

**\*\*\*ATTACHMENTS\*\*\***

**CITY OF SHEBOYGAN**

**REQUEST FOR PUBLIC PROTECTION AND SAFETY COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** Intermedix ambulance revenue presentation.

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**REPORT PREPARED BY:** Chief Romas

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**REPORT DATE:** March 23, 2017

**MEETING DATE:** April 12, 2017

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**FISCAL SUMMARY:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

The purpose of this presentation is to inform committee members of the status of fire department EMS billing and to have the current vendor, Intermedix, available to answer any questions. Intermedix Corporation began ambulance billing and initial revenue collection for the City of Sheboygan on January 1, 2016. Our previous vendor was EMS Medical Billing Associates, LLC. An RFP went out in late 2015 and Intermedix was selected over all of the other vendors who submitted proposals primarily for their reduced fee and their robust IT capability.

**STAFF COMMENTS:**

It is important to keep Public Protection and Safety informed about fire department revenue collections.

**ACTION REQUESTED:**

No action required.

**ATTACHMENTS:**

None

III

5.5

Res. No. 239- 16 - 17. By Alderperson Thiel. April 5, 2017.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for purchase of (20) Automated External Defibrillators (AED's) for the Sheboygan Police Department.

WHEREAS: For many years the Sheboygan Police Department has included Automated External Defibrillators (AED's) as standard equipment in its squad cars. The ready availability of these units to first responders has proven to be a life-saving measure. The current units were purchased between 2002 and 2006 and have now been declared obsolete by the manufacturer.

WHEREAS: In an effort to keep pace with newer technology and assure that the physical equipment is kept in good operating condition, the Police Dept. included \$ 26,000.00 for an upgrade in its 2017 Capital Improvements Budget. At the time of budget development a quote for the incorrect model number of the equipment was inadvertently obtained. As a result, there is an apparent shortfall in the budgeted funds and;

WHEREAS: Other budgeted expenditures for the purchase of Body worn cameras and digital dictation equipment in the same budget line item have a combined favorable variance of \$ 28,416.49. In addition, the pricing for the correct units is covered under a State of WI/NASPO Contract relieving the City of the need for competitive bidding.

pp+5

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with Physio Control of Redmond WA for the purchase of (20) AED units and accessories and the need for competitive bidding for the purchase is hereby waived.

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized to draw funds on Account # 40021100-649100 in the amount of \$42,835.00 in payment of same.



A handwritten signature in cursive script, appearing to read "Billy H. Hill", is written over a horizontal line.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

**CITY OF SHEBOYGAN**

**REQUEST FOR PUBLIC PROTECTION AND SAFETY COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** Resolution by Ald. Thiel authorizing the purchase of 20 Automated External Defibrillators for the Police Dept. .

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**REPORT PREPARED BY:** Bernard Rammer, Purchasing Agent

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**REPORT DATE:** March 27, 2017

**MEETING DATE:** April 12, 2017

**FISCAL SUMMARY:**

Budget Line Item: 40021100-649100  
Budget Summary: Capital-Other equip  
Budgeted Expenditure: \$ 26,000.00  
Budgeted Revenue: N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

The Police Department includes Automatic External Defibrillators (AEDs) in many of its vehicles as standard equipment. These devices have proven themselves to be critical for first responders in saving lives. The current units were purchased between 2002 and 2006 and have been discontinued by the manufacturer and thus are no longer supported. When the 2017 Capital Improvements budget was created an error was inadvertently made with regard to the correct manufacturers' model number to be purchased. The City of Sheboygan has since received a quote from the manufacturer for the correct model of defibrillator and accessories with a quantity of (20) units. The pricing is based upon the State of WI/National Assoc. Of State Purchasing Officials (NASPO) contract and the units are directly compatible and inter-operable with the equipment used by the Fire Department ambulances. Due to the State of WI contract, the need for competitive bidding can also be waived.



**STAFF COMMENTS:**

Due to the incorrect model number being specified at the time the budget was created there is a cost shortfall of \$16,835.00 necessary to complete this purchase. That said the purchase of the body worn cameras and the digital dictation equipment in the same budget line item have a combined *favorable* variance of \$ 28,416.49

**ACTION REQUESTED:**

Motion to recommend the Common Council approve the Resolution by Ald. Thiel authorizing the purchase of 20 Lifepak 1000 AED units in the amount of \$ 42,835 from Physio Control, Inc of Redmond, WA

**ATTACHMENTS:**

I. Resolution \_\_\_\_-16-17

II

4.4

R. O. No. 282- 16 - 17. By FIRE CHIEF. April 5, 2017.

Pursuant to Section 50-494 of the Municipal Code, I herewith submit my quarterly report for the period commencing October 1, 2016, and ending December 31, 2016.

PP&S

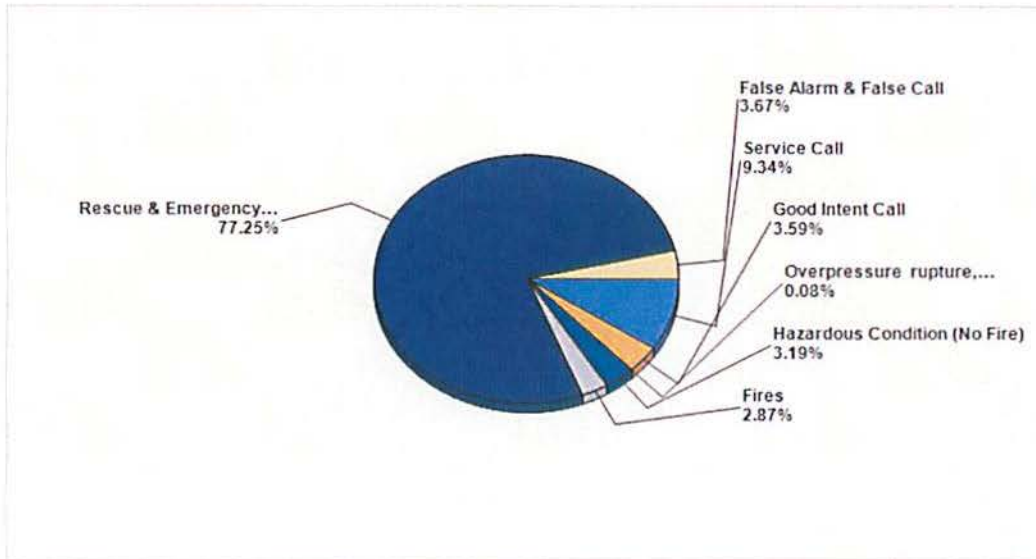
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Fire Chief

## SHEBOYGAN FIRE DEPARTMENT

Quarterly Report of Departmental Activity for the period 10/1/2016 - 12/31/2016

### INCIDENT RESPONSES



| INCIDENT TYPES  | 2016        | 2015        |
|---|-------------|-------------|
| Fires   | 36          | 34          |
| Overpressure rupture, explosion, or overheating - no fire | 1           | 1           |
| Rescue & Emergency Medical Service                        | 968         | 909         |
| Hazardous Condition (No Fire)                             | 40          | 40          |
| Service Call  | 117         | 104         |
| Good Intent Call  | 45          | 28          |
| False Alarm & False Call                                  | 46          | 61          |
| Severe Weather & Natural Disaster                         | 0           | 1           |
| <b>TOTAL</b>  | <b>1253</b> | <b>1178</b> |

### 4TH QUARTER INCIDENT COUNT PER STATION

| STATION/AREA | 2016 | 2015 |
|--------------|------|------|
| Out of City  | 9    | 11   |
| Station 1    | 382  | 372  |
| Station 2    | 224  | 226  |
| Station 3    | 315  | 268  |
| Station 4    | 210  | 185  |
| Station 5    | 113  | 116  |

### 4TH QUARTER FIRE LOSSES

|                     | 2016          | 2015          |
|---------------------|---------------|---------------|
| Number of Incidents | 18            | 15            |
| Total Property Loss | \$ 403,050.00 | \$ 163,200.00 |
| Total Content Loss  | \$ 130,925.00 | \$ 180,710.00 |
| Total Losses        | \$ 533,975.00 | \$ 343,910.00 |
| Average Loss        | \$ 29,665.00  | \$ 22,927.00  |

**CITY OF SHEBOYGAN**

**REQUEST FOR PUBLIC PROTECTION AND SAFETY COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** Report of Officer, submitting the 2016 Police Department Annual Report.

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**REPORT PREPARED BY:** Christopher Domagalski, Chief of Police

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**REPORT DATE:** April 5, 2017

**MEETING DATE:** April 12, 2017

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**FISCAL SUMMARY:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

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**STATUTORY REFERENCE:**

Wisconsin Statutes: N/A  
Municipal Code: Sec. 54-65

**BACKGROUND / ANALYSIS:**

The 2016 Annual Report of the Police Department is presented for information and discussion as required by section 54-65 of the Municipal Code.

**STAFF COMMENTS:**

The report is for informational purposes only.

Highlights of the report are:

- Overall Part 1 Crimes for the Period decreased by 19% in comparison to the 5 year average.
- The number of burglaries (119) and Thefts (908) reported are the lowest number in more than thirty years.

**ACTION REQUESTED:**

Motion to recommend to Council to Approve the Report of Officer No. 283-16-17.

**ATTACHMENTS:** R.O No. 283 – 16 - 17

II

4.5

R. O. No. 283 - 16 - 17. By CHIEF OF POLICE. April 5, 2017.

Pursuant to section 54-65 of the Municipal Code, I herewith submit my annual report showing the activities of my department for the period commencing January 1, 2016 and ending December 31, 2016.

PP+S.

\_\_\_\_\_  
Chief of Police Christopher D. Domagalski





# REPORT 2016



**OUR VISION:** To be the safest community of its size in the United States.

**OUR MISSION** is to be the model of excellence in policing by working in partnership with the community and others to:

- FIGHT** crime, the fear of crime and disorder;
- ENFORCE** laws while safeguarding the constitutional rights of all people;
- PROVIDE** quality service to all our residents and visitors; and
- CREATE** a work environment in which we recruit, train and develop an exceptional team of employees.

Christopher Domagalski  
CHIEF OF POLICE  
1315 N. 23rd Street, Suite 101 Sheboygan, WI 53081



# Professionalism

# Accountability

# Leadership

# Competence

# Teamwork

# Integrity

## CONTENTS

|                                  |       |
|----------------------------------|-------|
| SPD Values                       | p. 2  |
| Alderpersons                     | p. 3  |
| Table of Organization            | p. 4  |
| Chief's Message                  | p. 5  |
| Accomplishments & 2017Goals      | p. 6  |
| Budget & Internal Investigations | p. 8  |
| New Hires, Retirees & Promotions | p. 9  |
| Administrative Services Division | p. 10 |
| Criminal Investigation Division  | p.11  |
| Patrol Division                  | p.12  |
| Information Services             | p.13  |
| VIPS                             | p.15  |
| Community Outreach               | p.16  |
| SPBA Service Awards              | p.22  |



# 2015-2016 Alderpersons



City of  
**Sheboygan**  
spirit on the lake.

| District | Wards   | Aldersperson                        |
|----------|---------|-------------------------------------|
| 1        | 1-3     | Todd Wolf<br>John Belanger          |
| 2        | 4-9     | Roman Draughon<br>Jodi Vander Weele |
| 3        | 10-12   | Darryl Carlson<br>Mike Damrow       |
| 4        | 13-15   | Job Hou-seye<br>Mary Lynne Donohue  |
| 5        | 16-18   | Billy Thiel<br>Julie Kath           |
| 6        | 19-21   | Mark Hermann<br>Bryan Bitters       |
| 7        | 22 & 23 | Don Hammond<br>Susan Holzschuh      |
| 8        | 24-26   | Joseph Heidemann<br>Jim Bohren      |

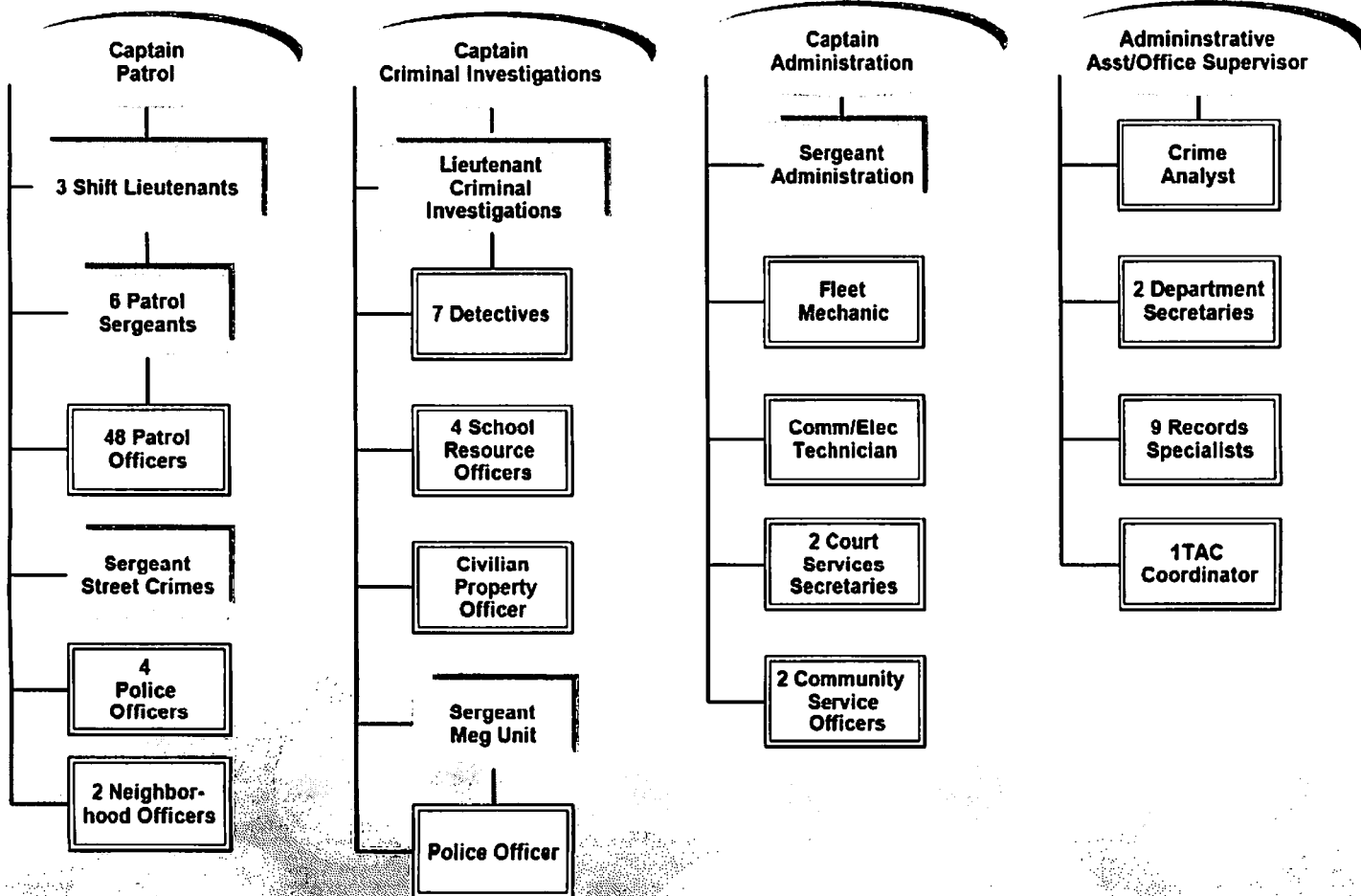
Mayor Michael Vandersteen

Chief Administrative Officer James Amodeo/Darrell Hofland

# Sheboygan Police Department Table of Organization



Chief of Police



## Police & Fire Commission 2015-2016



President Robert Lettre, Sr.  
 Secretary Andrew Hopp  
 Commissioner Henry Jung  
 Commissioner Jeanne Kliejunas  
 Commissioner Larry Samet



# Chief Domagalski's Message



The 2016 Sheboygan Police Department Annual report is herein presented for your review. The report documents the department's accomplishments and key activities during 2016.

