distributed the documents used in the performance evaluation process for the Board's review.

The Board members expressed satisfaction with the process and had no

changes.

7. NEXT MEETING

7.1 Next meeting will take place on January 15, 2018.

8. ADJOURN

8.1 Motion to AdjournCommissioner Van De Kreeke made a motion, seconded by Commissioner Haen, to adjourn at 5: 30 pm.

Motion carried unanimously.