

*****ATTACHMENTS*****

CITY OF SHEBOYGAN**LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE MINUTES****JULY 24, 2019**

MEMBERS PRESENT: Vice Chair Alderperson Trey Mitchell, Alderperson Dean Dekker, Alderperson Mary Lynne Donohue, Alderperson Barbara Felde

MEMBERS EXCUSED: Chair Alderperson Ryan Sorenson

STAFF/OFFICIALS PRESENT: City Attorney Charles C. Adams, Licensing Clerk Julie Wieck, Legal Assistant Marie Stefancin

OTHERS PRESENT: None

1. OPENING OF MEETING

1.1 Roll Call

1.2 Call to Order

Vice Chair Alderperson Trey Mitchell called the meeting to order at 4:00 p.m.

1.3 Pledge of Allegiance

The Pledge of Allegiance was recited.

1.4 Introduction of Committee members, staff and guests

2. MINUTES

2.1 Approval of Minutes - July 10, 2019

Motion by Alderperson Donohue, seconded by Alderperson Felde, to approve the minutes of the previous meeting held July 10, 2019. Motion carried 4-0.

3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 Gen. Ord. No. 5-19-20 (7-15-19) An Ordinance creating Section 70-86 of the Municipal Code, entitled "Conversion Therapy Prohibited," regulating the practice of conversion therapy with regard to minors

Alderperson Donohue discussed the proposed ordinance. City Attorney Adams indicated that enforcement would be by referral to the State.

Motion by Alderperson Donohue, seconded by Alderperson Felde, to recommend the Common Council adopt Gen. Ord. No. 5-19-20. Motion carried 4-0.

3.2 R.O. No. 24-19-20 (5-20-19) Submitting various license applications [BUSINESSES] for the period ending June 30, 2019, December 31, 2019, June 30, 2020 and June 30, 2021. "Class B" Liquor Lic. [renewal] App. No. 2301 (Mojo)

Motion by Alderperson Dekker, seconded by Alderperson Felde, to continue to hold "Class B" Liquor

7-29-19 Notified Clerk to release. 9:15 A.M.

Lic. [renewal] App. No. 2301 (Mojo) as the corporate entity is continuing to work on obtaining a license at this time. Motion carried 4-0.

3.3 R.O. No. 41-19-20 (7-10-19 DIRECT REFERRAL) Submitting various license applications for the period ending December 31, 2019, June 30, 2020 and June 30, 2021. Taxicab Driver Lic. App. No. 2843 (Kristopher A. Bernier)

City Attorney Adams informed the committee that staff is now recommending that Mr. Bernier's license be granted.

Motion by Alderperson Donohue, seconded by Alderperson Dekker, to grant license to Taxicab Driver Lic. App. No. 2843 (Kristopher A. Bernier). Motion carried 4-0.

3.4 R.O. No. 46-19-20 (7-15-19) Submitting various license applications for the period ending June 30, 2020 and June 30, 2021

Motion by Alderperson Felde, seconded by Alderperson Donohue, to grant all license applications for individuals and entities listed on the above-referenced R.O. Motion carried 4-0.

4. NEXT MEETING DATE

4.1 Next meeting date will be August 14, 2019

The next committee meeting is scheduled to be held on August 14, 2019 at 4:00 p.m. in the Rocca Meeting Room at the Mead Public Library, 710 North 8th Street, Sheboygan.

5. ADJOURN

5.1 Motion to adjourn

Motion by Alderperson Donohue, seconded by Alderperson Felde, to adjourn at 4:13 p.m. Motion carried 4-0.

VI

5.44

R. C. No. 348 - 18 - 19. By LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE. April 15, 2019.

Your Committee to whom was referred R. O. No. 168-18-19 by City Clerk submitting various license applications; recommends referring to the Licensing, Hearings, and Public Safety Committee of the new council:

BEVERAGE OPERATOR'S LICENSE (NEW) (June 30, 2020)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2489	Adams, Angelica M.	3515 N. 10 th Street Apt. 421

LHPS
2019-2020

Jan Susan
Beth A Kosobek

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor

II

Other Matters

8.2

R. O. No. 168- 18 - 19. By CITY CLERK. November 5, 2018.

Submitting various license applications for the period ending December 31, 2018, June 30, 2019 and June 30, 2020.

