

*****ATTACHMENTS*****

CITY OF SHEBOYGAN

REQUEST FOR STRATEGIC FISCAL PLANNING COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Report of Committee Structure Subcommittee

REPORT PREPARED BY: Darrell Hofland, City Administrator

REPORT DATE: November 15, 2016

MEETING DATE: November 21, 2016

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: Miscellaneous

BACKGROUND / ANALYSIS:

On November 16, 2015, the Common Council approved a charter ordinance to reduce the number of Alderpersons from 16 to 10, effective with the 2018-2019 Council year.

On March 21, 2016, the Common Council created a Committee Structure Subcommittee to address the impact of this reduction in Alderpersons on the committees, commissions and boards, effective April 2018. The Subcommittee's charter included a date of September 30, 2016 for the Subcommittee to complete its analysis and forward a recommendation to the Strategic Fiscal Planning Committee (SFPC).

The Subcommittee met on June 29 and July 27, 2016. At the July 27 meeting, the Subcommittee finalized their analyses and made a recommendation to the SFPC (see Item I attached).

STAFF COMMENTS:

Subsequent to the recommendation of the Committee Restructure Subcommittee, feedback has been provided by Council members. Attached is a draft of *additional* changes (Item II attached) for the SFPC's consideration that I am recommending.

Should the SFPC be supportive of the recommendations from the Committee Structure Subcommittee, I have also attached a draft of possible changes (Item III attached) associated with an April 2017 effective date.

Committee Restructure Subcommittee Recommendation -

The attached draft eliminates the Strategic Fiscal Planning Committee to reflect a stronger role for the standing committees including Finance Committee.

Also, the attached draft makes changes to the Board of Marina, Parks and Forestry Commissioners to reflect its recommended new role as a standing committee with direct

Common Council recommendation authority; no longer will it act as a subcommittee of the Public Works Committee.

The attached draft also attempts to modify the appointed number to a committee, commission or board to an odd number; an exception is the Library Board (per State Statutes).

In order to give more flexibility in Alderperson assignments to the Sheboygan Transit Commission, the attached draft report modifies the assignment to be any member of the following committees: Finance and Personnel, Public Works, and Public Safety, instead of the Chair of the committees.

The attached draft consolidates several committees into other related committees due to similar issues and assigned ex-officio staff.

Several committees, commissions and boards have been eliminated as a public committee, commission or board in light of no assignment of elected officials (several committees will continue as an employee-based committee), changes to the City organization (creation of the City Administrator and the Director Human Resources and Labor Relations positions), and the administrative nature of the committee's subject matter.

For purposes of simplifying the names of the committees, commissions or boards for the benefit of the public, please note suggested name changes.

Attached is a listing of possible assignments to the 10 Alderpersons so members of the SFPC can better understand the allocation in light of the possible 2018 modifications to the committees, commissions and boards. Also attached is a list of possible assignments for the existing 16 Alderpersons, effective April 2017.

City Administrator's Recommendation –

In light of the Council members' feedback, the most significant change that I am suggesting of the Committee Structure Subcommittee's recommendation is to retain the membership number of five instead of three for standing committees.

In light of the Committee Structure Subcommittee's recommendation to make the Marina, Parks and Forestry Commission - a commission that no longer serves as a subcommittee of the Public Works Committee, I have made a recommendation that the number of alderpersons increase from one to four Alderpersons to form a majority of Commissioner's membership.

ACTION REQUESTED:

Motion to recommend the Common Council approve R.C. No. __-16-17, to authorize City Attorney to draft ordinance to implement changes to City of Sheboygan committee, commission, and board structure, effective April 2017 and April 2018.

ATTACHMENTS:

- I. Committee Structure Subcommittee's Modification to Committee Structure, effective April 2018
- II. Administrator's Recommended Modification to Committee Structure, effective April 2018
- III. Administrator's Recommended Modification to Committee Structure, effective April 2017
- IV. R.C. No. __-16-17. By Strategic Fiscal Planning Committee. November 21, 2016.