This past year was another challenging year for law enforcement nationwide. However, despite the challenges, I am proud to say that the members of the Sheboygan Police Department worked together to accomplish the goals set, while demonstrating a high level of leadership, professionalism and competence.

One of our main accomplishments is the number of relationships that were built and strengthened in our neighborhoods this past year with the citizens of Sheboygan. Officers demonstrated leadership daily by focusing on building relationships at the neighborhood level and also by creating and implementing new programs and outreach activities centered on bringing people together. In doing so, we were able to re-establish a sense of community that resulted in increased guardianship and community pride in our neighborhoods. The increased guardianship and pride is an essential factor in the 19 % decrease in part 1 crimes in comparison to the 5-year average.

The officers also worked extremely hard to build stronger relationships with the youth in our community as shown in the outreach section of this report. However, none of our outreach activities would have been possible without the amazing support exhibited by our partners in the business community. We are extremely grateful and overwhelmed by the generosity demonstrated this past year toward the Police Department by both the residents and businesses of Sheboygan. Please check out the outreach section of the report to see many of the local businesses that supported our efforts this past year.

While we have accomplished much, we also have much more to do. I look forward to working with the men and women of the Sheboygan Police Department and our many partners to take on the challenges that we encounter as a community in 2017. I am confident that we are up to the task.

Sincerely,

A handwritten signature in black ink that reads "Christopher Domagalski".

Christopher Domagalski  
Chief of Police





## **2016 Sheboygan Police Department Accomplishments**

- ✓ Implemented South Side Neighborhood Beat Officer.
- ✓ Introduced “Brat with a Cop” as outreach tool to build relationships and increase trust.
- ✓ Worked collaboratively with system partners to establish a Drug Treatment Court.
- ✓ Achieved a 19% reduction in Part 1 Crimes in comparison to 5 year average.
- ✓ Continued crime reduction trend, achieving new lows in robberies, burglaries and thefts.
- ✓ Transitioned to a new digital radio system and replaced all radios.
- ✓ Worked with the Sheboygan Area School District and other partners to create and implement a Public Safety Pathway at South High School.
- ✓ Completed transition to Combined Dispatch to County.
- ✓ Completed 1st organizational culture survey.
- ✓ Implemented internal Chief’s Advisory Committee.



## **2017 Sheboygan Police Department Goals**

### **Goal # 1 – Reduce Crime, Fear and Disorder**

**Activities:** Identify Prolific Offenders and work with, Prosecutors, the Courts and Probation and Parole to connect them with treatment and support services and/or develop criminal cases for prosecution. Continue involvement in the Sheboygan County Criminal Justice Advisory Committee and activities that support universal screening and assessment and the development of treatment and monitoring and support services.

Effectively apply Compstat principles in our daily work.

Focus on prevention and asking the next question to identify and solve problems.

Use crime analysis to create crime intelligence for use in directing police resource decisions.

Continue partnerships to address blight and revitalize neighborhoods.

Use data to drive enforcement efforts related to traffic safety.

**Expected Outcomes:** Maintain or Reduce Part 1 Crimes including an overall Part 1 Crimes target of 1175.

Individual crime targets as follows: of Robbery ≤ 15, Aggravated Assaults ≤ 90,

Burglary ≤ 105 and Theft ≤ 900.

Total Accidents ≤ 1500.

High Visibility Education and Enforcement Deployments = 12.

Pounds of prescription drugs collected ≥ 1193

## Goal # 2 – Build Community Trust

**Activities:** Increase department messaging through the coordinated and timely release of information.  
Build Neighborhood capacity by continuing to promote Neighborhood Associations.  
Increase direct contact with citizens through neighborhood meetings, park and walk and bicycle patrols.  
Identify community issues and address through collaborative approach at the neighborhood level.  
Work with our youth and schools to enhance safety and security for students.  
Continue ongoing efforts to educate the public regarding drug and alcohol abuse.  
Implement north side Beat Officer and maintain Beat Officer Positions.

**Expected Outcomes:** A more informed community and greater awareness of department activity.  
Enhanced relationships and greater understanding of the Police Role across the community.  
Coordinate and hold more than 25 neighborhood meetings.  
Increase documented collaborative problem solving initiatives.  
Increase in measureable deployments of foot and bicycle patrols.  
Maintain percentage of residents that feel safe walking in their neighborhood during the day at 91%.  
Increase in the percentage of residents that feel safe walking in their neighborhood at night above 58%.  
Increase in Police legitimacy.

## Goal # 3 – Create an Organization that Embraces Innovation and Creates Opportunities to Improve

**Activities:** Continue evaluation of work flow and position responsibilities to support department activities and mandates.  
Continue training and redesign of associated processes and responsibilities.  
Work with City IT to complete ongoing implementation of Munis parking ticket solution.  
Implement Body Camera Project.  
Emphasize the connection of department values to daily decision making.  
Replace Department Dictation System.  
Practice the judicious and impartial use of police authority.

**Expected Outcomes:** Create Public Value.  
Operate within authorized budget.  
More efficient processing of parking tickets.  
More dependable systems and enhanced customer service.  
Decrease in the use of force and increased police legitimacy.

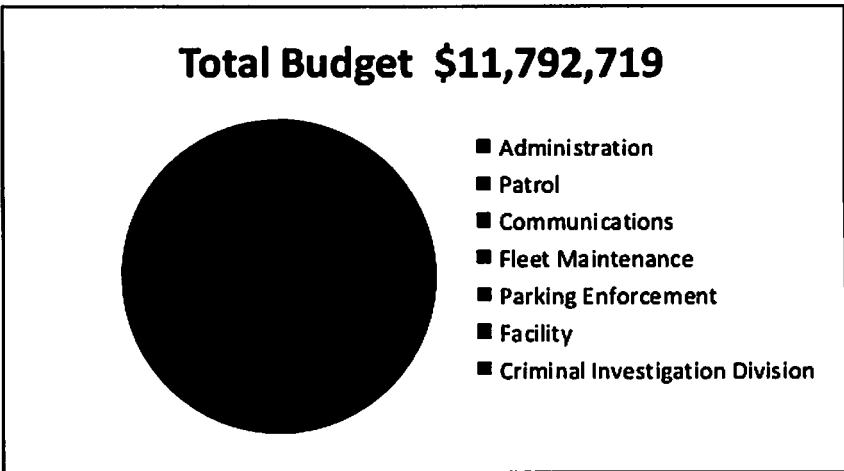
## Goal # 4 – Enhance Employee Culture and Morale and Create an Environment where Employees have a heightened sense of Pride in the organization.

**Activities:** Ensure Goals and Objectives are set for all Employees during evaluation process and tie evaluation to organizational goals.  
Celebrate Successes of Organization.  
Deliver key training across Divisions.  
Continue Leadership in Police Organization training for all levels of the department.  
Use department surveys to identify strengths, weaknesses and measure progress.  
Continue department advisory group to identify issues, improve feedback, offer ideas and find solutions.

**Expected Outcomes:** Greater Camaraderie, Trust and Pride among all Police Department employees.  
Enhanced employee motivation, satisfaction and pride in the organization.  
Healthier and more resilient workforce.  
Stronger working relationships.



|                                 |                   |
|---------------------------------|-------------------|
| Administration                  | 2,042,372         |
| Patrol                          | 7,121,173         |
| Communications                  | 21,105            |
| Fleet Maintenance               | 310,730           |
| Parking Enforcement             | 152,859           |
| Facility                        | 168,900           |
| Criminal Investigation Division | 1,975,580         |
| <b>Total Budget</b>             | <b>11,792,719</b> |



**Internal Investigations**

Eighteen(18) internal investigations were conducted in 2016. Of those investigations, twelve (12) were initiated by the Department, and six (6) were citizen complaints.

**2016 INTERNAL INVESTIGATIONS**

| INVESTIGAVE FINDINGS | # |
|----------------------|---|
| SUSTAINED            | 9 |
| NOT SUSTAINED        | 2 |
| UNFOUNDED            | 0 |
| EXONERATED           | 0 |
| NO FORMAL COMPLAINT  | 1 |

**2016 CITIZEN COMPLAINTS**

| INVESTIGAVE FINDINGS | # |
|----------------------|---|
| SUSTAINED            | 0 |
| NOT SUSTAINED        | 3 |
| UNFOUNDED            | 1 |
| EXONERATED           | 0 |
| NO FORMAL COMPLAINT  | 2 |

- \*\*\* Sustained = The allegation is supported by sufficient proof.
- Not Sustained = The evidence is not sufficient to prove or disprove the allegation.
- Unfounded = The allegation is false or otherwise not based on valid facts.
- Exonerated = The incident that occurred or was complained against was lawful and proper.

| 2016 Use of Force                 |    |
|-----------------------------------|----|
| Deadly Force                      | 1  |
| Display Firearm                   | 61 |
| Display Electronic Control Device | 37 |
| Deploy Electronic Control Device  | 14 |
| Employ Active Counter Measures    | 19 |
| Apply Hobble Device               | 7  |
| Deploy Specialty Impact Munitions | 0  |
| Deploy Oleoresin Capsicum Spray   | 0  |
| Canine Bite                       | 0  |



## 2016 New Hires



Officer Cody  
Griebing  
May 22nd, 2016



Officer Benjamin  
Woodward  
November 15th, 2016



Officer Kevin  
Post  
November 15th, 2016



Community Service  
Officer Vong Lao  
November 23rd, 2016



Community Service Officer  
Abigail Hernandez  
November 23rd, 2016



Community Service  
Officer Aaron Sandee  
December 7th, 2016

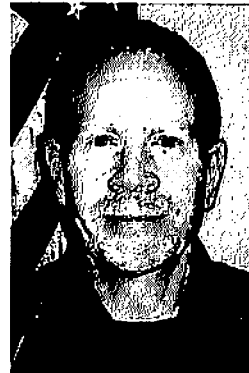
## 2016 Retirees



Officer Dean  
Wendlandt  
January 5th, 2016



Property Officer  
Julie Lamb  
July 1st, 2016



Sergeant David  
Anderson  
December 31st, 2016

## 2016 Promotions



Property Officer Henry  
Meller  
July 1st, 2016





# Administrative Services Division

Captain Steve Cobb



In 2016, the Administrative Services Division encompassed the office of the Sergeant of Administration, police fleet and maintenance, radios and communication, the court services section, and maintenance of the police facility. In addition, the division is responsible for administering a process for hiring new personnel, the training and career development of current personnel, policy management, and building/facility maintenance, and is involved in the acquisition of new technologies for the department. The sergeant of administration oversees community service officers and school crossing guards, as well managing parking and traffic functions and coordinating the citizen's academy. The following is a list of accomplishments:



Training and career development continue to be a major component of the administrative division of the Police Department. Over the course of 2016, department goals were supported by providing training in Trauma Informed Care, Naloxone administration and Warm Zone operations.



The SPD hosted an ALICE Level II Instructor Course, training over 50 law enforcement, school district and business professionals in how to administer an ALICE active shooter response plan.



The department administered or provided over 7,900 hours of training to department personnel in 2016.

5 department employees attended Leadership in Police Organizations academies.



Sgt. Scott Reineke was accepted as part of the Wisconsin Law Enforcement Command College 2016-2017 cohort.



In 2016, over 28 hours of policy training per employee was provided through the use of Lexipol Daily Training Bulletins.



There were no capital projects associated with the Police Facility in 2016. A majority of the maintenance in 2016 related to the HVAC systems, hardware of doors and furniture and the installation of a water/drinking fountain. In an effort to be more energy efficient, 64 accent lights and 8 hallway lights had the halogen lights removed and replaced with high efficiency LED lighting.



In a continuing effort to maintain compliance with the Juvenile Justice Delinquency Prevention Act, a second booking station was installed in the non-secure booking area in the criminal investigations division. This allows a booking to take place in a location that does not require a juvenile to enter a secure perimeter. This greatly reduced the number of secure holds reported to the Wisconsin DOJ. Secure holds take place when a juvenile is placed in a secure holding room. There were 203 secure holds in 2015 and only 82 secure holds in 2016.



Body worn cameras are an emerging technology that allows each officer to record interactions with the public. The public demand to equip officer with body worn cameras, as well as the technology supporting them, has been evolving quickly. The program has been approved and it is anticipated that a product will be acquired in early 2017.



A hiring process that was conducted in early 2016 resulted in the hiring of (3) officers.

A second process was conducted late in 2016, producing an eligibility list for anticipated 2017 vacancies.

# Criminal Investigations Division

Captain Kurt Brassler



The Criminal Investigation Division encompasses the Detectives, School Resource Officers, MEG Unit, and the Property Room. The Division is responsible for the more complex investigations including homicide, robbery, sexual assault, identity theft, forgery, burglary and numerous others. The following is a list of accomplishments:



Worked in partnership with the Sheboygan Area School District to create an additional School Resource Officer position bringing the total officers to five. Officer Holly Kehoe will begin her new assignment at Horace Mann Middle school in September of 2017.



Property Officer Meller was selected to replace Julie Lamb who retired from the position in June. Henry was a former Community Service Officer for the department.



Officer Friedl was selected for the South High SRO position replacing Officer Kundinger who has transitioned to the Southside Neighborhood Beat Officer position.



Worked with Meals on Wheels, the Sheboygan Senior Center and various churches to distribute Fraud and Scam information to vulnerable citizens in our neighborhoods to prevent them from becoming victims of financial scams.



Worked in partnership with the Sheboygan Area School District to train and implement the ALICE program to school staff. The ALICE program teaches best practices for dealing and reacting to violent intruders within the schools. In addition, a DVD was created to assist with future training. The training was provided to city offices including the library, DPW, city hall, and wastewater.



Sheboygan Police hired an outside auditor to complete an audit of the property room. Property and evidence were inspected for compliance with policy and procedure and department police and procedure was reviewed for improvement.



