

City of Sheboygan  
2020-12-21

BWCQ7465EEF4

BOARD OF WATERWORKS COMMISSIONERS - 3: 30 PM - (Monday, December 21, 2020)Generated by Joe Trueblood on Monday, December 28, 2020

Members:

Gerald Van De Kreeke, President;

Mark Smith, Secretary;

Tom Howe, Member.

All remote

Staff:

Superintendent Joe Trueblood, remote.

1. OPENING OF MEETINGPresident Van De Kreeke called the meeting to order at 3: 30 PM.

1.1 Pledge of AllegianceAll present honored the flag of the United States.

2. MINUTES

2.1 Approval of minutes from the November 16, 2020 meetingCommissioner Smith made a motion, seconded by Commissioner Howe, to approve the minutes of the November 16, 2020 meeting.

Motion passed unanimously.

3. REPORTS

3.1 Financial reportsSuperintendent reviewed the financial reports as prepared by Accountant Gottsacker.

Commissioner Van De Kreeke made a motion, seconded by Commissioner Smith, to accept the reports as presented.

Motion carried unanimously.

3.2 Superintendent's report including operations, construction-maintenance, and customer relations/fiscal Superintendent reviewed the reports as prepared by the supervisory staff.

Commissioner Van De Kreeke made a motion, seconded by Commissioner Smith, to accept the reports as presented.

Motion carried unanimously.

#### 4. ITEMS PREVIOUSLY HELD OVER FOR DISCUSSION AND POSSIBLE ACTION

4.1 Update on raw water improvements project Superintendent noted that the Agreement had been executed between the Utility and CDM Smith to begin the detailed design/bidding phase of the project.

A kick off meeting was conducted including CMD Smith, Donohue, Utility staff, and WDNR

to review the design parameters, plans, and schedule.

The final detailed design report must be ready ahead of the WDNR Safe Drinking Water Loan deadline in June 2021.

Superintendent noted that work continues on the FEMA/BRIC grant submittal with Accountant Gottsacker and Supervisor Swearingen.

CDM Smith is working on the environmental assessment portion, and Collins Engineering has provided more details on the shoreline protection construction.

WI DOA has reviewed preliminary submittals and indicated the project likely has merit as a full submittal.

Superintendent noted that the complete project is not ready for submittal, as it is months away from detailed design completion.

However, submittal for the 2022 funding year might be a possibility.

Finally Superintendent noted that he had been invited to present information about the project to a Committee of the Whole meeting in January 2021.

This will be another opportunity to give good background information to the Council members and general public.

## 5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5.1 Request approval for purchase of Georgia Avenue standpipe actuator Superintendent reminded the Board members of the recent completion of the Georgia standpipe stripping and painting project.

Both the interior and exterior coatings have been replaced, with an anticipated lifetime of 15 - 20 years.

In addition, a mixing unit was installed, which should help improve water circulation in the 2.0 MG tank.

While the tank was out of service, the Construction-Maintenance crew removed an original altitude valve, which is a mechanical device intended to shut off the tank when it becomes full of water as a way to prevent overflows.

However, the valve had reached the end of its working lifetime.

Rather than install a new altitude valve, current practice is to install an electric actuator onto a mechanical valve as a way of controlling flow via the SCADA system.

This provides much greater operational flexibility than an altitude valve.

Superintendent reviewed a summary from Supervisor Swearingen recommending purchase of an Auma actuator, with installation on an existing 18 " butterfly valve for a total cost of \$8,407.00 by Dorner Company.

Commissioner Smith made a motion, seconded by Commissioner Howe, to accept the proposal.

Motion carried unanimously.

5.2 Request carry-over of remaining covid leave until June 15, 2021 As a continuing benefit, Superintendent requested that remaining covid leave be carried over until June 15, 2021 or, if sooner, until a covid- 19 vaccination is available to Utility staff in the local area.

This would continue to be available in case of school closures due to covid, employee absences, quarantine periods or other covid-related incidences.

Remaining leave would not be paid out or construed any other benefit after the carry-over deadline.

Commissioner Van De Kreeke made a motion, seconded by Commissioner Smith, to authorize the carry-over, and the motion carried unanimously.

5.3 Renewal of Workers Compensation insurance policy Superintendent reviewed a proposal from Accident Fund Insurance Company as represented by Hub International for the Utility's annual workers' compensation coverage at a premium cost of \$35,421.00, along with a 35 % flat dividend

table for ongoing coverage.

Commissioner Van De Kreeke made a motion, seconded by Commissioner Smith, to approve the renewal proposal.

Motion carried unanimously.

5.4 Update on draft health insurance strategic plan Superintendent reviewed a summary of a draft document created by Mr. Anthony Fioretti in laying out possible strategic plans to maintain the Utility's health insurance plan while affording more cost controls.

Mr. Fioretti had conducted a number of meetings with Superintendent, Accountant Gottsacker, and the Utility's insurance broker in order to understand the origins of the health insurance plan and key elements that make it a key element of the Utility's benefit package.

Mr. Fioretti also tabulated relevant benchmarks involving costs and benefits levels.

Several recommendations were made including consideration of a private clinic model, health reimbursement accounts, and stop loss captive markets.

The first two elements would be intended to help reduce care costs while the latter would help improve competition in renewals on stop loss coverage.

The Board members felt that all three were worthy of further consideration in

2021 as ways to help ensure the future of the Utility's strong health insurance package.

6. PERSONNELNone

7. NEXT MEETING

7.1 Next meeting will take place on January 18, 2021 at 3: 30 PM.

8. ADJOURN

8.1 Motion to AdjournCommissioner Smith made a motion to adjourn at 4: 10 PM, with a second by Commissioner Howe.

The motion passed unanimously.