

**\*\*\*ATTACHMENTS\*\*\***

**CITY OF SHEBOYGAN****LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE MINUTES****DECEMBER 12, 2018**

**MEMBERS PRESENT:** Chair Alderperson Mary Lynne Donohue, Alderperson Trey Mitchell, Alderperson Rosemarie Trester

**MEMBERS EXCUSED:** Vice Chair Alderperson Ryan Sorenson, Alderperson Ron Rindfleisch

**STAFF/OFFICIALS PRESENT:** City Attorney Charles C. Adams, Fire Chief Michael Romas, Battalion Chief Keith Risse, Lt. William Adams, Licensing Clerk Julie Wieck, Legal Assistant Kathy Hoffman

**OTHERS PRESENT:** None

**1. OPENING OF MEETING**

1.1 Roll Call

1.2 Call to Order

Chair Alderperson Mary Lynne Donohue called the meeting to order at 4:01 p.m.

1.3 Pledge of Allegiance

The Pledge of Allegiance was recited.

1.4 Introduction of Committee members, staff and guests

**2. MINUTES**

2.1 Approval of Minutes - November 28, 2018

Motion by Alderperson Mitchell, seconded by Alderperson Trester, to approve the minutes of the previous meeting held November 28, 2018. Motion carried 3-0.

**3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

3.1 Res. No. 145-18-19 (12-3-18) A Resolution authorizing the appropriate City officials to execute the Agreement for Use of Subscription Material between the Sheboygan Fire Department and Lexipol, LLC, with regard to fire policy manual and daily training bulletins

Chief Romas informed the committee that fire departments throughout the country are using the services of Lexipol, LLC. Lexipol updates and manages policy manuals and issues training bulletins. Funds had been budgeted for this service in 2019.

Motion by Alderperson Trester, seconded by Alderperson Mitchell, to recommend the Common Council approve Res. No. 145-18-19. Motion carried 3-0.

3.2 Presentation by Sheboygan Fire Department regarding department training schedules

Battalion Chief Risse spoke regarding the various types of training at the fire department, including fire, EMS, and rescue. Training hours in 2017 were estimated to have been more than 14,000.

3.3 R.O. No. 151-18-19 (10-15-18) Submitting various license applications for the period ending December 31, 2018, June 30, 2019 and June 30, 2020. Fermented Malt Beverage Lic. App. No. 3362 (Jay's)

Motion by Alderperson Mitchell, seconded by Alderperson Trester, to hold Fermented Malt Beverage Lic. App. No. 3362 (Jay's) for further investigation/information. Motion carried 3-0.

3.4 R.O. No. 168-18-19 (11-5-18) Submitting various license applications for the period ending December 31, 2018, June 30, 2019 and June 30, 2020. Bev. Op. Lic. App. Nos. 2489 (Angelica M. Adams), 0706 (Marqueeta S. Johnson), 6552 (Stacey M. Ross)

No update regarding Bev. Op. Lic. App. Nos. 2489 and 0706 which were previously held.

Motion by Alderperson Trester, seconded by Alderperson Mitchell, to call in Bev. Op. Lic. App. No. 6552 (Stacey M. Ross) for a hearing on possible denial of her license application due to outstanding warrants. Motion carried 3-0.

3.5 R.O. No. 181-18-19 (11-19-18) Submitting various license applications for the period ending December 31, 2018, June 30, 2019 and December 31, 2019. Bev. Op. Lic. App. Nos. 9829 (Kathleen A. Schroeder), 1921 (Kennedi K. Watts)

City Attorney Adams informed the committee that Kathleen A. Schroeder had failed to contact the City Attorney's office regarding a hearing on possible denial of her license application.

Motion by Alderperson Mitchell, seconded by Alderperson Trester, to accept all facts presented by staff as true and to deny the license application of Kathleen A. Schroeder based upon her ineligibility for a beverage operator's license and her failure to cooperate with staff for the committee. Motion carried 3-0.

Motion by Alderperson Mitchell, seconded by Alderperson Trester, to hold Bev. Op. Lic. App. No. 1921 (Kennedi K. Watts) for a hearing on possible denial of her license application. Motion carried 3-0.