REPORT OF COMMITTEE STRUCTURE SUBCOMMITTEE

APRIL 2018 MODIFICATIONS TO COMMITTEE STRUCTURE

A. No Council Member Modification to:

Architectural Review Board (7 Members)

- Alderperson J
- City Plan Commissioner
- Licensed Real Estate Broker
- General Contractor Licensed by the City of Sheboygan
- Licensed Architect
- Licensed Architect
- Licensed Architect

Board of Appeals (5 Members/2 Alternates)

- Citizen
- Citizen
- Citizen
- Citizen
- Architect/Structural Engineer (Minimum – 10 Years Practical Experience)
- Alternates
 - Alternate 1
 - Alternate 2

Board of Marina, Parks and Forestry Commissioners (9 Members)

- Alderperson I
- Director of Public Works
- ~~Superintendent of Parks and Forestry~~
- City Plan Commission Member
- Historic Preservation/Housing Rehabilitation Loan Commission Member
- Sheboygan County Board Representative
- Sheboygan Area School District Recreation Department
- Citizen – Boat Slip Lessee
- Citizen
- Citizen
- Non-Voting Members
 - Police Department Representative
 - ~~Director of Public Works~~
 - Superintendent of Parks and Forestry

Board of Police and Fire Commissioners (5 Members)

- Citizen
- Citizen

- Citizen
- Citizen
- Citizen

Board of Review (5 Members)

- Citizen
- Citizen
- Citizen
- Citizen
- Citizen

Board of Water Commissioners (3 Members)

- Citizen
- Citizen
- Citizen

Business Improvement District (11 Members)

- City Government Representative
- Business Owner
- Business Owner
- Business Owner
- Business Owner
- Business Owner
- Business Owner
- Property Owner Representing Commercial Property Owner
- Property Owner Representing Commercial Property Owner
- Property Owner Representing Commercial Property Owner
- Property Owner Representing Commercial Property Owner
- Property Owner Representing Commercial Property Owner
- Ex-Officio Member
 - BID Manager

City-County Shared Service Committee (11 Members)

- Mayor
- Alderperson F – Chair of Public Protection and Safety Committee
- Alderperson D - Chair of Public Works Committee
- Alderperson A – Chair of Finance and Personnel Committee
- Business Person
- Business Person
- Business Person
- County Board Chair
- County Board Supervisor
- County Board Supervisor
- County Board Supervisor

Historic Preservation/Housing Rehabilitation Loan Committee (7 Members)

- Alderperson J
- Registered Architect
- Historian
- Licensed Real Estate Broker
- Citizen
- Citizen
- Citizen

Joint Review Board (5 Members)

- City Government Representative
- Sheboygan Area School District Representative
- Lakeshore Technical College Representative
- Sheboygan County Representative
- Public Member

Library Board (10 Members)

- Alderperson H
- Sheboygan County Supervisor
- Superintendent – Sheboygan Area School District or Designee
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Ex-Officio Member
 - Library Director

Mayor's International Committee (Up to 17 Members)

- Alderperson G
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen

- Citizen
- Citizen

Mayor's Neighborhood Leadership Cabinet (13 Members)

- Mayor
- Alderperson H
- Director of Planning and Development or Designee
- Chief of Police or Designee
- Gateway Neighborhood Association Representative
- Ellis Historical Neighborhood Representative
- North Flats Neighborhood Association Representative
- Indiana Avenue Corridor Neighborhood Association Representative
- Sheboygan Neighborhood Pride Board President or Designee
- Neighborhood Association Alternates
 - Gateway Neighborhood Association Representative Alternate
 - Ellis Historical Neighborhood Representative Alternate
 - North Flats Neighborhood Association Representative Alternate
 - Indiana Avenue Corridor Neighborhood Association Rep. Alternate

Redevelopment Authority (7 Members)

- Alderperson B
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen

B. Council Member Modification to:

Finance (and Personnel) Committee

- Alderperson A
- Alderperson B
- Alderperson C
- ~~Alderperson O~~
- ~~Alderperson P~~

(Receive duties of Strategic Fiscal Planning Committee)

(Receive duties of Salaries and Grievances Committee)

Public Protection and Safety Committee

- Alderperson F
- Alderperson G
- Alderperson H
- ~~Alderperson M~~
- ~~Alderperson N~~

(Receive duties of Law and Licensing Committee)

City Plan Commission

- Mayor
- Alderperson C
- City Engineer
- Citizen
- Citizen
- Citizen

(Receive duties of Board of Housing Appeals and Fair Housing Practices)

Public Works Committee

- Alderperson D
- Alderperson E
- Alderperson C
- ~~Alderperson K~~
- Alderperson L

(Receive duties of Building Use Committee)

Senior Activity Center Commission (9 Members)

