

BOARD OF WATERWORKS COMMISSIONERS - 3: 30 PM - (Monday, April 19, 2021)Generated by Joe Trueblood on Tuesday, April 20, 2021

Members present:

President Gerald Van De Kreeke, Secretary Mark Smith, Member Tom Howe (all remote)Staff present:

Superintendent Joe Trueblood

(remote)Visitors present:

Anthony Fioretti

, ET Health and Benefits (remote)

1. OPENING OF MEETINGPresident Van De Kreeke called the meeting to order at 3: 30 PM.

1.1 Pledge of AllegianceAll present honored the flag of the United States.

2. MINUTES

2.1 Approval of minutes from the March 15, 2021 meetingCommissioner Smith made a motion, seconded by Commissioner Howe, to approve the minutes of the March 15, 2021 meeting.

Motion passed unanimously.

3. REPORTS

3.1 Financial reportsCommissioner Smith made a motion, seconded by Commissioner Howe, to accept the financial reports as presented.

Motion passed unanimously.

3.2 Superintendent's report including operations, construction-maintenance, and customer relations/fiscalCommissioner Smith made a motion, seconded by Commissioner Howe, to accept the reports as presented.

Motion passed unanimously.

#### 4. ITEMS PREVIOUSLY HELD OVER FOR DISCUSSION AND POSSIBLE ACTION

##### 4.1

Raw Water Improvements project Superintendent reported that the Construction Authorization request has been formally submitted to WI PSC.

Their process can take 6 - 9 months in detailed review of the project and its justification.

Superintendent noted that two of the engineering teams had recently visited the site to gather more details.

The Utility continues to prepare to submit a Safe Drinking Water loan application to WDNR ahead of the June 30, 2021 deadline:

this would be for funding in 2022.

Federal grant monies via the Infrastructure bill might also be available, as the project will soon be shovel-ready.

The Utility also continues to wait on determination from WI Emergency Management as to the benefit/risk analysis for possible FEMA/BRIC funding.

Superintendent reminded the Board members that the easement for the project was granted and recorded in 2007.

Although the project will impact the fairway to hole # 13, the hole itself could remain at its current location if the fairway can be suitably modified.

The Public Works Department is working with a consultant on laying out a modification to the course in that area.

Superintendent noted that the easement area occupies

approximately  
0.2 % of the park land.

## 5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5.1 Request approval of R.O. on reimbursement resolution Superintendent noted that the agenda item references a reimbursement resolution but actually the R.O. would communicate a request to approve a principal forgiveness agreement with WI DNR.

The agreement provides WDNR grant funds of \$285,000 for the purpose of lead service line replacement

on the Georgia Avenue street and water main project.

Commissioner Van De Kreeke made a motion, seconded by Commissioner Smith, to approve submission of the R.O.

Motion passed unanimously.

5.2 Request approval of R.O. submitting 2020 Utility audit report Superintendent noted that the Utility audit had been completed and requested submission of the audit report to Council.

There were no material deficiencies noted.

Commissioner Smith made a motion, seconded by Commissioner Howe, to approve submission of the R.O.

Motion passed unanimously.

5.3 Update on strategic health planning On a motion by Commissioner Smith, seconded by Commissioner Howe, this item was moved forward and opened at 3: 45 PM.

Superintendent presented Mr. Anthony Fioretti

of ET Health and Benefits, who has been working with the Utility to develop strategic plans for the health insurance package.

Mr. Fioretti reviewed a summary sheet of overall goals of the planning effort which include maintaining an attractive health insurance benefit while also working toward benchmarks in public utility plans.

One action item has been consideration of adding a private clinic option to the plan.

Mr. Fioretti reviewed certain advantages of this option, which is essentially a zero-cost change according to actuarial studies.

Covered members would not lose access to existing providers but would have greater access to providers at the private clinic(s).

Recently an in-house survey showed significant interest in aspects of private clinics.

The Commissioners thanked Mr. Fioretti for his presentation.

5.4 Request approval of engineering proposal for Sheboygan River water main crossing  
Superintendent requested this item be held over until the next meeting.

5.5 Review update on WDNR sanitary inspection  
Superintendent noted that the sanitary inspection was completed last week and no significant deficiencies were noted.

A written report will be forthcoming.

5.6 Request approval for purchase of water main/hydrant/valve stock  
Superintendent reviewed a list of water main stock and appurtenances for the upcoming construction season.

Bids were received from Ferguson at \$33,156.65, ETNA at \$36,622.20, and Core & Main at \$35,943.  
45.

Commissioner Van De Kreeke made a motion, seconded by Commissioner Smith, to accept the low bid proposal from Ferguson.

Motion passed unanimously.

5.7 Request approval of proposal for replacement of filter turbidity

metersSuperintendent reviewed a summary sheet from Supervisor Swearingen noting that the mandatory filter turbidity meters from 2011 / 2012

have reached the end of their working lifetime and need replacement.

Commissioner Smith made a motion, seconded by Commissioner Howe, to approve the purchase of (11) Hach 5300 process/sensor units at a total cost of \$31,099.20.

Motion passed unanimously.

5.8 Request approval of proposal for roof replacementSuperintendent reviewed a summary of a proposal from Craft Roofing for replacement of the sodium hypochlorite bulk storage roof and the meter shop flat storage roof at a cost of \$17,760 and \$6,954 respectively.

Craft had conducted a roof analysis several years ago and these roofs have a current grade of D and F, with strong recommendation for replacement.

Superintendent noted that the overall project cost falls below the \$25 k level for public bidding but a class I notice is required.

Commissioner Van De Kreeke made a motion, seconded by Commissioner Smith, to approve the proposal.

Motion passed unanimously.

5.9 Request approval of engineering proposal for slope stabilization along Utility drivewaySuperintendent reminded the Board of ongoing issues with the retaining wall along the Utility driveway failing and becoming less stable along the ravine area known as the buffalo pit.

The installation date of the wall is unknown.

Several years ago Dononue & Associates completed a field study, taking some soil borings and reviewing basic options for stabilizing the wall and slope.

Presently Superintendent would like to move the project forward with more detailed plans which would include either replacing the wall or rehab on the wall, along with possible addition of fill to moderate the slope.

Superintendent presented a proposal from Donohue & Associates to provide estimated construction costs for replacement and rehab of the retaining wall, including evaluation of work elements that could be completed by the Utility construction crew.

Commissioner Van De Kreeke made a motion, seconded by Commissioner Smith, to approve the proposal at a cost not to exceed \$19,600.

Motion passed unanimously.

## 6. PERSONNEL

6.1 Engineering Department updates Superintendent reported on important milestones coming up for Mr. Treacy and Mr. Onya.

The former is sitting for the Professional Engineers' (PE) exam.

The latter is completing a 4 -year degree in engineering technology.

Superintendent stated that Mr. Treacy began his work with longtime utility engineer, Mike Short.

Mr. Onya joined the Utility a short time later as civil engineer tech.

## 7. NEXT MEETING

7.1 Next meeting will take place on May 17, 2021 at 3: 30 PM.

## 8. ADJOURN

8.1 Motion to Adjourn At 4: 37 PM, Commissioner Smith made a motion to adjourn, which was seconded by Commissioner Howe.

Motion passed unanimously.