

City of Sheboygan
2020-08-17

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BOARD OF WATERWORKS COMMISSIONERS - 4: 00 PM - (Monday, August 17, 2020)Generated by Joe Trueblood on Tuesday, August 18, 2020

Members present:

President Gerald Van De Kreeke, Secretary Mark Smith, Member Tom Howe (all remote)

Staff:

Superintendent Joe Trueblood

(remote)

1. OPENING OF MEETINGCommissioner Van De Kreeke called the meeting to order at 4: 03 PM.

1.1 Pledge of AllegianceAll present honored the flag of the United States.

2. MINUTES

2.1 Commissioner Howe made a motion, seconded by Commissioner Smith, to approve the minutes from the July 20, 2020 meeting.

Motion passed unanimously.

3. REPORTS

3.1 Financial reportsSuperintendent reviewed the financials submitted by

Accountant Gottsacker.

Residential revenue for July was comparable to last year.

Overall revenues YTD remain down by \$500,000 and will likely remain that way through the end of the year.

However, with the delay of capital projects, Superintendent is confident that year-end cash balance estimate will remain strong.

3.2 Superintendent's report including operations, construction-maintenance, and customer relations/fiscal Superintendent reviewed the operations report submitted by Supervisor Swearingen.

July pumped water was down by just 3 % from last year.

Plant operations were normal, with a host of maintenance activities.

Supervisor McMillan's report gave an update on water main projects underway by Vinton, Dorner and the CM crew.

One water main break was reported on Taylor Drive near Union Avenue.

Supervisor Scheuren's CRF report showed a continued switch from pay window to other means of submitting payment, along with fewer phone calls coming in to the office.

The disconnection program remains on hold.

Commissioner Smith made a motion, seconded by Commissioner Howe, to accept the Superintendent's report as presented.

Motion carried unanimously.

4. ITEMS PREVIOUSLY HELD OVER FOR DISCUSSION AND POSSIBLE ACTION

4.1 Raw water improvements project Superintendent reported that another update meeting is scheduled for later in the month.

Preliminary engineering is nearly completed.

The consultants need additional feedback from DPW on issues affecting the parkland and the large storm sewer in that area.

Commissioner Van De Kreeke asked about security fencing and Superintendent responded this is one of the areas for feedback.

The Utility wants to secure the new building but also reduce frisbee discs from ending up on roofs and thus tempting persons to climb for retrieval.

Superintendent felt that an update to the Board should be available at the September meeting.

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5.1 Request approval of R.O. transmitting 2021 final Water Utility budget and 2021 - 2026 CIP Superintendent presented the final proposed 2021 Water Utility budget, which had only immaterial changes from the preliminary budget submitted in July.

The 2021 - 2026 CIP was also presented and noted as a guideline, but usually project priorities shift.

Commissioner Smith made a motion, seconded by Commissioner Howe, to accept the 2021 final Utility budget and 2021 - 2026 CIP, and to transmit those to Council for informational purposes.

Motion carried unanimously.

5.2 Request approval of fire hydrant stripping and painting proposal Superintendent advised that, due to pandemic's effect on revenues, the recommendation is to strip and paint 200 hydrants this year rather than 400.

Ferguson provided a quote of \$90.00 per hydrant

and Great Lakes coatings declined to quote.

This includes stripping to bare metal and application of primer and topcoats.

Commissioner Smith made a motion, seconded by Commissioner Van De Kreeke, to accept the quote from Ferguson.

Motion carried unanimously.

5.3 Review 2020 lead and copper sampling results Superintendent advised that, under WDNR and EPA regulations, the Utility must sample for lead and copper every three years.

This year the number of sites selected totaled 30.

7 were entirely new sites not sampled previously.

All had lead service lines.

The property owners generally collected the samples as directed by the Utility.

The test results ranged from < 0.14 - 30.00 parts per billion.

The 90 th percentile result was 4.00 ppb.

The action level is a 90 th percentile result of 15.0 ppb.

Based on these test results, the Utility is in compliance with all existing lead and copper requirements in drinking water.

One sample location tested above the action level and was also high in a previous test round.

Under the new LSL ordinance, the Utility will require the property owner to replace the LSL within the next 18 months.

5.4 Request approval of materials purchase for Saemann Avenue water main project Superintendent reviewed quotations to supply water main pipe and fittings for a replacement project on Saemann Avenue between N. 21 st and N. 22 nd Streets due to ongoing water main breaks.

Quotes came in as follows:

Ferguson at \$9,853.90 ;

Core & Main at \$10,151.00 ;

and ETNA at \$10,450.00.

Commissioner Van De Kreeke made a motion, seconded by Commissioner Howe, to approve the quotation from Ferguson.

Motion carried unanimously.

5.5 Request approval of repairs to shoreline protection along east basin Superintendent advised that, on further review, the shoreline protection rehab project would be classified as public construction and subject to public bidding laws.

However, if the Utility purchased materials and installed the replacement rock with its CM crew, that would not be a public construction project and could be accomplished more readily.

The Utility sought an additional quote on materials from Wagner Excavating but it appears that Kiel Sand & Gravel had the lower overall pricing.

Superintendent expects the work to begin within the next 1 - 2 months.

Collins Engineers will provide limited onsite inspection.

Superintendent stated that the Board had authorized the project last month.

5.6 Request approval of renewal of cross connection inspection contract
Superintendent advised that Hydro Corp has provided cross connection services to the Utility since the inception of the CC program.

They manage the industrial and commercial settings, and the Utility manages the residential settings.

Hydro Corp provided a quote of \$112,728.90 for 960 inspections over a two-year period.

Commissioner Howe made a motion, seconded by Commissioner Smith, to accept the proposal.

Motion carried unanimously.

6. PERSONNEL
Superintendent stated that several staff members had direct contact with individuals who later tested positive for covid but no staff members have tested positive.

The Utility continues to maintain its efforts to reduce vulnerability to the virus.

7. NEXT MEETING

7.1 Next meeting will take place on September 21 at 3: 30 PM.

8. ADJOURN

8.1 Motion to Adjourn
Commissioner Smith made a motion, seconded by Commissioner Howe, to adjourn at 4: 45 PM.

Motion carried unanimously.