

**\*\*\*ATTACHMENTS\*\*\***

**CITY OF SHEBOYGAN**

**REQUEST FOR FINANCE COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** Resolution 117-16-17 by Alderperson Wolf. A Resolution establishing the 2017 Budget appropriations and the 2016 Tax Levy for use during the calendar year.

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**REPORT PREPARED BY:** Nancy Buss, Finance Director

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**REPORT DATE:** October 19, 2016

**MEETING DATE:** October 24, 2016

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**FISCAL SUMMARY:**

**STATUTORY REFERENCE:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

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Wisconsin Statutes: N/A  
Municipal Code: N/A

**BACKGROUND / ANALYSIS:**

The Proposed 2017 Budget includes recommendations from the Common Council Standing Committees. The appropriate notice was published and a public hearing on the budget was held on Monday, October 24, 2016.

**STAFF COMMENTS:**

The proposed 2017 Budget is within the parameters of the levy limits imposed by the State of Wisconsin and allow for participation in the Expenditure Restraint Program for 2018. Attached is a summary of the changes made to the original Executive Budget:

- Blue papers were issued September 9, 2016
- Green paper were issued September 19, 2016
- Yellow papers were issued October 17, 2016
- Orange – Proposed changes

The changes reflect: Official state aid amounts, re-appropriation for projects planned for fall 2016 which are delayed to 2017, update of capital projects to be consistent with the proposed Capital Improvement Plan amendments, recommended Standing Committee additions and delay from 2016 to 2017 sale of property.

**ACTION REQUESTED:**

Motion to recommend the Common Council approve Res 117-16-17 by Alderperson Wolf as amended. A Resolution establishing the 2017 Budget appropriations and the 2016 Tax Levy for use during the calendar year.

**ATTACHMENTS:**

- I. Resolution 117-16-17
- II. Orange papers proposed changes October 24, 2016
- III. Detail of budget changes
- IV. 2017 Budget Summary - Amended

## GENERAL FUND

	2014	2015	2016	2016	2017	2017
	Actual	Actual	Amended	Estimated	Requested	Executive
<b>REVENUE</b>						
<u>Taxes</u>						
Property tax levy	15,972,916	15,972,916	14,960,383	14,960,383	15,233,665	<b>15,406,665</b>
Payment in lieu of tax	0	7,000	0	7,000	7,000	7,000
Omitted tax	3,339	0	0	0	0	0
Mobile home fees	115,494	94,708	112,000	100,000	100,000	100,000
Motel tax	2	0	0	0	0	0
State sales tax commission	123	115	0	0	0	0
Housing Authority in lieu of tax	48,079	49,466	49,345	57,288	57,288	57,288
Park plaza in lieu of tax	18,887	19,789	19,460	20,809	20,809	20,809
B'nai Brith in lieu of tax	10,000	10,000	10,000	10,000	10,000	10,000
Personal property penalties	3,923	6,240	3,885	4,000	4,000	4,000
<b>Total Taxes</b>	<b>16,172,763</b>	<b>16,160,234</b>	<b>15,155,073</b>	<b>15,159,480</b>	<b>15,432,762</b>	<b>15,605,762</b>
<u>Licenses and Permits</u>						
Intoxicating liquor license	59,430	62,467	65,000	65,000	65,000	65,000
Malt beverage license	23,445	24,373	23,000	23,000	23,000	23,000
Wine license	1,375	960	500	500	500	500
Non-intoxicating liquor license	2,010	225	200	200	200	200
Beverage operator license	36,535	38,230	38,000	38,000	38,000	38,000
Cigarette license	6,000	5,800	5,000	5,000	5,000	5,000
Taxi cab operator license	1,640	1,735	2,400	1,200	1,200	1,200
Landscaping license	1,815	1,410	1,000	1,000	1,000	1,000
Alarm system license	475	350	500	500	500	500
Rooming house permit	530	1,070	600	600	1,000	1,000
Contractor license	76,345	70,545	85,000	85,000	72,000	72,000
Message establishment license	2,500	1,700	2,000	2,000	2,000	2,000
Secondhand dealer license	428	570	460	400	400	400
Sidewalk café license	889	1,879	1,100	1,100	1,200	1,200
Other professional licenses	450	350	300	300	300	300
Music license	1,120	1,170	1,100	1,100	1,100	1,100
Dance hall license	110	140	150	150	150	150
Bowling alley license	2,040	2,130	2,100	2,100	2,100	2,100
Carnival license	825	775	600	600	600	600
Circus license	0	175	350	350	350	350
Theatre license	650	650	650	650	650	650
Amusement license	10,200	10,500	10,200	10,200	10,200	10,200
Building permits	395,255	552,754	250,000	350,000	315,000	315,000
Projection sign fees	7,125	8,750	8,500	8,500	8,500	8,500
Building permits/state seal	280	320	200	200	1,100	1,100
Electrical permits	139,570	148,850	68,000	115,000	100,000	100,000
Heating permits	145,617	198,409	60,000	175,000	165,000	165,000
Plumbing permits	44,730	56,570	25,000	40,000	25,000	25,000

Account Number	AMBULANCE FUND 280	2014 Actual	2015 Actual	2016 Amended	2016 Estimated	2017 Requested	2017 Executive
<u>Revenues</u>							
<u>Intergovernmental revenue</u>							
431246	State Grant	9,961	8,345	9,961	9,961	8,500	0
Total Intergovernmental revenue		9,961	8,345	9,961	9,961	8,500	0
<u>Public charges for services</u>							
442636	Ambulance	1,218,803	1,302,251	1,224,996	1,224,996	1,200,000	1,200,000
Total Public charges for services		1,218,803	1,302,251	1,224,996	1,224,996	1,200,000	1,200,000
<u>Miscellaneous</u>							
461101	Interest on investments	1,375	4,494	0	0	0	0
469101	Sale of capital assets	0	1,897	0	0	0	0
Total Miscellaneous		1,375	6,391	0	0	0	0
Total Revenues		1,230,139	1,316,987	1,234,957	1,234,957	1,208,500	1,200,000
<u>Expenditures</u>							
<u>Personal Services</u>							
510110	Full time salaries-regular	196,161	211,800	226,586	226,586	253,763	253,763
510111	Full time salaries-overtime	6,282	5,654	5,000	5,000	5,400	5,400
510311	Social security-medicare	2,796	2,922	3,389	3,389	3,789	3,789
510320	WI retirement	28,292	28,553	30,490	30,490	38,907	38,907
510340	Health insurance	56,855	59,933	59,856	59,856	59,856	59,856
510350	Dental insurance	3,752	4,400	4,428	4,428	4,428	4,428
510360	Life insurance	133	134	144	144	96	144
510400	Worker compensation	2,852	2,852	2,856	2,856	2,856	2,856
510490	Clothing allowance	0	217	0	0	0	0
Total Personal Services		297,123	316,465	332,749	332,749	369,095	369,143
<u>Non-Personal Services</u>							
521900	Contracted services	108,045	118,541	111,000	90,000	95,000	95,000
522110	Vehicle maintenance	15,874	10,890	5,368	5,368	10,000	10,000
525125	Mobile telephone	614	530	780	780	500	500
526130	Training and education	2,042	604	2,000	2,000	2,500	2,500
528150	Vehicle rental	87,030	87,030	106,456	106,456	106,456	106,456
530215	Medical supplies	55,341	53,925	65,000	65,000	60,000	60,000
530230	Gasoline	18,226	12,761	20,000	13,000	15,000	15,000
530255	Tools and small equipment	0	0	0	0	10,000	1,500
530256	Safety equipment	4,163	2,454	6,500	6,500	1,500	1,500
540215	Insurance	1,968	1,968	2,000	2,000	2,000	2,000
Total Non-Personal Services		293,303	288,703	319,104	291,104	302,956	294,456

Account Number	CAPITAL PROJECT FUND 400	2014 Actual	2015 Actual	2016 Amended	2016 Estimated	2017 Requested	2017 Executive
<u>Revenues</u>							
<u>Taxes</u>							
411100	Property tax levy	0	0	1,064,250	1,064,250	1,102,507	929,507
413100	Vehicle registration fees	0	0	0	715,000	791,750	791,750
Total Taxes		0	0	1,064,250	1,779,250	1,894,257	1,721,257
<u>Intergovernmental Revenue</u>							
434211	Grants	552,563	574,860	0	0	389,000	389,000
437221	County sales tax	0	0	0	0	308,250	411,000
Total Intergovernmental Revenue		552,563	574,860	0	0	697,250	800,000
<u>Miscellaneous</u>							
461101	Interest earnings	9,200	11,760	0	0	0	0
462115	Other city rentals	0	4,050	0	0	0	0
467101	Contributions	240	6,821	0	0	4,036,500	4,012,875
469101	Sale of equipment	0	49,601	0	0	20,000	20,000
Total Miscellaneous		9,440	72,232	0	0	4,056,500	4,032,875
<u>Interfund transfer</u>							
492260	Interfund transfer-Tourism Fund	0	0	0	0	670,000	670,000
492285	Interfund transfer-Special Assessment	60,445	0	0	0	302,000	388,688
Total Interfund transfer		60,445	0	0	0	972,000	1,058,688
Total Revenues		622,448	647,092	1,064,250	1,779,250	7,620,007	7,612,820
<u>Expenditures</u>							
<u>Non-Personal Services</u>							
521150	Consulting services	0	6,000	0	0	0	0
521900	Contracted services	52,563	74,356	0	0	0	0
Total Non-Personal Services		52,563	80,356	0	0	0	0
<u>Capital Outlay</u>							
611100	Land	28	9,166	0	0	500,000	500,000
621200	Building improvements	0	0	55,000	0	88,250	133,250
631100	Improvements other than buildings	1,632	22,215	50,000	50,000	5,387,000	5,373,375
631200	Street improvements	102,569	606,767	750,000	750,000	1,108,812	1,302,750
631300	Sidewalk improvements	107,624	100,000	0	0	100,000	100,000
631500	Storm water infrastructure	46,972	198,105	0	0	0	0
641100	Vehicles	0	0	155,000	155,000	165,800	165,800
642200	IT equipment	0	0	32,000	32,000	35,000	30,500
649100	Other equipment	0	0	22,250	22,250	235,145	235,145
Total Capital Outlay		258,825	936,253	1,064,250	1,009,250	7,620,007	7,840,820

## General Fund

Page 51 Ending Fund Balance, 2016, Uncommitted, Committed Updated

Page 52 Add line - Advance to Environmental TID Fund

Page 53 General Fund  
Increase 411100 Property tax levy \$15,233,665 to \$15,406,665 +\$173,000