Developed a Digital Evidence Position to manage the department's digital evidence. The position is set to begin in early 2017.



Created prescription drug reporting procedure to ensure compliance with State Law.

524 items of evidence were transported to the Crime Lab representing 206 cases.



Conducted 580 forensic searches on cell phones and computers in connection with various criminal investigations.



The MEG Unit participated in more than 30 community talks to schools, businesses and community groups concerning drug awareness and the impact on communities.



The MEG Unit initiated 70 new drug investigations, arresting 41 people charged with 115 drug related crimes.

MEG Investigators served approximately 10 search warrants.



Conducted 47 background checks on Registered Sex Offenders applying for a waiver to reside in the city.

Detectives conducted 8 ICAC (Internet Crimes against Children) investigations resulting in 1 arrest.



Processed 3,841 items of evidence for storage into the property room.



# Patrol Division

Captain James Veerer



The Patrol Division consists of 63 men and women who handle the majority of calls for police services. It is comprised of Patrol Officers, the Street Crimes Unit, and Neighborhood Beat Officers. In addition, members are part of the Emergency Response Team, Motorcycle Unit, Dive Team, Explorer Post Supervisor, K-9 Unit, Bicycle Unit, Reconstruction Unit and Honor Guard. The following is a list of accomplishments:



The Street Crimes Unit conducted approx. 96 knock and talks, 13 search warrants and 3 controlled buys. The Unit habitually assists other patrol officers with complex cases along with visiting drug court participants. In addition, the Unit is staffed with a member of the U.S. Marshal's Task Force and K-9 Unit.



The Patrol Division maintains a working relationship with local hotels and motels with a program called "Sheboygan Safe Stay". Officers communicate with 8 local hotels and motels. The collaboration results in reports of suspicious activity and ensures employees are being alerted to criminal trends.



The Patrol Division developed an updated Apprehension Request procedure that ensures local youth at risk are entered into the statewide TIME system. The effort included collaboration with Health and Human Services and the Sheboygan County Sheriff's Department.



Officer Sarah Blodgett was selected for promotion to Sergeant of Patrol after Sergeant David Anderson retired in 2016.



The Patrol Division began a Video Registry Program allowing local residents to register exterior facing cameras in a local database.



The Patrol Division collaborated with the Salvation Army and local religious based organizations to establish protocol and guidelines for the Sheboygan County Warming Shelter. The shelter provides officers a location to transport individuals who require safe accommodations for a night due to circumstances.



The Patrol Division conducted 6 forfeiture actions involving monies and vehicles seized during drug investigations. This included one vehicle and \$9457.00 in U.S. currency.



The Emergency Response Team upgraded communications equipment using Drug Forfeiture funds and the Justice Assistance Grant.



The Police K-9 Unit conducted 258 traffic and 11 search warrant deployments, conducted 5 public K-9 demonstrations and was involved in 13 scheduled school searches. K-9 officers and partners assisted in the seizure of 1.24 pounds of THC, 2.2 ounces of methamphetamine, 1.01 ounces of heroin and \$9,209.



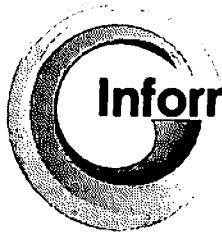
The Patrol Division continued to utilize the Wisconsin Surplus Auction site to sell unclaimed or abandoned property. The net income from sales of vehicles and property was in excess of \$3000.00.



The Reconstruction Team responds to major crash and investigative scenes and utilizes modern technology to document and diagram the location of evidence at the scene. In 2016 the unit was called upon to respond to three major crime scenes and one serious motor vehicle crash.



The Patrol Division initiated the "Bicycle Courtesy Check" program, placing educational pamphlets on bicycles lying unsecured outside of residences. Officers on foot patrol attached hundreds of these tags on bicycles asking parents and/or owners to prevent crime by reducing the opportunity.



# Information Services Division

The Information Services Division of the Sheboygan Police Department provides clerical support for sworn members of other divisions within the Police Department. Records Division personnel continue to process police field reports, traffic citations, ordinance tickets, citizen contact reports (warnings), accident reports, and parking tickets. With joint dispatch moving into their new facility, Records personnel took over the duties at the front desk area of the Police Department.

## Total Number of Law Incident Complaints for the City of Sheboygan Police Department in 2016: 24,532

### Part I Crimes

|                     | 2011         | 2012         | 2013         | 2014         | 2015         | Average      | 2016         |
|---------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Murder              | 0            | 3            | 1            | 1            | 0            | 1            | 1            |
| Rape                | 16           | 19           | 20           | 20           | 21           | 19           | 20           |
| Robbery             | 26           | 21           | 14           | 17           | 14           | 18           | 10           |
| Aggravated Assault  | 94           | 126          | 97           | 116          | 124          | 111          | 100          |
| <b>Violent</b>      | <b>136</b>   | <b>169</b>   | <b>132</b>   | <b>154</b>   | <b>159</b>   | <b>150</b>   | <b>131</b>   |
| Burglary            | 231          | 262          | 187          | 161          | 128          | 194          | 119          |
| Theft               | 1,166        | 1,212        | 1,023        | 1,082        | 991          | 1,095        | 908          |
| Motor Vehicle Theft | 50           | 42           | 31           | 24           | 31           | 36           | 36           |
| Arson               | 6            | 5            | 6            | 12           | 4            | 7            | 5            |
| <b>Non Violent</b>  | <b>1,453</b> | <b>1,521</b> | <b>1,247</b> | <b>1,279</b> | <b>1,154</b> | <b>1,331</b> | <b>1,068</b> |
| <b>Total Part I</b> | <b>1,589</b> | <b>1,690</b> | <b>1,379</b> | <b>1,433</b> | <b>1,313</b> | <b>1,481</b> | <b>1,199</b> |

### 5 Year Average

| Part I Crimes       | Murder | Rape | Robbery | Agg. Assault | Burglary | Theft | MV Theft | Arson | Total Part I Crimes |
|---------------------|--------|------|---------|--------------|----------|-------|----------|-------|---------------------|
| <b>2016</b>         | 1      | 20   | 10      | 100          | 119      | 908   | 36       | 5     | 1199                |
| <b>5 YR Average</b> | 1      | 19   | 18      | 111          | 194      | 1095  | 36       | 7     | 1481                |
| <b>Difference</b>   | 0%     | 5%   | -44%    | -10%         | -39%     | -17%  | 0%       | -29%  | -19%                |

### 2016 Goals

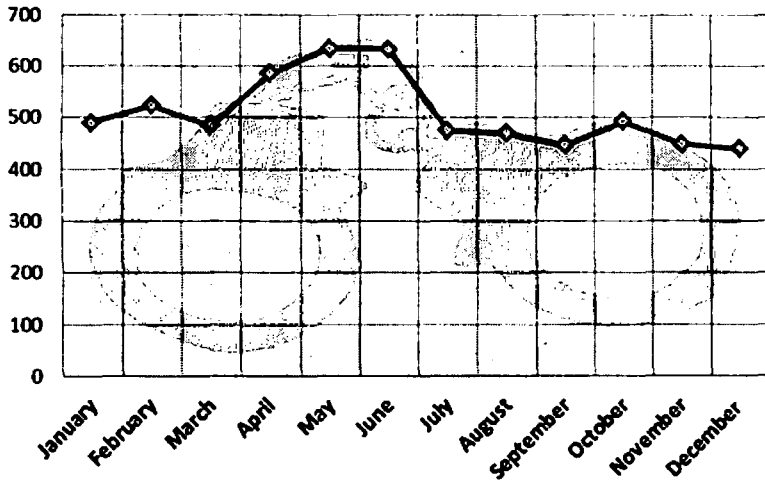
| Offense             | Goal        | Actual      | Difference  | Percent    |
|---------------------|-------------|-------------|-------------|------------|
| Robbery             | 15          | 10          | -5          | -33%       |
| Agg. Assault        | 90          | 100         | 10          | 11%        |
| Burglary            | 150         | 119         | -31         | -21%       |
| Theft               | 1000        | 908         | -92         | -9%        |
| <b>Total Part I</b> | <b>1315</b> | <b>1199</b> | <b>-116</b> | <b>-9%</b> |



## 2016 Arrest Data

|              | Other Arrests |            |              | Traffic Arrests |            |              | All Arrests  |
|--------------|---------------|------------|--------------|-----------------|------------|--------------|--------------|
|              | Adult         | Juvenile   | Total        | Traffic         | OWI        | Total        | Grand Total  |
| January      | 248           | 45         | 293          | 178             | 18         | 196          | 489          |
| February     | 221           | 88         | 309          | 195             | 18         | 213          | 522          |
| March        | 228           | 71         | 299          | 176             | 9          | 185          | 484          |
| April        | 241           | 82         | 323          | 242             | 20         | 262          | 585          |
| May          | 298           | 93         | 391          | 226             | 18         | 244          | 635          |
| June         | 301           | 62         | 363          | 251             | 19         | 270          | 633          |
| July         | 264           | 53         | 317          | 145             | 13         | 158          | 475          |
| August       | 254           | 46         | 300          | 159             | 11         | 170          | 470          |
| September    | 214           | 64         | 278          | 164             | 3          | 167          | 445          |
| October      | 212           | 74         | 286          | 190             | 16         | 206          | 492          |
| November     | 197           | 81         | 278          | 156             | 15         | 171          | 449          |
| December     | 190           | 65         | 255          | 177             | 7          | 184          | 439          |
| <b>Total</b> | <b>2,868</b>  | <b>824</b> | <b>3,692</b> | <b>2,259</b>    | <b>167</b> | <b>2,426</b> | <b>6,118</b> |

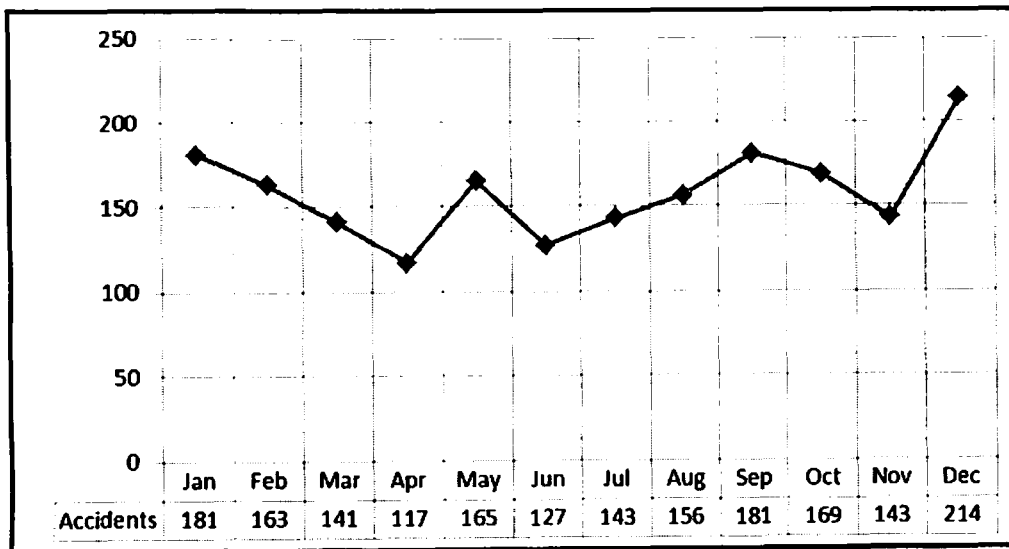
### 2016 Arrest Data Monthly Graph



### 2016 Drug Arrests

|                           |            |
|---------------------------|------------|
| Marijuana                 | 258        |
| Synthetic                 | 74         |
| Amphetamine               | 56         |
| Keeper Drug House         | 34         |
| Cocaine                   | 28         |
| Heroin                    | 26         |
| Hallucinogen              | 2          |
| Opium                     | 1          |
| Non-Narcotic              | 1          |
| <b>Total Drug Arrests</b> | <b>480</b> |

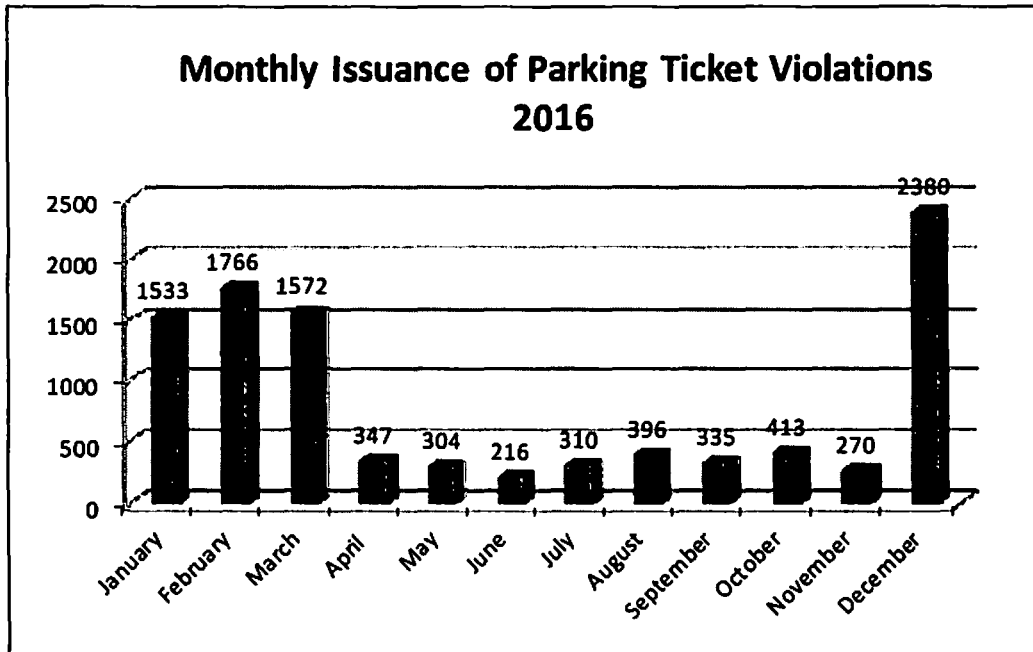
### 2016 Accident Data - Total Accidents Investigated: 1,900



### 2016 Search Warrants

119 search warrants were conducted in 2016.





**2016 Total Tickets Issued - 9,842**



## Volunteers in Police Service

The Sheboygan Police Department has eleven volunteers who provide a variety of support services and do not receive any compensation for their service. Our VIPS staff provides assistance in the police records and court services area, as well as giving tours of the facility to community groups. They further assist by serving subpoenas, assisting with the collection from the prescription drug drop off box, doing civilian fingerprinting, and numerous other assignments.