3.6 R.O. No. 190-18-19 (12-3-18) Submitting various license applications for the period ending December 31, 2018, June 30, 2019 and December 31, 2019

Motion by Alderperson Trester, seconded by Alderperson Mitchell, to grant a license to Taxicab Driver Lic. [RENEW] App. No. 9948 (Pamela A. Hernickle) with a warning regarding a traffic violation in 2018. Motion carried 3-0.

Motion by Alderperson Donohue, seconded by Alderperson Mitchell, to call in Taxicab Driver Lic. [RENEW] App. No. 8112 (Trevor M. Gohr) for a hearing on possible denial of his license renewal application. Motion carried 3-0.

Motion by Alderperson Mitchell, seconded by Alderperson Trester, to grant the remainder of the license applications for individuals and entities listed on the above-referenced R.O. Motion carried 3-0.

#### **4. NEXT MEETING DATE**

4.1 Next meeting date will be January 2, 2019

The next committee meeting is scheduled to be held on January 2, 2019 at 4:00 p.m. in the Rocca Meeting Room at the Mead Public Library, 710 North 8th Street, Sheboygan.

#### **5. ADJOURN**

5.1 Motion to adjourn

Motion by Alderperson Mitchell, seconded by Alderperson Trester, to adjourn at 4:35 p.m. Motion carried 3-0.



**CITY OF SHEBOYGAN**

**REQUEST FOR LICENSING, HEARINGS & PUBLIC SAFETY CONSIDERATION**

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**ITEM DESCRIPTION:** Gen. Ord. 33-18-19 (12-17-18) An ordinance amending various portions of Chapter 26 of the Municipal Code relating to fees for permits issued by the Building Inspection Division of the City of Sheboygan, and contractor’s license applications and re-examination fees.

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**REPORT PREPARED BY:** Chad Pelishek, Director of Planning and Development

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**REPORT DATE:** December 26, 2018

**MEETING DATE:** January 2, 2019

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**FISCAL SUMMARY:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

To better align permits and fees collected by the Building Inspection division with surrounding municipalities, the recommended changes to the ordinance are proposed:

- Permits to start construction of footing and foundations for all other buildings, is being increased from \$200 to \$1,000. The reason being is that it requires double the staff time of issuing two permits and is a convenience for contractors to begin prior to state approved plans being submitted.
- Contractor licensing: currently contractor licensing has multiple charges ranging from \$10 to \$25.00. With the proposed changes, all contractor licensing and contractor registrations will be \$25.00.
- Re-examination fees: for contractors that do not pass the test to obtain their license are being increased to \$25.00 from \$10.00 to be consistent.

**STAFF COMMENTS:**

None

**ACTION REQUESTED:**

Motion to recommend to the Common Council to approve Gen. Ord. 33-18-19, An ordinance amending various portions of Chapter 26 of the Municipal Code relating to fees for permits issued by the Building Inspection Division of the City of Sheboygan and contractor licensing applications and re-examination fees.

**ATTACHMENTS:**

I. Gen. Ord. 33-18-19 (12-17-18) An ordinance amending various portions of Chapter 26 of the Municipal Code relating to fees for permits issued by the Building Inspection Division of the City of Sheboygan, and contractor’s license applications and re-examination fees.

*Handwritten red mark resembling a stylized 'A' or 'H'.*

*6.2*

Gen. Ord. No. 33 - 18 - 19. By Alderpersons Donohue and Sorenson.  
December 17, 2018.

AN ORDINANCE amending various portions of Chapter 26 of the Municipal Code relating to fees for permits issued by the Building Inspection Division of the City of Sheboygan, and contractor's license application fees and re-examination fees.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Subsection (22) of Section 26-38 of the Sheboygan Municipal Code entitled "Plan examination and permit fees" is hereby amended to read as follows:

"Sec. 26-38. *Plan examination and permit fees.*

The following are plan examination and permit fees assessed by the city:

. . .