Page 54 General Fund Revenue, Increase of \$30,518  
Reduce State Shared Revenue \$11,112,494 to \$11,111,394 (\$1,100)  
Increase Expenditure Restraint Program \$711,523 to \$743,141 +\$31,618

Page 54 General Fund Revenue, Decrease of (\$54,215)  
Increase Connecting highway aids \$214,844 to \$217,694 \$2,850  
Decrease Transportation aids \$1,387,576 to \$1,330,511 (\$57,065)

Pages 115 - 116 Building Inspection, Increase of \$50,192  
Increase Acct 510110 Full time salaries \$375,197 to \$405,503 +\$30,306  
Decrease Acct 510120 Part time salaries-regular \$19,544 to \$0 (19,544)  
Increase Acct 510130 Temporary salaries-regular \$24,491 to \$35,360 +\$10,869  
Increase Acct 510310 Social security-FICA \$26,268 to \$27,597 +\$1,329  
Increase Acct 510311 Social security-medicare \$6,180 to \$6,482 +\$302  
Increase Acct 510320 WI retirement \$27,055 to \$27,819 +\$764  
Increase Acct 510340 Health insurance \$75,096 to \$92,568 +\$17,472  
Increase Acct 510350 Dental insurance \$5,604 to \$6,924 +\$1,320  
Increase Acct 510360 Life insurance \$1,080 to \$1,296 +216  
Increase Acct 522110 Vehicle maintenance \$14,000 to \$15,000 +\$1,000  
Increase Acct 530100 Office supplies \$6,000 to \$6,400 +\$400  
Increase Acct 649200 Equipment replacement \$10,000 to \$15,758 +\$5,758

Page 170 Unclassified, decrease of (\$19,482)  
Decrease Reserve for contingency \$214,716 to \$173,834 (\$40,882)  
Increase Acct 590250 Taxroll adjustment \$0 to \$21,400 + \$21,400

Page 170 Unclassified, decrease of (\$30,518)  
Decrease Reserve for contingency \$173,834 to \$143,316 (\$30,518)

## SPECIAL REVENUE FUNDS

Page 176 Block Grant Fund  
Increase Acct 434211 Grants \$653,404 to \$934,943 +\$281,539  
Increase Acct 590100 Public Service contributions \$0 to \$140,480 +\$140,480

Increase Acct 611100 Land \$100,000 to \$217,434 +\$117,434  
Increase Acct 631100 Improvements other than buildings \$207,588 to \$231,213 +\$23,625

Pages 203 - 204 Municipal Court Fund  
Increase Acct 451101 Court penalty fines \$800,000 to \$825,000 +\$25,000  
Increase Acct 510110 Full time salaries \$127,804 to \$135,476 +\$7,672  
Increase Acct 510310 Social security-FICA \$8,191 to \$8,662 +\$471  
Increase Acct 510311 Social security-medicare \$1,931 to \$2,037 +\$106  
Increase Acct 510320 WI retirement \$8,711 to \$9,226 +\$515  
Increase Acct 510340 Health insurance \$24,912 to \$34,944 +\$10,032  
Increase Acct 510350 Dental insurance \$1,788 to \$2,640 +\$852  
Increase Acct 523122 Software maintenance \$8,150 to \$8,255 +\$105  
Increase Fund Balance \$5,247

Page 207 Ambulance Fund  
Decrease Acct 431246 State Grant \$8,500 to \$0 (\$8,500)  
Decrease Acct 530255 Tools and small equipment \$10,000 to \$1,500 (\$8,500)

Page 210 Special Assessment Fund  
Increase Acct 811400 Interfund expense-Capital Projects \$302,000 to \$388,688 +\$86,688

Page 217 Storm Water Fund  
Move Acct 631500 Storm Sewer Infrastructure from 2016 Estimated to 2017 Executive

## DEBT SERVICE FUNDS

Page 237 TID 6 Debt Service Fund  
Decrease Acct 419150 South pier in lieu of tax \$240,000 to \$90,500 (\$149,500)

Page 237 TID 6 Debt Service Fund  
Increase Acct 492311 Interfund transfer-TID 11 \$115,499 to \$264,999 +\$149,500

Page 250 TID 11 Debt Service Fund  
Increase Acct 811304 Interfund transfer-TID 6 \$115,499 to \$264,999 +\$149,500  
Decrease Acct 811319 Interfund transfer-TID 16 \$85,534 to \$0 (\$85,534)  
Increase Acct 811411 Interfund transfer-TID 6 \$0 to \$61,000 +\$61,000  
Decrease Acct 811426 Interfund transfer-TID 16 \$200,000 to \$0 (\$200,000)

Page 264 TID 16 Debt Service Fund  
Decrease Acct 492311 Interfund transfer-TID 11 \$85,534 to \$0 (\$85,534)  
Increase Acct 492407 Interfund transfer-Industrial Park \$0 to \$85,534 +\$85,534

## CAPITAL PROJECT FUNDS

Pages 275 - 276 Capital Project Fund - Add Unassigned Fund Balance

Pages 274 - 275 Capital Project Fund  
Acct 621200 Building Improvements, move \$45,000 from 2016 Estimated to 2017 Executive  
Increase Acct 631100 Improvements other than buildings \$5,387,000 to \$5,397,000 +\$10,000

Pages 274 - 275 Capital Project Fund  
Increase Acct 437221 County Sales Tax \$308,350 to \$411,000 +\$102,750  
Decrease Acct 467101 Contributions \$4,036,500 to \$4,012,875 (\$23,625)  
Increase Acct 492285 Interfund transfer-Special Assessments \$302,000 to \$388,688 +\$86,688  
Decrease Acct 631100 Improvements other than buildings \$5,397,000 to \$5,373,375 (\$23,625)  
Decrease Acct 631200 Street improvements \$1,108,812 to \$1,302,750 +\$193,938  
Decrease Acct 642200 IT equipment \$35,000 to \$30,500 (\$4,500) - Fire Technology

Pages 274 - 275 Capital Project Fund  
Decrease 411100 Property tax levy \$1,102,507 to \$929,507 (\$173,000)

Pages 278 - 279 Capital Improvements Fund  
Add Acct 437221 Local Grant - Intergovernmental Revenue \$600,000  
Increase Acct 631200 Street Improvements \$600,000 (Camelot Blvd)

Page 278 Capital Improvements Fund  
Acct 649100 Other equipment, move \$24,600 from 2016 Estimated to 2017 Executive  
Increase Acct 649100 Other equipment \$24,600 to \$45,600 +\$21,000

Page 278 Capital Improvements Fund  
Decrease Acct 493502 General Obligation Notes \$6,334,909 to \$5,000,000 (\$1,334,909)  
Decrease Acct 631200 Street improvements \$3,925,688 to \$2,615,779 (\$1,309,909)  
Decrease Acct 649100 Other equipment \$70,600 to \$45,600 (\$25,000) - Mead Generator

Page 281 Industrial Park Fund  
Acct 469111 Sale of land, add \$850,000

Page 281 Industrial Park Fund  
Increase Acct 469111 Sale of land \$850,000 to \$1,450,000 +\$600,000  
Increase Acct 811426 Interfund transfer-TID 16 \$0 to \$85,534 +\$85,534

Page 284 TID 6 Capital Projects Fund  
Increase Acct 492311 Interfund transfer-TID 11 \$0 to \$61,000 +\$61,000  
Increase Acct 631300 Street improvements \$0 to \$61,000 +\$61,000

Page 288 TIF 16 Capital Projects Fund  
Increase Acct 467101 Contributions \$10,000 to \$215,000 +\$205,000

Page 288

TIF 16 Capital Projects Fund

Decrease Acct 492311 Interfund transfer-TID 11 \$200,000 to \$0 (\$200,000)

Move Acct 611200 Land improvements \$650,000 from 2016 Estimated to 2017 Executive

#### INTERNAL SERVICE FUNDS

Page 297

Health Insurance Fund

Increase Acct 590100 HAS contribution \$0 to \$647,000 in 2016 Estimated

#### ENTERPRISE FUNDS

Page 333

Wastewater Fund

Remove Detail Acct 649200 Equipment Replacement RWW Pumping Improvement

Project \$400,000 - Duplicate

**2017 BUDGET SUMMARY  
AMENDED**

**GOVERNMENTAL FUNDS**

	General Fund	Special Revenue	Debt Service	Capital Improvement	Fiduciary Funds	Proprietary Funds	2017 Recommended
<b>Revenue</b>							
Property tax levy	\$15,406,665	\$2,415,741	\$2,886,889	\$929,507	\$0	\$511,547	\$22,150,349
Taxes other than property tax levy	199,097	1,412,000	2,995,754	803,950	0	0	5,410,801
Licenses and Permits	902,990	625,000	0	0	0	31,000	1,558,990
Intergovernmental	14,179,401	1,635,683	521,297	1,225,000	0	2,630,628	20,192,009
Intergovernmental Charges for Services	254,000	0	0	600,000	0	8,116	862,116
Charges for Services	1,537,135	2,067,350	0	0	9,400	27,632,614	31,246,499
Fines and Forfeitures	284,850	825,000	0	0	0	0	1,109,850
Miscellaneous Revenue	360,150	833,860	36,498	5,785,375	10,795	847,407	7,874,085
Interfund Transfers	2,855,572	350,000	1,397,667	1,119,688	0	7,122	5,730,049
Other Revenue Sources	0	0	0	9,000,000	0	0	9,000,000
<b>Total Revenue</b>	<b>\$35,979,860</b>	<b>\$10,164,634</b>	<b>\$7,838,105</b>	<b>\$19,463,520</b>	<b>\$20,195</b>	<b>\$31,668,434</b>	<b>\$105,134,748</b>
<b>Expenditures</b>							
General Government	\$3,705,213	\$549,043	\$47,699	\$4,000,000	\$0	\$9,576,919	\$17,878,874
Public Safety	20,666,502	742,548	0	1,177,945	0	0	22,586,995
Public Works	8,405,579	991,080	0	5,113,858	0	9,457,670	23,968,187
Health and Human Services	249,821	0	0	0	750	0	250,571
Culture and Recreation	2,483,926	3,920,984	0	5,631,617	0	198,435	12,234,962
Conservation and Development	351,149	1,400,565	741,572	1,820,000	0	0	4,313,286
Transfers and other expenses	183,083	3,405,013	6,860,575	1,218,289	1,250	10,559,188	22,227,398
<b>Total Expenditures</b>	<b>\$36,045,273</b>	<b>\$11,009,233</b>	<b>\$7,649,846</b>	<b>\$18,961,709</b>	<b>\$2,000</b>	<b>\$29,792,212</b>	<b>\$103,460,273</b>
<b>Excess of revenues over (under) expenditures</b>	<b>-\$65,413</b>	<b>-\$844,599</b>	<b>\$188,259</b>	<b>\$501,811</b>	<b>\$18,195</b>	<b>\$1,876,222</b>	<b>\$1,674,475</b>
<b>Fund Balance, January 1</b>	<b>\$21,556,234</b>	<b>\$1,440,422</b>	<b>\$11,034,270</b>	<b>\$3,352,883</b>	<b>\$2,088,800</b>	<b>\$0</b>	<b>\$39,472,609</b>
<b>Fund Balance, December 31</b>	<b>\$21,490,821</b>	<b>\$595,823</b>	<b>\$11,222,529</b>	<b>\$3,854,694</b>	<b>\$2,106,995</b>	<b>\$0</b>	<b>\$39,270,862</b>
<b>Net Position, January 1</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$84,636,859</b>	<b>\$84,636,859</b>
<b>Net Position, December 31</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$86,513,081</b>	<b>\$86,513,081</b>
<b>Net Property Tax Required</b>	<b>\$15,406,665</b>	<b>\$2,415,741</b>	<b>\$2,886,889</b>	<b>\$929,507</b>	<b>\$0</b>	<b>\$511,547</b>	<b>\$22,150,349</b>

**CITY OF SHEBOYGAN**

**REQUEST FOR FINANCE COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** Resolution 118-16-17 by Alderperson Wolf. A Resolution amending the Capital Improvements Program, for the program period 2017 - 2021 and adopting the program for implementation

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**REPORT PREPARED BY:** Nancy Buss, Finance Director

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**REPORT DATE:** October 19, 2016

**MEETING DATE:** October 24, 2016

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**FISCAL SUMMARY:**

**STATUTORY REFERENCE:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

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Wisconsin Statutes: N/A  
Municipal Code: N/A

**BACKGROUND / ANALYSIS:**

The Capital Improvements Commission met on July 19, 2016 to review the 2017 – 2021 Capital Improvements requests from departments. Requests for mandatory projects involving Federal, State and County funds were identified. The Commissioners rated the requests for borrowed funds other than mandatory as well as requests for projects utilizing tax levy, fund balance, and other special revenue sources.

The Common Council on Res. 81-16-17 amended the Capital Improvement Program to issue new General Obligation debt in 2017 in the amount of \$5 million.

**STAFF COMMENTS:**

Changes to the 2017 Capital improvement Program identified as:

1. City Buildings – Roof replacement move from 2020 to 2019
2. Fire Department – Technology/Training Upgrades reduced to \$30,500; Station 1 Tuck Pointing, add \$637,800 in 2018, \$114,800 in 2019 and \$299,500 in 2021; Station 2 Permanent Roof Repairs, add \$196,500 in 2018, \$38,000 in 2019 and \$6,500 in 2021.
3. Public Works – Ashland Ave, reduced to \$130,279; Washington Ave, moved from 2017 to 2018; N. 10<sup>th</sup> St, reduced to \$286,562; Wilson Ave, move from 2018 to 2019; Broughton Drive, reduced to \$125,000; Lakeshore Drive, move from 2019 to 2020; Indiana Ave, move from 2020 to 2021; Taylor Drive, move from 2021 to 2022.
4. City Development – Add Land – Future Development \$500,000
5. Motor Vehicle – ½ ton pickup trucks and ½ ton 2wd pickup trucks, move from 2018 to 2017
6. Mead Library – remove Emergency Generator

**ACTION REQUESTED:**

Motion to recommend the Common Council approve Res 118-16-17 and recommend to the Common Council to adopt the amended 2017 - 2021 Capital Improvement Program for implementation.

**ATTACHMENTS:**

- I. Resolution 118-16-17
- II. Spreadsheets:
  - Amendment to Capital Improvement Program
  - 2017 - 2021 Capital Improvement Projects

III

5.4

Res. No. 118 - 16 - 17. By Alderperson Wolf. October 17, 2016.

A RESOLUTION amending the Capital Improvement Program, for the program period of 2017 - 2021 and adopting the program for implementation.

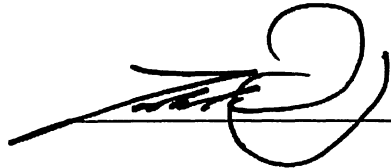
WHEREAS, the Common Council amended Res 81-16-17 to issue new General Obligation debt in 2017 in the amount of \$5 million, and

WHEREAS, the Capital Improvements Commission recommendation had been to borrow \$6,334,909, and

WHEREAS, the City Administrator reviewed the Capital Improvement Program and recommend changes including the approved \$5 million of General Obligation Debt in 2017.

RESOLVED: That the Common Council approve the Capital Improvement Program as amended which includes \$5 million of General Obligation Debt in 2017.

*Finance*

  
\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor



	2017	2018	2019	2020	2021	Total
	<u>Recommended</u>	<u>Recommended</u>	<u>Recommended</u>	<u>Recommended</u>	<u>Recommended</u>	<u>Recommended</u>
<b>REVENUES</b>						
Property Tax Levy: Capital Project Fund						
Police Projects	\$332,945	\$162,250	\$179,825	\$240,850	\$162,300	\$1,078,170
Street Improvement and Sidewalks	\$170,500	\$577,000	\$156,500	\$589,000	\$735,000	\$2,228,000
General Government Projects	\$439,562	\$0	\$0	\$0	\$60,000	\$499,562
Fire Equipment	\$64,500	\$0	\$0	\$0	\$0	\$64,500
Park and Open Space Fund / Forestry	\$205,000	\$370,000	\$172,000	\$285,000	\$155,000	\$1,187,000
Impact Fees / Room Tax	\$670,000	\$0	\$0	\$10,000	\$150,000	\$830,000
Vehicle Sales	\$28,058	\$159,000	\$142,000	\$145,000	\$139,500	\$613,558
State / Federal Grants	\$7,266,024	\$1,528,000	\$4,142,762	\$1,230,000	\$1,020,000	\$15,186,786
Other Municipality Contributions	\$1,011,000	\$411,000	\$411,000	\$1,161,000	\$411,000	\$3,405,000
G. O. Borrowed Funds	\$9,000,000	\$7,344,042	\$5,012,752	\$4,972,542	\$5,210,750	\$31,540,086
Other Borrowed Funds	\$3,550,000	\$6,179,000	\$6,600,000	\$7,000,000	\$7,000,000	\$30,329,000
Donations	\$4,022,875	\$1,075,000	\$1,095,900	\$75,000	\$500,000	\$6,768,775
User Fees	\$2,983,514	\$3,692,000	\$2,626,200	\$4,435,000	\$3,140,000	\$16,876,714
Special Assessment	\$388,688	\$175,000	\$675,000	\$675,000	\$675,000	\$2,588,688
Vehicle Registration Fee	\$791,750	\$791,750	\$791,750	\$791,750	\$791,750	\$3,958,750
Other/CDBG	\$677,029	\$24,275	\$350,000	\$0	\$0	\$1,051,304
Fund Balance	\$1,484,000	\$300,000	\$592,000	\$2,069,000	\$512,000	\$4,957,000
<b>TOTAL REVENUE</b>	<b>\$33,085,445</b>	<b>\$22,788,317</b>	<b>\$22,947,689</b>	<b>\$23,679,142</b>	<b>\$20,662,300</b>	<b>\$123,162,893</b>
Total Property Tax Levy	\$1,212,507	\$1,109,250	\$508,325	\$1,114,850	\$1,112,300	\$5,057,232
Police	\$332,945	\$162,250	\$179,825	\$240,850	\$162,300	\$1,078,170
Public Works	\$170,500	\$577,000	\$156,500	\$589,000	\$735,000	\$2,228,000
General Government	\$439,562	\$0	\$0	\$0	\$60,000	\$499,562
Fire	\$64,500	\$0	\$0	\$0	\$0	\$64,500
Parks and Forestry	\$205,000	\$370,000	\$172,000	\$285,000	\$155,000	\$1,187,000

		2017		2018		2019		2020		2021	Total
		<u>Recommended</u>		<u>Recommended</u>		<u>Recommended</u>		<u>Recommended</u>		<u>Recommended</u>	<u>Recommended</u>
<b>EXPENDITURES</b>											
<b>City Buildings</b>											
Municipal Service Buildings											
Security Camera Surveillance System	10	\$46,000									\$46,000
Air Conditioner Roof Top Replacement							10	\$60,000			\$60,000
Emergency Generator Replacement							10	\$79,800			\$79,800
Roof Replacement					10	\$1,525,000					\$1,525,000
Locker Room Renovation	10	\$27,000	10	\$27,000	10	\$27,000					\$81,000
Harbor Centre Marina Building Repairs	17	\$350,000									\$350,000
City Hall Renovations	10	\$4,000,000	10	\$4,000,000							\$8,000,000
Senior Center Roof Replacement	3	\$53,250									\$53,250
<b>Total - City Buildings</b>		<b>\$4,476,250</b>		<b>\$4,027,000</b>		<b>\$1,552,000</b>		<b>\$139,800</b>		<b>\$0</b>	<b>\$10,195,050</b>
<b>Finance</b>											
City-wide Revaluation						\$0		\$0	3	\$60,000	\$60,000
<b>Total - Finance</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$60,000</b>	<b>\$60,000</b>
<b>Police</b>											
Dictation Reporting System Replacement	1	\$47,150									\$47,150
Body Camera System (65)	1	\$107,995									\$107,995
Automated External Defibrillators (20)	1	\$26,000									\$26,000
Radio Technician vehicle	1,7	\$36,000									\$36,000
Mechanic vehicle	1,7	\$33,000									\$33,000
CSO vehicle	1,7	\$30,500									\$30,500
Unmarked squad replacement	1,7	\$41,900									\$41,900
Marked squad replacement	1	\$24,400									\$24,400
Training Room Furniture	1	\$5,000									\$5,000

		2017		2018		2019		2020		2021	Total
		<u>Recommended</u>		<u>Recommended</u>		<u>Recommended</u>		<u>Recommended</u>		<u>Recommended</u>	<u>Recommended</u>
Speed Measurement Devices (10)	8	\$14,000									\$14,000
Marked squad replacement (5)			1,7	\$165,750							\$165,750
Unmarked squad replacement			1,7	\$36,500							\$36,500
Boiler replacement			1	\$18,000							\$18,000
Marked squad replacement ( 4)					1,7	\$134,400					\$134,400
Marked squad K-9 replacement					1,7	\$42,300					\$42,300
Handgun replacement (95)					1	\$45,125					\$45,125
Marked squad replacement (3)							1,7	\$134,850			\$134,850
Unmarked squad replacement (2)							1,7	\$78,000			\$78,000
In squad computers (22)							1	\$66,000			\$66,000
Marked squad replacement									1,7	\$42,000	\$42,000
Marked squad K-9 replacement									1,7	\$42,300	\$42,300
Unmarked squad replacement									1,7	\$30,000	\$30,000
Unmarked squad replacement									1,7	\$42,000	\$42,000
Unmarked squad replacement									1,7	\$36,000	\$36,000
<b>Total - Police</b>		<b>\$365,945</b>		<b>\$220,250</b>		<b>\$221,825</b>		<b>\$278,850</b>		<b>\$192,300</b>	<b>\$1,279,170</b>
<b>Fire</b>											
Fire Station	7,10	\$0									\$0
Fire Engine	7,10	\$500,000									\$500,000
Technology/Training Upgrades	4	\$30,500									\$30,500
Station 1 Tuck Pointing	10	\$51,000	10	\$637,800	10	\$114,800			10	\$299,500	\$1,103,100
Station 2 Permanent Roof Repair	10	\$142,000	10	\$196,500	10	\$38,000			10	\$6,500	\$383,000
Extrication Equipment	4,7	\$35,000									\$35,000
Quint Ladder/Engine			7,10	\$1,000,000							\$1,000,000
Pick-up Truck with Fire Pump					10	\$80,000					\$80,000
3/4 Ton Pick-up Truck					7,10	\$50,000					\$50,000
Battalion Chief Car					7,10	\$50,000					\$50,000
Regional Fire Training Facility							9	\$750,000			\$750,000
Ambulance									7,10	\$300,000	\$300,000

		2017		2018		2019		2020		2021	Total
		<u>Recommended</u>		<u>Recommended</u>		<u>Recommended</u>		<u>Recommended</u>		<u>Recommended</u>	<u>Recommended</u>
<b>Total - Fire &amp; Rescue</b>		\$758,500		\$1,834,300		\$332,800		\$ 750,000		\$ 606,000	\$4,281,600
<b>Public Works</b>											
<b>Civil Defense</b>											
Siren & Controllers	2	\$43,500									\$43,500
<b>Traffic Control</b>											
Electrical Upgrade/Replacement			2	\$14,000	2	\$15,000					\$29,000
Fiber Optic Cable/Interface Synchronization			8,10	\$191,000	10	\$26,000	10	\$26,000			\$243,000
Conflict Monitor Test Equipment					2	\$14,500					\$14,500
<b>Traffic Control</b>											
LED Upgrade-City Wide Replace Program	2	\$30,000	2	\$30,000	2	\$30,000	2	\$50,000	2	\$60,000	\$200,000
LED Upgrade-Eighth Street Downtown	2	\$97,000	2	\$97,000	2	\$97,000	2	\$97,000	2	\$97,000	\$485,000
<b>Streets</b>											
Mini-Storm Sewer Program	13	\$50,000	13	\$50,000	13	\$50,000	13	\$50,000	13	\$50,000	\$250,000
Sidewalk Repair/Replacement Program	14	\$100,000	14	\$100,000	14	\$100,000	14	\$100,000	14	\$100,000	\$500,000
Downtown Holiday Decorations	16	\$45,816	16	\$24,275							\$70,091
Ashland Ave (S 10th to S 7th St)	10	\$130,279									\$130,279
Camelot Blvd (S Business Dr to S 18th St)	8,10	\$425,000									\$425,000
Georgia Ave (S Business Dr to Horace Mann)	9,13,14	\$900,000									\$900,000
Michigan Ave (N 3rd St to N 4th St)	10	\$300,000									\$300,000
Washington Ave (S 18th St to Lakeshore Dr)			9,10,13	\$1,250,000							\$1,250,000
N 10th St (Superior Ave to Geele Ave)	9	\$277,750									\$277,750
N 12th St (Superior Ave to Geele Ave)	10	\$325,000									\$325,000
N 15th St (Eisner Ave to Mayflower Ave)	9,10	\$1,424,782									\$1,424,782
S 9th St (High Ave to Kentucky Ave)	16	\$400,000									\$400,000
N 3rd St (Michigan Ave to Park Ave)			3, 10	\$500,000							\$500,000
Wilson Ave (Lakeshore Dr to S 18th St)					9,10,13,14	\$2,000,000					\$2,000,000
Broughton Dr (Ontario Ave to Park Ave)	9	\$125,000									\$125,000
Lakeshore Dr (Mead Ave to Greenfield Ave)							9,13,14	\$1,500,000			\$1,500,000

		2017		2018		2019		2020		2021	Total
		<u>Recommended</u>		<u>Recommended</u>		<u>Recommended</u>		<u>Recommended</u>		<u>Recommended</u>	<u>Recommended</u>
N 5th St (St Clair Ave to Superior Ave)					16	\$350,000					\$350,000
Indiana Ave (Taylor Dr to S 17th St)									13,14	\$2,500,000	\$2,500,000
Taylor Dr (Saemann Ave to North Ave)											\$0
North Ave (Calumet Dr to N 15th St)	10	\$50,000	10	\$50,000	8,10,12	\$3,312,614					\$3,412,614
Calumet Dr (Main Ave to N 26th St)	8,10	\$3,097,920									\$3,097,920
Superior Ave (Taylor Dr to N 29th St)					8,10	\$994,968					\$994,968
N 17th St (Niagara Ave to Saemann Ave)							3,10,13	\$760,000			\$760,000
S 13th St (Indiana Ave to Union Ave)							10	\$740,000			\$740,000
Clara Ave (S 7th St to S 14th St)							10	\$630,000			\$630,000
Kentucky Ave (S 7th St to S 15th St)							10	\$733,000			\$733,000
Geele Ave (N 3rd St to N 23rd St)									9,10	\$1,300,000	\$1,300,000
N 25th St (Frontage Rd to North Ave)									10	\$1,020,000	\$1,020,000
North Ave (Taylor Dr to N 24th St)									3,10	\$900,000	\$900,000
<b>Bridges</b>											
Pennsylvania Ave Bridge	8,10	\$279,400			8,10	\$1,497,490					\$1,776,890
Eighth St Bridge Painting	8,10	\$3,369,151									\$3,369,151
<b>Docks</b>											
River dock modernization/replacement	17	\$300,000	17	\$300,000							\$600,000
Harbor Centre Marina Ice Control Measures	17	\$150,000									\$150,000
<b>Park &amp; Forestry Division</b>											
Shaw Family Playground - Evergreen Park	12	\$530,000									\$530,000
Playground Renovation/Replacement			5	\$50,000	5	\$50,000	5	\$50,000	5	\$50,000	\$200,000
Skate Park Renovation/Replacement	5,12,16	\$457,588									\$457,588
Splash Pads (Hard Surface Water Feature)			5	\$110,000			5	\$110,000			\$220,000
Quarry Swimming Area - Revitalization	13	\$10,000	13	\$100,000	13	\$100,000	13	\$300,000			\$510,000
Wildwood Softball Concession Stand	12	\$10,000							5,12	\$530,000	\$540,000
Deland Park Bath House							10	\$10,000	8,10	\$300,000	\$310,000
Deland Performance Shelter/Band Shell							6	\$10,000	6,8	\$300,000	\$310,000
Tennis Courts Resurfacing (Deland, Veterans, Vollrath)	5	\$20,000	5	\$60,000	5	\$27,000	5	\$50,000			\$157,000
Evergreen Park Area Five Shelter							8,10,12	\$300,000			\$300,000
Evergreen Park Area Two Shelter			3,8,12	\$300,000							\$300,000

		2017		2018		2019		2020		2021	Total
		<u>Recommended</u>		<u>Recommended</u>		<u>Recommended</u>		<u>Recommended</u>		<u>Recommended</u>	<u>Recommended</u>
Comfort Station remodel (Vollrath Park)	5	\$35,000									\$35,000
Wildwood Baseball (Sheboygan A's)	6,12	\$300,000	12	\$1,000,000	12	\$1,000,000					\$2,300,000
Butzen Sports Complex	6,12	\$3,549,000									\$3,549,000
Urban Forest Management	5,14	\$150,000	5,14	\$150,000	5,14	\$150,000	5,14	\$150,000	5,14	\$150,000	\$750,000
Halprin Fountain Repairs/Sidewalks/Bollards	11	\$145,000									\$145,000
Lakefront Maintenance & Supply Garage	11		11	\$30,000							\$30,000
ADA Certified Canoe/Kayak Launch					5,8	\$30,000					\$30,000
Evergreen Park Bike/ Ski Trail Revitalization	12	\$20,000									\$20,000
Pigeon River Dog Run (Fenced Area)	5,12				5,12	\$10,000					\$10,000
<b>Total - Public Works</b>		<b>\$17,147,186</b>		<b>\$4,406,275</b>		<b>\$9,854,572</b>		<b>\$5,666,000</b>		<b>\$7,357,000</b>	<b>\$44,431,033</b>
<b>City Development</b>											
Lot 14 Parking Lot Modifications	8,11	\$150,000									\$150,000
Entrance Signage	12	\$97,500									\$97,500
Downtown Parking Study	11,12	\$40,000									\$40,000
Downtown Parking Structure			11	\$1,400,000	11	\$6,600,000					\$8,000,000
Municipal Armory Demolition	11	\$500,000									\$500,000
Land Purchase	3,14	\$500,000									\$500,000
Evergreen Park Bridge	5,8	\$400,000									\$400,000
<b>Total - City Development</b>		<b>\$1,687,500</b>		<b>\$1,400,000</b>		<b>\$6,600,000</b>		<b>\$0</b>		<b>\$0</b>	<b>\$9,687,500</b>
<b>Wastewater Utility</b>											
Raw Wastewater Influent Pumps	17	\$684,000									\$684,000
Raw Wastewater, Influent Channel & Material Hdlg							17	\$580,000			\$580,000
Anaerobic Digestion Improvement Digester #6					17	\$592,000	17	\$689,000			\$1,281,000
Electrical Distribution System Reconstruction	11	\$300,000	11	\$3,140,000							\$3,440,000
Microturbine Replacements (10 - 30 kW)							13	\$40,000	17	\$512,000	\$552,000
Biogas Storage Improvements			11	\$1,609,000							\$1,609,000
Sewer Line Reconstruction/Relining Program	13	\$575,000	13	\$575,000	13	\$575,000	13	\$575,000	13	\$575,000	\$2,875,000
<b>Total - Wastewater Utility</b>		<b>\$1,559,000</b>		<b>\$5,324,000</b>		<b>\$1,167,000</b>		<b>\$1,884,000</b>		<b>\$1,087,000</b>	<b>\$11,021,000</b>

		2017	2018	2019	2020	2021	Total
		<u>Recommended</u>	<u>Recommended</u>	<u>Recommended</u>	<u>Recommended</u>	<u>Recommended</u>	<u>Recommended</u>
<b>Motor Vehicle Fund</b>							
1/2 Ton Pickup Trucks (2)	10	\$80,000					\$80,000
1/2 Ton 2wd Pickup Trucks (2)	10	\$78,000					\$78,000
Forestry Bucket Truck	10	\$150,000					\$150,000
Track Type Skidsteer	10	\$60,000					\$60,000
Utility Service Vehicle	10	\$11,000					\$11,000
Asphalt Tack Machine	10	\$25,000					\$25,000
Asphalt Paver Machine	10	\$350,000					\$350,000
Zero Turn Mowers (2)	10	\$22,000					\$22,000
Tractor	10	\$60,000					\$60,000
Smithco Groomer	10	\$15,000					\$15,000
Blitzscreed	10	\$13,000					\$13,000
Slope Cutter	10	\$45,000					\$45,000
Fork Lift	10	\$40,000					\$40,000
Sewer TV Truck	13	\$100,000					\$100,000
3/4 Ton 2wd Pickup Trucks (5)			7,10	\$150,000			\$150,000
1/2 Ton 4wd Pickup Truck			7,10	\$30,000			\$30,000
Medium Duty Step Van			7,10	\$40,000			\$40,000
Tandem Axle Dump Truck			7,10	\$225,000			\$225,000
Utility Service Vehicle			7,10	\$12,000			\$12,000
Lawn Tractor			7,10	\$20,000			\$20,000
Smithco Super Rake			7,10	\$18,000			\$18,000
Wheel Loader			7,10	\$225,000			\$225,000
Tar Kettle			7,10	\$50,000			\$50,000
Bandit Wood Chipper (2)			7,10	\$115,000			\$115,000
Zero Turn Mowers (2)			7,10	\$22,000			\$22,000
Turfcut Mower			7,10	\$30,000			\$30,000
3/4 Ton 2wd Pickup Truck				7,10	\$30,000		\$30,000
3/4 Ton 4wd Pickup Trucks (4)				7,10	\$120,000		\$120,000
Tandem Axle Dump Truck				7,10	\$225,000		\$225,000

		2017		2018		2019		2020		2021	Total
		<u>Recommended</u>		<u>Recommended</u>		<u>Recommended</u>		<u>Recommended</u>		<u>Recommended</u>	<u>Recommended</u>
Chipper Truck					7,10	\$50,000					\$50,000
1 Ton 4wd Pickup Truck with Dump					7,10	\$100,000					\$100,000
Bucket Truck					7,10	\$225,000					\$225,000
Wheeled Excavator					7,10	\$225,000					\$225,000
Zero Turn Mowers (2)					7,10	\$23,000					\$23,000
Split Hopper Garbage Truck (4)							7,10	\$1,400,000			\$1,400,000
Park Style Garbage Trucks							7,10	\$300,000			\$300,000
Single Hopper Garbage Trucks (2)							7,10	\$600,000			\$600,000
1/2 Ton 2wd Pickup Truck (1)											\$0
3/4 Ton 2wd Pickup Truck									7,10	\$30,000	\$30,000
3/4 Ton 4wd Pickup Trucks (1)											\$0
Single Axle Dump Trucks (2)									7,10	\$420,000	\$420,000
1 Ton 4wd Dump Truck									7,10	\$50,000	\$50,000
1 Ton Utility Box Trucks (3)									7,10	\$120,000	\$120,000
Tractor Backhoe									7,10	\$120,000	\$120,000
Street Sweeper									7,10	\$180,000	\$180,000
Zero Turn Mowers (2)									7,10	\$25,000	\$25,000
<b>Total - Motor Vehicle Fund</b>		\$1,049,000		\$937,000		\$998,000		\$2,300,000		\$945,000	\$6,229,000
<b>Mead Library</b>											
Upgrade Internal Security System	10	\$25,000									\$25,000
Phase 3 Boiler Replacement	10	\$285,000									\$285,000
Carpet Replacement	10	\$40,492	10	\$40,492	10	\$40,492	10	\$40,492			\$161,968
Two Cooling Towers			10	\$100,000							\$100,000
Emergency Generator Replacement		\$0									\$0
<b>Total - Mead Library</b>		\$350,492		\$140,492		\$40,492		\$40,492		\$0	\$571,968
<b>Parking Utility</b>											
Utility Pickup Truck	13	\$35,000									\$35,000
All-Terrain XUV			13	\$25,000							\$25,000

		2017	2018	2019	2020	2021	Total
		<u>Recommended</u>	<u>Recommended</u>	<u>Recommended</u>	<u>Recommended</u>	<u>Recommended</u>	<u>Recommended</u>
Utility Pickup Truck				13	\$35,000		\$35,000
Riverfront Parking Lot					17	\$600,000	\$600,000
Parking Lot 2						13	\$50,000
All-Terrain XUV						13	\$20,000
<b>Total - Parking Utility</b>		\$35,000	\$25,000	\$35,000	\$600,000	\$70,000	\$765,000
<b>Transit Utility</b>							
Fixed Route Buses (2)	8,10	\$900,000					\$900,000
Transportation Development Plan	8,13	\$50,000					\$50,000
Fixed Route Buses (3)			8,10	\$1,350,000			\$1,350,000
Forklift			8,13	\$40,000			\$40,000
GFI Farebox Replacement			8,10	\$150,000			\$150,000
Paratransit vehicle (1)				8,10	\$75,000		\$75,000
Replace Office/Dispatch/Maint Computers				8,13	\$6,000		\$6,000
Bus Wash				8,10	\$200,000		\$200,000
Fixed Route Buses (3)					8,10	\$1,350,000	\$1,350,000
Fixed Route Buses (2)						8,10	\$900,000
<b>Total - Transit Utility</b>		\$950,000	\$1,540,000	\$281,000	\$1,350,000	\$900,000	\$5,021,000
<b>Cable TV Fund</b>							
Mobile Equipment Update - Bus	13	\$36,480					\$36,480
LED Studio Lights			13	\$54,000			\$54,000
<b>Total - Cable TV Fund</b>		\$36,480	\$54,000	\$0	\$0	\$0	\$90,480
<b>Information Technology Fund</b>							
Backup Device Replacements	7,13	\$47,592					\$47,592
Network Switch Replacements	13	\$22,500					\$22,500
VM Host Server Replacements				13	\$45,000		\$45,000
Network SAN Replacement					17	\$200,000	\$200,000
Network Switch Replacement						13	\$25,000

		2017	2018	2019	2020	2021	Total
		<u>Recommended</u>	<u>Recommended</u>	<u>Recommended</u>	<u>Recommended</u>	<u>Recommended</u>	<u>Recommended</u>
<b>Total - Information Technology Fund</b>		\$70,092	\$0	\$45,000	\$200,000	\$25,000	\$340,092
<b>Water Utility</b>							
AMR (radio meter system)	13	\$330,000					\$330,000
Southside elevated storage tank	11	\$2,500,000					\$2,500,000
GAPS vertical pumps/generator	13	\$250,000					\$250,000
Retaining wall stabilization	13	\$250,000					\$250,000
Water main projects	13	\$1,270,000					\$1,270,000
AMR (radio meter system)			13	\$330,000			\$330,000
Low life VFD			13	\$350,000			\$350,000
EE tank coating			13	\$600,000			\$600,000
Georgia tank coating			13	\$650,000			\$650,000
Water main projects			13	\$950,000			\$950,000
AMR (radio meter system)				13	\$340,000		\$340,000
Plant master PLC upgrade				13	\$180,000		\$180,000
Taylor Hill coating and roof repairs				13	\$800,000		\$800,000
Water main projects				13	\$500,000		\$500,000
AMR (radio meter system)					13	\$340,000	\$340,000
Plant generator					13	\$750,000	\$750,000
Intake pipeline/well phase I					11	\$7,000,000	\$7,000,000
Water main projects					13	\$2,380,000	\$2,380,000
AMR (radio meter system)						13	\$100,000
Accounting software upgrade						13	\$120,000
Intake pipeline/well phase II						11	\$7,000,000
Water main projects						13	\$2,200,000
<b>Total - Water Utility</b>		\$4,600,000	\$2,880,000	\$1,820,000	\$10,470,000	\$9,420,000	\$29,190,000
<b>TOTAL EXPENDITURES</b>		\$33,085,445	\$22,788,317	\$22,947,689	\$23,679,142	\$20,662,300	\$123,162,893

**CITY OF SHEBOYGAN**

**REQUEST FOR FINANCE COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** Resolution 119-16-17 by Alderperson Wolf. A Resolution establishing a Debt Management Policy to maintain the City's outstanding General Obligation Debt at 60 percent of the City's debt limit.

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**REPORT PREPARED BY:** Nancy Buss, Finance Director

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**REPORT DATE:** October 19, 2016

**MEETING DATE:** October 24, 2016

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**FISCAL SUMMARY:**

**STATUTORY REFERENCE:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

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Wisconsin Statutes: N/A  
Municipal Code: N/A

**BACKGROUND / ANALYSIS:**

The City of Sheboygan's debt management policy at the present time is Res. 347-96-97 passed in April, 1997. The City of Sheboygan recognizes the foundation of any well-managed debt program is a comprehensive debt management policy. A debt management policy provides the financial management tools to guide the Council with the City's overall debt financing structure. Primary objectives of the policy are to: establish the appropriate use of debt, find alternative methods to pay debt service costs other than property tax, minimize the City's debt service and issuance costs, retain the highest practical credit rating, provide complete financial reporting and disclosure and maintain level and affordable annual debt service payments.

**STAFF COMMENTS:**

The proposed Debt Management Policy will provide general guidelines for the debt management structure of the City.

**ACTION REQUESTED:**

Motion to recommend the Finance Committee forward the attached Debt Management Policy to the Common Council for approval.

**ATTACHMENTS:**

- I. Resolution 119-16-17
- II. Debt Management Policy

III

5.5

Res. No. 119 - 16 - 17. By Alderperson Wolf. October 17, 2016.

A RESOLUTION establishing a Debt Management Policy to maintain the City's outstanding General Obligation Debt at 60 percent of the City's debt limit.

WHEREAS, the Common Council approved Res. 347-96-97 in April, 1997, and

WHEREAS, the policy does not take into account inflation and has not been reviewed for 19 years, and

WHEREAS, a Debt Management Policy will provide general guidelines for debt management structure of the City, and recommends review of the policy every five years to ensure the policy continues to meet the long term debt objectives of the City.

RESOLVED: That the Debt Management Policy of the Common Council is implemented upon passage and publication.

*Finance*

  
\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

## **CITY OF SHEBOYGAN, WISCONSIN DEBT MANAGEMENT POLICY**

The City of Sheboygan recognizes the foundation of any well-managed debt program is a comprehensive debt policy. A debt policy provides the financial management tools to guide the Council with the City's overall debt financing structure. Primary objectives of the policy are to:

- Establish the appropriate use of debt.
- Find alternative methods to pay debt service costs other than property tax.
- Minimize the City's debt service and issuance costs.
- Retain the highest practical credit rating.
- Provide complete financial reporting and disclosure.
- Maintain level and affordable annual debt service payments.

The Common Council has adopted this policy, by resolution, to provide general guidelines for the debt management structure of the City. Situations and conditions may occur requiring a variation from the policy. These variations must be clearly communicated to the Council and citizens prior to deliberation on such debt policy changes. In addition, these policies should be reviewed every five years to ensure the policy continues to meet the long term debt objectives.

### **POLICY GUIDELINES**

#### **CAPITAL IMPROVEMENTS PROGRAM**

The City's long term capital and financing plan will be documented in a five year Capital Improvements Program. The plan will be submitted to the Common Council for consideration and adoption prior to the annual budget process. Individual departments will prepare an annual five year plan, and assist in the coordination of the overall city wide plan. The Capital Improvements Program will represent a one year, capital improvement budget and a five year, long term capital plan. The capital plan will contain a comprehensive description of the sources and uses of funds, and a forecast of future debt issuance. The plan will examine the long range implications of future debt issues on debt outstanding, annual principal and interest requirements and the general property tax levy required for debt service payments.

#### **USES OF DEBT AND OTHER FORMS OF BORROWING**

The City may use long term financing for the acquisition, maintenance, replacement, or expansion of capital assets and infrastructure. The City will not issue long term debt to fund current operations. Financing options allowed under State of Wisconsin Statutes, including but not limited to: general obligation bonds and notes, State Trust Fund Loans, revenue bonds, capital or secured equipment leases, tax incremental bonds, special obligation bonds and bond anticipation notes may be considered.

**DEBT CAPACITIES**

Utilizing the City's debt capacity will be used only after other financing options have been reviewed. Such debt issuance must comply with all other requirements of the debt policy. The planned use of debt will be reviewed for impact on the City's credit rating.

**LENGTH OF DEBT AND TIMING OF BOND ISSUES**

Debt will be structured to provide for the shortest repayment period, while minimizing large fluctuations in property tax or other revenue requirements for debt retirement. The amortization period will be based upon a fair allocation of costs to current and future beneficiaries of the capital and infrastructure assets, and to revenue streams used to finance the annual debt service payments. Generally, the City issues promissory notes with a ten year amortization for capital improvement projects. Tax increment financing projects, and significant facility projects may warrant a longer term debt schedule, but in most cases not to exceed a 20 year repayment schedule. Call features may be included if appropriate and financially feasible. Under no situations will the financing term exceed the useful life or average useful lives of the assets to be financed. To help protect the City's bond rating, bond sales will be scheduled in an orderly schedule to assure the markets of the stability of the City's financial decisions.

**CAPITALIZED INTEREST**

The City will generally not capitalize interest on its general fixed assets and infrastructure assets. Capitalized interest will be considered an increased cost of the project for proprietary fund assets for which borrowing is used as a financing mechanism. Bond issues for Tax Increment District projects may utilize capitalized interest dependent upon the project plan.

**CONDUIT FINANCING**

Conduit financing is debt issued by the City of Sheboygan to finance a project of a non-City third party. The City may sponsor conduit financing for those activities (economic and industrial development, housing, health facilities, etc) that have a general public purpose and are consistent with the City's overall goals. Unless a compelling public policy rationale exists, such conduit financing will not in any way pledge the City's faith and credit. Information regarding the financial feasibility of the project and financial capacity of the company may be reviewed by the City prior to the approval of such financing.

**CREDIT RATING**

The City of Sheboygan seeks to maintain the highest possible credit rating for all categories of debt that can be achieved without compromising the City's operational

objectives. The City recognizes that its credit rating can be impacted by conditions of the economy which are out of its control.

## **FINANCIAL DISCLOSURE**

Every financial report and bond prospectus will follow the City's commitment to complete and full disclosure in conformance with industry requirements. The City's intent is to provide necessary information to constituents, council members, investors, departments, financial institutions, rating agencies, grantors, governmental agencies, and other interested parties. This includes, but is not limited to, meeting the Securities and Exchange Commission Rule 15c12-12 Secondary Disclosure Requirements.

## **DEBT LIMITS**

The City will maintain outstanding debt in an amount not exceeding 60 percent of the City's aggregate statutory borrowing limit prescribed by State Statute 67.03(1)(a), in order to maintain a borrowing appropriate with our credit rating objectives, and the City's desire to preserve its financial flexibility by maintaining an adequate unused margin to be available for extreme emergencies.

## **INDEPENDENCE, METHOD AND AWARD OF SALE**

The City will select a method of sale that is most appropriate in light of the City's financial position, the market environment, project specific needs and other related conditions. Unless specific situations exist, the City will issue its debt obligations through a competitive sale. Award of the sale will be based on the True Interest Cost Method (TIC). Under certain situations, it may be appropriate to seek financing through other methods such as negotiated sale or private placement. All such alternative methods of sale will receive prior approval from the Finance Committee and Common Council. The financial advisor shall maintain complete independence from the underwriting process.

## **REFUNDING PRACTICES**

Periodic reviews of all outstanding debt will be performed to determine refunding opportunities. Refunding will be considered when there is a net economic benefit of the refunding (as measured in "present value"), to improve restrictive debt covenants or to improve debt structure.

## **ARBITRAGE**

The City's bond counsel will prepare a no arbitrage certificate with tax-exempt issue. It is the responsibility of the Finance Department to assure compliance with the most current arbitrage regulations. The City will segregate bond fund investments or, at a minimum, maintain monthly allocations of commingled bond investments. The City will plan projects carefully in advance to determine the applicability of the rebate exceptions

and, if necessary, will have rebate calculations performed annually during the construction period, and no less often than on a five year basis thereafter, until the bonds mature.

**CITY OF SHEBOYGAN**

**REQUEST FOR FINANCE COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** Direct Referral: Submitting a request from Chad Pelishek, Director of Planning and Development, of the 2017 BID Statement of Purpose dated October 18, 2016 from the Harbor Centre Business Improvement District.

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**REPORT PREPARED BY:** Chad Pelishek, Director of Planning & Development

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**REPORT DATE:** October 18, 2016

**MEETING DATE:** October 24, 2016

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**FISCAL SUMMARY:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes: 66.1109  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

Wisconsin State Statute 66.1109 creates a financial tool that allows a municipality to levy a special assessment on property owners within a defined Business Improvement District (BID) upon petition of those property owners. The property owners in the BID then use the assessment resources to maintain and enhance their business environment. Wisconsin State Statute requires a yearly submittal of the BID Statement of Purpose as a guide as to how the BID will function for the upcoming year.

**STAFF COMMENTS:**

The Director of Planning and Development is a voting member of the BID Board of Directors and has been actively involved with the board in developing the 2017 budget. The proposed budget items reflect projects identified in the 2014 Downtown Harbor Centre Master Plan and the needs of the downtown for the 2017 calendar year. Staff recommends approval of the 2017 BID Statement of Purpose.

**ACTION REQUESTED:**

Motion to recommend the Common Council approve the 2017 BID Statement of Purpose.

**ATTACHMENTS:**

- I. Direct Referral
- II. BID Statement of Purpose dated October 18, 2016



## **BID STATEMENT OF PURPOSE (10/18/2016)**

Wisconsin State Statute 66.1109 creates a financial tool that allows a municipality to levy a special assessment on property owners within a defined Business Improvement District (BID) upon petition of those property owners. The property owners in the BID district then use the assessment resources to maintain and enhance their business environment.

Property owners join with a municipality to create a BID in order to establish a strong organizational structure where individual concerns, as well as group goals can be addressed. Property owners maintain a direct role within the district, coordinating the use of funds from the pooled assessment, and implementing plans for the development, operation, maintenance and promotion of the BID area.

The Harbor Centre concept was developed to utilize the historic strengths of the City – the lakefront, riverfront, and downtown. The concept recognizes the need for a coordinated development and marketing approach for the central part of Sheboygan. The concept coordinates and integrates public and private development, traffic and pedestrian circulation, parking, signage, lighting and landscaping.

The Harbor Centre concept recognizes the individual identity of the downtown, riverfront, and lakefront and builds on the assets of each area. The BID is an important tool that will assist in the implementation of the Harbor Centre plan. Further, the BID will foster a positive image for the businesses within Harbor Centre and for the businesses within Harbor Centre and for the community as a whole. A prosperous central area (Harbor Centre) is as important as good schools, good parks and good roads.

The BID funds will not be used for infrastructure improvements but rather will be used to recruit new businesses, promote the area, increase tourism, and organize special events.

### **BID BENEFICIARIES**

A coordinated program aimed at increasing tourism within the Harbor Centre benefits all businesses within the BID boundaries.

The BID program is designed so that it benefits all business interests within the district.

#### **RETAILERS:**

Money generated through the BID assessment is used to develop programs to enhance the business climate in the Harbor Centre.

A comprehensive promotional program reinforces the existing promotional programs and creates new programs. Retailers benefit from promotions, traffic and a feeling of vitality created in the central area.

A business recruitment campaign helps by bringing in new businesses that will compliment existing retail uses. These new businesses will also generate increased traffic.

**SERVICES PROVIDERS:** Service providers benefit from the proposed promotional activities as some of these events enhance the service industry as well.

Service providers also benefit from the business recruitment program as new, compatible retailers and service providers are attached to the Harbor Centre. These new businesses represent potential new customers and clients.

**INDUSTRIAL FIRMS:** Industrial firms located in the Harbor Centre benefit from the improvements to the physical environment made possible through the organization of the BID. The overall effect of an attractive, clean, active business reflects positively on a corporate image.

In addition, BID promotional events will provide a source of recreation and entertainment for employees before and after work and during lunch breaks.

**PROPERTY OWNERS:** Property owners benefit from the BID. Promotional and design programs increase the vitality in the area which, in turn, results in increased property values. The property owner who has vacant property benefits from the business recruitment program as well, since it provides an opportunity to fill vacant space.

#### **BID BOARD OF DIRECTORS**

#### **EXECUTIVE COMMITTEE**

#### **HARBOR CENTRE DISTRICT COORDINATOR**

#### **FINANCE COMMITTEE**

#### **DEVELOPMENT COMMITTEE**

#### **OPERATIONS COMMITTEE**

#### **MARKETING COMMITTEE**

The Board of Directors will manage the Business Improvement District. The Board will meet on a regular basis and will establish an executive committee to oversee the day-to-day activities of the BID. The Board will implement the operating plan and prepare annual reports on the district. The Board will also conduct an annual review and make necessary changes

## **BID BOARD OF DIRECTORS**

The Board shall consist of 12 members in size for two year staggered terms and are composed of five business owners, representing owners of commercial businesses in the district; six property owners, representing owners of commercial property in the district; and one government member, representing the City of Sheboygan, all of whom are appointed by the Mayor and confirmed by the Common Council of the City of Sheboygan.

Board members should be representative of different areas within the district, as well as large and small businesses. In addition, the Board may choose to have non-voting members representing co-beneficial partner organizations such as the Sheboygan Tourism Board and Sheboygan County Economic Development Corporation.

## **BID GOALS AND OBJECTIVES**

To assure a continued and successful central area development effort, the Business Improvement District will adopt a set of goals designed to create a positive business climate in Harbor Centre. The Business Improvement District's Board of Directors will follow this approach and direct activities to meet these goals.

1. **Management** – The Board of Directors will maintain a professional staff member who will be responsible for the following:
  - a. Recruit new business to the district.
  - b. Coordinate activities with other development groups.
  - c. Interact with city government and work together on specific programs to enhance, beautify, and maintain the visual integrity of the district.
  - d. Lobby for redevelopment programs.
  - e. Act as a clearing house for information and maintain an up to date listing of available properties for sale or rent.
  - f. Manage activities day-to-day.
  - g. Collaborate with other community groups in providing special events within the district.
2. **Economic Development** – The Board of Directors will coordinate its activities with the Sheboygan County Chamber of Commerce, the Sheboygan County Economic Development Corporation, and the City. The committee will work to improve the economic environment of the Harbor Centre by developing a business retention and recruitment program.
3. **Arts, Culture, and Food** – The Board of Directors will leverage an Arts, Culture and Food District: Arts, culture and food related events and businesses represent a defining feature of Harbor Centre's character and economy. Leveraging this unique asset by coordinated marketing, representative streetscape elements, and complementary programming

will reinforce this influence and expand the economic influence of art, culture, and food amenities throughout Harbor Centre.

4. **Connect and Cross Market** – The Board of Directors will improve physical and marketing connections, which will boost the ability of businesses to capitalize on the wide variety of amenities located in Harbor Centre. This strategy facilitates increased customer cross-over by introducing wayfinding elements for pedestrians, cyclists, and drivers. Establishing coordinated marketing activities is also a key part of this strategy.

### **BID SPECIAL ASSESSMENT AND EXEMPTIONS**

The activities proposed in this operating plan will be funded through annual special assessments. Assessments to meet the BID budget will be levied against each property within the district based on its most recent assessed value. Those properties which are used for commercial purposes and those used exclusively for manufacturing will be eligible for assessment.

The proposed BID assessment is \$2.68 per \$1,000 of assessed valuation. The property owners on leased City land will be assessed on the basis of the assessed value of their improvements on the property.

In addition, the following minimums and maximums will apply:

- a.) BID fee would be a minimum of \$250.00
- b.) BID fee would be a maximum of \$8000.00

Real property used exclusively for residential purposes will not be assessed as required by Wisconsin Statute 66.1109. Properties which are exempt for paying property taxes such as public utilities, non-profit organizations, religious institutions, and governmental bodies are also exempt from the special assessment.

## 2017 BID OPERATING BUDGET

Jan - Dec 17

### Income

· Special Assessments	144,000.00
· Interest	100.00
· Website & Misc. Income	900.00
· Event Sponsorship	<u>2,000.00</u>

**Total Income** 147,000.00

### Expense

· Wages	45,000.00
· Office Supplies and Printing	1,500.00
· Postage	200.00
· Taxes - Payroll	3,500.00
· Telephone	50.00
· Travel & Meetings	3,500.00
· Audit and Accounting	4,000.00
· Brochure Expense	1,000.00
· Insurance	2,000.00
· Miscellaneous	50.00
· Computer and Printer	100.00
· Professional Fees	100.00
· Christmas Decorations	21,000.00
· Beautification and Enhancement	19,400.00
- Parking Study	3,600.00
· Events and Promotions	
General Marketing	7,000.00
Event Production	17,500.00
Event Promotion	<u>7,500.00</u>
	32,000.00
· Committee Expense	
Operations	2,000.00
Development	<u>8,000.00</u>
	10,000.00

**Total Expense** 147,000.00

**Net Income** 0.00

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**CITY OF SHEBOYGAN**

**REQUEST FOR FINANCE COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** R. O. No. 136-14-15 is a notice of claim from Barbara Behlke for alleged brain trauma/injury.

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**REPORT PREPARED BY:** Laurie Suhrke, Auditor/Analyst

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**REPORT DATE:** October 17, 2016

**MEETING DATE:** October 24, 2016

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**FISCAL SUMMARY:**

**STATUTORY REFERENCE:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

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Wisconsin Statutes: N/A  
Municipal Code: N/A

**BACKGROUND / ANALYSIS:**

The initial notice of claim was received on September 14, 2014. The notice of claim is for an amount still pending in alleged brain trauma/injury from electrical currents that are too strong on Bell Ave and N. Tenth Street.

**STAFF COMMENTS:**

City Staff has reviewed the notice of claim.

**ACTION REQUESTED:**

Staff's recommendation will be discussed in closed session.

**ATTACHMENTS:**

- I. R.O. No. 136-14-15
- II. R.C. No. 338-15-16
- III. R.C. No. 346-14-15

II

4.3

R. O. No. 136 - 14 - 15. By CITY CLERK. October 6, 2014.

Submitting a claim from Barbara Behike for alleged brain trauma/injury from electrical currents that are too strong on Bell Ave. and N. 10<sup>th</sup> St.

*Invoice*  
*new C.C.*

*Lisa Richards*  
\_\_\_\_\_  
City Clerk

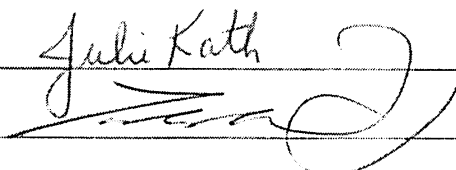
VI

7.7

R. C. No. 338- 15 - 16. By FINANCE. March 21, 2016.

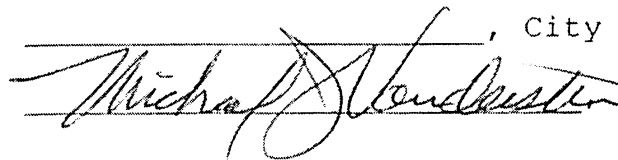
Your Committee to whom was referred R. C. No. 346-14-15 by Finance to whom was referred R. O. No. 136-14-15 by the City Clerk submitting a claim from Barbara Behlke for alleged brain trauma/injury from electrical currents that are too strong on Bell Ave. and N. 10<sup>th</sup> St.; recommends that the documents be referred to the new Common Council (2016-2017).

*refer to  
new Council  
(2016-2017)*

Juli Kath  


\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk  
Approved \_\_\_\_\_ 20\_\_\_\_.  Mayor

VI

6.8

R. C. No. 346 - 14 - 15. By FINANCE. April 8, 2015.

Your Committee to whom was referred R. O. No. 136-14-15 by the City Clerk submitting a claim from Barbara Behlke for alleged brain trauma/injury from electrical currents that are too strong on Bell Ave. and N. 10<sup>th</sup> St.; recommends that the document be referred to the new Common Council.

*referred to  
Common Council  
(Barbara)*

John Berg  
Julie Kath  
[Signature]

Doug J. Gehr  
[Signature]

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_, \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_, \_\_\_\_\_, Mayor

**CITY OF SHEBOYGAN**

**REQUEST FOR FINANCE COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** R. O. No. 151-14-15 is a notice of claim from Elvera Monson for alleged injuries.

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**REPORT PREPARED BY:** Laurie Suhrke, Auditor/Analyst

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**REPORT DATE:** October 17, 2016

**MEETING DATE:** October 24, 2016

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**FISCAL SUMMARY:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

The initial notice of claim was received on October 15, 2014. The notice of claim is for an amount still pending for alleged injuries from falling while getting off a private tour bus at the Sheboygan Quarryview Center.

**STAFF COMMENTS:**

City Staff has reviewed the notice of claim.

**ACTION REQUESTED:**

Staff's recommendation will be discussed in closed session

**ATTACHMENTS:**

- I. R.O. No. 151-14-15
- II. R.C. No. 339-15-16
- III. R.C. No. 347-14-15

II

3.1

R. O. No. 151 - 14 - 15. By CITY CLERK. October 20, 2014.

Submitting a claim from Elvera Monson for alleged injuries at the Sheboygan Quarry's building entrance when she tripped and fell.

*Susan Richards*  
\_\_\_\_\_  
City Clerk

*Inance*  
*new CC*

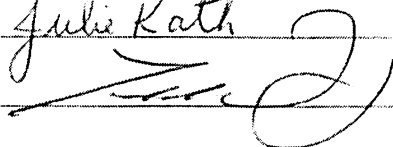
VI

7.8

R. C. No. 339 15 - 16. By FINANCE. March 21, 2016.

Your Committee to whom was referred R. C. No. 347-14-15 by Finance to whom was referred R. O. No. 151-14-15 by the City Clerk submitting a claim from Elvera Monson for alleged injuries at the Sheboygan Quarry's building entrance when she tripped and fell; recommends that the documents be referred to the new Common Council (2016-2017).

*Refer to  
new Council  
(2016-2017)*

Julie Kath  


\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

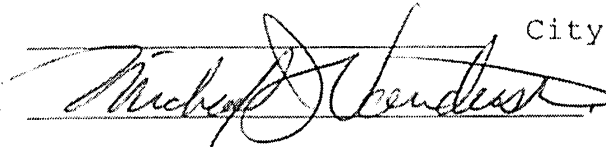
Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_.

City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_.

 Mayor

VI

6.9

R. C. No. 347 - 14 - 15. By FINANCE. April 8, 2015.

Your Committee to whom was referred R. O. No. 151-14-15 by the City Clerk submitting a claim from Elvera Monson for alleged injuries at the Sheboygan Quarry's building entrance when she tripped and fell; recommends that the document be referred to the new Common Council.

*Refer to Council  
for action*

*John R. [Signature]*  
*Julie Keth*  
*[Signature]*

*[Signature]*

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

**CITY OF SHEBOYGAN**

**REQUEST FOR FINANCE COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** R. O. No. 167-14-15 is a notice of claim from Robert Lettre for alleged damages.

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**REPORT PREPARED BY:** Laurie Suhrke, Auditor/Analyst

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**REPORT DATE:** October 17, 2016

**MEETING DATE:** October 24, 2016

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**FISCAL SUMMARY:**

**STATUTORY REFERENCE:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

The initial notice of claim was received on October 7, 2014. The notice of claim is for an amount still pending for alleged damages to his ceiling which cracked and fell during the Eighth Street construction.

**STAFF COMMENTS:**

City Staff has reviewed the notice of claim.

**ACTION REQUESTED:**

Staff's recommendation will be discussed in closed session.

**ATTACHMENTS:**

- I. R.O. No. 167-14-15
- II. R.C. No. 340-15-16
- III. R.C. No. 348-14-15

II

3.6

R. O. No. 167 - 14 - 15. By CITY CLERK. November 3, 2014.

Submitting a claim from Robert Lettre for alleged damages to his ceiling which cracked and fell during the 8<sup>th</sup> St. construction.

*Invoice  
New C.C*

*Lisa Richards*  
\_\_\_\_\_  
City Clerk

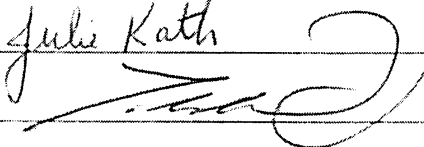
VI

7.9

R. C. No. 340- 15 - 16. By FINANCE. March 21, 2016.

Your Committee to whom was referred R. C. No. 348-14-15 by Finance to whom was referred R. O. No. 167-14-15 by the City Clerk submitting a claim from Robert Lettre for alleged damages to his ceiling which cracked and fell during the 8<sup>th</sup> St. construction; recommends that the documents be referred to the new Common Council (2016-2017).

*referred to  
Common Council  
(2016-2017)*

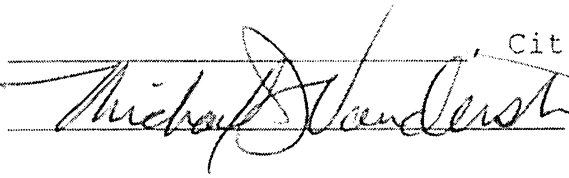
*Julie Kath*  


\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_.

Approved \_\_\_\_\_ 20\_\_\_\_.

  
\_\_\_\_\_  
City Clerk  
Mayor

VI

6.10

R. C. No. 348 - 14 - 15. By FINANCE. April 8, 2015.

Your Committee to whom was referred R. O. No. 167-14-15 by the City Clerk submitting a claim from Robert Lettre for alleged damages to his ceiling which cracked and fell during the 8<sup>th</sup> St. construction; recommends that the document be referred to the new Common Council.

*Refer to  
Common Council  
(Chair)*

*John R. Kelly*  
*Julie Kath*  
*[Signature]*

*Paul D. Cook*  
*[Signature]*

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_, \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_, \_\_\_\_\_, Mayor

**CITY OF SHEBOYGAN**

**REQUEST FOR FINANCE COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** R. O. No. 29-16-17 is a claim from State Farm Insurance on behalf of their insured Koua Moua for alleged damages to the insured's vehicle.

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**REPORT PREPARED BY:** Laurie Suhrke, Auditor/Analyst

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**REPORT DATE:** October 17, 2016

**MEETING DATE:** October 24, 2016

---

**FISCAL SUMMARY:**

**STATUTORY REFERENCE:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

The initial claim was received on June 16, 2016. The claim is for \$5,463.92 in alleged damages to the vehicle when involved in an accident with a snowplow.

**STAFF COMMENTS:**

City staff has reviewed the claim. Under the authority given in Resolution No. 93-14-15 to Laurie Suhrke, Auditor/Analyst, a negotiated settlement in the amount \$5,000.00 was accepted by State Farm Insurance for the damages.

**ACTION REQUESTED:**

Motion to recommend the Common Council accept the negotiated payment amount and file the claim from State Farm Insurance, P. O. Box 106172, Atlanta, GA 30348-6172.

**ATTACHMENTS:**

- I. R. O. No. 29-16-17

*Other Matters*

*6.1*

**II**

R. O. No. 29 - 16 - 17. By CITY CLERK. May 16, 2016.

Submitting a Notice of Claim from State Farm Insurance submitting for Koua Moua for an alleged snowplow damage to a vehicle on N. 7<sup>th</sup> St. on March 1, 2016. The amount of the claim is pending. (This information was received from a phone call from a State Farm Insurance Representative to Laurie Suhrke).

*Invoice*

\_\_\_\_\_  
City Clerk

**CITY OF SHEBOYGAN**

**REQUEST FOR FINANCE COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** R. O. No. 83-16-17 is a claim from Acuity Insurance on behalf of Marilyn Heimer for alleged damages to her vehicle.

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**REPORT PREPARED BY:** Laurie Suhrke, Auditor/Analyst

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**REPORT DATE:** October 17, 2016

**MEETING DATE:** October 24, 2016

---

**FISCAL SUMMARY:**

**STATUTORY REFERENCE:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

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Wisconsin Statutes: N/A  
Municipal Code: N/A

**BACKGROUND / ANALYSIS:**

The initial notice of claim was received on July 25, 2016. The claim is for \$933.87 in alleged damages to the claimant's vehicle when a city street sweeper kicked up rocks and damaged Ms. Heimer's vehicle.

**STAFF COMMENTS:**

City Staff has reviewed the notice of claim.

**ACTION REQUESTED:**

Staff's recommendation will be discussed in closed session.

**ATTACHMENTS:**

- I. R.O. No. 83-16-17

II

3.1

R. O. No. 83 - 16 - 17. By CITY CLERK. August 1, 2016.

Submitting a claim from Acuity on behalf of Marilyn Heimer for alleged damages to her vehicle when a street sweeper truck drove past and kicked up rocks causing damage to the left front fender.

*Inance*

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City Clerk

**CITY OF SHEBOYGAN**

**REQUEST FOR FINANCE COMMITTEE CONSIDERATION**

---

**ITEM DESCRIPTION:** R. O. No. 82-16-17 is a claim from American Family Insurance on behalf of their insured David S. and Debra D. Aschenbach for alleged damages to their vehicle.

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**REPORT PREPARED BY:** Laurie Suhrke, Auditor/Analyst

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**REPORT DATE:** October 17, 2016

**MEETING DATE:** October 24, 2016

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**FISCAL SUMMARY:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

The initial notice of claim was received on July 29, 2016. The claim is for \$1,094.50 in alleged damages to the Aschenbach's vehicle that was damaged by a piece of construction equipment in the road.

**STAFF COMMENTS:**

City Staff has reviewed the claim

**ACTION REQUESTED:**

Staff recommendation will be discussed in closed session.

**ATTACHMENTS:**

- I. R. O. No. 82-16-17

**II**

*Other Matters*

*8.2*

R. O. No. 82-16-17. By CITY CLERK. August 1, 2016.

Submitting a communication from American Family Insurance on behalf of their insured David S. and Debra D. Aschenbach regarding a Notice of Claim.

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City Clerk

*Finance*

**CITY OF SHEBOYGAN**

**REQUEST FOR FINANCE COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** R. O. No. 78-15-16 is a notice of claim from Janet Nelson for alleged injuries.

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**REPORT PREPARED BY:** Laurie Suhrke, Auditor/Analyst

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**REPORT DATE:** October 17, 2016

**MEETING DATE:** October 24, 2016

---

**FISCAL SUMMARY:**

**STATUTORY REFERENCE:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

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Wisconsin Statutes: N/A  
Municipal Code: N/A

**BACKGROUND / ANALYSIS:**

The initial notice of claim was received on July 8, 2015. The claim was received on September 12, 2016 in the amount of \$23,233.48 for alleged injuries from a trip and fall on an uneven sidewalk on N. 11<sup>th</sup> Street, outside Ms. Nelson's place of employment.

**STAFF COMMENTS:**

City staff has reviewed the claim.

**ACTION REQUESTED:**

Staff's recommendation will be discussed in closed session.

**ATTACHMENTS:**

- I. R. O. No. 78-15-16
- II. R. C. No. 346-15-16
- III. R. O. No. 115-16-17

II

3.3

R. O. No. 78 - 15 - 16. By CITY CLERK. July 20, 2015.

Submitting a claim from Janet Nelson for alleged injuries when she tripped and fell on the sidewalk on N. 11<sup>th</sup> St. next to restaurant and store.

*Inance*

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City Clerk

VI

7.15

R. C. No. 346-15-16. By FINANCE. March 21, 2016.

Your Committee to whom was referred R. O. No. 78-15-16 by the City Clerk submitting a claim from Janet Nelson for alleged injuries when she tripped and fell on the sidewalk on N. 11<sup>th</sup> St. next to the restaurant and store; recommends that the documents be referred to the new Common Council (2016-2017).

*Handwritten note:*  
78-15-16  
Janet Nelson  
2016-2017

Julie Kath  
[Signature]  
\_\_\_\_\_

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_, \_\_\_\_\_, City Clerk  
Approved \_\_\_\_\_ 20\_\_\_\_. Michael Vanduser Mayor

Other Matters

7.4

II

R. O. No. 115 - 16 - 17. By CITY CLERK. September 19, 2016.

Submitting a claim from A.F. Group on behalf of Janet Nelson for alleged injuries when she tripped on uneven pavement of the sidewalk outside of her place of employment at the Salvation Army.

*Janet*

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City Clerk