- Alderperson I
- ~~Alderperson J~~
- Citizen – Member of Friends of Senior Activity Center
- Citizen – Member of Friends of Senior Activity Center
- Citizen – Member of Friends of Senior Activity Center
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen

Sheboygan Transit Commission (9 Members)

- Mayor
- Alderperson A – Chair Member of Finance and Personnel Committee
- Alderperson F – Chair Member of Public Protection and Safety Committee
- Alderperson D – Chair Member of Public Works Committee
- Director of Planning and Development
- Chief of Police
- Citizen
- Citizen
- Citizen
- Ex-Officio Member
 - Director of Transit and Parking

Sustainable Sheboygan Task Force (18 17 Members)

- Alderperson E
- ~~Alderperson I~~
- Director of Public Works or Designee
- Director of Planning and Development or Designee
- Sheboygan County Government Representative
- Sheboygan Area School District Representative
- University of Wisconsin – Sheboygan Representative
- Sheboygan County Chamber of Commerce Representative
- Utility Company Representative
- Utility Company Representative
- Environmental Group Representative
- Small Business Owner
- Large Business Owner
- Private Industry Representative – Non-City Resident
- Private Industry Representative – Non-City Resident
- Private Industry Representative – City Resident
- Private Industry Representative – City Resident
- Private Industry Representative – City Resident

Housing Authority (5 Members)

- Alderperson I
- Citizen
- Citizen
- Citizen
- Citizen
- ~~Citizen~~

Elimination of:

Board of Contractor's Examiners
 - Duties shifted to employee

Board of Electrical and Heating Examiners
 - Duties shifted to an employee

Board of Housing Appeals and Fair Housing Practices
 - Duties shifted to City Plan Commission

Building Use Committee
 - Duties shifted to Public Works Committee

Capital Improvements Commission
 - Duties shifted to respective Committees for each Department, then Finance Committee

Civil Service Commission

- Duties shifted to an Employee Based Committee

Collective Bargaining Committee

- Duties shifted to an Employee Based Committee

Emergency Planning and Preparedness Committee

- Duties shifted to an Employee Based Committee

Group Health Insurance and Wellness Committee

- Duties shifted to an Employee Based Committee

Law and Licensing Committee

- Duties shifted to Public Protection and Safety Committee

Salaries and Grievances Committee

- Duties shifted to Finance Committee

Strategic Fiscal Planning Committee

- Duties shifted to Finance Committee

Example of possible committee assignments:

| <u>Aldersperson</u> | <u>(Bi)Monthly Meetings</u> | <u>Infrequent Meetings</u> |
|---------------------|--|-----------------------------------|
| A | Finance/Personnel Transit Common Council | Shared Services COTW |
| B | Redevelopment Authority Finance/Personnel Common Council | COTW |
| C | City Plan Public Works Common Council | COTW |
| D | Transit Public Works Common Council | Shared Services COTW |
| E | Sustainable Public Works Common Council | COTW |
| F | Transit Public Protection Common Council | Shared Services COTW |
| G | International Public Protection Common Council | COTW |
| H | Library Public Protection Common Council | Mayor's Neighborhood COTW |
| I | Marina/Park/Forestry Housing Authority Senior Activity Common Council | COTW |
| J | Finance/Personnel Architectural Review Common Council | Historic Preservation COTW |

City Administrator's Recommendation

APRIL 2018 MODIFICATIONS TO COMMITTEE STRUCTURE

A. No Council Member Modification to:

Architectural Review Board (7 Members)

- Alderperson J
- Plan Commissioner
- Licensed Real Estate Broker
- General Contractor Licensed by the City of Sheboygan
- Licensed Architect
- Licensed Architect
- Licensed Architect

Board of Appeals (5 Members/2 Alternates)

- Citizen
- Citizen
- Citizen
- Citizen
- Architect/Structural Engineer
- Alternates
 - Alternate 1
 - Alternate 2

Board of License Examiners (5 Members)

- Alderperson H
- Citizen
- Citizen
- Citizen
- Citizen

(Receive duties of Board of Contractor's Examiners)

(Receive duties of Electrical and Heating Examiners)

Board of Police and Fire Commissioners (5 Members)

- Citizen
- Citizen
- Citizen
- Citizen
- Citizen

Board of Review (5 Members)

- Citizen
- Citizen

- Citizen
- Citizen
- Citizen

Board of Water Commissioners (3 Members)

- Citizen
- Citizen
- Citizen

Business Improvement District (11 Members)

