

CITY OF SHEBOYGAN

FINANCE COMMITTEE

SEPTEMBER 12, 2016

Vice-Chair Bohren called the meeting to order at 4: 15 p.m. The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT: Vice-Chair Jim Bohren, Alderpersons John Belanger, Mary Lynne Donohue and Andrew Schneider

COMMITTEE MEMBER EXCUSED: Chair Todd Wolf

STAFF/OFFICIALS PRESENT: Mayor Michael Vandersteen, Alderpersons Herman, Holzschuh and Lewandoske, City Clerk Susan Richards, City Attorney Charles Adams, City Administrator Darrell Hofland, Fire Chief Michael Romas, Finance Director Nancy Buss, IT Director David Augustin, Director of Planning and Development Chad Pelishek, Municipal Court Judge Natasha Torry, Comptroller/City Treasurer Nancy Wasmer, City/County Purchasing Agent Bernard Rammer, Assistant Fire Chief Charles Butler, Wastewater Treatment Plant Supervisor Sharon Thieszen, Mead Public Library Business Manager Debbie DeAmico, DPW Streets Maintenance Worker Bruce Matzdorf

MINUTES Motion by Alderperson Donohue, seconded by Alderperson Schneider to approve the minutes of August 22, 2016. Motion carried.

CLOSED SESSION

3.1 Motion by Alderperson Donohue, seconded by Alderperson Belanger to convene in closed session under the exemption provided in Sec. 19.85 (1)(e) of the Wis. Stats., where competitive and bargaining reasons require a closed session related to a development opportunity in the Sheboygan Business Center. Motion carried.

3.2 Discussion of development opportunity.

OPEN SESSION

4.1 Motion by Alderperson Donohue and seconded by Alderperson Belanger to reconvene in open session for possible action on items discussed in closed session.

ITEMS FOR DISCUSSION & POSSIBLE ACTION

5.1 RO 103 - 16 - 17 / 9 / 06 / 2016 / DOC

3.3: Submitting the summary of the 2017 Executive Budget for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Internal Service Funds, Enterprise Funds and Fiduciary Funds. The 2016 estimated, 2016 amended, 2015 actual and 2014 actual amounts are included for comparison.

MUNICIPAL COURT Motion by Alderperson Belanger, seconded by Alderperson Schneider to recommend the Commoun Council approve the 2017 budget as presented with the following amendments: Increase court penalty fines \$35,000 ; increase software maintenance \$3,605 and increase salary and benefits \$21,395. Motion carried.

INFORMATION TECHNOLOGY Motion by Alderperson Donohue, seconded by Alderperson Belanger to recommend the Common Council approve the 2017 budget as presented. Motion carried.

CABLE TV Motion by Alderperson Donohue, seconded by Alderperson Schneider to recommend the Common Council approve the 2017 budget as presented. Motion carried.

OFFICE OF THE MAYOR Motion by Alderperson Donohue, seconded by Alderperson Schneider to recommend the Common Council approve the 2017 budget as presented. Motion carried.

SENIOR ACTIVITY CENTER Motion by Alderperson Donohue, seconded by Alderperson Schneider to recommend the Common Council approve the 2017 budget as presented. Motion carried.

COMMON COUNCIL Motion by Alderperson Donohue, seconded by Alderperson Belanger to recommend the Common Council approve the 2017 budget as presented. Motion carried.

CITY CLERK Motion by Alderperson Donohue, seconded by Alderperson Schneider to recommend the Common Council approve the 2017 budget as presented. Motion carried.

ELECTIONS Motion by Alderperson Donohue, seconded by Alderperson Schneider to recommend the Common Council approve the 2017 budget as presented. Motion carried.

PLANNING AND DEVELOPMENT Motion by Alderperson Belanger, seconded by Alderperson Donohue to recommend the Common Council approve the 2017 budget as presented. Motion carried.

