

*****ATTACHMENTS*****

CITY OF SHEBOYGAN**LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE MINUTES****JANUARY 16, 2019**

MEMBERS PRESENT: Chair Alderperson Mary Lynne Donohue (arrived at 4:06 p.m.), Vice Chair Alderperson Ryan Sorenson, Alderperson Trey Mitchell, Alderperson Ron Rindfleisch

MEMBERS EXCUSED: Alderperson Rosemarie Trester

STAFF/OFFICIALS PRESENT: City Attorney Charles C. Adams, Lt. William Adams, Licensing Clerk Julie Wieck, Legal Assistant Kathy Hoffman

OTHERS PRESENT: None

1. OPENING OF MEETING

1.1 Roll Call

1.2 Call to Order

Vice Chair Alderperson Ryan Sorenson called the meeting to order at 4:00 p.m.

1.3 Pledge of Allegiance

The Pledge of Allegiance was recited.

1.4 Introduction of Committee members, staff and guests

2. MINUTES

2.1 Approval of Minutes - January 2, 2019

Motion by Alderperson Mitchell, seconded by Alderperson Rindfleisch, to approve the minutes of the previous meeting held January 2, 2019. Motion carried 3-0.

3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 R.O. No. 151-18-19 (10-15-18) Submitting various license applications for the period ending December 31, 2018, June 30, 2019 and June 30, 2020. Fermented Malt Beverage Lic. App. No. 3362 (Jay's)

City Attorney Adams informed the committee that the issues related to the description and the required separation between the two licensed spaces have now been resolved.

Motion by Alderperson Rindfleisch, seconded by Alderperson Mitchell, to grant license to Fermented Malt Bev. Lic. App. No. 3362 (Jay's). Motion carried 3-0.

3.2 R.O. No. 168-18-19 (11-5-18) Submitting various license applications for the period ending December 31, 2018, June 30, 2019 and June 30, 2020. Bev. Op. Lic. App. Nos. 2489 (Angelica M. Adams), 0706 (Marqueeta S. Johnson), 6552 (Stacey M. Ross)

No update regarding Bev. Op. Lic. App. Nos. 2489 and 0706 which were previously held.

City Attorney Adams informed the committee that Stacey M. Ross had failed to contact the City Attorney's office regarding a hearing on possible denial of her license application.

Motion by Alderperson Mitchell, seconded by Alderperson Rindfleisch, to accept all facts presented by staff as true and to deny the license application of Stacey M. Ross based upon her record of violations related to the licensed activity, the pending warrants on those matters, and her failure to cooperate with staff for the committee. Motion carried 3-0.

3.3 R.O. No. 200-18-19 (12-17-18) Submitting various license applications for the period ending December 31, 2018, June 30, 2019 and December 31, 2019. Bev. Op. Lic. App. No. 2545 (Chandra-Lorraine Rehm); Taxicab Driver Lic. [RENEW] App. No. 0256 (Mark A. Krueger); Taxicab Driver Lic. [NEW] App. No. 1780 (Frederick C. McFate)

Motion by Alderperson Rindfleisch, seconded by Alderperson Mitchell, to grant licenses to Bev. Op. Lic. App. No. 2545 (Chandra-Lorraine Rehm), Taxicab Driver Lic. [RENEW] App. No. 0256 (Mark A. Krueger), and Taxicab Driver Lic. [NEW] App. No. 1780 (Frederick C. McFate). Motion carried 3-0.

3.4 R.O. No. 204-18-19 (1-7-19) Submitting various license applications for the period ending June 30, 2019, December 31, 2019, and June 30, 2020

Motion by Alderperson Donohue, seconded by Alderperson Mitchell, to call in Taxicab Driver Lic. App. No. 2008 (Bethany B. Garcia) for a hearing on possible denial of her license application, and to grant the remainder of the license applications for individuals and entities listed on the above-referenced R.O. Motion carried 4-0.

