

CITY OF SHEBOYGAN

FINANCE COMMITTEE

APRIL 10, 2017

Chair Wolf called the meeting to order at 4: 15 p.m. The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT: Chair Todd Wolf, Vice-Chair Jim Bohren, Alderpersons John Belanger, Mary Lynne Donohue and Andrew Schneider

STAFF/OFFICIALS PRESENT: Mayor Michael Vandersteen, Alderperson Mark Hermann, City Attorney Charles Adams, City Administrator Darrell Hofland, Finance Director Nancy Buss, Director of Public Works David Biebel, Director of Planning and Development Chad Pelishek, Finance Comptroller/Treasurer Nancy Wasmer, Budget Analyst Carrie Arenz and Mead Library Business Manager Debbie DeAmico

MINUTES

Motion by Alderperson Donohue, seconded by Alderperson Bohren to approve the minutes of March 27, 2017. Motion carried.

ITEM FOR DISCUSSION ONLY

3.1 REVIEW OF MUNICIPAL COURT ACTIVITY 2014 - 2016.

Motion by Alderperson Belanger, seconded by Alderperson Bohren to recommend the Common Council accept and file. Motion carried.

3.2 INTEREST EARNINGS REPORT AS OF MARCH 31, 2017

Motion by Alderperson Belanger, seconded by Alderperson Bohren to recommend the Common Council accept and file. Motion carried.

ITEMS FOR DISCUSSION & POSSIBLE ACTION

4.1 RES 158 - 16 - 17 / DECEMBER 19, 2016 / DOC

7.1: Resolution approving the amended and restated Contract for Sale of Land

for Private Development by and between the City of Sheboygan and Eighth-New Jersey, LLC

Motion by Alderperson Belanger, seconded by Alderperson Bohren to recommend the Common Council file. Motion carried.

4.2 RO 279 - 16 - 17 / MARCH 6, 2017 / DOC

4.1: City Administrator submitting the City of Sheboygan Performance Measurement Accountability Policy.

Motion by Alderperson Belanger, seconded by Alderperson Bohren to recommend the Common Council approve. Motion carried.

4.3 RO 281 - 16 - 17 / MARCH 6, 2017 / DOC

4.3: Director of Planning and Development submitting the Department of City Development 2016 Annual Report.

Motion by Alderperson Belanger, seconded by Alderperson Bohren to recommend the Common Council accept and file. Motion carried.

4.4 RES 238 - 16 - 17 / MARCH 6, 2017 / DOC

5.4: Alderperson Wolf authorizing entering into a contract for buildings and property insurance coverage.

Motion by Alderperson Belanger, seconded by Alderperson Bohren to recommend the Common Council approve. Motion carried.

4.5 RES 243 - 16 - 17 / APRIL 5, 2017 / DOC

8.3: Resolution authorizing the submittal of a grant application to the U.S. Department of Agriculture Forest Service, 2017 Great Lakes Restoration Initiative: Enhance Coastal Wetlands Program.

Motion by Alderperson Belanger, seconded by Alderperson Donohue to recommend the Common Council approve. Motion carried.

4.6 RISK CLAIMS TO BE FILED: RC 341 - 15 - 16 (Olivas), RC 342 - 15 - 16 (Herman), RC 343 - 15 - 16 (Gilbertson), RC 345 - 15 - 16 (NRFC Memorial), RC 347 - 15 - 16 (Potochnik), RC 350 - 15 - 16 (Vollmer), RC 351 - 15 - 16 (Meyer), RC 352 - 15 - 16 (Lake Michigan Rentals), RO 339 - 15 - 16 (Hietala), RO 10 - 16 - 17 (Garza), RO 11 - 16 - 17 (Angermeier), RO 12 - 16 - 17 (Soto), RO 102 - 16 - 17 (Olmedo), RO 154 - 16 - 17 (Writ of Mandamus-Elliott), RO 160 - 16 - 17 (Nytsch), RO 185 - 16 - 17 (Bender).