- City Government Representative
- Business Owner
- Business Owner
- Business Owner
- Business Owner
- Business Owner
- Business Owner
- Property Owner Representing Commercial Property Owner
- Property Owner Representing Commercial Property Owner
- Property Owner Representing Commercial Property Owner
- Property Owner Representing Commercial Property Owner
- Property Owner Representing Commercial Property Owner
- Ex-Officio Member
 - BID Manager

Capital Improvements Commission (7 Members)

- Mayor
- Alderperson B (Finance and Personnel Committee)
- Alderperson E
- Alderperson G
- Plan Commissioner
- Citizen
- Citizen
- Ex-Officio Members
 - Director of Finance
 - City Engineer
 - Director of Planning and Development

City-County Shared Service Committee (11 Members)

- Mayor
- Alderperson F – Chair of Public Safety Committee
- Alderperson D - Chair of Public Works Committee
- Alderperson A – Chair of Finance and Personnel Committee
- Business Person
- Business Person
- Business Person
- County Board Chair

- County Board Supervisor
- County Board Supervisor
- County Board Supervisor

Plan Commission (7 Members)

- Mayor
- Alderperson I
- City Engineer
- Citizen
- Citizen
- Citizen
- Citizen

Finance and Personnel Committee (5 Members)

- Alderperson A
- Alderperson B
- Alderperson J
- Alderperson E
- Alderperson F

(Receive duties of Strategic Fiscal Planning Committee)

(Receive duties of Salaries and Grievances Committee)

Historic Preservation/Housing Rehabilitation Loan Committee (7 Members)

- Alderperson J
- Registered Architect
- Historian
- Licensed Real Estate Broker
- Citizen
- Citizen
- Citizen

Joint Review Board (5 Members)

- City Government Representative
- Sheboygan Area School District Representative
- Lakeshore Technical College Representative
- Sheboygan County Representative
- Public Member

Law and Licensing Committee (5 Members)

- Alderperson A
- Alderperson B
- Alderperson C
- Alderperson H
- Alderperson J

Library Board (10 Members)

- Alderperson H
- Sheboygan County Supervisor
- Superintendent – Sheboygan Area School District or Designee
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Ex-Officio Member
 - Library Director

Mayor’s International Committee (Up to 17 Members)

- Alderperson G
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen

Mayor’s Neighborhood Leadership Cabinet (13 Members)

- Mayor
- Alderperson H
- Director of Planning and Development or Designee
- Chief of Police or Designee
- Gateway Neighborhood Association Representative
- Ellis Historical Neighborhood Representative
- North Flats Neighborhood Association Representative
- Indiana Avenue Corridor Neighborhood Association Representative
- Sheboygan Neighborhood Pride Board President or Designee
- Neighborhood Association Alternates
 - Gateway Neighborhood Association Representative Alternate
 - Ellis Historical Neighborhood Representative Alternate

- North Flats Neighborhood Association Representative Alternate
- Indiana Avenue Corridor Neighborhood Association Rep. Alternate

Public Safety Committee (5 Members)

- Alderperson F
- Alderperson G
- Alderperson H
- Alderperson D
- Alderperson J

Public Works Committee (5 Members)

- Alderperson D
- Alderperson E
- Alderperson C
- Alderperson I
- Alderperson G

(Receive duties of Building Use Committee)

Redevelopment Authority (7 Members)

- Alderperson B
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen

B. Council Member Modification to:

Board of Marina, Park and Forestry Commissioners (7 Members)

- Alderperson C
- Alderperson B
- Alderperson E
- Alderperson G
- ~~Superintendent of Parks and Forestry~~
- City Plan Commission Member
- ~~Historic Preservation/Housing Rehabilitation Loan Commission Member~~
- Sheboygan County Board Representative
- ~~Sheboygan Area School District Recreation Department~~
- Citizen – Boat Slip Lessee
- ~~Citizen~~
- ~~Citizen~~
- Ex-Officio Members
 - ~~Police Department Representative~~
 - ~~Director of Public Works~~

- Superintendent of Parks and Forestry

Senior Activity Center Commission (9 Members)

- Alderperson I
- ~~Alderperson J~~
- Citizen – Member of Friends of Senior Activity Center
- Citizen – Member of Friends of Senior Activity Center
- Citizen – Member of Friends of Senior Activity Center
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen

Sheboygan Transit Commission (9 Members)

