

CITY OF SHEBOYGAN

FINANCE COMMITTEE MINUTES

JULY 25, 2016

Chair Todd Wolf called the meeting to order at 4: 00 p.m.

The Pledge of Allegiance followed.

ALDERPERSONS PRESENT: Chair Todd Wolf, Vice-Chair Jim Bohren, Alderpersons John Belanger, Mary Lynne Donohue and Andrew Schneider

STAFF/OFFICIALS PRESENT: Mayor Michael Vandersteen, City Attorney Charles Adams, City Administrator Darrell Hofland, Fire Chief Michael Romas, Finance Director Nancy Buss, Information Technology Director Dave Augustin, Director of Planning and Development Chad Pelishek and Mead Library Business Manager Debbie DeAmico.

MINUTES Motion by Alderperson Donohue, seconded by Alderperson Bohren to approve the minutes of July 11, 2016. Motion carried.

ITEMS FOR DISCUSSION & POSSIBLE ACTION

3.1 RES 56 - 16 - 17 / JULY 18, 2016 / DOC

5.2: Resolution authorizing application for a 2015 Assistance to Firefighter Grant (AFG) and authorize the fire chief to sign all documents for the grant application and the administration thereof.

Motion by Alderperson Bohren, seconded by Alderperson Donohue to recommend the Common Council approve. Motion carried.

3.2 RES 57 - 16 - 17 / JULY 18, 2016 / DOC

5.3: Resolution awarding the sale of \$2.74 million General Obligation Refunding Bonds, Series 2016 C.

Motion by Alderperson Donohue, seconded by Alderperson Bohren to recommend the Common Council approve. Motion carried.

3.3 RES 59 - 16 - 17 / JULY 18, 2016 / DOC

5.5: Resolution to authorize a transfer of appropriations in the amount of \$7,126 in the 2016 budget for the purpose of establishing appropriations for the Building Inspection Department part-time salaries and benefits.

Motion by Alderperson Bohren, seconded by Alderperson Donohue to recommend the Common Council approve. Motion carried.

3.4 RES 58 - 16 - 17 / JULY 18, 2016 / DOC

5.4: Resolution creating a funding mechanism for future city-wide revaluations.

Motion by Alderperson Belanger, seconded by Alderperson Bohren to recommend the Common Council file. Motion carried.

3.5 DIRECT REFERRAL / RES 63 - 16 - 17 / JULY 25, 2016: Resolution authorizing the creation of a Tourism Commission for a Tourism Zone to oversee the disbursement and spending of the city's room tax collections. Authorize the City staff to send notice to terminate the contract with the Sheboygan County Chamber of Commerce and agree to allow the Tourism Commission to oversee the expenditures of the City's room tax collections.

Motion by Alderperson Donohue, seconded by Alderperson Bohren to recommend the Common Council approve. Motion carried.

3.6 RESOLUTIONS - (1) Resolution authorizing the purchase of equipment and software for the Information Technology Department. (2) Resolution authorizing a transfer of appropriations in the amount of \$194,485 in the 2016 Budget for the purpose of establishing appropriation for Information Technology Department equipment and software.

Motion by Alderperson Donohue, seconded by Alderperson Schneider to recommend the Common Council approve. Motion carried.

CLOSED SESSION Motion by Alderperson Bohren, seconded by Alderperson Donohue to convene in closed session. Under the exemption provided in 19.85 (1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the City who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which it is or is likely to become involved. Motion carried by roll call vote.

4.2 DISCUSSION ONLY/RISK CLAIMS: RC 336 - 15 - 16 /RC 337 - 15 - 16 /RO 340 - 15 - 16 /RC 347 - 15 - 16 & RO 155 - 15 - 16

OPEN SESSION: DISCUSSION AND POSSIBLE ACTION Motion by Alderperson Donohue, seconded by Alderperson Bohren to reconvene in open session for possible action on items discussed in closed session. Motion carried by roll call vote.

5.2 RC 336 - 15 - 16 (RC 342 - 14 - 15 & RO 10 - 14 - 150 / March 21, 2016 / DOC 7.5: Claim from Judith A. Grimm for alleged injuries when she was crossing the crosswalk at 10 th Street and Grand Avenue and tripped on an uneven section of the crosswalk.

Motion by Alderperson Donohue, seconded by Alderperson Bohren to recommend the Common Council file. Motion carried.

5.3 RC 337 - 15 - 16 (RC 344 - 14 - 15 & RO 88 - 14 - 15) / MARCH 21, 2016 / DOC 7.6: Notice of Claim in the matter of Sharon Janey v. City of Sheboygan et al.

Motion by Alderperson Bohren, seconded by Alderperson Donohue to recommend the Common Council file. Motion carried.

5.4 RO 340 - 15 - 16 / APRIL 18, 2016 / DOC 9.2: Claim from Scott P. Mulder for alleged damages to his right hand side mirror struck by a bent over orange metal rebar marker.

Motion by Alderperson Donohue, seconded by Alderperson Bohren to recommend the Common Council deny. Motion carried.

5.5 RC 347 - 15 - 16 AND RO 155 - 15 - 16: Matter of Kristi A. Potochnik v. City of Sheboygan, et al.

No action taken

ADJOURN Motion by Alderperson Donohue, seconded by Alderperson Bohren to adjourn at 4: 55 p.m. Motion carried.