

CITY OF SHEBOYGAN

ZONING BOARD OF APPEALS

May 19, 2021

1. OPENING OF MEETING MEMBERS PRESENT: Don Gerber, Richard Linde, Don Cvetan, Ed Surek,

Kevin Sampson, and Keeli Johnson STAFF/OFFICIAL PRESENT: Building Inspector Jeffrey Lutzke

Manager of Planning & Zoning Steve Sokolowski

1.1 Call to Order

Chair Don Gerber called the meeting to order.

1.2 Pledge of Allegiance

The Pledge of Allegiance was recited.

1.3 Identify potential conflict of interest.

No committee member had a conflict of interest.

2. MINUTES

2.1 Approval of the Zoning Board of Appeal minutes from April 21, 2021.

Motion by Ed Surek, second by Kevin Sampson to approve. Motion carried.

3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 Variance application by Robert Butcher requesting to build a new 8 deep

covered porch to match the width of the house and stairway from porch to front property line at 320 Ontario Ave.

Keeli Johnson joins meeting at

3: 28 p.m.

Motion by Ed Surek, second by Kevin Sampson to

approve with the following conditions: A survey shall be submitted showing the exact location of this project which shall match the site plan the applicant submitted. If the survey provides information that does not exactly match the site plan submitted by the applicant and used by the board to approve the request, no building permits will be issued for this project. If the information is different, the applicant will need to submit a new variance application and fee in order to have the board consider this new location. The applicant provided a conceptual perspective drawing at the meeting and not an actual building plan drawing/elevation. The applicant and his architect explained the project in terms of design, materials, colors, etc. In order to get a building permit for the project, the applicant shall submit a building elevation drawing/plan that specifically details design, materials, colors, etc. that matches the conceptual drawing and the explanation of the proposed design materials, colors, etc. If staff has any concerns with the drawing that is submitted, staff may bring the drawing back to the board for their consideration because the design of this structure was a critical aspect of this project. Applicant is required to obtain all required building permits, storm water permits, etc. prior to construction. Motion carried.

4. ADJOURN

4.1 Motion to Adjourn.

Motion by Kevin Sampson, second by Ed Surek to adjourn. Motion carried.

Being no further business, the meeting was adjourned at 3: 50 p.m.