- Mayor
- Alderperson A – Chair Member of Finance and Personnel Committee
- Alderperson F – ~~Chair~~ Member of Public Safety Committee
- Alderperson D – Chair Member of Public Works Committee
- Director of Planning and Development or Delegate
- Chief of Police or Delegate
- Citizen
- Citizen
- Citizen
- Ex-Officio Member
 - Director of Transit and Parking

Sustainable Sheboygan Task Force (18 17 Members)

- Alderperson E
- ~~Alderperson~~
- Director of Public Works or Designee
- Director of Planning and Development or Designee
- Sheboygan County Government Representative
- Sheboygan Area School District Representative
- University of Wisconsin – Sheboygan Representative
- Sheboygan County Chamber of Commerce Representative
- Utility Company Representative
- Utility Company Representative
- Environmental Group Representative
- Small Business Owner
- Large Business Owner
- Private Industry Representative – Non-City Resident
- Private Industry Representative – Non-City Resident
- Private Industry Representative – City Resident
- Private Industry Representative – City Resident
- Private Industry Representative – City Resident

Housing Authority (5 Members)

- Aldersperson I
 - Citizen
 - Citizen
 - Citizen
 - Citizen
 - ~~Citizen~~
-

C. Elimination of:

Board of Contractor's Examiners

- Duties shifted to Board of License Examiners

Board of Electrical and Heating Examiners

- Duties shifted to Board of License Examiners

Board of Housing Appeals and Fair Housing Practices

- Duties shifted to Plan Commission (fair housing) and Board of Appeals (housing appeals)

Building Use Committee

- Duties shifted to Public Works Committee

Civil Service Commission

- Duties shifted to an Employee Based Committee

Collective Bargaining Committee

- Duties shifted to an Employee Based Committee

Emergency Planning and Preparedness Committee

- Duties shifted to an Employee Based Committee

Group Health Insurance and Wellness Committee

- Duties shifted to an Employee Based Committee

Salaries and Grievances Committee

- Duties shifted to Finance and Personnel Committee

Strategic Fiscal Planning Committee

- Duties shifted to Finance and Personnel Committee

Example of possible committee assignments:

| <u>Aldersperson</u> | <u>(Bi)Monthly Meetings</u> | <u>Infrequent Meetings</u> |
|---------------------|--|---|
| A | Finance/Personnel Law/Licensing Transit Common Council | Shared Services COTW |
| B | Law/Licensing Redevelopment Authority Marina/Parks/Forestry Finance/Personnel Common Council | Capital Improvements COTW |
| C | Marina/Park/Forestry Law/Licensing Public Works Common Council | COTW |
| D | Transit Public Safety Public Works Common Council | Shared Services COTW |
| E | Sustainable Finance/Personnel Marina/Parks/Forestry Public Works Common Council | Capital Improvements COTW |
| F | Transit Finance/Personnel Public Safety Common Council | Shared Services COTW |
| G | International Public Safety Marina/Parks/Forestry Public Works Common Council | Capital Improvements COTW |
| H | Library Law/Licensing Public Safety Common Council | Mayor's Neighborhood License Examiners COTW |

| | | |
|---|---|---------------------------------------|
| I | Plan Housing Authority Public Works Senior Activity Common Council | COTW |
| J | Finance/Personnel Law/Licensing Public Safety Architectural Review Common Council | Historic Preservation COTW |

City Administrator's Committee Recommendation

APRIL 2017 MODIFICATIONS TO COMMITTEE STRUCTURE

A. No Council Member Modification to:

Architectural Review Board (7 Members)

- Alderperson J
- Plan Commissioner
- Licensed Real Estate Broker
- General Contractor Licensed by the City of Sheboygan
- Licensed Architect
- Licensed Architect
- Licensed Architect

Board of Appeals (5 Members/2 Alternates)

- Citizen
- Citizen
- Citizen
- Citizen
- Architect/Structural Engineer
- Alternates
 - Alternate 1
 - Alternate 2

Board of License Examiners (5 Members)

- Alderperson H
- Citizen
- Citizen
- Citizen
- Citizen

(Receive duties of Board of Contractor's Examiners)

(Receive duties of Electrical and Heating Examiners)

Board of Police and Fire Commissioners (5 Members)

- Citizen
- Citizen
- Citizen
- Citizen
- Citizen

Board of Review (5 Members)

- Citizen
- Citizen

- Citizen
- Citizen
- Citizen

Board of Water Commissioners (3 Members)

