

MINUTES - COMMITTEE ON LAW AND LICENSING (Tuesday, April 28, 2015, 2: 00 P.M.)  
Generated by Kathy Hoffman on Monday, May 4, 2015

Members Present:

Chairperson Ald. Jodi VanderWeele, Vice Chairperson Ald. Susan Lessard, Ald.  
Mark Hermann Excused:

Ald. Eldon Burg, Ald. David Van Akkeren Others in Attendance:

Assistant City Attorney Charles C. Adams, Lt. William Adams, Licensing Clerk  
Cinda Langhoff, Jessica M. Wehmeyer, Christina E. Ahrens, Jose D. Lopez, Michael  
D. Olsen

OPENING OF MEETING

1.1

Call meeting to order Chairperson VanderWeele called the meeting to order at  
2: 02 p.m.

1.2

Pledge of Allegiance The Pledge of Allegiance was recited.

1.3

Introduction of Committee members, staff and guests

1.4

Approval of the minutes of the April 14, 2015 meeting A motion to approve  
the minutes of the previous meeting held April 14, 2015 was made by Ald. Lessard  
and seconded by Ald. Hermann.

All ayes; motion approved.

1.5

Presentations to the Committee by City Attorney's Office and City Clerk's  
Office ACA Adams discussed the various types of licenses the committee will  
be dealing with, and also other issues the committee will handle, including  
ordinance changes, quasi-judicial hearings on the suspension/revocation of

licenses, and matters referred to the City's ethics board.

Licensing Clerk Cinda Langhoff discussed the licensing process in the City of Sheboygan and discussed the various licenses handled by the City Clerk's office.

2.

#### ITEMS FOR DISCUSSION AND POSSIBLE ACTION

2.1

Adoption of the policies and procedures of the Law & Licensing Committee  
Copies of the following policies/procedures of the committee were distributed and discussed briefly:

Guidelines To Be Used For Granting & Denial of Liquor Licenses

Policy Statement on Issuance of Original Class A Intoxicating Liquor Licenses

## Information regarding license suspension/revocation hearings

A motion to adopt the policies and guidelines of the Law & Licensing Committee was made by Ald. Lessard and seconded by Ald. Hermann.

All ayes; motion approved.

### 2.2

R.C. No. 362 - 14 - 15 (4 - 20 - 15) [see also R.O. No. 268 - 14 - 15 (3 - 16 - 15)] Submitting various license applications for the period ending December 31, 2015 and June 30, 2016. Various License Applications: Bev. Op. Lic. App. Nos. 0692 (Clinton J. Adams), 0697 (Paige L. Colvin); Taxicab Driver Lic. App. No. 0355 (Kevana O. Ruffin) Clinton J. Adams failed to appear before the committee.

Ald. Lessard moved, seconded by Ald. Hermann to deny the license application based upon Mr. Adams failure to accurately reveal all relevant convictions on his beverage operator s license application, his record of violations related to the licensed activity, his record as a repeat law violator, and his failure to cooperate with the committee.

All ayes; motion approved.

Paige L. Colvin failed to appear before the committee.

Ald. Lessard moved, seconded by Ald. Hermann to deny the license application based upon Ms. Colvin s failure to cooperate with the committee.

All ayes; motion approved.

Kevana O. Ruffin failed to appear before the committee.

Ald. Lessard moved, seconded by Ald. Hermann to deny the license application based upon Ms. Ruffin s failure to accurately reveal all relevant convictions on

her taxicab driver s license application, her record of violations related to the licensed activity, her record as a repeat law violator, and her failure to cooperate with the committee. All ayes; motion approved.  
2.3

R.C. No. 363 - 14 - 15 (4 - 20 - 15) [see also R.O. No. 291 - 14 - 15 (4 - 8 - 15)] Submitting various license applications for the period ending December 31, 2015 and June 30, 2016. Various License Applications: Bev. Op. Lic. App. No. 9853 (Jessica M. Wehmeyer); Taxicab Driver Lic. App. Nos. 7426 (Christina E. Ahrens), 0716 (Mario DeLeon, Jr.), 0712 (Jose de Jesus Gonzalez Lopez), 0343 (Michael D. Olsen) Jessica M. Wehmeyer appeared before the committee to discuss her application.

After discussion of her record and her failure to include violations on her application, Ald. Lessard moved, seconded by Ald. Hermann, to grant the license contingent upon the application being corrected, and with a warning to include all relevant information on future applications.

All ayes; motion approved.

Christina E. Ahrens appeared before the committee to discuss her application.

After discussion of her record and her failure to include violations on her application, Ald. Lessard moved, seconded by Ald. Hermann, to grant the license contingent upon the application being corrected, and with a warning to include all relevant information on future applications.

All ayes; motion approved.

Mario DeLeon, Jr. failed to appear before the committee, but the City Clerk s Office indicates that Mr. DeLeon telephoned and stated that he no longer wants the license and will provide something in writing indicating that he is withdrawing his application.

Ald. Lessard moved, seconded by Ald. Hermann, to accept the withdrawal and file the application.

All ayes; motion approved.

Jose D. Lopez appeared before the committee to discuss his application.

After discussion of his record and his failure to include violations on his application, Ald. Lessard moved, seconded by Ald. Hermann, to grant the license contingent upon the application being corrected, and with a warning to include all relevant information on future applications.

All ayes; motion approved.

Michael D. Olsen appeared before the committee to discuss his application.

After discussion of his record and his failure to include a violation on his application, Ald. Lessard moved, seconded by Ald. Hermann, to grant the license contingent upon the application being corrected, and with a warning to include all relevant information on future applications.

All ayes; motion approved.

2.4

R.O. No. 301 - 14 - 15 (4 - 20 - 15) Submitting various license applications for the period ending December 31, 2015 and June 30, 2016 Ald. Lessard moved, seconded by Ald. Hermann, to grant a license to Bev. Op. Lic. App. No. 3816 (Kathleen A. Kautzer) with instructions to correct the application.

All ayes; motion approved.

Ald. Lessard moved, seconded by Ald. Hermann, to call in Bev. Op. Lic. App. No. 0720 (Luke R. Thurman) to discuss his application with the committee.

All ayes; motion approved.

Ald. Lessard moved, seconded by Ald. Hermann, to grant the remainder of the license applications for individuals and entities listed on the above-referenced R.O. All ayes; motion approved.

2.5

Discussion and possible action regarding law violations that may require future action by the Committee Lt. Adams informed the committee of a recent private party held at Mi Ranchito (Ignacio Mendiola, Agent) where there was a large crowd and beer was being consumed.

Mi Ranchito s liquor license has not yet been finalized.

The matter is still being investigated by the police department and Lt. Adams will provide further information at the next meeting.

### 3. CLOSING OF MEETING

3.1

Set time, date and place of next meeting The next committee meeting is tentatively scheduled to be held on May 12, 2015 at 2: 00 p.m. in the Common Council Chambers located at City Hall, 828 Center Avenue.

3.2

Motion to adjourn           Ald. Lessard made a motion to adjourn.

Ald. Hermann seconded the motion.

All ayes; motion approved.

There being no further business to come before the committee, the meeting was adjourned at 2: 46 p.m.