COMMUNITY DEVELOPMENT BLOCK GRANT Motion by Alderperson Belanger, seconded by Alderperson Donohue to recommend the Common Council approve the 2017 budget as presented with the following amendments: Increase intergovernmental grant by

\$281,539 ; establish public service contribution in the amount of \$140,480 ; increase land by \$117,434 and increase improvement other than buildings by \$23,625. Motion carried.

HOUSING REHABILITATION REVOLVING LOANS Motion by Alderperson Belanger, seconded by Alderperson Donohue to recommend the Common Council approve the 2017 budget as presented. Motion carried.

BUSINESS DEVELOPMENT REVOLVING LOANS Motion by Alderperson Belanger, seconded by Alderperson Donohue to recommend the Common Council approve the 2017 budget as presented. Motion carried.

TOURISM Motion by Alderperson Belanger, seconded by Alderperson Donohue to recommend the Common Council approve the 2017 budget as presented. Motion carried.

HARBOR CENTRE MARINA Motion by Alderperson Belanger, seconded by Alderperson Donohue to recommend the Common Council approve the 2017 budget as presented. Motion carried.

TID # 6, # 12 AND # 16 CAPITAL PROJECTS Motion by Alderperson Belanger, seconded by Alderperson Donohue to recommend the Common Council approve the 2017 budget as presented. Motion carried.

OFFICE OF THE CITY ADMINISTRATOR Motion by Alderperson Donohue, seconded by Alderperson Belanger to recommend the Common Council approve the 2017 budget as presented. Motion carried.

FINANCE Motion by Alderperson Donohue, seconded by Alderperson Belanger to recommend the Common Council approve the 2017 budget as presented. Motion carried.

ASSESSING Motion by Alderperson Donohue, seconded by Alderperson Belanger to recommend the Common Council approve the 2017 budget as presented. Motion carried.

INSURANCE Motion by Alderperson Donohue, seconded by Alderperson Belanger to recommend the Common Council approve the 2017 budget as presented. Motion carried.

EMPLOYEE BENEFITS Motion by Alderperson Donohue, seconded by Alderperson Belanger to recommend the Common Council approve the 2017 budget as presented. Motion carried. INTERFUND TRANSFERS Motion by Alderperson Donohue, seconded by Alderperson Belanger to recommend the Common Council approve the 2017 budget as presented. Motion carried.

UNCLASSIFIED Motion by Alderperson Donohue, seconded by Alderperson Belanger to

recommend the Common Council approve the 2017 budget as presented. Motion carried. SPECIAL ASSESSMENT Motion by Alderperson Donohue, seconded by Alderperson Belanger to recommend the Common Council approve the 2017 budget as presented. Motion carried.

DEBT SERVICE - GENERAL OBLIGATION DEBT, CONVENTION CENTER DEBT, TID # 5, # 6, # 7, # 10, # 11, # 12, # 13, # 14, # 15 AND # 16 AND ENVIRONMENTAL TID DEBT SERVICE FUNDS Motion by Alderperson Donohue, seconded by Alderperson Belanger to recommend the Common Council approve the 2017 budget as presented. Motion carried.

LIABILITY INSURANCE Motion by Alderperson Donohue, seconded by Alderperson Belanger to recommend the Common Council approve the 2017 budget as presented. Motion carried.

CEMETERY PERPETUAL CARE Motion by Alderperson Donohue, seconded by Alderperson Belanger to recommend the Common Council approve the 2017 budget as presented. Motion carried.

5.2 RC 117 - 16 - 17 / 8 / 01 / 2016 / DOC

5.7: RO 76 - 16 - 17: Communication from Alderperson Bohren. RO 77 - 16 - 17: Communication from Alderperson Bohren. August 22, 2016 Meeting - Item was held

Motion by Alderperson Donohue, seconded by Alderperson Belanger to accept and file. Motion carried.

5.3 DIRECT REFERRAL / RES XX- 16 - 17 BY ALDERPERSON WOLF: Resolution to authorize a transfer of appropriations in the 2016 budget for the purpose of establishing appropriations for repaving of the cul de sac on South Pier Drive, additional parking along South Pier Drive and replacement of street trees on South Pier Drive.

Motion by Alderperson Belanger, seconded by Alderperson Schneider to approve. Motion carried.

5.4 COMMUNICATION FROM STEVEN R. HINTZ: Communication requesting waiving Invoice # 5379 for the removal of a television set in the amount of \$464.62.

Motion by Alderperson Donohue, seconded by Alderperson Belanger to recommend the Common Council deny. Motion carried.

5.5 RES 91 - 16 - 17 / 9 / 06 / 2016 / DOC

4.4: Resolution authorizing executing a one-year lease for the agricultural property known as the Schuchardt Property and accepting prior years of 2014 and 2015.

Motion by Alderperson Belanger, seconded by Alderperson Schneider to recommend

the Common Council approve. Motion carried.

5.6 RES 92 - 16 - 17 / 9 / 06 / 2016 / DOC

4.5: Resolution authorizing the Purchasing Agent to enter into contract for professional services related to the inspection of the Digester # 3 cover and preparation of a design plan associated with lifting, necessary repairs and permanent mounting of the cover at the Wastewater Treatment Plant by the manufacturer of the digester.

Motion by Alderperson Donohue, seconded by Alderperson Belanger to recommend the Common Council approve. Motion carried.

5.7 RES 93 - 16 - 17 / 9 / 06 / 2016 / DOC

4.6: Resolution authorizing a transfer of appropriations in the 2016 budget for the purpose of establishing an advance from the Boat Facility Fund to the Harbor Center Marina Fund for the marina de-icing aeration equipment and related trailer.

Motion by Alderperson Belanger, seconded by Alderperson Donohue to recommend the Common Council amend the advance from the Boat Facilities Fund, Account # 611 - 133290 to the amount of \$91,675.  
20. Motion carried.

5.8 RES 94 - 16 - 17 / 9 / 06 / 2016 / DOC

8.2: Resolution authorizing an application to the Wisconsin Coastal Management Program for an ADA canoe/kayak launch facility at Kiwanis Park.

Motion by Alderperson Belanger, seconded by Alderperson Donohue to recommend the Common Council approve. Motion carried.

5.9 Options for the future ownership of and City support of and investment in the Sheboygan Armory, including City ownership with a contract for operations, sale to local investors, or other potential models involving City financial support, in light of the potential location of a D-League team in Sheboygan.

Motion by Alderperson Belanger, seconded by Alderperson Bohren to recommend the Common Council direct the City Attorney's office to draft a resolution for submission to the full Common Council with a recommendation for council approval, as follows:

The City is willing to consider and support several potential models of ownership of the Sheboygan Armory in order to maximize the success of Sheboygan's bid for the proposed D-League team of the Milwaukee Bucks, including but not limited to: Sale to the Lakefront Jewel Group (or other similar entity) for a nominal sum. A long-term lease (99 years, for example) to the Lakefront Jewel Group for a nominal sum. Retention of ownership along with a contract with Lakefront Jewel Group for the redevelopment and operation of the property. Additionally, should the City retain ownership pursuant to Section 3 above, the City of Sheboygan is willing to accept donations sufficient for

remodeling/redeveloping the property in order to meet the Milwaukee Buck's Request for Proposal.

The City is also willing to consider and support the use of tax incremental financing and use tax proceeds or proceeds from a Payment in Lieu of Taxes (PILOT) Agreement to fund a portion of the capital expenses for remodeling/redeveloping the property.

All such agreements would be subject to the provisions of federal, state and local statutes, ordinances and regulations. Motion carried.

ADJOURN

6.1 Motion by Alderperson Belanger, seconded by Alderperson Donohue to adjourn at 7: 40 p.m. Motion carried.