- Citizen
- Citizen
- Citizen

Business Improvement District (11 Members)

- City Government Representative
- Business Owner
- Business Owner
- Business Owner
- Business Owner
- Business Owner
- Business Owner
- Property Owner Representing Commercial Property Owner
- Property Owner Representing Commercial Property Owner
- Property Owner Representing Commercial Property Owner
- Property Owner Representing Commercial Property Owner
- Property Owner Representing Commercial Property Owner
- Ex-Officio Member
 - BID Manager

Capital Improvements Commission (7 Members)

- Mayor
- Alderperson B (Finance and Personnel Committee)
- Alderperson K
- Alderperson P
- Plan Commissioner
- Citizen
- Citizen
- Ex-Officio Members
 - Director of Finance
 - City Engineer
 - Director of Planning and Development

City-County Shared Service Committee (11 Members)

- Mayor
- Alderperson F – Chair of Public Safety Committee
- Alderperson D - Chair of Public Works Committee
- Alderperson A – Chair of Finance and Personnel Committee
- Business Person
- Business Person
- Business Person
- County Board Chair

- County Board Supervisor
- County Board Supervisor
- County Board Supervisor

Plan Commission (7 Members)

- Mayor
- Alderperson I
- City Engineer
- Citizen
- Citizen
- Citizen
- Citizen

Finance and Personnel Committee (5 Members)

- Alderperson A
- Alderperson B
- Alderperson J
- Alderperson E
- Alderperson N

(Receive duties of Strategic Fiscal Planning Committee)

(Receive duties of Salaries and Grievances Committee)

Historic Preservation/Housing Rehabilitation Loan Committee (7 Members)

- Alderperson L
- Registered Architect
- Historian
- Licensed Real Estate Broker
- Citizen
- Citizen
- Citizen

Joint Review Board (5 Members)

- City Government Representative
- Sheboygan Area School District Representative
- Lakeshore Technical College Representative
- Sheboygan County Representative
- Public Member

Law and Licensing Committee

- Alderperson K
- Alderperson N
- Alderperson O
- Alderperson P
- Alderperson L

Library Board (10 Members)

- Alderperson H
- Sheboygan County Supervisor
- Superintendent – Sheboygan Area School District or Designee
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Ex-Officio Member
 - Library Director

Mayor’s International Committee (Up to 17 Members)

- Alderperson G
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen

Mayor’s Neighborhood Leadership Cabinet (13 Members)

- Mayor
- Alderperson M
- Director of Planning and Development or Designee
- Chief of Police or Designee
- Gateway Neighborhood Association Representative
- Ellis Historical Neighborhood Representative
- North Flats Neighborhood Association Representative
- Indiana Avenue Corridor Neighborhood Association Representative
- Sheboygan Neighborhood Pride Board President or Designee
- Neighborhood Association Alternates
 - Gateway Neighborhood Association Representative Alternate
 - Ellis Historical Neighborhood Representative Alternate

- North Flats Neighborhood Association Representative Alternate
- Indiana Avenue Corridor Neighborhood Association Rep. Alternate

Public Safety Committee (5 Members)

- Alderperson F
- Alderperson G
- Alderperson H
- Alderperson D
- Alderperson I

Public Works Committee (5 Members)

- Alderperson D
- Alderperson E
- Alderperson C
- Alderperson M
- Alderperson G

(Receive duties of Building Use Committee)

Redevelopment Authority (7 Members)

- Alderperson B
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen

B. Council Member Modification to:

Board of Marina, Park and Forestry Commissioners (7 Members)

- Alderperson K
- Alderperson L
- Alderperson O
- Alderperson C
- ~~Superintendent of Parks and Forestry~~
- Plan Commission Member
- ~~Historic Preservation/Housing Rehabilitation Loan Commission Member~~
- Sheboygan County Board Representative
- ~~Sheboygan Area School District Recreation Department~~
- Citizen – Boat Slip Lessee
- ~~Citizen~~
- ~~Citizen~~
- Ex-Officio Members
 - ~~Police Department Representative~~
 - ~~Director of Public Works~~

- Superintendent of Parks and Forestry

Senior Activity Center Commission (9 Members)

- Alderperson P
- ~~Alderperson~~
- Citizen – Member of Friends of Senior Activity Center
- Citizen – Member of Friends of Senior Activity Center
- Citizen – Member of Friends of Senior Activity Center
- Citizen
- Citizen
- Citizen
- Citizen
- Citizen