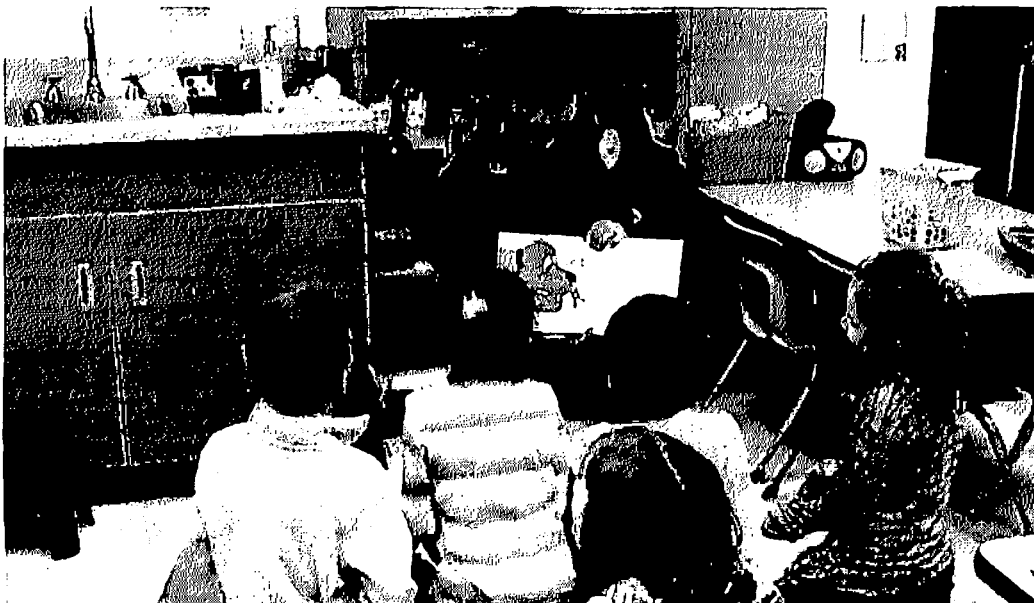


The VIPS are led by Coordinator Penny Weber. Other members include: Mary Ann Dickfoss, Joe Glover, Jr., Jason Lawrence, Kristi Lawrence, Connie Mehan, Ethel Pillman, Sherry Rebholz, and Tom Riemann.

As part of the VIPS service in 2016, the SPD welcomed two new police department chaplains, Rev. Mario Ciotola and Rev. Lorri Steward. The Sheboygan Police Chaplaincy program was developed to serve as a resource to provide spiritual and emotional support to members of the department, their families and members of the public.

# **Community Outreach**

Special Olympics Basketball Athletes participated in a tournament held at South High School on the weekend of January 9<sup>th</sup>, 2016. Sheboygan Police Officers are present every year to offer support and encouragement to these athletes. We are very happy to be a supporter of such an amazing organization.



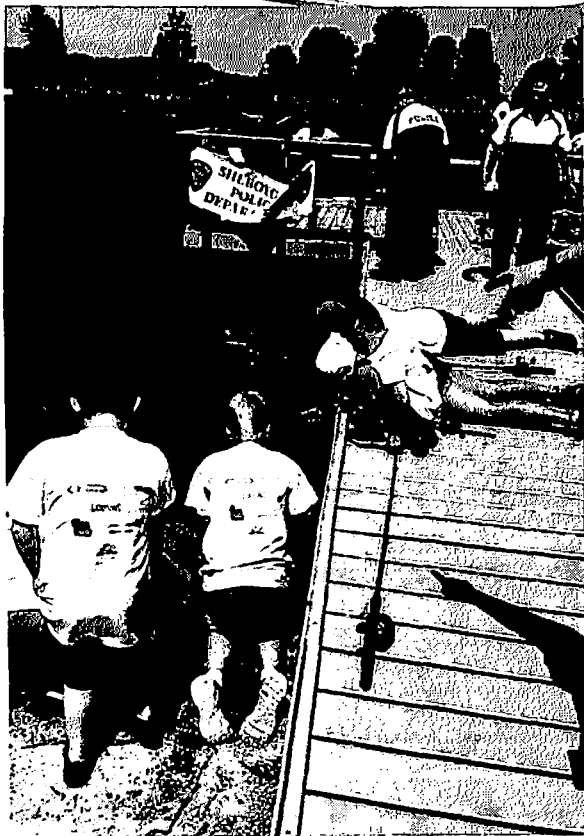
In February 2016, Jackson Elementary School Kindergartners and 1st Grade students invited us to be part of their reading challenge. On February 11th, officers from the SPD went to their school and read to them in their classroom. Then over the course of the spring, the students met their goal to read a number of hours. The reward was to come to SPD and read to us here. On June 1<sup>st</sup>, 2016, about 136 students came to visit and demonstrate one of the most important skills a child can develop in their lifetime—reading. Police officers, detectives, captains and the police chief took time out of their day to listen to the students read.





On March 12<sup>th</sup>, 2016, Officers' Jaeger, Knez, Wilson and Fickett traveled to the Milwaukee Police and Fire Training Academy, along with 24 Sheboygan Police Explorers, for the Southeast Wisconsin Explorer Challenge. The Sheboygan Law Enforcement Explorers competed against over a hundred other explorers from around the state. They won 1st Place for their presentation on bullying and 2nd Place for the physical agility scenario.

March 16<sup>th</sup>, 2016, was the first night of the 2016 SPD Citizen Academy. Citizen Academy is an 11 week class that provides citizens with a better understanding of the Sheboygan Police Department. The academy also provides tremendous insight on how police officers perform their duties and how we serve our community. We had a full class of 30 participants this year.



The first "Cops and Bobbers" event was held on June 25, 2016. This event included 20 children ages 7 to 13 and their families getting to fish alongside SPD Officers at the Kohler Andrae State Park. This event is designed to teach children a new pasttime that they can enjoy with their families while getting to know officers in a more personal and positive way. Cousins Subs, Roasted Gobblers, The Wharf, Old Wisconsin and Kohler Andrae State Park all partnered with the SPD to make this event possible.



The Law Enforcement Torch Run for Special Olympics is an effort to increase awareness and raise funds for Special Olympics of Wisconsin. It took place in more than 30 communities across Wisconsin, with all participants uniting at UW Stevens Point for the State Summer Games Opening Ceremony.



On June 9, 2016, local law enforcement ran and biked through Sheboygan, Kohler, Sheboygan Falls, Plymouth, Elkhart Lake, with a special stop in Kiel, by Trooper Trevor Casper's gravesite, to their final destination of the Special Olympics Wisconsin State Summer Games.



Patrol Officers developed and conducted the 1<sup>st</sup> Neighborhood Bus tour. The historical tour traveled through the Flats, River Bend, Sheridan, South Pier, Riverwalk, King Park and River Watch neighborhoods while also stopping at 3 area businesses. The effort was supported by Sheboygan Transit, Nourish, Cargill and the Sheboygan School District.



The Coffee with a Cop program continued with the Patrol Division taking part at area McDonald's along with expanding to La Conquistadora, Mi Ranchito, Charcoal Grill, Z-Spot, and Al and Al's. Officers participated in 14 sessions discussing concerns of residents while enjoying a cup of coffee.



The Patrol Division partnered with the local Papa John's Pizza to initiate "Get Caught Doing Something Right". Patrol officers can reward a person with a free pizza for being kind to another or abiding by the law. This is in conjunction with the local Dairy Queen supporting bicycle

safety by providing a free cone for wearing a bike helmet.



The Patrol Division and area businesses continued to partner to bring the “Brat with a Cop” program to residents within neighborhoods. Officers and citizens engage in friendly discussions and enjoy a brat while identifying issues within the neighborhood. 10 events were held serving approximately 300 residents. Business partners are Festival Foods, Pic-n- Save, Miesfeld’s Triangle Market, Piggly Wiggly and Trilling Hardware.



June 13th, 2016, was the start of the first safety town class for 2016. One of four sessions offered over the summer; this 15-hour safety education program was for children who started Kindergarten in the fall. The safety topics included; bike safety, stranger danger, poisons around the house, pet safety, water safety and many lifesaving topics. It also included a trip to the Sheboygan Police Department.

The Sheboygan Police Department hosted two bike rodeos supported by Explorer Post 2881 and local businesses. The events provided a safe and controlled environment for elementary aged children to understand bicycle safety and laws. Over 125 children attended the two events that also included free bicycle inspections and helmets to participants.



Throughout 2016, Sheboygan police officers worked with local residents to help create vibrant neighborhoods by participating in neighborhood clean up days and neighborhood walks.





From June 27th through July 1st, 32 middle school students attended the 10th session of the Sheboygan Police Department Junior Police Academy. The academy is a 20 hour course that engages middle school age children to help teach them some of the activities and skills involved in policing. The academy included sessions on defense and arrest tactics, evidence collection, special teams in policing, department K9 use and understanding the role of police officers in our community.

Officers and citizens came together on August 2<sup>nd</sup>, 2016 for National Night Out. National Night Out is an annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie. It's about coming together to make our neighborhoods safer, better places to live.



On August 12<sup>th</sup>, 2016 Police officers volunteered across the state at 48 Dunkin' Donuts locations to heighten awareness and raise money for the Law Enforcement Torch Run® (LETR) for Special Olympics Wisconsin. In return for the police officers "doing time" at their restaurants, Dunkin' Donuts donated \$5,000 to the organization. The Wisconsin Chapter of Concerns of Police Survivors (WI C.O.P.S.) also hosted their 3rd annual Dunk A COP Like Dunkin Donuts Event at the Green Bay Distillery. Police officers from all over the area volunteer for this event. All proceeds go to the Wisconsin Chapter of Concerns of Police Survivors.

Sheboygan Police officers and children had a great time at "Boo with the Blue" on October 29th, 2016. The event took place at the Boys & Girls Club. Everyone had fun with the games, pumpkin painting and costume contest while enjoying a safe Halloween.





Sheboygan Police Officers participated in No Shave November to raise awareness for cancer by growing facial hair, since many cancer patients lose their hair during their treatments. Officers paid \$25 to grow a goatee and \$50 to grow a full beard. All money raised by Sheboygan Police Officers was donated to Big Brothers and Big Sisters of Sheboygan County.

Many veterans of the U. S. Armed Forces gathered on November 11<sup>th</sup>, 2016 for a free lunch provided by our local Texas Roadhouse. Sheboygan Police Officers volunteered on their own time to come in and help clear tables, greet guests and offer their gratitude to local veterans. Over 600 people were served during the lunch hour. A special thank you to Texas Roadhouse for allowing us to participate in honoring our veterans.



In 2016, the Sheboygan Police Department was thankful for a community that was extremely supportive of our department and our officers. We were also thankful for partners in the community that make it possible to brighten others holidays. Festival Foods donated several Turkey dinners and officers were lucky enough to be able to deliver them to families in need.



On December 6<sup>th</sup>, 2016, the SPD participated in Shop With a Cop. Over 72 disadvantaged children spent the evening with officers having a pizza party, visiting with Santa and shopping for gifts for their families. For the past fifteen years, this charitable program has been organized and funded voluntarily by members of the Sheboygan County Law Enforcement Association. A special thank you to Target and all the volunteers that made "2016 Shop With A Cop" a successful event!



On December 10<sup>th</sup>, 2016, Blue Santa made his first appearance in Sheboygan. Operation Blue Santa was able to serve 4 families, including 12 children and 5 adults. Officers arrived at each home with a Christmas meal before being visited by Blue Santa. Santa was full of cheer and bearing gifts for the children. Community partners Olivu426, HUB International, Woodlake Market, SPBA, Trattoria Stefano, Nourish and Wisconsin Bank and Trust made this great event possible.



# 2016 Sheboygan Police Benevolent Association Service Awards



The Sheboygan Police Benevolent Association Awards Ceremony was held on Friday, March 11th, 2016 at The Bull at Pinehurst Farms.

The Service Awards recipients were nominated by fellow officers, supervisors and civilian co-workers. They represent those who strive to go above and beyond what is expected of them by their peers and the public. These men and women...our co-workers, friends and family members...did not ask to be put in heroic situations, but rather found themselves in circumstances that allowed them to demonstrate the qualities of a hero.



Detective Tamara Remington

## Police Officer of the Year Award:

Presented to an officer for exemplary service to the community, which involves performance and achievement above and beyond that which is required by an officer's basic assignment.

## Meritorious Service Awards:

Presented to an officer for exceptional performance of outstanding service on behalf of the department, while carrying out an act of great responsibility, or of critical importance to law enforcement.



Officer Alex Jaeger



Officer Andrew Kunding



Detective Paul Olsen

## Civilian Employee of the Year Award:

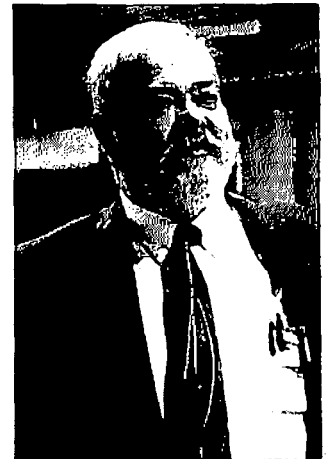
Presented to a non-sworn employee for exemplary service to the community, performance and achievement above and beyond that which is required by the employee's basic assignment.



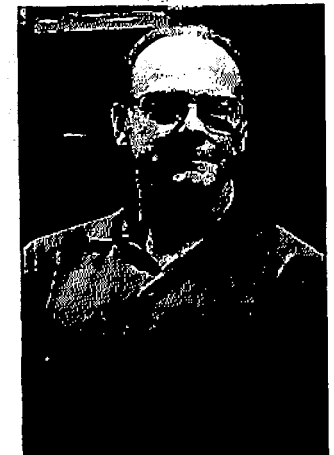
Julie Lamb

## Citizen's Distinguished Service Awards:

Presented to individuals, who are not members of the police department, who through courageous acts of bravery and/or personal risk have assisted in apprehending a criminal, aiding an officer during a critical incident, or who demonstrated exceptional cooperation with the department in the accomplishment of its mission.



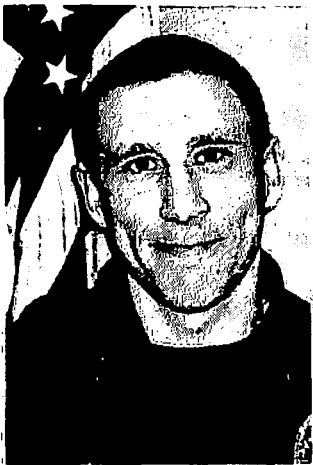
DA Joe DeGecto



Harlan Leikem

## Life Saving Awards:

Presented to sworn and/or non-sworn individuals for performing an act, through prompt and decisive action, under extraordinary circumstances, that saves or significantly prolongs the life of another.



Officer Michael Thielke



Officer Bryan Knez



Officer Jason Pacey



Officer Michael Wynveen



Officer Brian Bastil



# SPD ANNUAL REPORT 2016

The Sheboygan Police Department's 2016 Annual Report was produced by Paula Haelfrisch, Mary Danen and Cassandra Wohlgemuth.

Special thanks to all those who submitted information to make this report possible and to Detective Olsen for many of the beautiful photos.



