

*****ATTACHMENTS*****

Minutes
Mead Public Library Board
Strategic Planning Committee
Wednesday, March 6, 2019

The meeting of the Mead Public Library (MPL) Strategic Planning Committee was held on Wednesday, March 6, 2019, in The Loft. Present Committee Members: MPL Board President Maeve Quinn, Vice President Kathie Norman and SASD Liaison Chris Campe. Staff members present: Director Garrett Erickson (acting chair), Support Services Manager Diane Kallas, Public Services Manager Melissa Prentice, Chase DeVrou, Anneliese Finke, Gregg Herr, Samantha Leber, Josh Lintereur, Alison Loewen, Carol Munroe and Administrative Assistant Sydney Mehn. Absent Committee Members: MPL Finance Officer Dolcye Johnson

1. OPENING OF MEETING:

- 1.1 CALL TO ORDER AND DETERMINATION OF QUORUM. Quinn called the meeting to order at 2:01 p.m. and determined there was a quorum present.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 2.1 UPDATE TO LIBRARY STRATEGIC PLAN Erickson started the conversation by asking several thought-provoking questions. The group went through several handouts to begin thinking about our goals, our mission, and whether we want to adopt core values as the City has done. Erickson gave a great analogy of the Green Bay Packers goal to always be winning the Super Bowl. After some discussion about what the library's version of the Super Bowl might look like, the group came up with a few guidelines:

- It was determined that the new strategic plan would be shorter than in years past; 3 years rather than 5.
- It was decided that the committee would meet bi-monthly for 75 minutes, or no longer than 2 hours. A doodle poll will be sent out to determine schedules. **(action item)**
- Committee determined that the primary audience of the strategic plan is the staff.
- Minutes should be short and concise.
- The group decided to add core values for Mead and were tasked with each coming up with what our top 4 core values would be **(action item)**
- The group will research and come up with proposed document formats for the next meeting **(action item)**
- The group will view other library's statements for inspiration. **(action item)**
- The group will look into what awards are available for libraries that we could work toward. **(action item)**

3. UPCOMING MEETINGS

- 3.1 SET DATE AND TIME FOR NEXT MEETING To be determined.

4. ADJOURN

- 4.1 ADJOURN Being no further business, the meeting adjourned at 3:15 p.m.

Minutes
Mead Public Library Board
Strategic Planning Committee
Tuesday, March 19, 2019

The meeting of the Mead Public Library (MPL) Strategic Planning Committee was held on Tuesday, March 19, 2019, in The Loft. Present Committee Members: MPL Board President Maeve Quinn, Vice President Kathie Norman and SASD Liaison Chris Campe. Staff members present: Director Garrett Erickson (acting chair), Support Services Manager Diane Kallas, Public Services Manager Melissa Prentice, Chase DeVrou, Anneliese Finke, Gregg Herr, Samantha Leber, Josh Lintereur, Alison Loewen and Administrative Assistant Sydney Mehn. Absent Committee Members: MPL Finance Officer Dolcye Johnson and Carol Munroe

1. OPENING OF MEETING:

- 1.1 CALL TO ORDER AND DETERMINATION OF QUORUM. Quinn called the meeting to order at 3:02 p.m. and determined there was a quorum present.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 2.1 UPDATE TO LIBRARY STRATEGIC PLAN Erickson started the conversation by going through several different strategic plans from libraries across the nation. A few libraries were noted by the committee as being closer to our goal: the Charlotte Mecklenburg PL, the Hennepin County PL, the Columbus PL, and the Library of Congress. It was decided that the best format would be a concise document for easy reading and transparency. Josh will work on formatting the document for aesthetics once the wording is done. The group then began working on core values. After much thought and a vote, the group settled on the following groupings of words:
- Enrichment (life-long learning, literacy, discovery, inspirational)
 - Leadership
 - Service (consistent, positive, experience)
 - Diversity/Access/Inclusion

Words that were not selected that still may be used elsewhere or in descriptions include:

- Collaborative (team-work, community focused)
- Innovative (adaptability, discovery)
- Integrity (respect, privacy, public trust, accountability, consistency)

For the next meeting, we were assigned with thinking about these questions: What do we do and what makes us unique?

3. UPCOMING MEETINGS

- 3.1 SET DATE AND TIME FOR NEXT MEETING To be determined.

4. ADJOURN

- 4.1 ADJOURN Being no further business, the meeting adjourned at 4:21 p.m.

Generated by Sydney Mehn on March 21, 2019.