City Clerk

"CLASS B" LIQUOR LICENSE (June 30, 2019) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3363	Pinky's	2123 N. 15 th Street
3261	Two Amigos Restaurant	1119 Michigan Avenue

BEVERAGE OPERATOR'S LICENSE (NEW) (June 30, 2020)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2489	Adams, Angelica M.	3515 N. 10 th Street Apt. 421
2472	Backus, Holden J.	523 Pine Street, Sheboygan Falls
2491	Beam, Christy L.	244 Center Avenue Apt. 4
2495	Boeldt, Adam V.	615 E. Washington Ave, Cleveland
2471	Chavez, Edwin G.	1719 N. 12 th Street
1564	Derrick, Ricci L.	1932 N. 10 th Street
9644	Gischia, Carlo J.	1916 Martin Avenue
7004	Halada, Kimberly A.	2318 S. 16 th Street
1621	Hameister, Brian L.	1202 Michigan Avenue Apt. #2
2484	Hattleli, Lonnie A.	1507 S. 8 th Street
2481	Hernandez, Christina M.	2705 Wollmer Street, Manitowoc
2478	Higgins, Destin M.	2209 N. 29 th Street
2490	Jackson, Juwaun M.	918 Georgia Avenue
0706	Johnson, Marqueta S.	1048 Weeden Creek Road
2391	Lawrence, Michelle L.	722 Wilson Avenue
2476	Mahoney, Karen M.	420 Vanburen Road, Howards Grove
2475	Maizonet, Susan L	929 S. 14 th Street
2485	Mindock, Ethan C.	1703 North Avenue
2122	Mueller, Alexandra A.	1516 Maryland Avenue
2483	Neill, Ladonna J.	2711 S. 8 th Street
7161	Redinger, Jessica M.	46 Winnebago Place
6552	Ross, Stacey M.	2630 N. 19 th Street
2493	Solano-Lara, Chase A.	1909 Martin Avenue
2479	Thompson, Malika Y.	1018 N. 11 th Street
2469	Warner, Cassandra K.	1213A S. 8 th Street
2494	Xiong, Pa Nong	1715 Ontario Avenue

Handwritten notes:

11-14 Hold #2489 (Adams) #0706 (Johnson) #6552 (Ross) #2490 (Jackson)

11-29 Hold #2489 (Adams) #6706 (Johnson) #6552 (Ross) Deny #2490 (Jackson)

12-12 Hold #2489 (Adams) #0706 (Johnson) #6552 (Ross)

1-16-19 Deny #6552 (Ross) Grant #0706

TAXICAB DRIVERS LICENSE (NEW) (December 31, 2018)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3567	Diener, Kelly J.	3526 N. 34 th Street
2474	Neuman, Vivian V.	2201 Erie Avenue Apt. A102

II

Other Matters

7.2

R. O. No. 24 - 19 - 20. By CITY CLERK. May 20, 2019.

Submitting various license applications for the period ending June 30, 2019, December 31, 2019, June 30, 2020 and June 30, 2021.

City Clerk

CHANGE OF PREMISE

<u>No.</u>	<u>Name</u>	<u>Address</u>
3087	Santana's Place	1019 Erie Avenue - Two day event to be held 07/04/19-07/05/19 to include current premise description plus parking lot east of building inside temporary tent.

CHANGE OF PREMISE (PERMANENT)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3245	Festival Foods	595 S. Taylor Drive - current premises description to include dedicated parking stalls on north side of building for online grocery pick up.

CLASS "A" BEER LICENSE (June 30, 2020) (RENEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3279	Citgo 1	610 S. 14 th Street
3147	CVS Pharmacy #10549	1108 N. 14 th Street
1193	Kwik Trip #361	1618 Calumet Drive
1998	Kwik Trip #780	2622 S. Business Drive
2763	Kwik Trip #897	2033 North Avenue
2920	Kwik Trip #873	625 S. Taylor Drive
3382	Meijer Gas Station	902 N. Taylor Drive
3364	Minit Mart #1A	1508 S. 8 th Street
3365	Minit Mart #2A	2235 North Avenue
3366	Minit Mart #3A	2420 Calumet Drive
3367	Minit Mart #4A	3715 Washington Avenue
3368	Minit Mart #5A	3626 S. Taylor Drive

RAPS

3369 Minit Mart #6A	1230 N. Taylor Drive
3370 Minit Mart #7A	1211 Weeden Creek Road
3371 Minit Mart #8A	1006 Geele Avenue
1253 Petro Center #1	1208 Union Avenue
1254 Petro Center #4	2113 S. Business Drive
3287 Sheboygan Minimart LLC	1030 S. 14 th Street

"CLASS A" LIQUOR LICENSE (June 30, 2020) (RENEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2929	Aldi	919 S. Taylor Drive
3245	Festival Foods	595 S. Taylor Drive
2532	Fischer's Food & Liquor	4554 S. 12 th Street
3381	Meijer Store #305	924 N. Taylor Drive
3132	Pick 'N Save #432	1317 N. 25 th Street
2820	Superior Discount Liquor	823 S. 8 th Street

CLASS "B" BEER LICENSE (June 30, 2020) (RENEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2409	Americinn	3664 S. Taylor Drive
2879	Charcoal Inn North	1637 Geele Avenue
2796	Charcoal Inn South	1313 S. 8 th Street

"CLASS B" LIQUOR LICENSE (June 30, 2019) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3402	1138 LLC	1138 Union Avenue

"CLASS B" LIQUOR LICENSE (June 30, 2020) (RENEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3402	1138 LLC	1138 Union Avenue
2982	Applebee's Neighborhood Grill	526 S. Taylor Drive
3146	Bumps Grill Tavern	2528 N. 22 nd Street
1833	Champs Sports Bar	1501 Indiana Avenue
3092	CJ's Shipwrecked	902 Indiana Avenue
2487	Frankies Pub & Grill	2218 Indiana Avenue
2949	Harrys Prohibition Bistro	668 South Pier Drive
2807	Knights of Columbus	833 Center Avenue
1199	Lakeshore Lanes	2519 S. Business Drive
2685	Lino Ristorante Italiano	422 South Pier Drive
1226	Meyers Lakeview Pub	2925 Lakeshore Drive

3335 Mi Ranchito I	1235 Indiana Avenue
2301 Mojo	1235 Pennsylvania Avenue
2976 My Place Bar & Grill	1515 New Jersey Avenue
3066 N Z's Bar & Grill	1022 Michigan Avenue
3217 Parker Johns BBQ & Pizza	705 Riverfront Drive
2272 PJ's Party Zone	910 N. 18 th Street
1267 Poor Richards	1105 Geele Avenue
3001 Ranieri's Four of a Kind	811 Indiana Avenue
1288 Riverview Club	626 N. 15 th Street
1303 Rupp's Downtown	925 N. 8 th Street
2135 Sandee's Cool Runnings	1202 Michigan Avenue
3087 Santanas Place	1019 Erie Avenue
1925 Screamers	2201 N. 15 th Street
1229 Sheboygan Moose Lodge #438	1811 Georgia Avenue
1360 Slys Midtown Saloon	508 N. 8 th Street
3162 Sundance Saloon	1509 S. 12 th Street
3186 Suscha Bar	1054 Pennsylvania Avenue
2943 Superior Bar & Grill LLC	2607 Superior Avenue
3178 Tasty Sheboygan	1423 Union Avenue
2020 Terrys	1028 Lincoln Avenue
2245 Thai Café Restaurant	1227 N. 14 th Street
3182 The Blue Lite I	1029 N. 8 th Street
1419 The Bunker	1138 Union Avenue
1752 The End Zone	904 Indiana Avenue
2193 The Kaddyshack	1502 S. 13 th Street
2427 Urbane	1231 N. 8 th Street
3119 Vibe Bar	2513 S. 8 th Street
2029 Weill Center	826 N. 8 th Street

"CLASS C" WINE LICENSE (June 30, 2020) (RENEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2409	Americinn	3664 S. Taylor Drive

TOBACCO LICENSE (RENEW) (June 30, 2020)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2889	Family Dollar Stores #25587	2821 N. 15 th Street
3387	Sheboygan Vapor	3116 S. Business Drive
2895	Superior Discount Liquor	823 S. 8 th Street
1392	Suscha News, LLC	1117 N. 8 th Street

R. O. No. 58 - 19 - 20. By CITY CLERK. AUGUST 5, 2019.

Submitting various license applications for the period ending December 31, 2019, June 30, 2020 and June 30, 2021.

City Clerk

BEVERAGE OPERATOR'S LICENSE (June 30, 2021) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
5214	Beauvais, Dawn M.	1672 Settlement Trail
2892	Bentz, Sencera E.	3704 Larkspur Way
9379	Bloedorn, Lisa A.	1719 Broadway Avenue
2898	Bonnett, Jodi L.	705 S. 26 th Street
2891	Brink, Josphine A.	1540 N. 10 th Street
5767	Crump, Christopher R.	650 S. Pier Drive, Unit 1
0521	Dimas, Danielle D.	3028 S. 10 th Street
5615	Eckels, Ryan T.	1317B N. 8 th Street
2968	Feudner, Kenneth R.	3303 Hickory Circle
2884	Gentry, Serenity L.	1910 Garfield Avenue
2890	Gonzalez, Emma L.	531 S. 8 th Street Apt. 106
2893	Grohskopf, Lisa M.	4118 Hazelnut Court
1474	Huber, Max G.	1823 N. 6 th Street
2878	Hurtienne, Dawn M.	30 Ashwood Drive
2882	Koch, Danielle W.	2407 Calumet Drive
2068	Kreutz, Mark T.	1608 N. 12 th Street
2876	Lorfeld, Pandora O.	318 S. County Road J, Cato
1808	Markham, Kevin P.	1734 N. 10 th Street
2883	Marti, Paul C.	831 Anthony Circle, Oostburg
2889	Miske, Megan M.	249 S. Otis Street, Glenbeulah
0030	Ottman, Donna J.	966 Broadway St. Apt. C, Sheb. Falls
8508	Parchim, Melinda S.	140 W. Falls Road, Grafton
2887	Porter, Isaah J.	1413 Jefferson Avenue
7805	Reiner, Michael G.	2419 N. 29 th Street
2877	Reyes, Michael A.	2662 Georgia Avenue
8860	Santana, Susan M.	2724 Main Avenue
2894	Sbrocco, Connor	1105 Aspen Road, Kohler
9031	Schlafke, Tiffany A.	3324 S. 11 th Street
2881	Steindl, Alexandria L.	532 S. River Street
2886	Velier, Elizabeth S.	3715 S. 12 th Street

AHP

CHANGE OF AGENT

Corey Kempf is replacing Heidi Pierce as agent effective immediately for Applebee's Neighborhood Grill located at 526 S. Taylor Drive.

CHANGE OF PREMISE

<u>No.</u>	<u>Name</u>	<u>Address</u>
3120	Northstar I	3004 N.8 th Street - One day event to be held August 24, 2019 to include current premises description and including parking lot coverage and east sidewalk. Parking lot to the south and west.
2921	The Walkabout	2401 Calumet Drive - One day event to be held August 24, 2019 to include current premises description and areas in front of garage (between garage and bar) and grassy side of bar on northwest side. All will be enclosed by snow fencing.
2921	The Walkabout	2401 Calumet Drive - Two day event to be held August 31 - September 1 st , 2019 to include current premises description and areas in front of garage (between garage and bar) and grassy side of bar on northwest side. All will be enclosed by snow fencing.

CLASS "B" BEER LICENSE / CLASS "C" WINE LICENSE (June 30, 2020) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3412	Local Press Eatery	502 S. 8 th Street

"CLASS B" LIQUOR LICENSE (June 30, 2020) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2301	Mojo	1235 Pennsylvania Avenue

TAXICAB DRIVERS LICENSE (December 31, 2019) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
1841	Hansen, Stanley J.	1634 S. 12 th Street
1008	Montes, Rosalinda	626 Superior Avenue
8599	Stangel, Geraldine E.	3614 Larkspur Way
1805	Turner, Jennifer R.	824 Ashland Avenue

CITY OF SHEBOYGAN

REQUEST FOR LICENSING, HEARINGS & PUBLIC SAFETY CONSIDERATION

ITEM DESCRIPTION: Gen. Ord. No. 15-19-20 by Alderpersons Sorenson and Mitchell repealing and recreating Section 26-393 of the Municipal Code relating to the permit fee for fences, so as to increase the permit fee from \$25.00 to \$40.00.

REPORT PREPARED BY: Chad Pelishek, Director of Planning and Development

REPORT DATE: August 5, 2019

MEETING DATE: August 14, 2019

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The Municipal Code change would increase the fence permit fees from \$25.00 to \$40.00 to be more consistent to the actual costs of regulating fences in the city.

STAFF COMMENTS:

None.

ACTION REQUESTED:

Motion to recommend the Common Council adopt Gen. Ord. No. 15-19-20 by Alderpersons Sorenson and Mitchell repealing and recreating Section 26-393 of the Municipal Code relating to the permit fee for fences, so as to increase the permit fee from \$25.00 to \$40.00.

ATTACHMENTS:

- I. Gen. Ord. No. 15-19-20

X

6.3

Gen. Ord. No. 15 - 19 - 20. By Alderpersons Sorenson and Mitchell.
August 5, 2019.

AN ORDINANCE repealing and recreating Section 26-393 of the Municipal Code relating to the permit fee for fences, so as to increase the permit fee from \$25.00 to \$40.00.

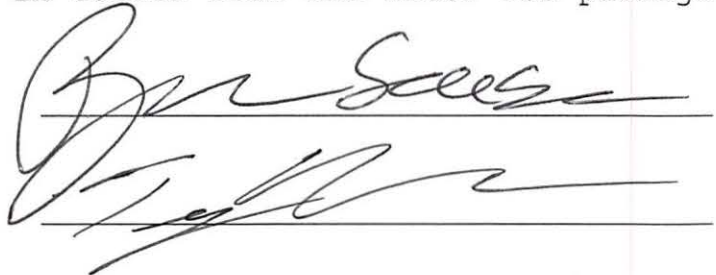
THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 26-393 of the Sheboygan Municipal Code entitled "Permit fees" is hereby repealed and recreated to read as follows:

"Sec. 26-393. *Permit fees.*

A fee of \$40.00 shall be charged for each permit issued under the provisions of this article."

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.



LHPS

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR LICENSING, HEARINGS & PUBLIC SAFETY CONSIDERATION

ITEM DESCRIPTION: Res. No. 64-19-20 by Alderpersons Sorenson and Mitchell declaring the City of Sheboygan's intent to continue to perform electrical inspections.

REPORT PREPARED BY: Chad Pelishek, Director of Planning and Development

REPORT DATE: August 5, 2019

MEETING DATE: August 14, 2019

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

State law changed in 2019 which requires municipalities to pay a fee and file necessary paperwork to perform electrical inspections. One of the requirements that the city must comply with to perform electrical inspections is to notify the department of safety and professional services of its intent to continue to handle these inspections. The city employs a full-time electrical inspector and receives about \$156,000 per year in revenues in the General Fund.

STAFF COMMENTS:

None.

ACTION REQUESTED:

Motion to recommend the Common Council adopt Res. No. 64-19-20 by Alderpersons Sorenson and Mitchell declaring the City of Sheboygan's intent to continue to perform electrical inspections.

ATTACHMENTS:

- I. Res. No. 64-19-20

III

4.7

Res. No. 64 - 19 - 20. By Alderpersons Sorenson and Mitchell.
August 5, 2019.

A RESOLUTION declaring the City of Sheboygan's intent to continue to perform electrical inspections.

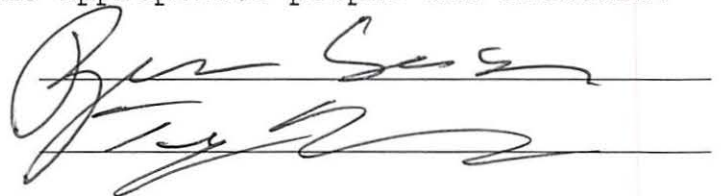
WHEREAS, for many years, the City of Sheboygan (the "City") has performed electrical inspections throughout the City; and

WHEREAS, the Council believes that local electrical inspection is in the best interest of the City; and

WHEREAS, pursuant to Wis. Admin. Code SPS 316.011(1)(a), for the City to continue handling electrical inspections of certain public places, such as public buildings and places of employment, the City must comply with a number of requirements, including notifying the department of safety and professional services of its intent to continue to handle these electrical inspections.

NOW, THEREFORE, BE IT RESOLVED: That the City has done electrical inspections for many years, and affirmatively asserts its intent to continue doing electrical inspections to the fullest extent permitted, including those addressed by Wis. Admin. Code SPS 316.011(1)(a).

BE IT FURTHER RESOLVED: That the appropriate City officials are authorized to express this intent to the appropriate people and entities.



LHPS

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20 . _____, City Clerk

Approved _____ 20 . _____, Mayor



QUARTERLY PERFORMANCE REPORT
 DEPARTMENT OF CITY DEVELOPMENT: BUILDING INSPECTION
 Second Quarter of Fiscal Year 2019: April 1, 2019 – June 30, 2019

This report covers the second quarter of fiscal year 2019 and provides a progress update toward achieving the performance measures in the annual budget book.

For more information about this report, contact Chad Pelishek, Director of Planning and Development at (920) 459-3383.

Building Permits

	2017 Actual \$	2018 Actual \$	2018 YTD #	2018 YTD \$	2019 YTD #	2019 YTD \$
Building	\$395,216	\$402,912	898	\$255,443	971	\$327,193
Electrical	\$156,050	\$243,815	161	\$70,015	214	\$80,105
HVAC	\$153,045	\$129,260	255	\$78,350	260	\$58,905
Plumbing	\$79,400	\$103,813	163	\$21,500	155	\$56,000
Wrecking/Razing	\$4,799	\$2,950	9	\$1,399	5	\$794
Sign permits	\$10,653	\$10,149	40	\$6,033	33	\$4,400
Occupancy Inspections	\$5,100	\$8,000	17	\$4,250	23	\$5,800
Weights/Measures	\$31,623	\$29,436	0	\$0	0	\$0
Contractor Licensing	\$78,415	\$66,430	59	\$7,900	46	\$38,177
Park Impact Fees	\$72,250	\$9,846	0	\$0	2	\$1,094
Totals	\$986,551	\$1,001,611	1,602	\$444,890	1,663	\$572,468

Code Compliance

	2017 Actual	2018 Actual	2018 YTD	2019 YTD	2019 Goals
Number of Inspections Performed	6,860	7,179	2,435	3,195	8,000

Nuisance

Number of sanitation orders issued	710	543	333	244	500
Number of zoning orders issued	24	31	19	9	25
Number of off street parking orders issued	157	158	102	61	60
Number of nuisance citations issued	201	149	95	83	100

Housing

Number of inspections with violations	1,331	677	44	363	700
Number of violations fixed	1,480	815	361	428	500
Number of housing citations issued	469	315	117	169	300

CITY OF SHEBOYGAN

REQUEST FOR LICENSING, HEARINGS & PUBLIC SAFETY CONSIDERATION

ITEM DESCRIPTION: Second Quarter Performance Report for the Department of City Development: Building Inspection Division.

REPORT PREPARED BY: Chad Pelishek, Director of Planning and Development

REPORT DATE: August 5, 2019

MEETING DATE: August 14, 2019

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

As part of the annual budgeting process, the department has developed performance benchmarks to track progress of the department's activities.

STAFF COMMENTS:

Second quarter revenues in Building Inspection continue very strong due to a number of major construction projects and residential improvements.

Code compliance: Second quarter code compliance has increased due to targeted neighborhood work. Code officers and City Development staff are currently targeting the four target neighborhoods to issue orders and document the baselines per the city's neighborhood revitalization strategy.

ACTION REQUESTED:

For discussion purposes only.

ATTACHMENTS:

- I. Quarterly Performance Report for April 1, 2019 through June 30, 2019.

CITY OF SHEBOYGAN

**REQUEST FOR LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE
CONSIDERATION**

ITEM DESCRIPTION: Report of Officer, submitting the Quarterly Report from the Sheboygan Fire Department for the period commencing April 1, 2019 and ending June 30, 2019.

REPORT PREPARED BY: Eric Montellano, Fire Chief

REPORT DATE: August 7, 2019

MEETING DATE: August 14, 2019

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The Quarterly Report of Benchmarks from the Fire Department for the period commencing April 1, 2019 and ending June 30, 2019 is presented for information and discussion as required by section 50-564 of the Municipal Code.

STAFF COMMENTS:

Highlights of the Second Quarter of 2019 are as follows:

- Total call volume is 7% higher than last year at this time.
- Emergency Medical responses are up 4% and Non-EMS responses are up 13% from a year ago.
- Total fire loss is down roughly 54% from last year at this time while the number of fire-loss incidents is only down 6%.
- Fire Department personnel found 44 non-compliant occupancies without appropriate working smoke detectors during this quarterly period.
- Crews installed 92 smoke detectors during this period as well.

ACTION REQUESTED:

A motion to recommend approval of the Report of Officer No. 56-19-20 to the Common Council.

ATTACHMENTS:

- I. R.O. No. 56-19-20

II

3.5

R. O. No. 56 - 19 - 20. By FIRE CHIEF. August 5, 2019.

Pursuant to section 50-564 of the Municipal Code, I herewith submit my quarterly report of Benchmark Measurements for the Fire Department, for the period commencing April 1, 2019 and ending June 30, 2019.

<u>Incident Types</u>	<u>2017 Actual</u>	<u>2nd Quarter 6/30/19</u>	<u>2018 Actual</u>	<u>2nd Quarter 6/30/18</u>	<u>Goals</u>
Fires	126	24	94	26	
Rescue & Emergency Medical Service	3,959	1,053	4,220	1,002	
Non Fires	1077	314	1055	266	
TOTAL	5,162	1,391	5,369	1,294	

Station Incident Count Per Station

Station 1	1,549	371	1,560	375
Station 2	988	262	1064	251
Station 3	1,309	365	1,417	322
Station 4	814	246	818	210
Station 5	451	140	474	131
Out of City	51	8	36	5

Fire Loss

Number of Incidents	65	15	56	17
Total Property Loss	\$ 276,985	\$ 77,100	\$ 630,000	\$ 160,900
Total Content Loss	\$ 126,541	\$ 34,800	\$ 348,985	\$ 81,700
Total Loss	\$ 403,526	\$ 111,900	\$ 978,985	\$ 242,600
Average Loss	\$ 6,208	\$ 7,460	\$ 17,481	\$ 14,270

Workload

Inspections	1,880	985	1,926	980
School Safety Programs/Students	183/3353	0/0	173/3246	0/0
Public Events	25	21	51	9
Non-Compliance/Installed Smoke Alarms	N/A	44/92	N/A	N/A
Fire Training Hours	8,514	1882	8,514	2,567
EMS Training Hours	2,697		1,969	435
Investigations/Formal	70	24	100	26

Efficiency

EMS Average Response Time (Seconds) 240		N/A	N/A	N/A	
Fire Average Response Time (Seconds) 300		91%	89%	78%	90%

Effectiveness

Resident Satisfaction Rating		1	1	1
ISO Rating		2	2	2



FIRE CHIEF

LHPS

II

3.6

R. O. No. 57 - 19 - 20. By CHIEF OF POLICE CHRISTOPHER DOMAGALSKI.
August 5, 2019.

Pursuant to section 54-65 of the Municipal Code, I herewith submit my quarterly report showing the Benchmark Measurements for my department for the period commencing April 1, 2019 and ending June 30, 2019.

	2017 <u>Actual</u>	Y-T-D <u>06/30/18</u>	2018 <u>Actual</u>	Y-T-D <u>06/30/19</u>	2019 <u>Goals</u>
<u>Patrol and Investigations</u>					
Homicide	0	0	0	1	0
Rape	24	11	21	14	20
Robbery	11	7	11	3	15
Aggravated Assault	85	57	128	73	100
Violent Crime Total	120	75	160	91	125
Burglary	91	42	89	40	100
Theft	702	369	703	327	900
Motor Vehicle Theft	32	9	25	11	30
Arson	12	4	8	0	5
Property Crime Total	837	424	825	378	1,050
Percent of Offenses Cleared	46%	53%	52%	51%	70%
Value of Property Stolen	\$554,070	\$141,470	\$485,282	*	\$500,000
Value of Property Recovered	\$184,216	\$45,547	\$179,946	*	\$200,000
Percent of Stolen Recovered	33%	32%	37%	51%	40%
Accident Investigations	1,736	843	1,677	805	1,500
Traffic Stops	6,157	3220	5,270	2,582	No Goal
Traffic Arrests	4,669	2623	4,509	2,008	No Goal
Other Arrests	3,006	1,703	3,406	1,771	No Goal
Speed Trailer Deployments	7	12	17	6	20
HVEE Deployments	6	8	14	9	12
Parking Tickets Issued	10,476	5,742	9,032	5,098	10,000
Bicycles Recovered	139	42	158	47	150
Involuntary Commitments	161	78	121	60	No Goal
<u>Administration</u>					
District Attorney Request for Digital Evidence	1,008	655	1,321	667	2,750
Open Records Requests	3,778	2,148	4,804	2,911	4,000
Nixle Messages Sent	263	141	283	124	250
Press Releases	25	27	41	13	50
Tweets	298	170	236	114	350
Facebook likes	8,045	9,080	10,042	11,307	11,500
Reported Crime Maps	103	48	89	41	104
Crime Comparison Reports	44	21	36	14	26

*The UCR Summary Report stolen/recovered property report is not working properly.

CHPS

POLICE CHIEF

CITY OF SHEBOYGAN

**REQUEST FOR LICENSING, HEARINGS AND PUBLIC SAFETY COMMITTEE
CONSIDERATION**

ITEM DESCRIPTION: Report of Officer, submitting the Police Department Quarterly Report for the period commencing April 1, 2019 and ending June 30, 2019.

REPORT PREPARED BY: Christopher Domagalski, Chief of Police

REPORT DATE: August 7, 2019

MEETING DATE: August 14, 2019

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: Sec. 54-65

BACKGROUND / ANALYSIS:

The Quarterly Report of Benchmarks for the Police Department for the Period commencing April 1, 2019 and ending June 30, 2019 is presented for information and discussion as required by section 54-65 of the Municipal Code.

STAFF COMMENTS:

Highlights of the report are as follows:

- Part 1 Crime for the Period was down 2.5% in comparison to the same period in 2018 (469 vs 481). Although, there continues to be a slight increase in assaults.
- There was a decrease in Traffic accidents during the period (805 vs. 843) in comparison to 2018.
- Involuntary commitments decreased for the period from 60 to 78, which appears to be a positive, indicating that more individuals in mental health crisis are being directed to resources through voluntary means.

ACTION REQUESTED:

Motion to recommend to Council to Approve the Report of Officer No. 57 - 19 - 20.

ATTACHMENTS:

- I. R.O No. 57 – 19 - 20

CITY OF SHEBOYGAN

**REQUEST FOR LICENSING, HEARINGS, AND
PUBLIC SAFETY COMMITTEE CONSIDERATION**

ITEM DESCRIPTION: Quarterly Performance Report for City Attorney's Office

REPORT PREPARED BY: Charles C. Adams, City Attorney

REPORT DATE: August 7, 2019

MEETING DATE: August 14, 2019

FISCAL SUMMARY:

Budget Line Item: N/A

Budget Summary: N/A

Budgeted Expenditure: N/A

Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A

Municipal Code: N/A

BACKGROUND / ANALYSIS:

The City Administrator asks departments to present a quarterly performance report to their oversight committees. The report is to include year-to-date numbers related to workload and effectiveness and any additional narrative as may be helpful to the committee members.

STAFF COMMENTS:

The report for the second quarter of 2019 is attached.

ACTION REQUESTED:

No action; for discussion only.

ATTACHMENTS:

- I. City Attorney's Office Quarterly Performance Report, 2nd Quarter of 2019

QUARTERLY PERFORMANCE REPORT

CITY ATTORNEY'S OFFICE

Second Quarter of Fiscal Year 2019 (through June 30, 2019)

	2019 Goal	2019 as of 6/30
<u>Workload Measurement</u>		
Municipal Court cases prosecuted	832	367
Circuit Court cases prosecuted	6	3
Abatements	2	0
Inspection Warrants	4	1
Raze Orders	4	3
Business Development Loans	5	2
Real estate closings	6	3
Lawsuits against City (pending)	3	5
Foreclosures	4	1
Bankruptcies	18	7
<u>Effectiveness</u>		
Departments indicating a positive response to promptness	80%	98%
Departments indicating a positive response to court as an approachable service	80%	95%
Resident Satisfaction Rating	80%	89%