**Sheboygan**  
Police Department

1315 N. 23rd Street, Suite 101 Sheboygan, WI 53081  
(920)459-3333  
[www.sheboyganpolice.com](http://www.sheboyganpolice.com)



Find us on  
**Facebook** Sheboygan Police Department



@Sheboygan\_PD



*Law Enforcement Torch Run  
for Special Olympics 2016*



The SPD utilizes the following social media venues to disseminate information to the public: Nixle, Twitter, Nextdoor, Facebook and YouTube. Nixle is a community information system that is available via email, your cell phone by text message, and over the web via Twitter and Facebook.

Other Matters

8.1

II

R. O. No. 286 - 16 - 17. By FIRE CHIEF. April 5, 2017.

Pursuant to Section 50-494 of the Municipal Code, I herewith submit my annual report for the period commencing January 1, 2016, and ending December 31, 2016.

pp45

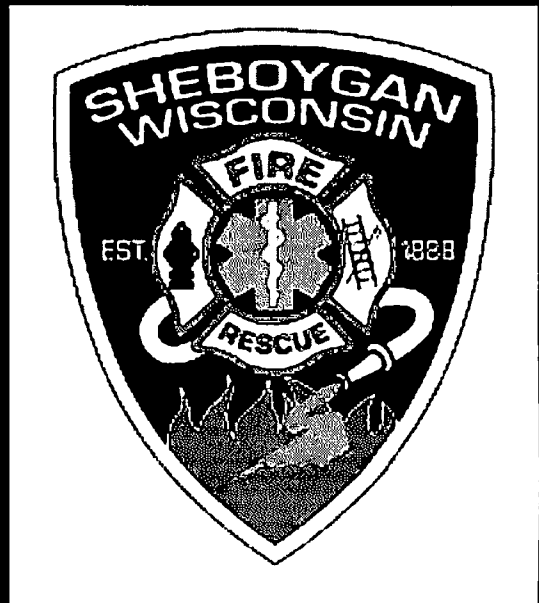
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Fire Chief

III

# 2016

## Annual Report



City of Sheboygan  
Fire Department

## Sheboygan Fire Department Annual Report | 2016

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I am honored to present the Sheboygan Fire Department's (SFD) 2016 Annual Report. The report summarizes the department's achievements, statistics and services provided to the City of Sheboygan over the past year

As I complete my third year as Chief of the SFD, I reflect on progress made and challenges overcome. This annual report will highlight statistics in categories such as budget, response types and times. It confirms that the SFD has not only a rich history of 129 years of community service, but also a progressive and professional approach to emergency response, public education, and prevention.

The SFD recognizes its importance within the community. Our members are dedicated to protect the community, its citizens, and visitors with courage, honor and integrity. It is because of this dedication that the department is highly regarded in the community as evidenced by the 2016 citizen survey.

As the emergency services industry has grown, so have the demands on this department. We now assume an "all-hazards" approach in order to best serve the community. Therefore, in addition to fighting fires, the organization and our paramedic program is a leader in emergency medical service delivery and efficiency. In addressing 21st century challenges with a spirit of collaboration and efficiency, the department supports and participates in several Sheboygan County emergency teams including the Sheboygan County Hazardous Material Response Team, the Sheboygan County MABAS Division 113 Dive Rescue Team and the Sheboygan County Fire Investigation Unit.

I am proud that our personnel consistently answer the call of duty; meeting and often exceeding expectations. Since we expect the best of each other, we deliver the best to our customers. The department is measured on quick response times, but equally important is the knowledge, training and overall professionalism our members possess. Our firefighters' passion, expertise and dedication ensure that our citizens experience world-class firefighting, making our members the Department's most valuable resource.

We thank the Police and Fire Commission, Mayor Vandersteen, City Alderpersons, and Administrator Hofland for their continued support, which allows us to provide great services. We also value our excellent relationships with the other City departments, allowing us to work in the context of the larger City team to maximize responsiveness and efficiency.

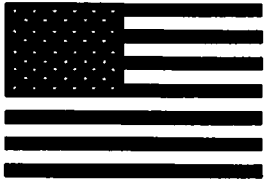
Respectfully,

A handwritten signature in black ink that reads "Mike Romas". The signature is written in a cursive style.

Mike Romas

Fire Chief

City of Sheboygan



### Department Mission

The Sheboygan Fire Department is dedicated to serving all who live, visit, work and invest in the City of Sheboygan through excellence in fire protection, rescue, emergency and non-emergency medical services, code enforcement, and education, and at the highest professional level in a compassionate, ethical, and cost effective manner.

**Courage \* Honor \* Integrity**



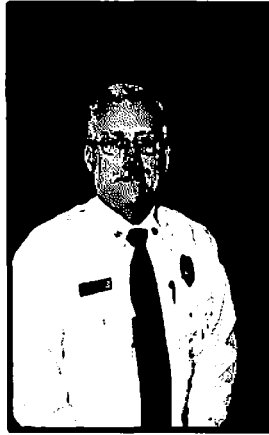
# Sheboygan Fire Department Annual Report | 2016

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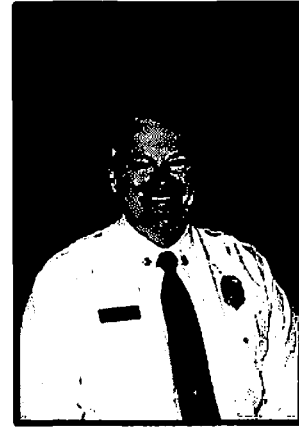
## Sheboygan Fire Department Management and Administrative Staff



**FIRE CHIEF – MICHAEL T. ROMAS**  
**CHIEF OF THE DEPARTMENT**



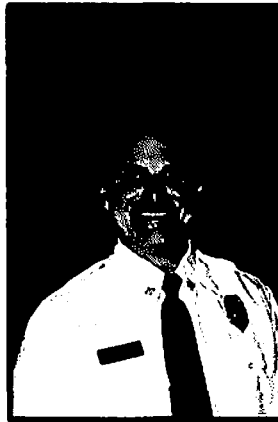
**ASSISTANT CHIEF – VERNON KOCH**  
**ASSISTANT CHIEF OF THE DEPARTMENT**



**DEPUTY CHIEF – CHARLES BUTLER**  
**EMS/HEALTH AND SAFETY**  
**EMERGENCY MANAGEMENT**



**BATTALION CHIEF – PAT NICOLAUS**  
**A SHIFT**  
**EMS**



**BATTALION CHIEF – DEAN KLEIN**  
**B SHIFT**  
**SUPPORT SERVICES**



**BATTALION CHIEF – KEITH RISSE**  
**C SHIFT**  
**TRAINING**



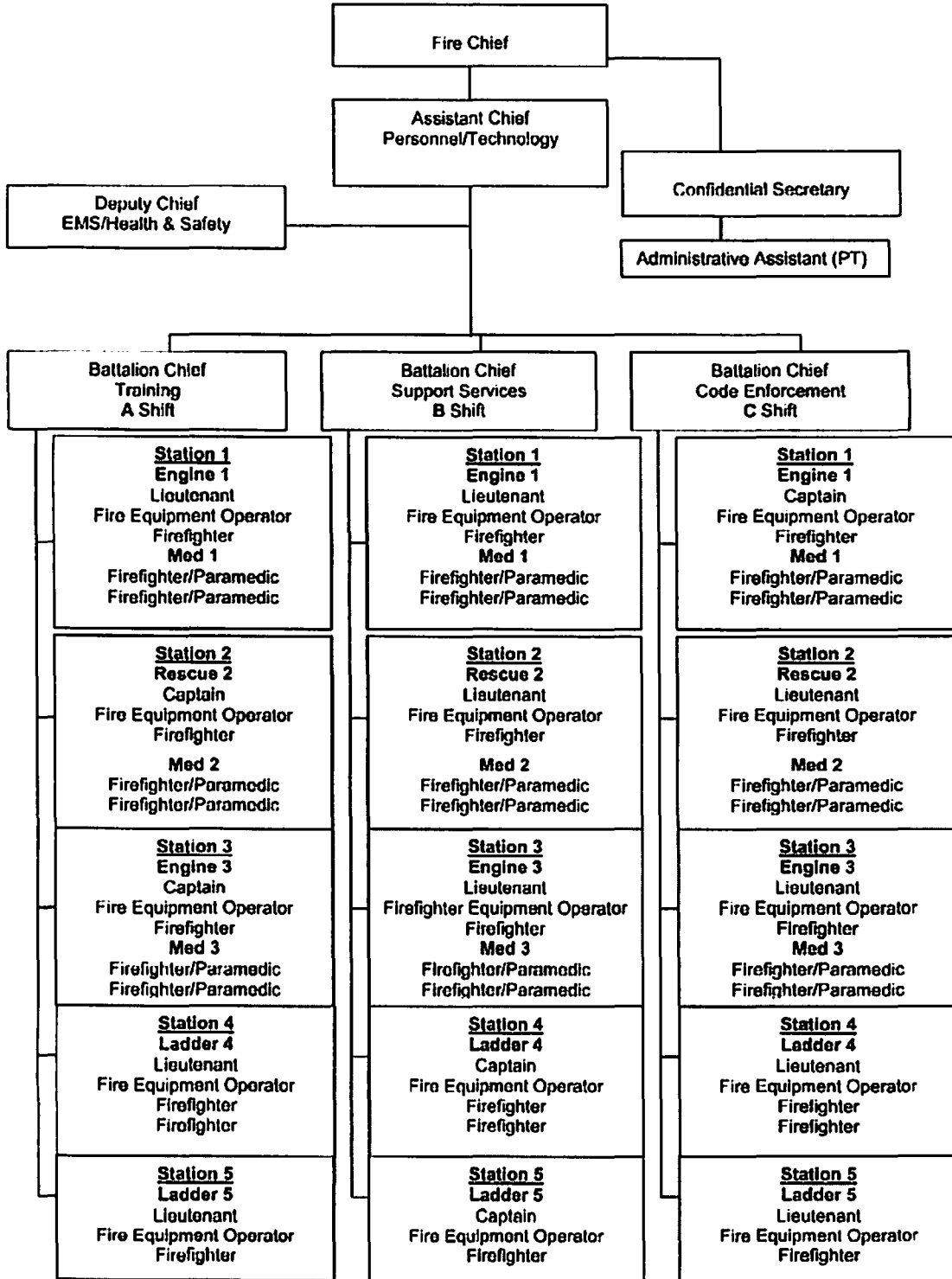
**CONFIDENTIAL SECRETARY**  
**LISA HORN**



**ADMINISTRATIVE ASSISTANT**  
**JENNIFER ALBRIGHT**

# Sheboygan Fire Department Annual Report | 2016

## SHEBOYGAN FIRE DEPARTMENT TABLE OF ORGANIZATION





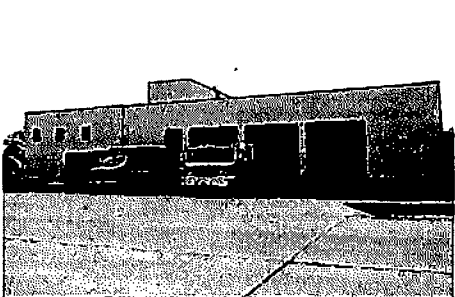
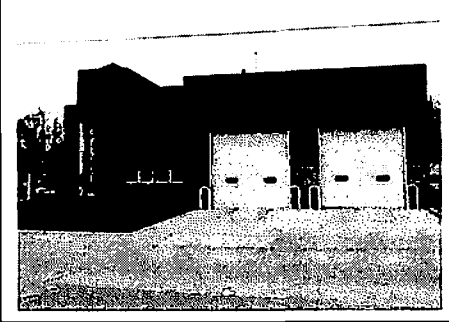
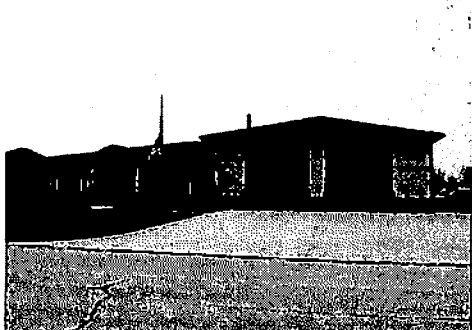
# Sheboygan Fire Department Annual Report | 2016

|  |      |        |
|--|------|--------|
| 111 - Building fire                                    | 61   | 1.22%  |
| 112 - Fires in structure other than in a building      | 1    | 0.02%  |
| 113 - Cooking fire, confined to container              | 31   | 0.62%  |
| 118 - Trash or rubbish fire, contained                 | 2    | 0.04%  |
| 131 - Passenger vehicle fire                           | 16   | 0.32%  |
| 138 - Off-road vehicle or heavy equipment fire         | 1    | 0.02%  |
| 142 - Brush or brush-and-grass mixture fire            | 7    | 0.14%  |
| 143 - Grass fire                                       | 5    | 0.10%  |
| 151 - Outside rubbish, trash or waste fire             | 1    | 0.02%  |
| 154 - Dumpster or other outside trash receptacle fire  | 3    | 0.06%  |
| 160 - Special outside fire, other                      | 2    | 0.04%  |
| 162 - Outside equipment fire                           | 7    | 0.14%  |
| 171 - Cultivated grain or crop fire                    | 1    | 0.02%  |
| 211 - Overpressure rupture of steam pipe or pipeline   | 1    | 0.02%  |
| 251 - Excessive heat, scorch burns with no ignition    | 3    | 0.06%  |
| 300 - Rescue, EMS incident, other                      | 69   | 1.38%  |
| 311 - Medical assist, assist EMS crew                  | 138  | 2.76%  |
| 320 - Emergency medical service, other                 | 7    | 0.14%  |
| 321 - EMS call, excluding vehicle accident with injury | 3506 | 70.02% |
| 322 - Motor vehicle accident with injuries             | 133  | 2.66%  |
| 323 - Motor vehicle/pedestrian accident (MV Ped)       | 18   | 0.36%  |
| 324 - Motor vehicle accident with no injuries.         | 24   | 0.48%  |
| 331 - Lock-in (if lock out , use 511 )                 | 11   | 0.22%  |
| 341 - Search for person on land                        | 2    | 0.04%  |
| 352 - Extrication of victim(s) from vehicle            | 5    | 0.10%  |
| 353 - Removal of victim(s) from stalled elevator       | 6    | 0.12%  |
| 356 - High-angle rescue                                | 2    | 0.04%  |
| 361 - Swimming/recreational water areas rescue         | 2    | 0.04%  |
| 381 - Rescue or EMS standby                            | 8    | 0.16%  |
| 400 - Hazardous condition, other                       | 2    | 0.04%  |
| 411 - Gasoline or other flammable liquid spill         | 16   | 0.32%  |
| 412 - Gas leak (natural gas or LPG)                    | 27   | 0.54%  |
| 413 - Oil or other combustible liquid spill            | 13   | 0.26%  |
| 420 - Toxic condition, other                           | 1    | 0.02%  |
| 422 - Chemical spill or leak                           | 29   | 0.58%  |
| 424 - Carbon monoxide incident                         | 21   | 0.42%  |
| 441 - Heat from short circuit (wiring), defective/worn | 2    | 0.04%  |
| 442 - Overheated motor                                 | 5    | 0.10%  |
| 444 - Power line down                                  | 6    | 0.12%  |
| 445 - Arcing, shorted electrical equipment             | 7    | 0.14%  |
| 451 - Biological hazard, confirmed or suspected        | 4    | 0.08%  |
| 463 - Vehicle accident, general cleanup                | 3    | 0.06%  |
| 500 - Service Call, other                              | 2    | 0.04%  |
| 511 - Lock-out   | 45   | 0.90%  |
| 512 - Ring or jewelry removal                          | 3    | 0.06%  |