Motion by Alderperson Belanger, seconded by Alderperson Bohren to recommend the Common Council file. Motion carried.

4.7 RISK CLAIMS TO BE REFERRED TO THE NEW FINANCE COMMITTEE: RO 44 - 16 - 17 (Sonlight Lawsuit), RO 93 - 16 - 17 (Leppanen Lawsuit), RO 199 - 16 - 17 (Heitzmann & Klessig Lawsuit), RO 207 - 16 - 17 (Scheibl), RO 252 - 16 - 17 (Rosenthal).

Motion by Alderperson Donohue, seconded by Alderperson Bohren to recommend the Common Council refer to the Finance Committee of the new Council. Motion carried.

CLOSED SESSION

Motion by Alderperson Donohue, seconded by Alderperson Bohren to convene in closed session under the exemption provided in 19.85 (1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the City who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which it is or is likely to become involved. Motion carried. Aye: Todd Wolf, Jim Bohren, John Belanger, Mary Lynne Donohue, Andrew Schneider - 5

5.2 ITEMS FOR DISCUSSION: RO 198 - 16 - 17, RO 209 - 16 - 17, RO 212 - 16 - 17, RC 334 - 16 - 17, RC 335 - 16 - 17, RC 341 - 16 - 17, RO 237 - 16 - 17, RO 238 - 16 - 17, RO 239 - 16 - 17, RC 344 - 16 - 17, RC 348 - 15 - 16, RO 13 - 16 - 17, RO 161 - 16 - 17, RO 162 - 16 - 17 and RES 280 - 16 - 17

OPEN SESSION

Motion by Alderperson Bohren, seconded by Alderperson Donohue to reconvene in open session for possible action on items discussed in closed session. Motion carried. Aye: Todd Wolf, Jim Bohren, John Belanger, Mary Lynne Donohue, Andrew Schneider - 5

6.2 RO 198 - 16 - 17 / JANUARY 16, 2017 / DOC

3.2: Claim from Samuel Q. Rodriguez for alleged damages to his truck while parked when a snow plow rear-ended into side and back on left side of truck.

Motion by Alderperson Bohren, seconded by Alderperson Donohue to recommend the Common Council refer to the Finance Committee of the new Council. Motion carried.

6.3 RO 209 - 16 - 17 / FEBRUARY 6, 2017 / DOC

3.1: Communication from State Farm claims on behalf of their insured Angela Allensworth regarding an alleged loss that happened at Taylor Drive and Washington Avenue.

Motion by Alderperson Bohren, seconded by Alderperson Donohue to recommend the Common Council refer to the Finance Committee of the new Council. Motion carried.

6.4 RO 212 - 16 - 17 / FEBRUARY 6, 2017 / DOC

3.4: Claim from West Bend Claims for their insured Budget Blinds of Sheboygan, LLC.

Motion by

Aldersperson Bohren, seconded by Aldersperson Donohue to recommend the Common Council approve payment in the amount of \$1,068.

48. Motion carried.

6.5 RC 334 - 16 - 17 (ROC 192 - 16 - 17) / MARCH 6, 2017 / DOC

3.13: Claim from Allen Brotz for alleged damage to his mailbox when a snow plow hit it. (Referred back to committee by Council)

Mr. Allen Brotz addressed the committee.

Motion by Aldersperson Donohue, seconded by Aldersperson Wolf to recommend the Common Council deny. Aye: Todd Wolf, Jim Bohren, Mary Lynne Donohue - 3 Nay: John Belanger, Andrew Schneider - 2 . Motion carried.

6.6 RC 335 - 16 - 17 (RO 193 - 16 - 17) / MARCH 6, 2017 / DOC

3.14: Claim from Matt Moeller for alleged damage to his mailbox when a snow plow hit it. (Referred back to committee by Council)

Motion by Aldersperson Donohue, seconded by Aldersperson Bohren to recommend the Common Council deny. Motion carried.

