

**CITY OF SHEBOYGAN**  
**ZONING BOARD OF APPEALS**

January 19, 2022

**1. OPENING OF MEETING**

**MEMBERS PRESENT:** Kevin Sampson, Don Gerber, Ed Surek, Keeli Johnson, Richard Linde, and Kim Meller  
**STAFF/OFFICIAL PRESENT:** Manager of Planning & Zoning Steve Sokolowski and Building Inspector Jeffrey Lutzke

**1.1 Call to Order.**

Chair Kevin Sampson called the meeting to order.

**1.2 Pledge of Allegiance.**

The Pledge of Allegiance was recited.

**1.3 Identify potential conflict of interest.**

No committee member had a conflict of interest.

**2. MINUTES**

**2.1 Approval of the Zoning Board of Appeal minutes from October 20, 2021.**

Motion by Keeli Johnson, second by Ed Surek to approve. Motion carried.

**3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

**3.1 Variance application by Emma PrahI requesting to pave (asphalt) her driveway. Current driveway is a concrete "runner" type driveway with grass between the tire lanes. Currently has 9 feet from house to side lot line at 1607 N 5th Street.**

Motion by Keeli Johnson, second by Ed Surek to approve as presented. Discussion occurred. Keeli Johnson amended her motion to approve with a 6" setback from property line, second by Ed Surek. Motion carried.

**3.2 Variance application by Robert Butcher requesting to build a new 8 ft. deep covered porch to match the width of the house with a stairway that projects towards the front property line at 320 Ontario Avenue.**

Motion by Keeli Johnson, second by Ed Surek to approve as presented subject to the applicant submitting a survey prior to building permit issuance. Motion carried.

**3.3 Variance application by Joseph Block requesting approval for an already constructed 4 feet deep by 14 feet wide front deck with a stairway that projects towards the front property line located at 3011 N 26th Street.**

Motion by Ed Surek, second by Keeli Johnson to approve subject to the applicant painting and/or staining the deck a color compatible with the colors of the house. Motion carried.

**3.4 Sign Me Up of Wisconsin, LLC is appealing a zoning administrator decision concerning installation of a new billboard on parcel # 59281501675 (located approximately at N. 13th Street and Pennsylvania Avenue).**

Motion by Keeli Johnson, second by Don Gerber to approve the allowance of the billboard with the condition that it is in compliance with the easement/agreement between Mark Cramer and Tom Laiken. Motion carried.

**3.5 Sign Me Up of Wisconsin, LLC is appealing a zoning administrator decision concerning installation of a new billboard on parcel # 59281600375 (located approximately at N. 18th Street and Superior Avenue).**

Motion by Keeli Johnson, second by Richard Linde to approve the allowance of the billboard. Motion carried.

**3.6 Sign Me Up of Wisconsin, LLC is appealing a zoning administrator decision concerning installation of new billboards on parcel # 59281506865 (located approximately 1723 Indiana Avenue).**



Motion by Keeli Johnson, second by Kim Meller to approve the allowance of the billboard. Motion carried.

#### **4. ADJOURN**

##### **4.1 Motion to Adjourn.**

Motion by Don Gerber, second by Keeli Johnson to adjourn. Motion carried.

Being no further business, the meeting was adjourned at 3:51 p.m.