# Sheboygan Fire Department Annual Report | 2016

|  |             |                |
|--|-------------|----------------|
| 521 - Water evacuation                                   | 2           | 0.04%          |
| 522 - Water or steam leak                                | 9           | 0.18%          |
| 531 - Smoke or odor removal                              | 2           | 0.04%          |
| 542 - Animal rescue                                      | 10          | 0.20%          |
| 550 - Public service assistance, other                   | 1           | 0.02%          |
| 551 - Assist police or other governmental agency         | 19          | 0.38%          |
| 552 - Police matter                                      | 2           | 0.04%          |
| 553 - Public service                                     | 60          | 1.20%          |
| 554 - Assist invalid                                     | 136         | 2.72%          |
| 555 - Defective elevator, no occupants                   | 4           | 0.08%          |
| 561 - Unauthorized burning                               | 74          | 1.48%          |
| 600 - Good intent call, other                            | 42          | 0.84%          |
| 611 - Dispatched & cancelled en route                    | 31          | 0.62%          |
| 621 - Wrong location                                     | 4           | 0.08%          |
| 622 - No incident found on arrival at dispatch address   | 9           | 0.18%          |
| 631 - Authorized controlled burning                      | 16          | 0.32%          |
| 641 - Vicinity alarm (incident in other location)        | 1           | 0.02%          |
| 651 - Smoke scare, odor of smoke                         | 11          | 0.22%          |
| 652 - Steam, vapor, fog or dust thought to be smoke      | 11          | 0.22%          |
| 661 - EMS call, party transported by non-fire agency     | 11          | 0.22%          |
| 671 - HazMat release investigation w/no HazMat           | 36          | 0.72%          |
| 700 - False alarm or false call, other                   | 6           | 0.12%          |
| 711 - Municipal alarm system, malicious false alarm      | 1           | 0.02%          |
| 712 - Direct tie to FD, malicious false alarm            | 1           | 0.02%          |
| 714 - Central station, malicious false alarm             | 4           | 0.08%          |
| 715 - Local alarm system, malicious false alarm          | 3           | 0.06%          |
| 731 - Sprinkler activation due to malfunction            | 26          | 0.52%          |
| 732 - Extinguishing system activation due to malfunction | 1           | 0.02%          |
| 733 - Smoke detector activation due to malfunction       | 45          | 0.90%          |
| 734 - Heat detector activation due to malfunction        | 2           | 0.04%          |
| 735 - Alarm system sounded due to malfunction            | 45          | 0.90%          |
| 736 - CO detector activation due to malfunction          | 24          | 0.48%          |
| 740 - Unintentional transmission of alarm, other         | 3           | 0.06%          |
| 741 - Sprinkler activation, no fire - unintentional      | 9           | 0.18%          |
| 743 - Smoke detector activation, no fire - unintentional | 33          | 0.66%          |
| 744 - Detector activation, no fire - unintentional       | 8           | 0.16%          |
| 745 - Alarm system activation, no fire - unintentional   | 34          | 0.68%          |
| 746 - Carbon monoxide detector activation, no CO         | 9           | 0.18%          |
| 812 - Flood assessment                                   | 1           | 0.02%          |
| 814 - Lightning strike (no fire)                         | 1           | 0.02%          |
| 911 - Citizen complaint                                  | 1           | 0.02%          |
| <b>TOTAL INCIDENTS:</b>                                  | <b>5007</b> | <b>100.00%</b> |

# Sheboygan Fire Department Annual Report | 2016

|  |  |
|--|--|
|                                     | <p><b>Fire Station #1</b><br/>833 New York Avenue<br/>Engine 1<br/>Med 1</p>   |
| <p><b>Fire Station #2</b><br/>2413 South 18<sup>th</sup> Street<br/>Rescue 2<br/>Med 2<br/>Trench Rescue Trailer</p> |   |
|                                    | <p><b>Fire Station #3</b><br/>1326 North 25<sup>th</sup> Street – Department Headquarters<br/>Engine 3<br/>Med 3<br/>Battalion Chief Car<br/>Med 6 (Reserve Ambulance)</p> |
| <p><b>Fire Station #4</b><br/>2622 North 15<sup>th</sup> Street<br/>Ladder 4<br/>Engine 6 (Reserve Engine)</p>       |   |
|                                   | <p><b>Fire Station #5</b><br/>4504 South 18<sup>th</sup> Street<br/>Ladder 5<br/>Engine 7 (Reserve Engine)</p>   |

## Services Provided by the Sheboygan Fire Department

|                                       |                                     |
|---------------------------------------|-------------------------------------|
| Fire Suppression and Rescue           | Code Enforcement                    |
| Rope Rescue                           | Building Plan Review                |
| Excavation Rescue                     | Fire Safety Training for Businesses |
| Confined Space Rescue                 | Medical Transports                  |
| Water/Ice Rescue                      | Public Service/Assistance           |
| Automobile and Industrial Extrication | Hazardous Materials Response        |
| Emergency Management                  | School Fire Safety Education        |
| Advanced Life Support Response        | Special Event Standby               |
| Fire Safety Building Inspections      | Fall Prevention Referrals           |
| Smoke Alarm Installations             |                                     |

## Equipment, Facilities, and Vehicles Status Update

### Equipment

In 2016 all fire department self contained breathing apparatus (SCBA) were replaced with new Scott equipment including tanks, harnesses, and facepieces. All employees were fit tested to the new facepieces.

A complete set of electric extrication tools are being investigated for purchase and use in 2017.

A full set of hose ramps capable of providing access over two charged 5" hoselines was received from Acuity Insurance to provide egress from their parking structure should lines be stretched across the egress drive. These ramps will also be useful for similar situations in other areas around town. Our thanks to Acuity for their generosity.

### Apparatus

Two of the three ambulances that were being remounted to new chassis were received and put into service in 2016. Each of these vehicles has had a vehicle router and wifi capable components added to them to provide wifi signal around the vehicles and to leverage a single data card rather than pay for individual data cards for each single piece of equipment. (Narcotic Safe, Lifepak 15 Heart Monitor, Toughbook computer for EMS Patient Care Records and other applications, and Mobile Data Terminal)

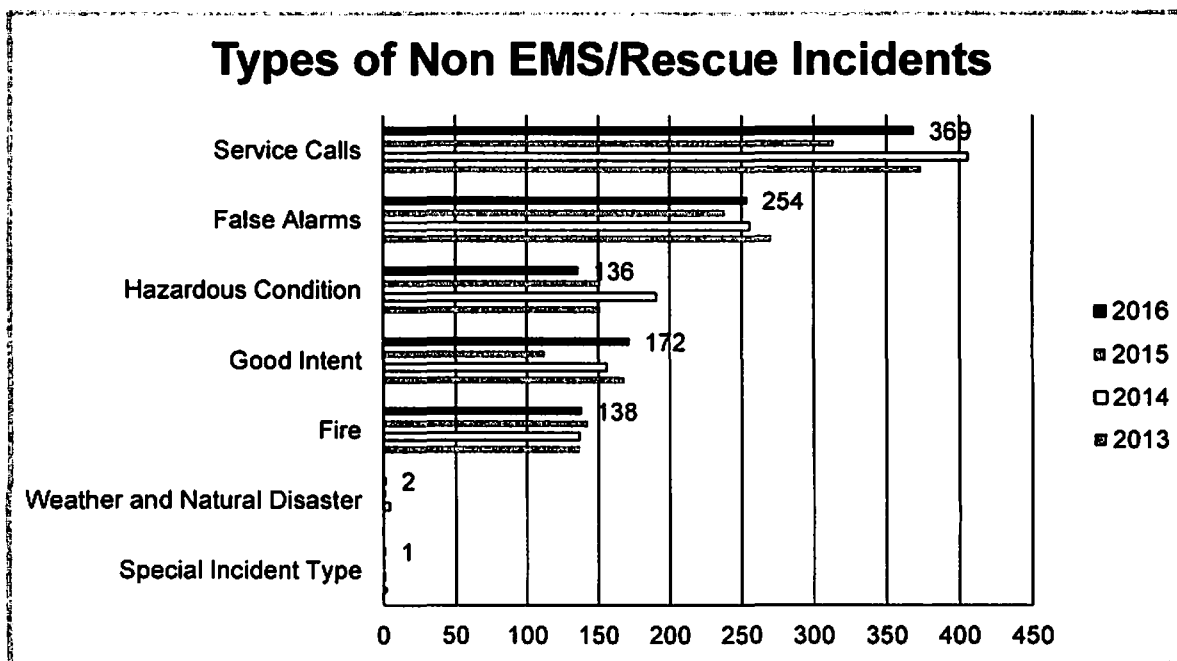
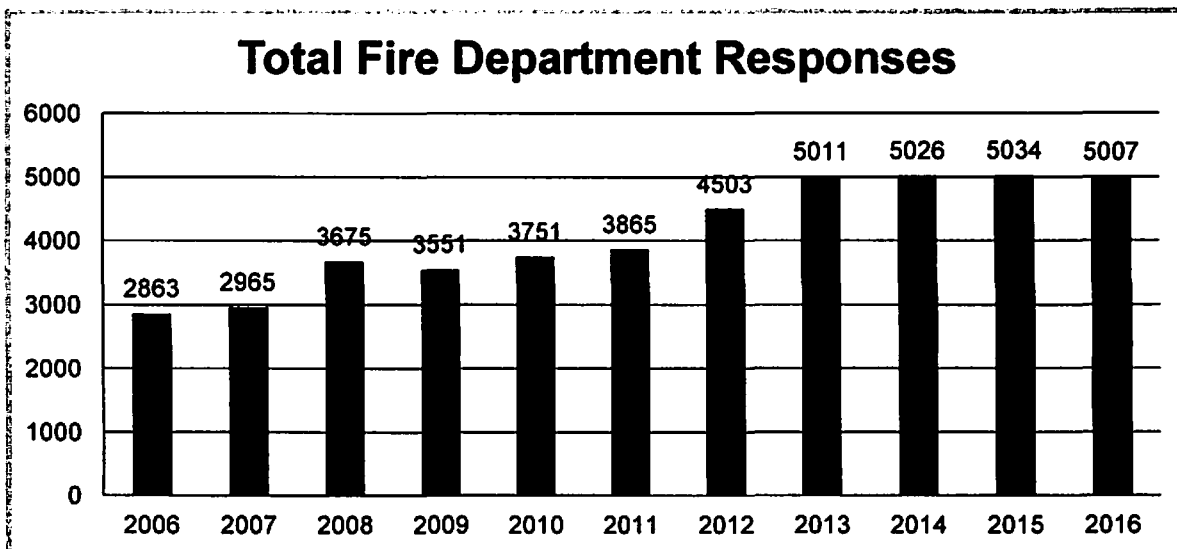
In 2016 all fire apparatus have been equipped with the Utility Rocket Vehicle Routers. These will provide a more stable connection for the Mobile data Terminals and will also provide a WiFi signal for responders to access important information in the field as needed.

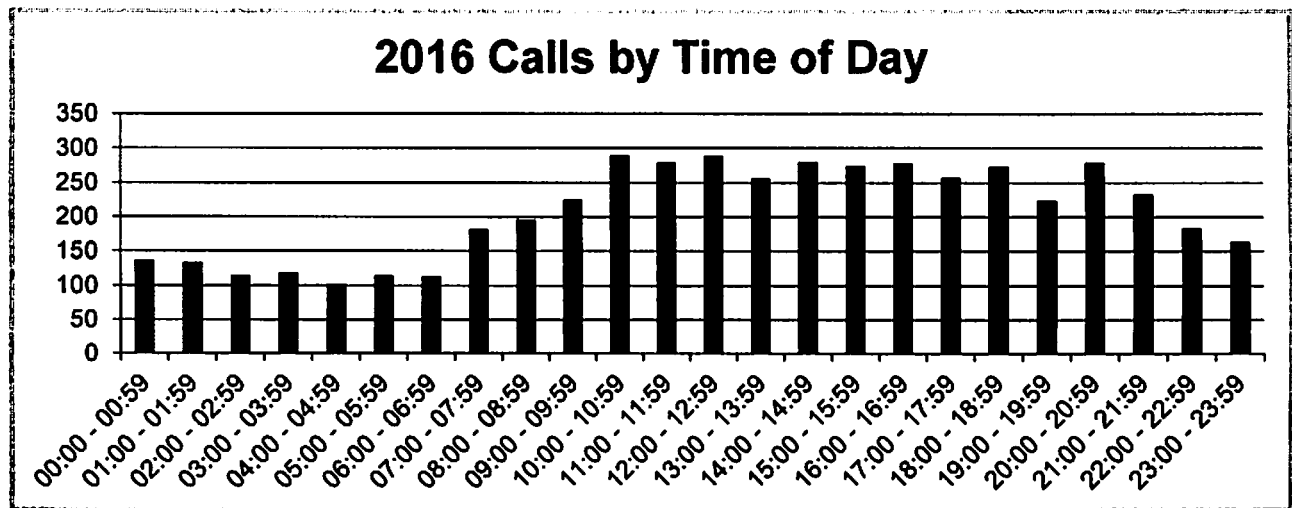
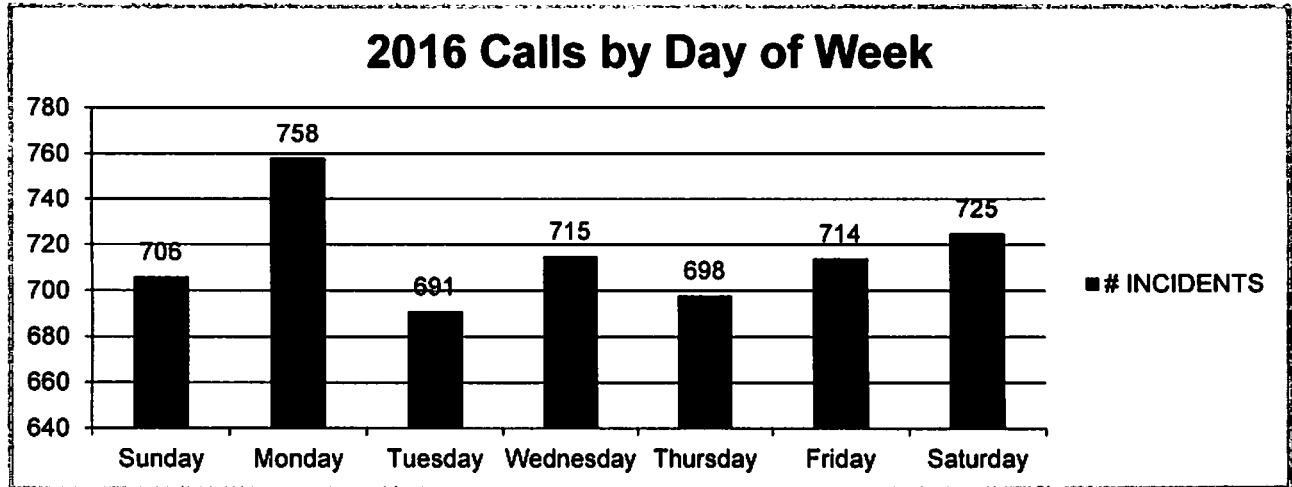
### Buildings

In 2016 there was only general maintenance performed on the fire stations with the exception of remodeling upgrades to the Station #3 Headquarters Training Room and the current City/County Emergency Operations Center. There was a great deal of study and deliberations on major repairs needing to be performed on Station #1 and Station #2. This work, based on the building surveys, is scheduled to begin in 2017 and beyond as part of the Capital Improvement Projects.

