

City of Sheboygan
2016-10-24

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CITY OF SHEBOYGAN

FINANCE COMMITTEE

OCTOBER 24, 2016

Chair Wolf called the meeting to order at 4: 30 p.m. The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT: Chair Todd Wolf, Vice-Chair Jim Bohren, Alderpersons John Belanger, Mary Lynne Donohue and Andrew Schneider

STAFF/OFFICIALS PRESENT: Mayor Michael Vandersteen, Alderperson Bill Thiel, City Attorney Charles Adams, City Administrator Darrell Hofland, Police Chief Christopher Domagalski, Fire Chief Michael Romas, Finance Director Nancy Buss, Director of Planning and Development Chad Pelishek, Comptroller/Treasurer Nancy Wasmer and Mead Library Business Manager Debbie DeAmico

MINUTES Motion by Alderperson Bohren, seconded by Alderperson Belanger to approve the minutes of October 10, 2016. Motion carried.

CLOSED SESSION Motion by Alderperson Bohren, seconded by Alderperson Belanger under the exemption provided in 19.85 (1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the City who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which it is or is likely to become involved.

DISCUSSION: RO 136 - 14 - 15, RO 151 - 14 - 15, RO 167 - 14 - 15, RO 29 - 16 - 17, RO 83 - 16 - 17, RO 82 - 16 - 17 AND RO 78 - 15 - 16

OPEN SESSION Motion by Alderperson Bohren, seconded by Alderperson Belanger to reconvene in open session for possible action on items discussed in closed session. Motion carried.

RO 136 - 14 - 15 (RC 346 - 14 - 15, RC 338 - 15 - 16) / OCTOBER 6, 2014 / DOC 4.3: Notice of claim from Barbara Behlke for alleged brain trauma/injury.

Motion by Alderperson Bohren, seconded by Alderperson Belanger to recommend the Common Council file. Motion carried.

RO 151 - 14 - 15 (RC 347 - 14 - 15, RC 339 - 15 - 16) / OCTOBER 20, 2014 / DOC 3.1: Notice of claim from Elvera Monson for alleged injuries.

Motion by Alderperson Bohren, seconded by Alderperson Belanger to recommend the Common Council file. Motion carried.

RO 167 - 14 - 15 (RC 348 - 14 - 16, RC 340 - 15 - 16) / NOVEMBER 3, 2014 / DOC 3.6: Notice of claim from Robert Lettre for alleged damages.

Motion by Alderperson Bohren, seconded by Alderperson Belanger to recommend the Common Council file. Motion carried.

RO 29 - 16 - 17 / MAY 16, 2016 / DOC

6.1: Claim from State Farm Insurance on behalf of Koua Moua for alleged damages.

Motion by Alderperson Bohren, seconded by Alderperson Belanger to recommend the Common Council approve the negotiated settlement in the amount of \$5,000. Motion carried.

RO 83 - 16 - 17 / AUGUST 1, 2016 / DOC

3.1: Claim from Acuity Insurance on behalf of Marilynn Heimer for alleged damages.

Motion by Alderperson Bohren, seconded by Alderperson Belanger to recommend the Common Council deny. Motion carried.

RO 82 - 16 - 17 / AUGUST 1, 2016 / DOC

8.2: Claim from American Family Insurance on behalf of David and Debra Aschenbach for alleged damages.

Motion by Alderperson Bohren, seconded by Alderperson Belanger to recommend the Common Council deny. Motion carried.

RO 78 - 15 - 16 (RC 346 - 15 - 16, RO 115 - 16 - 17) / SEPTEMBER 19, 2016 / DOC 7.4: Notice of claim from Janet Nelson for alleged injuries.

Motion by Alderperson Bohren, seconded by Alderperson Belanger to recommend the Common Council deny. Motion carried.

Alderperson Mary Lynn Donohue arrived and joined the meeting.

ITEMS FOR DISCUSSION & POSSIBLE ACTION RC 174 - 16 - 17 / SEPTEMBER 19, 2016 / DOC

5.6: Law and Licensing Committee was referred RO 103 - 16 - 17. The City Administrator submitting the summary of the 2017 Executive Budget for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Internal Service Funds, Enterprise Funds and Fiduciary Funds; recommends approval of the document as presented.