4. NEXT MEETING DATE

4.1 Next meeting date will be January 30, 2019

The next committee meeting is scheduled to be held on January 30, 2019 at 4:00 p.m. in the Rocca Meeting Room at the Mead Public Library, 710 North 8th Street, Sheboygan.

5. ADJOURN

5.1 Motion to adjourn

Motion by Alderperson Donohue, seconded by Alderperson Rindfleisch, to adjourn at 4:07 p.m. Motion carried 4-0.

III

3.2

R. O. No. 209 - 18 - 19. By CHIEF OF POLICE CHRISTOPHER DOMAGALSKI.
January 21, 2019.

Pursuant to section 54-65 of the Municipal Code, I herewith submit my quarterly report showing the Benchmark Measurements for my department for the period commencing October 1, 2018 and ending December 31, 2018.

	2016	Y-T-D	2017	Y-T-D	2018
	Actual	12/31/17	Actual	12/31/18	Goals
<u>Patrol and Investgations</u>					
Homicide	1	0	0	0	0
Rape	20	24	24	21	20
Robbery	10	11	11	11	15
Aggravated Assault	100	85	85	128	90
Violent Crime Total	131	120	120	160	125
Burglary	119	91	91	89	100
Theft	908	702	702	703	900
Motor Vehicle Theft	36	32	32	25	30
Arson	5	12	12	8	5
Property Crime Total	1068	837	837	825	1,050
Percent of Offenses Cleared	55%	47%	47%	52%	70%
Value of Property Stolen	\$497,952	\$554,070	\$554,070	\$485,282	\$500,00
Value of Property Recovered	\$204,714	\$184,216	\$184,216	\$179,946	\$200,000
Percent of Stolen Recovered	41%	33%	33%	37%	40%
Accident Investigations	1,900	1,736	1,736	1,677	1,500
Traffic Stops	4,234	6,157	6,157	5,270	-
Traffic Arrests	2,426	4,669	4,669	4,509	-
Other Arrests	3,692	2,959	3,006	3,406	-
Speed Trailer Deployments	12	7	7	17	20
HVEE Deployments	N/A	6	6	14	12
Parking Tickets Issued	4,310	10,476	10,476	9,032	10,000
Bicycles Recovered	N/A	139	139	158	150
Involuntary Commitments	N/A	161	161	121	-
<u>Administration</u>					
District Attorney Request for Digital Evidence	N/A	1,008	1,008	1,321	2,750
Open Records Requests	4,310	3,778	3,778	4,804	4,000
Nixle Messages Sent	N/A	263	263	283	250
Press Releases	N/A	25	25	41	50
Tweets	N/A	298	298	236	350
Facebook likes	6,000	8,045	8,045	10,042	9,000
Reported Crime Maps	104	100	103	89	104
Crime Comparison Reports	52	43	44	36	52
Burglary Reports	86	47	51	0	0

POLICE CHIEF

RHS.

CITY OF SHEBOYGAN

**REQUEST FOR LICENSING, HEARINGS AND PUBLIC SAFETY COMMITTEE
CONSIDERATION**

ITEM DESCRIPTION: Report of Officer, submitting the Police Department Quarterly Report for the period commencing October 1, 2018 and ending December 31, 2018.

REPORT PREPARED BY: Christopher Domagalski, Chief of Police

REPORT DATE: January 24, 2019

MEETING DATE: January 30, 2019

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: Sec. 54-65

BACKGROUND / ANALYSIS:

The Quarterly Report of Benchmarks for the Police Department for the Period commencing October 1, 2018 and ending December 31, 2018 is presented for information and discussion as required by section 54-65 of the Municipal Code.

STAFF COMMENTS:

Highlights of the report are as follows:

- Overall Part 1 Crimes for the Period decreased in comparison to the same period in 2017, 243 vs. 256, and was also below the five year average of 315. There was an increase in assaults during the period. There were no significant trends.
- Traffic accidents increased slightly for the period in comparison to the same period in 2017, but remain down for the year. The department has implemented a yearlong traffic safety initiative, "Car in gear Brain in gear", which is showing a positive trend towards traffic safety.