6.7 RC 341 - 16 - 17 (RO 222 - 16 - 17) / MARCH 6, 2017 / DOC

3.20: Claim from Brittany A. Bremer for alleged damage to her parked vehicle when a snow plow hit a manhole cover and it went flying into her car. (Referred back to committee by Council)

Motion by Aldersperson Donohue, seconded by Aldersperson Bohren to recommend the Common Council deny. Aye: Todd Wolf, Mary Lynne Donohue, Jim Bohren - 3 Nay: John Belanger, Andrew Schneider - 2 . Motion carried.

6.8 RO 237 - 16 - 17 / MARCH 6, 2017 / DOC

4.4: Claim from Thomas Leubner for alleged damage to his front right tire while driving on South Taylor Drive and hit a pot hole.

Motion by Aldersperson Donohue, seconded by Aldersperson Bohren to recommend the Common Council deny. Motion carried.

6.9 RO 238 - 16 - 17 / MARCH 6, 2017 / DOC

4.5: Claim from Thong Lee for alleged damage when a fire truck hit the side of

his parked car and broke the driver's side mirror.

Motion by Alderperson Bohren, seconded by Alderperson Donohue to recommend the Common Council ratify the settlement of \$246.52. Motion carried.

6.10 RO 239 - 16 - 17 / MARCH 6, 2017 / DOC

4.6: Claim from James Noel for alleged damage to four mailboxes when a snow plow hit them.

Motion by Alderperson Bohren, seconded by Alderperson Donohue to recommend the Common Council refer to the Finance Committee of the new Council. Motion carried.

6.11 RC 344 - 16 - 17 (RC 353 - 14 - 15 RO 267 - 14 - 15) / MARCH 21, 2016 / DOC

7.13: Claim from Rachel Colbath for alleged injuries when she slipped and fell on ice crossing Michigan Avenue.

Motion by Alderperson Bohren, seconded by Alderperson Donohue to recommend the Common Council file. Motion carried.

6.12 RC 348 - 15 - 16 (RO 207 - 15 - 16) / MARCH 21, 2016 / DOC

7.17: Notice of Injury or Circumstances for Braeden J. Scheele, minor son of Brian J. Scheele and Faith C. Danbrova.

Motion by Alderperson Bohren, seconded by Alderperson Donohue to recommend the Common Council refer to the Finance Committee of the new Council. Motion carried.

6.13 RO 13 - 16 - 17 / MAY 2, 2016 / DOC

4.8: Notice of Injury or Circumstances of Claim to City of Sheboygan, Sheboygan Area School District and Randie Barrows. Claimant: Carlos Medina-Fonseca

Motion by Alderperson Bohren, seconded by Alderperson Donohue to recommend the Common Council refer to the Finance Committee of the new Council. Motion carried.

6.14 RO 161 - 16 - 17 / NOVEMBER 21, 2016 / DOC

3.2: Notice of Injury and Notice of Claim for Damages of Kurt Klessig.

Motion by Alderperson Bohren, seconded by Alderperson Donohue to recommend the Common Council refer to the Finance Committee of the new Council. Motion carried.

6.15 RO 162 - 16 - 17 / NOVEMBER 21, 2017 / DOC

3.3: Notice of Injury and Notice of Claim for Damages of Mary Heitzmann.

Motion by Alderperson Bohren, seconded by Alderperson Donohue to recommend the Common Council refer to the Finance Committee of the new Council. Motion carried.

6.16 RO 280 - 16 - 17 / APRIL 5, 2017 / DOC: Claim from Thana Frank for alleged damage that incurred to her ditch at 1730 North 38 th Street when a Shoreline Metro bus slid off the road.

Motion by Alderperson Bohren, seconded by Alderperson Donohue to recommend the Common Council refer to the Finance Committee of the new Council. Motion carried.

ADJOURN - SINE DIE

Motion by Alderperson Bohren, seconded by Alderperson Donohue to adjourn - sine die at 5: 25 p.m. Motion carried.