(22) Permit to start construction of footing and foundation:

- 1. UDC Buildings . . . . 250.00
- 2. Early start - All other buildings . . . . 1000.00"

Section 2. Section 26-148 of the Sheboygan Municipal Code entitled "Applications" is hereby amended to read as follows:

"Sec. 26-148. *Applications.*

An applicant for a contractor's license and/or registration shall make application by filling in the printed forms which may be obtained from the building inspection division and paying a \$25.00 application fee for license and \$25.00 for registration."

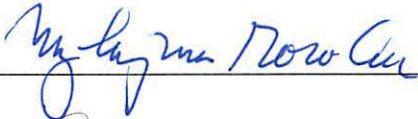
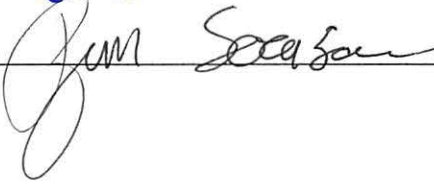
Section 3. Section 26-150 of the Sheboygan Municipal Code entitled "Re-examination" is hereby amended to read as follows:

"Sec. 26-150. *Re-examination.*

Any person failing to pass a required examination may be re-examined after 60 days by filing the proper application with a \$25.00 examination fee."

*AAPS*

Section 4. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

  
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I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

**II**

*Other Matters*

7.1

R. O. No. 200 - 18 - 19. By CITY CLERK. December 17, 2018.

Submitting various license applications for the period ending December 31, 2018, June 30, 2019 and December 31, 2019.

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City Clerk

BEVERAGE OPERATOR'S LICENSE (NEW) (June 30, 2020)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2537	Abad, Leslie L.	1128 Geele Avenue Apt. A
2541	Biederwolf-Nicholls, Tina L.	49 S. Hiawatha Circle
1033	Gosse, Kelsey A.	1113 Bell Avenue
1450	Halverson Jr., Richard W.	1511 N. 8 <sup>th</sup> Street
2547	Heins, Isabelle M.	645 Green Tree Road, Kohler
2540	Humphrey, Courtney A.	61 Green Bay Court, Sheboygan Falls
9460	Klahn, Megan M.	908 Jefferson Avenue Apt. 1
2543	Martin Del Campo, Carlos A.	1709 Jefferson Street
2548	Messner, Peggy A.	1521 S. 22 <sup>nd</sup> Street
2539	Oiler, Kelly D.	1622 Georgia Avenue
2546	Puchalla, Alexis	830 N. 10 <sup>th</sup> Street #203
2545	Rehm, Chandra-Larraine	3226 N. 27 <sup>th</sup> Street
2544	Street, Crystal M.	13811 Nennig Court, Kiel
1159	Vassar, Cassie C.	W3123 County Road K, Random Lake

CHANGE OF AGENT

Sean Webb is replacing Daniel Duncan as agent effective immediately for Pick 'n Save located at 1317 N. 25<sup>th</sup> Street.

TAXICAB DRIVERS LICENSE (RENEW) (December 31, 2019)

<u>No.</u>	<u>Name</u>	<u>Address</u>
1373	Allee, William D.	4454 S. 8 <sup>th</sup> Street
8863	Castillo, Ivan V.	1415 S. 17 <sup>th</sup> Street
0256	Krueger, Mark A.	13 S. Hiawatha Circle
9044	Ringel, Tammy L.	1105 Ontario Avenue
8860	Santana, Susan M.	2724 Main Avenue
1870	Staudinger, Edward G.	2113 N. 40 <sup>th</sup> Street
2538	Torres Cruz, Angel G.	4403 Primrose Court, Apt 101
2269	Wallgren, Paul A.	2335 Skyline Drive, Apt 2B

TAXICAB DRIVERS LICENSE (NEW) (December 31, 2019)

<u>No.</u>	<u>Name</u>	<u>Address</u>
1780	McFate, Frederick C.	1010 Kentucky Avenue

*RHS*

MASSAGE ESTABLISHMENT (Renew) (December 31, 2019)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2258	Curative Therapies LLC	2829 N. 15 <sup>th</sup> Street
2441	Darling Therapies	604 Erie Avenue
2792	Integrated Health Therapies	833 Pennsylvania Avenue