ACTION REQUESTED:

Motion to recommend to Council to Approve the Report of Officer No. 209 – 18 - 19.

ATTACHMENTS:

- I. R.O No. 209 – 18 - 19

CITY OF SHEBOYGAN

REQUEST FOR LICENSING, HEARINGS & PUBLIC SAFETY CONSIDERATION

ITEM DESCRIPTION: Fourth Quarter Performance Report for the Department of City Development: Building Inspection Division.

REPORT PREPARED BY: Chad Pelishek, Director of Planning and Development

REPORT DATE: January 15, 2019

MEETING DATE: January 30, 2019

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

As part of the annual budgeting process, the department has developed performance benchmarks to track progress of the department's activities.

STAFF COMMENTS:

Revenues finished strong for the 2018. A lot of the new projects started late in 2018. Staff worked very hard throughout the year to inspect the new projects as well issuance of the code enforcement orders and raze orders on problem properties in neighborhoods.

ACTION REQUESTED:

For discussion purposes only.

ATTACHMENTS:

- I. Quarterly Performance Report for October 1, 2018 – December 31, 2019.



QUARTERLY PERFORMANCE REPORT
DEPT. OF CITY DEVELOPMENT: BUILDING INSPECTION
Fourth Quarter of Fiscal Year 2018 – October 1, 2018 – December 31, 2018

This report covers the fourth quarter of fiscal year 2018 and provides a progress update toward achieving the performance measures in the annual budget book.

For more information about this report, contact Chad Pelishek, Director of Planning and Development at (920) 459-3383.

Building Permits

	2016 Actual \$	2017 Actual \$	2017 YTD #	2017 YTD \$	2018 YTD #	2018 YTD \$
Building	\$408,866	\$395,216	2,126	\$395,216	1,987	\$402,912
Electrical	\$178,701	\$156,050	338	\$156,050	318	\$243,815
HVAC	\$226,190	\$153,045	540	\$153,045	526	\$129,260
Plumbing	\$65,770	\$79,400	360	\$79,400	436	\$83,220
Wrecking/Razing	\$3,885	\$4,799	29	\$4,799	21	\$2,950
Sign permits	\$13,661	\$10,653	80	\$10,653	74	\$10,149
Occupancy Inspections	\$9,000	\$5,100	24	\$5,100	32	\$8,000
Weights/Measures	\$35,859	\$31,623	99	\$31,623	88	\$29,435
Contractor Licensing	\$74,765	\$78,415	69	\$78,415	79	\$66,430
Miscellaneous Revenue	\$36,229	\$30,257	N/A	\$30,257	N/A	\$23,878
Park Impact Fees	N/A	\$72,251	N/A	N/A	N/A	\$9,846
Year End Totals	\$1,061,910	\$1,007,969	N/A	\$1,007,969	N/A	\$1,011,410

Code Compliance

	2016 Actual	2017 Actual	2017 YTD	2018 YTD	2018 Goals
Number of Inspections Performed	N/A	6,860	6860	7,179	11,000
<u>Nuisance</u>					
Number of sanitation orders issued	508	710	710	543	500
	29	24	24	31	25
Number of zoning orders issued	73	157	157	158	60
Number of off street parking orders issued	110	201	201	149	100
Number of nuisance citations issued	683	1,331	1,331	677	700
<u>Housing</u>					
Number of inspections with violations	460	1,480	1,480	815	500
	219	469	469	315	300
Number of violations fixed					
Number of housing citations issued					

CITY OF SHEBOYGAN

**REQUEST FOR LICENSING, HEARINGS, AND
PUBLIC SAFETY COMMITTEE CONSIDERATION**

ITEM DESCRIPTION: Quarterly Performance Report for City Attorney's Office

REPORT PREPARED BY: Charles C. Adams, City Attorney

REPORT DATE: January 25, 2019

MEETING DATE: January 30, 2019

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The City Administrator asks departments to present a quarterly performance report to their oversight committees. The report is to include year-to-date numbers related to workload and effectiveness and any additional narrative as may be helpful to the committee members.

STAFF COMMENTS:

The report for the fourth quarter of 2019 is attached.

ACTION REQUESTED:

No action; for discussion only.

ATTACHMENTS:

- I. City Attorney's Office Quarterly Performance Report, 4th Quarter of 2018

QUARTERLY PERFORMANCE REPORT

CITY ATTORNEY'S OFFICE

Fourth Quarter of Fiscal Year 2018 (through December 31, 2018)

	2018 Goal	2018 as of 12/31
<u>Workload Measurement</u>		
Municipal Court cases prosecuted	820	640
Circuit Court cases prosecuted	5	2
Abatements	3	1
Inspection Warrants	4	1
Raze Orders	1	7
Business Development Loans	5	1
Real estate closings	5	7
Lawsuits against City (pending)	0	6
Foreclosures	5	3
Bankruptcies	8	12
<u>Effectiveness</u>		
Departments indicating a positive response to promptness	80%	88%
Departments indicating a positive response to court as an approachable service	80%	85%
Resident Satisfaction Rating	80%	85%

II

Other Matters.

7.2

R. O. No. 181 - 18 - 19. By CITY CLERK. November 19, 2018.

Submitting various license applications for the period ending December 31, 2018, June 30, 2019 and December 31, 2019.

City Clerk

BEVERAGE OPERATOR'S LICENSE (NEW) (June 30, 2020)

<u>No.</u>	<u>Name</u>	<u>Address</u>
5457	Batt, Hollie L.	N4117 Van Treeck Trail, Sheboygan Falls
2500	Bergin, Dustin J.	1814 S. 14 th Street
2504	Champeau, Kayla A.	1605 N. 17 th Street
1271	Farmer, Brandon L.	W3718 South Drive, Plymouth
2503	Freeman, James E.	615 Clara Avenue #3
2502	Lindsay, John F.	1615A Spruce Court
2507	Mackey, Shannon M.	124 Lighthouse Court
2509	Muench, Kelly A.	1619 Illinois Avenue
2505	Quasius, Laura M.	4316 Lakeshore Road
2499	Reyes, Ismael M.	1724 S. 21 st Street
9421	Rowe, Cole M.	1643A N. 3 rd Street
9829	Schroeder, Kathleen A.	2209 N. 11 th Street
2501	Sodari, Karna B.	916 Mulberry Lane, Kohler
7996	Thorn, Erin B.	2513 Wedemeyer Street
2498	Vallejo, Maria V.	617 Huron Avenue
1921	Watts, Kennedi K.	3515 N. 10 th Street Apt. 821
2496	Wondra, Erica J.	2128 S. 12 th Street

TAXICAB DRIVERS LICENSE (NEW) (December 31, 2019)

<u>No.</u>	<u>Name</u>	<u>Address</u>
1132	Mitchell, Daniel H.	909 Ontario Avenue Apt. D15

TAXICAB DRIVERS LICENSE (RENEW) (December 31, 2019)

<u>No.</u>	<u>Name</u>	<u>Address</u>
1509	Gordon, Jody L.	741 Acacia, Sheboygan Falls
014	Waraich, Jesse S.	N6233 Woodland Road

TAXICAB BUSINESS LICENSE (RENEW) (December 31, 2019)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3023	Yellow Cab of Sheboygan, LLC	2917 N. 15 th Street

AKPS

MASSAGE ESTABLISHMENT (Renew) (December 31, 2019)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3305	Applied Reflexology	604 Erie Avenue
3308	Aurelia Massage Therapy LLC	4027 S. Business Drive
2727	Bonjour Massage	1327 N. 8 th Street
2586	In Balance Therapeutics, LLC	832 N. 6 th Street
2868	Intouch	1427 N. 4 th Street
3300	Soli Muscular Therapy LLC	604 Michigan Avenue

II

Other Matters

8.2

R. O. No. 168 - 18 - 19. By CITY CLERK. November 5, 2018.

Submitting various license applications for the period ending December 31, 2018, June 30, 2019 and June 30, 2020.

City Clerk

"CLASS B" LIQUOR LICENSE (June 30, 2019) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3363	Pinky's	2123 N. 15 th Street
3261	Two Amigos Restaurant	1119 Michigan Avenue

BEVERAGE OPERATOR'S LICENSE (NEW) (June 30, 2020)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2489	Adams, Angelica M.	3515 N. 10 th Street Apt. 421
2472	Backus, Holden J.	523 Pine Street, Sheboygan Falls
2491	Beam, Christy L.	244 Center Avenue Apt. 4
2495	Boeldt, Adam V.	615 E. Washington Ave, Cleveland
2471	Chavez, Edwin G.	1719 N. 12 th Street
1564	Derrick, Ricci L.	1932 N. 10 th Street
9644	Gischia, Carlo J.	1916 Martin Avenue
7004	Halada, Kimberly A.	2318 S. 16 th Street
1621	Hameister, Brian L.	1202 Michigan Avenue Apt. #2
2484	Hatleli, Lonnie A.	1507 S. 8 th Street
2481	Hernandez, Christina M.	2705 Wollmer Street, Manitowoc
2478	Higgins, Destin M.	2209 N. 29 th Street
2490	Jackson, Juwaun M.	918 Georgia Avenue
0706	Johnson, Marqueeta S.	1048 Weeden Creek Road
2391	Lawrence, Michelle L.	722 Wilson Avenue
2476	Mahoney, Karen M.	420 Vanburen Road, Howards Grove
2475	Maizonet, Susan L.	929 S. 14 th Street
2485	Mindock, Ethan C.	1703 North Avenue
2122	Mueller, Alexandra A.	1516 Maryland Avenue
2483	Neill, Ladonna J.	2711 S. 8 th Street
7161	Redinger, Jessica M.	46 Winnebago Place
6552	Ross, Stacey M.	2630 N. 19 th Street
2493	Solano-Lara, Chase A.	1909 Martin Avenue
2479	Thompson, Malikah Y.	1018 N. 11 th Street
2469	Warner, Cassandra K.	1213A S. 8 th Street
2494	Xiong, Pa Nong	1715 Ontario Avenue

AKS

TAXICAB DRIVERS LICENSE (NEW) (December 31, 2018)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3567	Diener, Kelly J.	3526 N. 34 th Street
2474	Neuman, Vivian V.	2201 Erie Avenue Apt. A102

II

Other Matters

R. O. No. 210 - 18 - 19. By CITY CLERK. January 21, 2019.

Submitting various license applications for the period ending December 31, 2019 and June 30, 2020.

City Clerk

BEVERAGE OPERATOR'S LICENSE (NEW) (June 30, 2020)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2573	Alexander, Correy J.	2419 N. 9 th Street
0664	Gottsacker, Nathaniel D.	2518 S. 36 th Street
2577	Heard, Cecilia K.	220 Western Avenue, Plymouth
2570	Hendricks, Emily R.	1522 N. 10 th Street
2571	Kleefisch, Kayla M.	533 S. 26 th Street
2567	Kummer, Richard W.	3736 S. Taylor Drive
2579	Leavitt, Kaley F.	1245 Trimberger Court
7725	Nelson, Amy A.	1016 North Avenue
6752	Ornelas, Noemi K.	914 Division Street, Manitowoc
2576	Randhawa, Prince K.	N 6233 Woodland Road
3735	Sackett, Tina M.	939 N. 25 th Street
2572	Salata-Labudde, Monica K.	414 Michigan Avenue Unit A

TAXICAB DRIVERS LICENSE (NEW) (December 31, 2019)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2558	Bogart, Thomas Jr.	1616 N. 12 th Street
1300	Evraets, Ernest R.	528 S. 14 th Street

AKPS