Motion by Alderperson Belanger, seconded by Alderperson Bohren to recommend the Common Council accept and file. Motion carried.

RC 175 - 16 - 17 / SEPTEMBER 19, 2016 / DOC

5.7: Public Protection and Safety Committee was referred RO 103 - 16 - 17. The City Administrator submitting the summary of the 2017 Executive Budget for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Internal Service Funds, Enterprise Funds and Fiduciary Funds; recommends the following change in the Building Inspection Department: Add an additional part-time code enforcement officer and an additional part-time front desk permit clerk.

Motion by Alderperson Belanger, seconded by Alderperson Bohren to recommend the Common Council accept and file. Motion carried.

RC 176 - 16 - 17 / SEPTEMBER 19, 2016 / DOC

5.8: Finance Committee was referred RO 103 - 16 - 17. The City Administrator submitting the summary of the 2017 Executive Budget for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Internal Service Funds, Enterprise Funds and Fiduciary Funds; recommends the following changes: Municipal Court: Increase Court Penalty Fines \$25,000.

Motion by Alderperson Belanger, seconded by Alderperson Bohren to recommend the Common Council accept and file. Motion carried.

RC 177 - 16 - 17 / SEPTEMBER 19, 2016 / DOC

5.9: Salaries and Grievances was referred RO 103 - 16 - 17. The City Administrator submitting the summary of the 2017 Executive Budget for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Internal Service Funds, Enterprise Funds and Fiduciary Funds; recommends approval of the Human Resources Department's 2017 Executive Budget.

Motion by Alderperson Belanger, seconded by Alderperson Bohren to recommend the Common Council accept and file. Motion carried.

RC 178 - 16 - 17 / SEPTEMBER 19, 2016 / DOC

5.10: Public Works Committee was referred RO 103 - 16 - 17. The City Administrator submitting the summary of the 2017 Executive Budget for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Fund, Internal Service Funds, Enterprise Funds and Fiduciary Funds.

Motion by Alderperson Belanger, seconded by Alderperson Bohren to recommend the Common Council accept and file. Motion carried.

RO 127 - 16 - 17 / OCTOBER 3, 2016 / DOC

4.3: Listing of the Estimated Unreserved Fund Balances at December 31, 2017 and outstanding debt as of December 31, 2016 are submitted for information.

Motion by Alderperson Belanger, seconded by Alderperson Bohren to recommend the Common Council accept and file. Motion carried.

RES 117 - 16 - 17 / OCTOBER 17, 2016 / DOC

5.3: Resolution establishing the 2017 budget appropriations and the 2016 tax levy for use during the calendar year.

Motion by Alderperson Donohue, seconded by Alderperson Bohren to recommend the Common Council approve as amended. Motion carried.

RES 118 - 16 - 17 / OCTOBER 17, 2016 / DOC

5.4: Resolution amending the Capital Improvement Program, for the program period of 2017 - 2021 and adopting the program for implementation.

Motion by Alderperson Donohue, seconded by Alderperson Schneider to recommend the Common Council approve as amended. Motion carried.

RES 119 - 16 - 17 / OCTOBER 17, 2016 / DOC

5.5: / Resolution establishing a debt management policy to maintain the City's outstanding General Obligation Debt at 60 percent of the City's debt limit.

Motion by Alderperson Bohren, seconded by Alderperson Donohue to recommend the Common Council approve. Motion carried.

DIRECT REFERRAL / DIRECTOR OF PLANNING AND DEVELOPMENT / OCTOBER 24, 2016:
Submitting a request of the 2017 Harbor Centre Business Improvement District Statement of Purpose dated October 18, 2016.

Motion by Alderperson Donohue, seconded by Alderperson Bohren to recommend the Common Council approve. Motion carried.

ADJOURN Motion by Alderperson Bohren, seconded by Alderperson Donohue to adjourn at 5: 25 p.m. Motion carried.