

SALARIES AND GRIEVANCES COMMITTEE (Monday, November 9, 2015) Generated by Vicki Leonhardt on Monday, November 9, 2015

1. OPENING OF MEETING

1.1 CALL TO ORDER Ald. Donohue called the meeting to order at 4: 00 pm

1.2 COMMITTEE MEMBERS: Chair Mary Lynne Donohue, Vice-Chairman Joe Heidemann, Alderpersons Bohren, Hammond and Kath

1.3 EX-OFFICIO MEMBER: Sandy Rohrick, Director of Human Resources ALSO ATTENDED:

James Amodeo, Mayor Vandersteen, Chief Domagalski, David Biebel, Chad Pelishek, Ryan Sazama, Wendy Schmitz

1.4 PLEDGE OF ALLEGIANCE WAS RECITED BY ALL

2. MINUTES

2.1 APPROVAL OF MINUTES - October 5, 2015 Motion to approve to Ald. Heidemann, Second by Ald. Hammond.

All Ayes. Motion Passes.

3. ITEMS FOR DISCUSSION & POSSIBLE ACTION

3.1 Res. 97 - 15 - 16 /Council Doc.

5.7: A Resolution authorizing the appropriate City officials to enter into an agreement with Diversified Benefit Services, Inc. to administer the Flexible Benefit Plan for the period January 1, 2016 through December 31, 2016. Motion to approve by Ald. Hammond, Second by Ald. Heidemann. All Ayes. Motion Passes.

3.2 Res. 98 - 15 - 16 /Council Doc.

5.8: A Resolution authorizing the City to enter into contract for obtaining Medical Stop-Loss Insurance with Sun Life. Motion to approve by Ald. Hammond, Second by Ald. Heidemann.

All Ayes. Motion Passes.

3.3 Res. 99 - 15 - 16 /Council Doc

5.9: A Resolution authorizing the City to enter into contract with SunLife Stop Loss Insurance Coverage effective January 1, 2016. Coverage in 2016 will be \$145,000 per unit. Motion to approve by Ald. Hammond, Second by Ald. Heidemann.

All Ayes. Motion Passes.

3.4 Res. 100 - 15 - 16 /Council Doc

5.10: A Resolution authorizing the appropriate City officials to enter into contract with United Health Care (UMR) to provide administration services for the City's medical health benefit plan for calendar year 2016. Motion to approve by Ald. Hammond, Second by Ald. Heidemann. All Ayes.

Motion Passes.

3.5 Res. 101 - 15 - 16 /Council Doc

5.11: A Resolution authorizing the appropriate City officials to enter into contract with Delta Dental to administer dental benefit plan services for the City for calendar year 2016. Motion to approve by Ald. Hammond, Second by

Ald. Heidemann. All Ayes.

Motion Passes. (Ald. Kath arrived at 4: 10 pm)

3.6 Discussion and possible action regarding the change in the Table of Organization for the Senior Activity Center and the job description for Senior Activity Assistant Supervisor. Wendy Schmitz explained to the committee that this change in the TO would be budget neutral; one of the part-time employees resigned and would like to have the part-time assistant become a full-time supervisor. Motion by Ald. Hammond to approve, Second by Ald. Heidemann. All Ayes. Motion Passes.

3.7 Discussion and possible action regarding the change in the Table of Organization for the Department of Public Works and the revised job description for the Engineering Technician. David Biebel stated that this change would not be adding to the headcount, just reallocating the costs.

Motion by Ald. Hammond, Second by Ald. Bohren to approve, All Ayes.

Motion Passes.

3.8

Discussion and possible action regarding the change in the Table of Organization for the Police Department and the job description for Time System Coordinator. Motion by Ald. Hammond, Second by Ald. Bohren to approve, All Ayes. Motion Passes.

4. CLOSED SESSION

4.1 A Motion was made by Ald. Hammond to convene in closed session for the item(s) below under the exemption provided in Sec. 19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Second by Ald. Heidemann.

All Ayes.

Motion Passes.

All Ayes.

4.2 Discussion about the transition of the Telecommunicators.

4.3 Discussion on the starting salary of a new employee. Motion by Ald. Hammond, Second by Ald. Heidemann to reconvene in open session.

All Ayes.

Motion Passes.

5. OPEN SESSION

5.1 Possible action on the item(s) discussed in closed session. Motion by Ald. Hammond to approve the starting wage for the new Wastewater Treatment Plant employee at a rate of pay not to exceed \$27.00 per hour, Second by Ald. Heidemann.

All Ayes. Motion Passes.

6. CLOSING OF MEETING

6.1 SET NEXT MEETING DATE To be determined

6.2 ADJOURN Motion to adjourn by Ald. Hammond, Second by Ald. Heidemann, All Ayes.

Motion Passes.