## Response Statistics

### Total Number of Responses



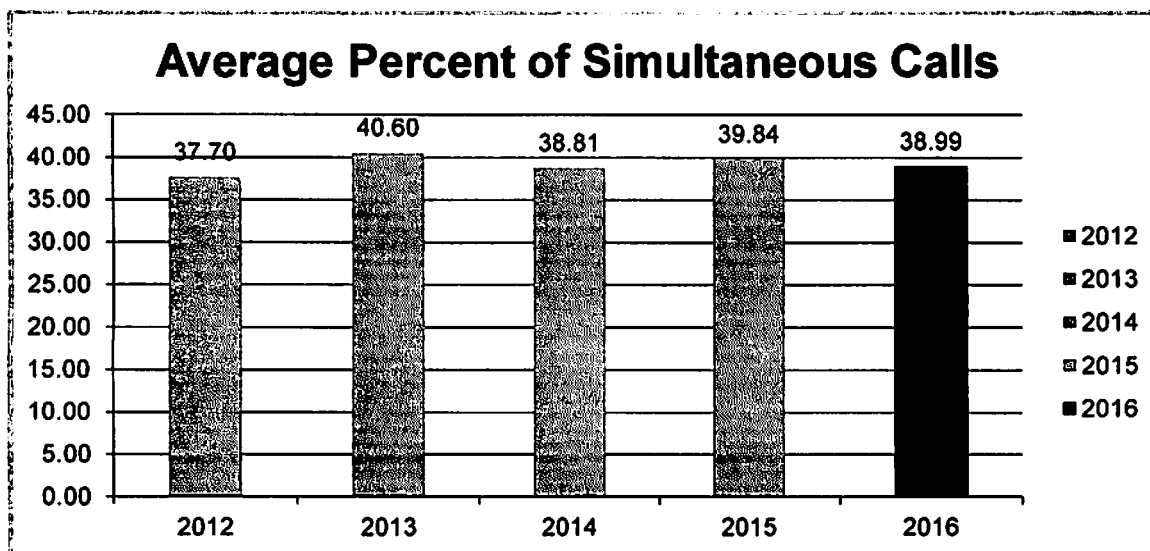


The *Calls by Day of Week* and *Calls by Time of Day* graphs are indicators of when requests for the Fire Department occur in Sheboygan. While there are some patterns that are seen, these graphs match trends nationally overall and also indicate that requests happen at all times.

## Mutual Aid Given/Received

|   | 2012 | 2013 | 2014 | 2015 | 2016 |
|---|------|------|------|------|------|
| <b>Incidents with Mutual Aid Received</b> | 5    | 7    | 5    | 5    | 4    |
| <b>Incidents with Mutual Aid Given</b>    | 8    | 9    | 8    | 8    | 8    |
| <b>Other Responses Outside of City</b>    | 5    | 20   | 26   | 19   | 21   |

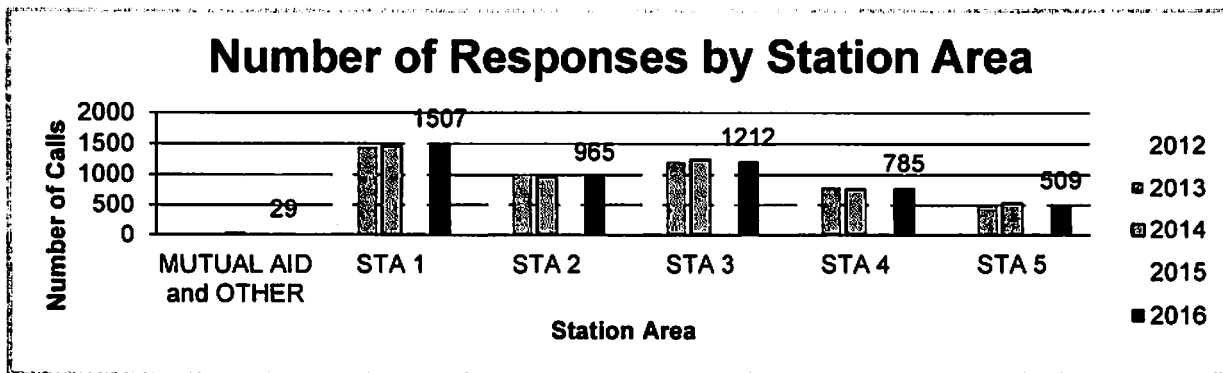
## Concurrent Calls



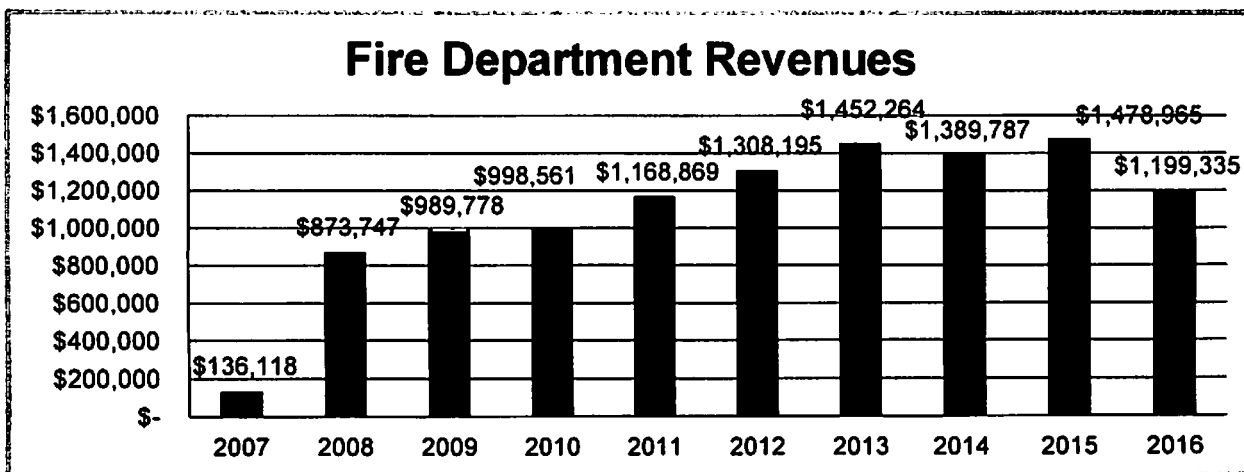
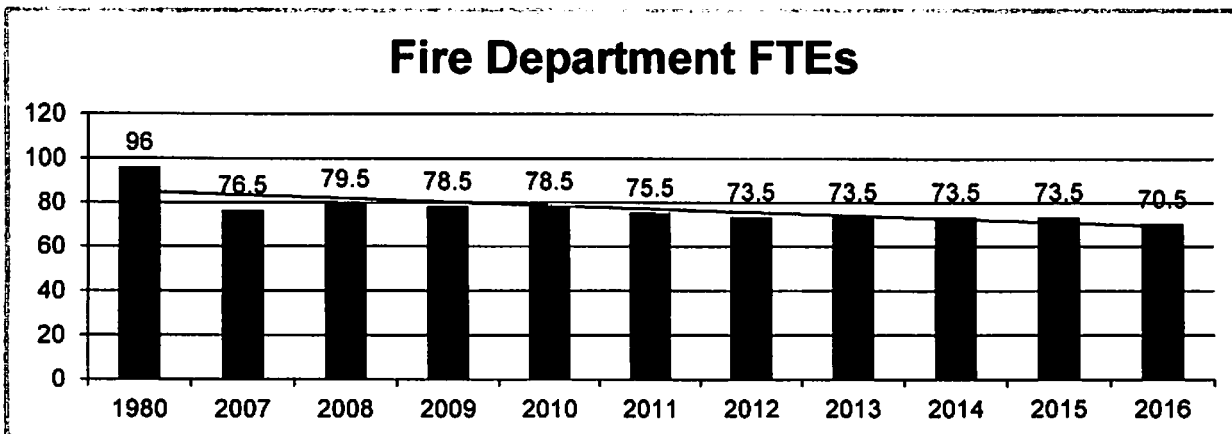
The measure of simultaneous calls represents the percentage of total call requests for the fire department while another call or multiple calls are already in progress. Generally speaking the call requests are random and in 2016 there was a slight decrease in concurrent calls from the previous year, but that decrease was insignificant and represented a relatively flat trend, which would suggest a relatively stable call volume overall.

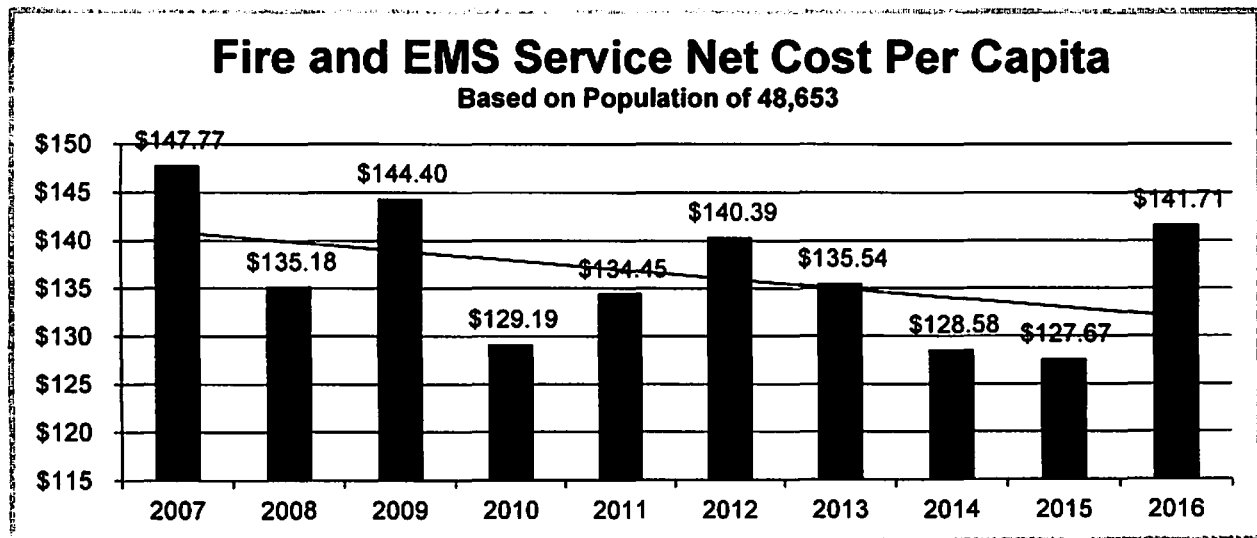
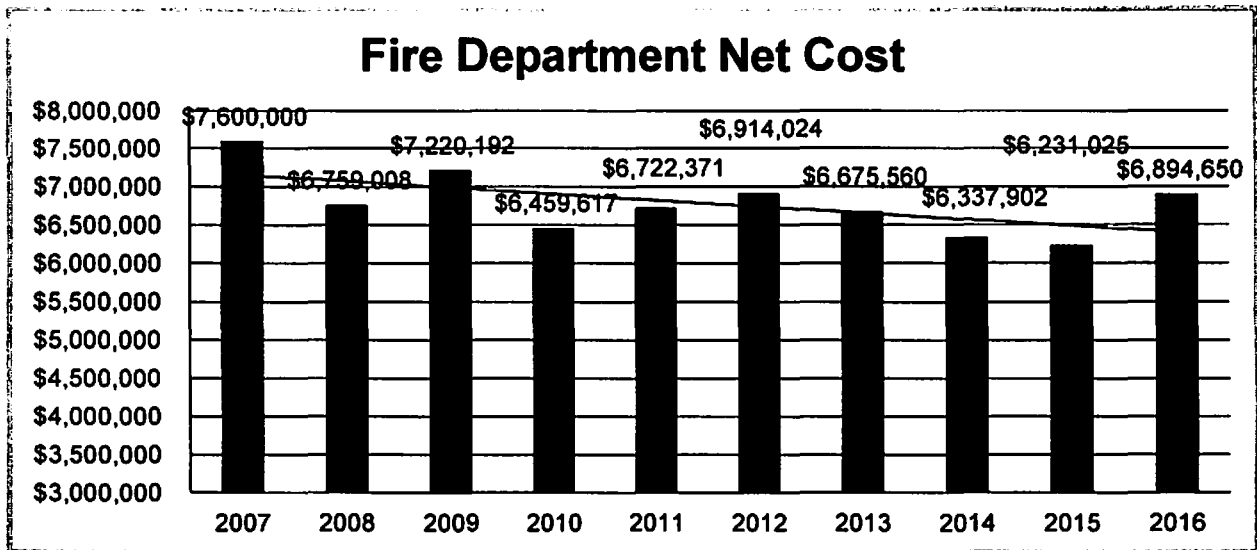
## Fire Related Deaths

|                    | 2012 | 2013 | 2014 | 2015 | 2016 |
|--------------------|------|------|------|------|------|
| <b>Fire Deaths</b> | 0    | 1    | 1    | 0    | 1    |



The *Response Requests by Station Area* graph is the total number of incidents as divided by Fire Station Single Alarm response area as designated by the fire department. These response areas are established to maintain appropriate response times as set forth by the National Fire Protection Association (NFPA).

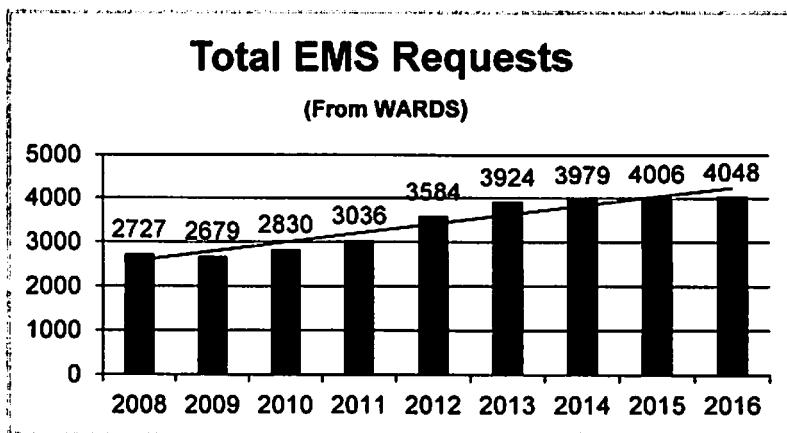




## Emergency Medical Services

The Sheboygan Fire Department is nearing its tenth year of providing paramedic level EMS transport services to the citizens of Sheboygan.

The Sheboygan Fire Department maintains a fleet of four ambulances for providing care and transport to the sick and injured. During the past nine years the department has continued to provide a quality, consistent, and compassionate service to the community.

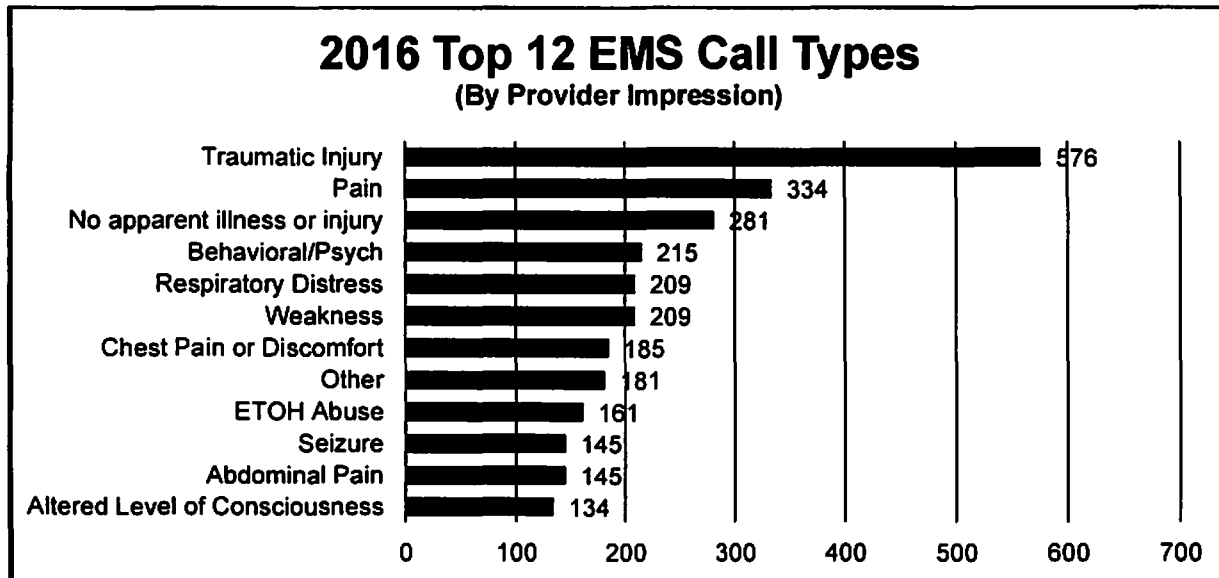


As a value added service of the Fire Department, the revenues generated through the provision of the ambulance service aid in offsetting the cost of a effective and efficient fire department. This is done through the use of cross-trained personnel with a great deal of education and training and who are prepared to meet the emergency and non emergency needs of those it serves, whether it be a medical emergency, a fire, or another service need. Each ambulance vehicle also carries firefighting equipment for the firefighter/paramedics who staff those vehicles. This allows those personnel to also be able to respond to fires should they occur.

Recently, all four of the Fire Department ambulances have been refitted to new vehicle chassis to cost effectively provide service for many years to come. Each of these vehicles is now equipped with a liquid spring suspension system designed to provide a safer and more comfortable ride.

The Sheboygan Fire Department is also interested in preventing injury that might cause need for someone to use an ambulance. As part of our injury prevention efforts, we have partnered with the Aging and Disability Resource Center (ADRC) in assisting with a referral program that provides for education and support from the ADRC for those who may need assistance or education about preventing falls in the home. When it recognized through our contact, that a person might be in need of assistance or support, our crews will offer the referral and we will make contact with the ADRC to have them make contact with the individual and offer assistance. Our goal is to encourage every ambulance service in the county to provide this service and connection to the resources they need.

| Year | Total Patient Contacts | Total Transports | No Transport Rate |
|------|------------------------|------------------|-------------------|
| 2016 | 4048                   | 3208             | 21%               |
| 2015 | 4006                   | 3285             | 18%               |
| 2014 | 3979                   | 3287             | 17%               |
| 2013 | 3924                   | 3274             | 17%               |
| 2012 | 3584                   | 2975             | 17%               |
| 2011 | 3036                   | 2478             | 18%               |
| 2010 | 2830                   | 2361             | 17%               |
| 2009 | 2679                   | 2172             | 19%               |
| 2008 | 2727                   | 2282             | 16%               |



## Fire Prevention and Public Education

In an effort to reduce the loss of life, injury, and property loss in the City of Sheboygan, the Sheboygan Fire Department is dedicated to providing education to the public as part of its mission.



As the hazards presented to the public change, so will the program offerings to the public. It is the department's intent to keep the education of our firefighters current to better offer training to the public about the hazards faced by members of the public and how to better avoid them.

While it is a core mission of the Sheboygan Fire Department to respond to and mitigate incidents in the City of Sheboygan, it is also the department's mission to reduce the number and severity of those incidents by proper code development and

enforcement, effective and efficient response, and ongoing public education. It is through this continuous and comprehensive program of education that the department maintains a culture of safety in the community.

This general program area of public education is vital to the success of the fire department mission. The funding for the materials used for the school programs is largely generated through a program developed and operated by the National Fire Safety Council (NFSC). Each year, local businesses are solicited for donations toward the program by NFSC on the department's behalf and those funds are used by the department to purchase all of the fire prevention materials used in the public education programs delivered in the schools.



FAMILIES PARTICIPATE IN ACTIVITY GAME DESIGNED AND BUILT BY DEPARTMENT MEMBER

## Training and Resource Development



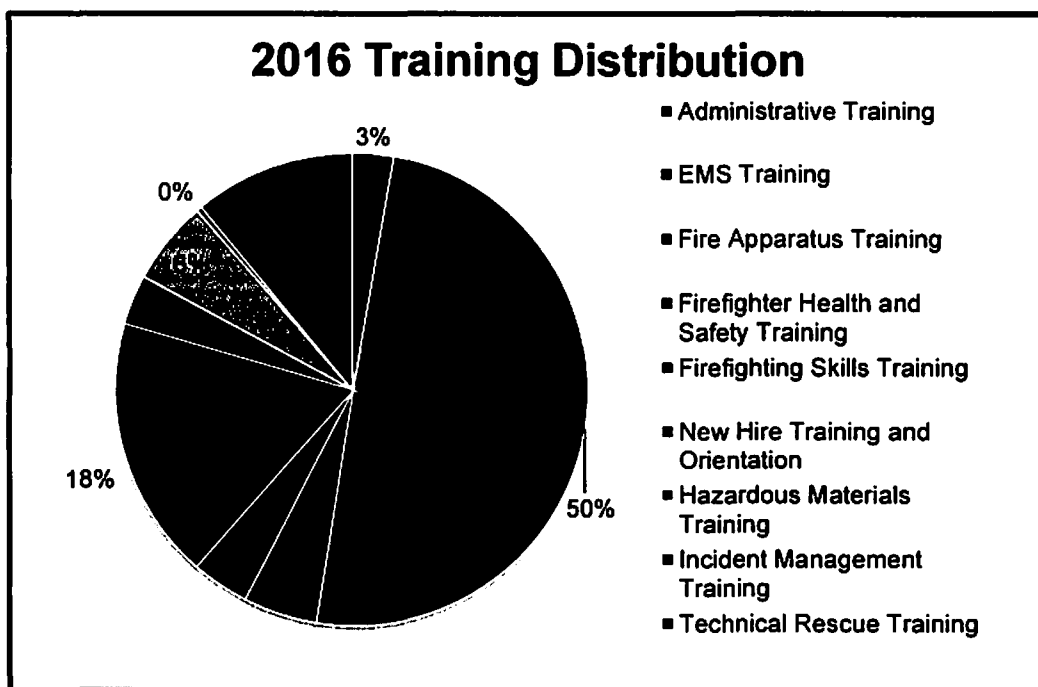
The nature of the responsibilities of a fire department requires continuous training of its personnel to assure the best possible chance of a positive outcome when critical incidents occur. This is especially important when those events do not happen very often and you get one chance to get it right. Training and preparation is tailored to create effectiveness, efficiency, and safety when the fire department responds to incidents. The Sheboygan Fire Department provides for training of its employees through many different programs using a variety of methodologies that are designed to best meet the needs of the department

both fiscally and operationally. Because of the inherent dangers present in the job, many of the training areas are statutorily mandated for the protection of both the employee and the citizens they serve.



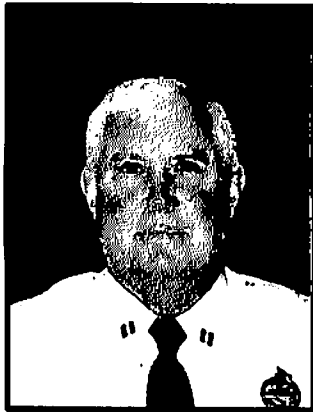
The elimination of staff positions within the department has made it necessary to alter how the department plans, prepares, and delivers training. The duties have been redistributed to numerous personnel in an effort to maintain adequate training and monitored compliance with mandatory training requirements. Training for the department is coordinated through Battalion Chief Keith Risse. One of the ways the Sheboygan Fire Department works to maintain cost effective training is through the development and utilization of in-house instructors. These instructors are from both the line and staff of the fire department. Thirteen of the department's instructors are certified through the Wisconsin State Technical College System in various areas including Emergency Medical Services, Technical Rescue, Firefighting, and Incident Management. Where no qualified instructor is available from within the department the department will occasionally send an individual to train-the-trainer education for that topic, or an outside instructor is brought to the department.

Much of the training and education in the department is conducted through the use of internet based learning management systems that contain a wide variety of topics in almost every area of fire/rescue response. In 2016 the Sheboygan Fire Department training room received a much-needed update and makeover. In early 2017, the project will be complete with a state-of-the-art two-way videoconferencing system that will allow training and meetings to be conducted to all of the stations from a central point. Training can be also delivered from outside of the department to each of the stations. This system will significantly improve communications in the department and will allow for more time with response vehicles in their own running areas rather than having to always head to the headquarters station for training. This will reduce response times, risk of vehicles on the road, and lessen duplication of instructor time. All content delivered through the system can be recorded and watched at a later date for review or make up for personnel who are absent during the initial delivery.



| CATEGORY                               | TOTAL HOURS |
|--|-------------|
| Administrative Training                | 246         |
| EMS Training                           | 4359        |
| Fire Apparatus Training                | 442         |
| Firefighter Health and Safety Training | 347         |
| Firefighting Skills Training           | 1580        |
| New Hire Training and Orientation      | 447         |
| Hazardous Materials Training           | 505         |
| Incident Management Training           | 30          |
| Technical Rescue Training              | 1137        |
| <b>TOTAL TRAINING HOURS</b>            | <b>9093</b> |

**Retirements in 2016\***



**CAPTAIN ROBERT IRISH**

\*Firefighter/Paramedic Siewert left the Sheboygan Fire Department in 2016 to pursue other employment opportunities.

**Promotions in 2016**



**CAPTAIN  
EFREM CAPETILLO**

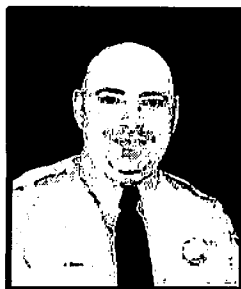


**LIEUTENANT  
ANDREW QUACKENBOSS**

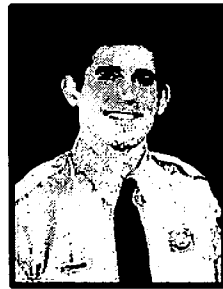


**LIEUTENANT  
STEVEN ZIBELL**

**New Employees**



**FIREFIGHTER/PARAMEDIC  
ROY BRION**



**FIREFIGHTER/PARAMEDIC  
JESTIN DEMERATH**



**FIREFIGHTER/PARAMEDIC  
RANDALL KISER**



**FIREFIGHTER/PARAMEDIC  
WILLIAM CHEREK**

## In Memoriam



Robert Weinberger

**Born: 1933**  
**Appointed: 1948**  
**Retired: 1985**  
**Retired a Deputy Chief**  
**Returned to Quarters: 2016**



James Hengst

**Born: 1926**  
**Appointed: 1953**  
**Retired: 1985**  
**Retired a Firefighter**  
**Returned to Quarters: 2016**

Thank you to Asher Heimermann of Incident Response for his photographs that appear in this annual report.

III

4.6

R. O. No. 284 - 16 - 17. By CITY CLERK. April 5, 2017.

Submitting a communication from Sara Peters on behalf of Phillip Cheney requesting a waiver from the Sex Offender Residency restrictions in order to be placed at a TLP at 930A Michigan Ave. or 1123/1125 N. 14<sup>th</sup> St. depending on availability.

PP4 S.

---

City Clerk

Date: 3/22/2017

My name is: Phillip Cheney

I am requesting a waiver to the Sexual Residency Requirements so I may live at:  
930A Michigan Ave or 1123/1125 N 14<sup>th</sup> Street Sheboygan WI  
53081

Signature: Sara Petus for Phillip Cheney  
Phone Number: 918-8058

**Any applications for a waiver from the Sex Offender Residency restrictions received by Noon on the Thursday prior to the following Monday's Council meeting will be submitted to that Council for referral to Public Protection and Safety. Anything after Noon on Thursday will not go to Council until the next Council meeting.**

**This will allow the Police Department to complete the necessary work they do to prepare for the Public Protection and Safety meeting.**

**Thank you for all your cooperation in the matter.**

II

4.7

R. O. No. 285 16 - 17. By CITY CLERK. April 5, 2017.

Submitting a communication Brian Johnston requesting a waiver from the Sex Offender Residency restrictions in order to reside at 1917 N. 5<sup>th</sup> St.

---

City Clerk

PP'S

Date: March 30 2017

My name is: Brian Johnston

I am requesting a waiver to the Sexual Residency Requirements so I may live at:

1917 N 5th St  
Sheboygan WI 53081

Signature: 

Phone Number: (424) 232-5324

Any applications for a waiver from the Sex Offender Residency restrictions received by Noon on the Thursday prior to the following Monday's Council meeting will be submitted to that Council for referral to Public Protection and Safety. Anything after Noon on Thursday will not go to Council until the next Council meeting.

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Thank you for all your cooperation in the matter.