

CITY OF SHEBOYGAN

SALARIES AND GRIEVANCES COMMITTEE

AUGUST 22, 2016

Chair Mary Lynne Donohue called the meeting to order at 4: 45 p.m.

The Pledge of Allegiance followed.

ALDERPERSONS PRESENT: Chair Mary Lynne Donohue, Vice-Chair Joe Heidemann,
Alderspersons: Scott Lewandoske and Todd Wolf.

ALDERPERSON EXCUSED: Andrew Schneider.

STAFF/OFFICIALS PRESENT: City Administrator Darrell Hofland, Fire Chief Michael Romas, Finance Director Nancy Buss, Comptroller/Treasurer Nancy Wasmer, Director of Human Resources and Labor Relations Sandy Rohrick, Assistant City Attorney Rose Simon-Silva, Mead Library Business Manager Debra De Amico, Systems Analyst Robert (Bob) Bluske

MINUTES Motion by Alderperson Heidemann, seconded by Alderperson Wolf to approve the minutes of July 25, 2016. Motion carried.

ITEMS FOR DISCUSSION & POSSIBLE ACTION

3.1 Increasing the Table of Organization for the City Administrator's Department.

Motion by Alderperson Wolf, seconded by Alderperson Heidemann to have the City Attorney's Office draft an ordinance modifying the Table of Organization for the Office of the City Administrator, adding the Budget Analyst.

An introduction of the duties of the new position was made by City Administrator Darrell Hofland. A discussion took place concerning a head-count add. City Administrator Darrell Hofland stated that turnover in the Finance

Department is anticipated in early 2017, which will reduce staffing in the Finance Department, resulting, ultimately, in no net additional positions for the City of Sheboygan.

The Committee agreed that at this time next year, August 2017, an analysis of the modification to the Table of Organization should take place, verifying the feasibility of the modification to the Table of Organization. Motion approved (Aldersperson Lewandoske - Nay).

ADJOURN

Motion by Aldersperson Heidemann, seconded by Aldersperson Wolf to adjourn at 5:15 p.m. Motion carried.