Sheboygan Transit Commission (9 Members)

- Mayor
- Alderperson A – ~~Chair~~ Member of Finance and Personnel Committee
- Alderperson F – ~~Chair~~ Member of Public Safety Committee
- Alderperson M – ~~Chair~~ Member of Public Works Committee
- Director of Planning and Development or Delegate
- Chief of Police or Delegate
- Citizen
- Citizen
- Citizen
- Ex-Officio Member
 - Director of Transit and Parking

Sustainable Sheboygan Task Force (~~18~~ 17 Members)

- Alderperson O
- ~~Alderperson I~~
- Director of Public Works or Designee
- Director of Planning and Development or Designee
- Sheboygan County Government Representative
- Sheboygan Area School District Representative
- University of Wisconsin – Sheboygan Representative
- Sheboygan County Chamber of Commerce Representative
- Utility Company Representative
- Utility Company Representative
- Environmental Group Representative
- Small Business Owner
- Large Business Owner
- Private Industry Representative – Non-City Resident
- Private Industry Representative – Non-City Resident
- Private Industry Representative – City Resident
- Private Industry Representative – City Resident
- Private Industry Representative – City Resident

Housing Authority (5 Members)

- Aldersperson I
 - Citizen
 - Citizen
 - Citizen
 - Citizen
 - ~~Citizen~~
-

C. Elimination of:

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Building Use Committee

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Civil Service Commission

- Duties shifted to an Employee Based Committee

Collective Bargaining Committee

- Duties shifted to an Employee Based Committee

Emergency Planning and Preparedness Committee

- Duties shifted to an Employee Based Committee

Group Health Insurance and Wellness Committee

- Duties shifted to an Employee Based Committee

Salaries and Grievances Committee

- Duties shifted to Finance and Personnel Committee

Strategic Fiscal Planning Committee

- Duties shifted to Finance and Personnel Committee

Example of possible committee assignments:

| <u>Aldersperson</u> | <u>(Bi)Monthly Meetings</u> | <u>Infrequent Meetings</u> |
|---------------------|--|------------------------------|
| A | Finance/Personnel Transit Common Council | Shared Services COTW |
| B | Redevelopment Authority Finance/Personnel Common Council | Capital Improvements COTW |
| C | Marina/Park/Forestry Public Works Common Council | COTW |
| D | Public Safety Public Works Common Council | Shared Services COTW |
| E | Finance/Personnel Public Works Common Council | COTW |
| F | Transit Public Safety Common Council | Shared Services COTW |
| G | International Public Safety Public Works Common Council | COTW |
| H | Library License Examiners Public Safety Common Council | COTW |
| I | Plan Housing Authority Public Safety Common Council | COTW |
| J | Finance/Personnel Architectural Review Common Council | COTW |

| | | |
|---|--|-------------------------------|
| K | Marina/Parks/Forestry Law/Licensing Common Council | Capital Improvements COTW |
| L | Marina/Parks/Forestry Law/Licensing Common Council | Historic Preservation COTW |
| M | Transit Public Works Common Council | Mayor's Neighborhood COTW |
| N | Law/Licensing Finance/Personnel Common Council | COTW |
| O | Marina/Parks/Forestry Sustainability Law/Licensing Common Council | COTW |
| P | Law/Licensing Senior Activity Common Council | Capital Improvements COTW |

R. C. No. _____ - 16 - 17. By STRATEGIC FISCAL PLANNING COMMITTEE. November 21, 2016.

WHEREAS, on November 16, 2015, the Committee of the Whole requested that the Strategic Fiscal Planning Committee review the City's current committee structures and report back to the Common Council; and

WHEREAS, the Common Council established a Committee Structure Subcommittee that was charged with studying and providing analysis regarding the City's current committee structure; day-to-day work that could be performed by staff rather than by committees, leaving policy matters to the committees; and recommendation regarding changes to the committee structure in light of the upcoming reduction in size of the Common Council; and

WHEREAS, the Strategic Fiscal Planning Committee reviewed the Committee Structure Subcommittee's July 27, 2016 recommendation.

NOW, THEREFORE, BE IT RESOLVED: That the Common Council supports the findings of the Strategic Fiscal Planning Committee on committee structure changes;

BE, IT FURTHER RESOLVED: That the Common Council direct the City Attorney to draft an ordinance to reflect the findings of the Strategic Fiscal Planning Committee on committee structure changes.

_____ Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor