

**\*\*\*ATTACHMENTS\*\*\***

**CITY OF SHEBOYGAN**

**REQUEST FOR SENIOR ACTIVITY CENTER COMMISSION CONSIDERATION**

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**ITEM DESCRIPTION:** Program Highlights

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**REPORT PREPARED BY:** Vicky Schneider, Director of Senior Services

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**REPORT DATE:** July 12, 2019

**MEETING DATE:** July 17, 2019

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**FISCAL SUMMARY**

**STATUTORY REFERENCE:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

This report is a summary of the significant activities which occurred during the second quarter of programming at the Senior Activity Center of Sheboygan, beginning April 1, 2019 through June 30, 2019.

**April 2019 programs/events:**

- ADA Assessment of the Senior Activity Center of Sheboygan building was conducted. Results are pending.
- Community Document Shredding and Fraud Presentation;
- Collaboration with JMKAC – *Won't You Be My Neighbor?* event;
- Human Experience collaboration with Kohler Company;
- Community meeting space provided for Ellis Historic Neighborhood Association, Sheboygan Service Club, Redevelopment Authority, and Livable Sheboygan Task Force.

**May 2019 programs/events:**

- Artist Reception at Glas House; member artwork was displayed at Glas House, Mead Library and Oostburg Library;
- Volunteer Appreciation Luncheon;
- Garden Club projects were completed and relationship with area Master Gardener's was created to beautiful the grounds;
- Barbara Felde, Councilperson and Liaison to the Senior Activity Center of Sheboygan toured the facility;
- Annual Ladies' Luncheon;
- Presentation with Mayor Vandersteen;
- Friends of the Senior Activity Center of Sheboygan Annual Meeting.

**June 2019 program/events:**

- Ellis Historic Neighborhood Block Party was hosted by the Senior Activity Center of Sheboygan with over 150 neighborhood participants;
- Ellis Historic Neighborhood Dumpster Day was hosted by the Senior Activity Center of Sheboygan.

**Livable Sheboygan**

The Sheboygan For All Task Force determined an identity and logo, renaming itself Livable Sheboygan. The task force members met several times in the second quarter, both in small work groups, and in as a whole. An opportunity to tour the City of Sheboygan's latest projects was provided with Darrell Hofland kicking off the event, and Chad Pelishek serving as a tour guide. The purpose was to help inform the task force as it works to populate the action plan required by AARP Livable Communities initiative.

**Automated External Defibrillator (AED)**

A donation of an Automated External Defibrillator Device (AED) was received from Aurora. The device has been installed and training was provided to the three fulltime members of the Senior Activity Center of Sheboygan staff.

**ACTION REQUESTED:**

For Informational purposes only.

**ATTACHMENTS:**

None.

**CITY OF SHEBOYGAN**

**REQUEST FOR SENIOR ACTIVITY COMMISSION CONSIDERATION**

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**ITEM DESCRIPTION:**

Benchmark measurements for the Senior Activity Center of Sheboygan for the period beginning April 1, 2019 and ending June 30, 2019.

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Vicky Schneider, Director of Senior Services

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**BACKGROUND / ANALYSIS:**

This report establishes new benchmarks for the Senior Activity Center of Sheboygan beginning April 1, 2019 and ending June 30, 2019. In January 2019, the Senior Activity Center of Sheboygan purchased and installed a new software system to assist in the collection of data regarding memberships, number of volunteers, daily attendance, and programming. The implementation of the system is ongoing throughout 2019. The end-users, the friends and members of the Senior Activity Center of Sheboygan, are learning how to use the system and are receiving reminders on the importance of signing in for each visit. Due to this learning curve, the benchmarks have been modified from previous years' statistics and reflect a new baseline from which to grow.

2019 Benchmarks					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	YTD 2019
<b>Total Check-Ins</b>	4,235	4,839			9,074
<b>Average Daily Attendance</b>		90			90
<b>Total Memberships</b>		709			709
<b>Active Members</b>		278			278
<b>Volunteers - Regular</b>	44	44			44
<b>Volunteers - Special Events</b>	0	11			11
<b>Volunteer Hours</b>	763	948			1711

**ACTION REQUESTED:**

For informational purposes only.

**ATTACHMENTS:**

None.