

SALARIES AND GRIEVANCES COMMITTEE MINUTES - 4: 30 PM (Monday, December 8, 2014) Generated by Vicki Leonhardt on Monday, December 8, 2014

1. OPENING OF MEETING

- 1.1 CALL TO ORDER - Ald. Donohue called the meeting to order at 4: 30 p.m.
1.2 COMMITTEE MEMBERS: Chair Mary Lynne Donohue, Vice Chairman Ty Dassler, Jodi VanderWeele EXCUSED:

Ald. Don Hammond, Ald. Jim Bohren ALSO ATTENDED: Jim Amodeo, Mayor Vandersteen, Chief Mike Ramos, Steve McLean, Ricky VanderVaart, Dan Gilbertson, Debbie DeAmico

1.3 EX-OFFICIO MEMBER: Sandy Rohrick, Director of Human Resources

1.4 PLEDGE OF ALLEGIANCE WAS RECITED BY ALL

1.5 APPROVAL OF THE MINUTES FROM NOVEMBER 10, 2014 Motion to approve by Ald. VanderWeele, Second by Ald. Dassler - All Ayes.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

2.1 Res. No. 88 - 14 - 15 by Ald. Donohue approving certain Human Resource Department procedures. Sandy explained the current changes and updates of the policies to the committee.

Ald. Donohue stated with all of the changes she would like to wait until there is a full committee to vote on the changes/updates to the policies. Motion to hold by Ald. VanderWeele, Second by Ald. Dassler - All Ayes.

2.2 Res. 111 - 14 - 15 by Ald. Donohue authorizing the City to enter into contract for obtaining Medical Stop-Loss Insurance with Sun Life. Motion to approve by Ald. Dassler, Second by Ald. VanderWeele - All Ayes

2.3 Res. 112 - 14 - 15 by Ald. Donohue authorizing the appropriate City officials to enter into an agreement with Diversified Benefit Services, Inc. to administer the Flexible Benefit Plan for the period January 1, 2015 through December 31, 2015. Motion to approve by Ald. Dassler, Second by Ald. VanderWeele - All Ayes

2.4 Res. 113 - 14 - 15 by Ald. Donohue authorizing the appropriate City officials to enter into contract with United Health Care (UMR) to provide administration services for the City's medical health benefit plan for calendar year 2015. Motion to approve by Ald. Dassler, Second by Ald. VanderWeele - All Ayes

2.5 R. C. No. 215 - 14 - 15 by Com. of the Whole to whom was referred R. O. No. 178 - 14 - 15 by the City Clerk submitting a communication from Ald. Bohren suggesting the attached revision of the CAO (Chief Administrative Officer) job description to be considered by Salaries and Grievances. Motion to hold by Ald. Dassler, Second by Ald. VanderWeele - All Ayes

3. CLOSING OF MEETING

3.1 NEXT MEETING DATE: January 12, 2015 Motion to adjourn by Ald.

VanderWeele, Second by Ald. Dassler - All Ayes