

*****ATTACHMENTS*****

CITY OF SHEBOYGAN

REQUEST FOR FINANCE COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Report of Committee 117-16-17 by Public Protection and Safety referred a communication from Alderperson Bohren along with an email and attachment from the Finance Director on the Ambulance Financial Reports for 2013, 2014 and 2015; and a communication from Alderperson Bohren along with an email from the Finance Director on the Ambulance Financial Information for 2016.

REPORT PREPARED BY: Nancy Buss, Finance Director

REPORT DATE: August 3, 2016

MEETING DATE: August 22, 2016

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: CDBG
Budget Summary: N/A
Budgeted Expenditure: \$796,408
Budgeted Revenue: \$796,408

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The Public Protection and Safety Committee on July 27, 2016 reviewed the attached ambulance financial reports for 2013, 2014, 2015 and 2016. Deputy Chief Butler informed the committee collections in the first six months of 2016 are lower than prior year as billing was delayed during the first quarter of 2016 as a result of a change in the third party biller. Billing is now current and 2016 collections should be similar to prior years. The Public Protection and Safety Committee recommended referral of the document to the Finance Committee for review of the financial information.

STAFF COMMENTS:

Deputy Chief Butler and I have regularly scheduled bi-weekly conference calls with the billing company. The calls review the progress of the billing and collection. In addition, the billing company provides on a weekly basis account updates which include the open, closed and frozen accounts. Also included is status information on the open accounts including number of accounts insurance has been billed, accounts without insurance billed to the client and information on open accounts where additional information has been requested.

ACTION REQUESTED:

Motion to recommend the Common Council accept and file R C No. 117-16-17 submitting communications from Alderperson Bohren on the Ambulance Financial Reports for 2013, 2014, 2015 and 2016.

ATTACHMENTS:

- I. R C No. 117-16-17

Richards, Susan

From: Alderperson Jim Bohren
Sent: Wednesday, May 11, 2016 10:16 AM
To: Richards, Susan
Cc: Buss, Nancy; Romas, Mike; Alderperson Joseph Heidemann; Alderperson Todd Wolf
Subject: FW: Ambulance Reports
Attachments: SFD Ambulance Report 13-15.xlsx

Sheboygan City Clerk Sue Richards - Sue

Please include this e-mail and attachment from Nancy Buss on the Ambulance Financial Reports for 2013, 2014, and 2015 as a document for the Monday May 16, 2016 Council meeting. Please refer it to the Finance Committee and the Committee of the Whole. Thanks.

Alderman Jim Bohren

Serving on the Sheboygan Common Council Since April, 2006.

8th District - Wards 24, 25 & 26

City of Sheboygan, Wisconsin

920.452.1777

jim.bohren@ci.sheboygan.wi.us

2016 - 2017 Committee Assignments

Finance Committee - Vice Chairman

Public Works Committee

Capital Improvements Commission

From: Buss, Nancy
Sent: Monday, May 09, 2016 8:02 AM
To: Alderperson Jim Bohren
Cc: Hofland, Darrell; Romas, Mike
Subject: Ambulance Reports

Attached is a spreadsheet with the ambulance reports requested. Please let me know if you have any questions

Nancy Buss

Activity for Calls from January 1, 2013 through December 31, 2013

Patients							
Patient Type	Number	%	Gross Billings	Balance	Adjustments	Receipts	%Coll/Adj
<i>Private Pay</i>							
Insurance	566	17.06%	546,314.23	3,855.00	82,190.68	460,268.55	99.29%
Self Pay	412	12.42%	365,162.22	254.00	304,555.28	60,352.94	99.93%
Medicare	1647	49.64%	1,547,000.14	73.46	930,327.89	616,598.79	100.00%
Medicaid	687	20.71%	592,239.70	0.00	452,123.19	140,116.51	100.00%
Facility	6	0.18%	5,317.60	0.00	3,780.38	1,537.22	100.00%
Totals	3,318	100.00%	3,056,033.89	4,182.46	1,772,977.42	1,278,874.01	99.86%

41.847507%

THIRD PARTY AGENT: EMS MEDICAL BILLING ASSOCIATES

Activity for Calls from January 1, 2014 through December 31, 2014

Patients							
Patient Type	Number	%	Gross Billings	Balance	Adjustments	Receipts	%Coll/Adj
<i>Private Pay</i>							
Insurance	485	14.65%	452,114.52	2,487.56	73,858.72	375,768.24	99.45%
Self Pay	263	7.95%	219,748.03	4,564.00	179,442.53	35,741.50	97.92%
Medicare	1835	55.44%	1,515,864.52	1,867.28	865,907.10	648,090.14	99.88%
Medicaid	712	21.51%	589,227.80	0.00	447,947.14	141,280.66	100.00%
Facility	15	0.45%	9,069.07	0.00	5,251.85	3,817.22	100.00%
Totals	3,310	100.00%	2,786,023.94	8,918.84	1,572,407.34	1,204,697.76	99.68%

43.240754%

THIRD PARTY AGENT: EMS MEDICAL BILLING ASSOCIATES

Activity for Calls from January 1, 2015 through December 31, 2015

Patient Type		Patients		Gross Billings	Balance	Adjustments	Receipts	%Coll/Adj	
		Number	%						
<i>Private Pay</i>									
	Insurance	536	16.16%	504,267.95	64,114.34	77,273.18	362,880.43	87.29%	
	Self Pay	181	5.46%	154,329.20	43,566.20	87,906.94	22,856.06	71.77%	
	Medicare	1718	51.81%	1,547,852.68	21,512.50	906,580.08	619,760.10	98.61%	
	Medicaid	864	26.06%	725,674.94	1,475.71	547,257.09	176,942.14	99.80%	
	Facility	17	0.51%	15,766.80	372.03	8,817.71	6,577.06	97.64%	
	Totals	3,316	100.00%	2,947,891.57	131,040.78	1,627,835.00	1,189,015.79	95.55%	40.334448%

THIRD PARTY AGENT: EMS MEDICAL BILLING ASSOCIATES

Richards, Susan

From: Alderperson Jim Bohren
Sent: Thursday, July 14, 2016 8:34 AM
To: Richards, Susan
Cc: Alderperson Bill Thiel; Buss, Nancy; Hofland, Darrell; Romas, Mike
Subject: FW: Ambulance Information

Sheboygan City Clerk Sue Richards -

Please refer the attached e-mail and attachment from Nancy Buss to me as a document for the July 18, 2016 Council meeting. Please refer it to the PP&S Committee. Thanks.

Alderman Jim Bohren

Serving on the Sheboygan Common Council Since April, 2006.
 8th District - Wards 24, 25 & 26
 City of Sheboygan, Wisconsin
 920.452.1777
jim.bohren@ci.sheboygan.wi.us

2016 - 2017 Committee Assignments

Finance Committee - Vice Chairman
 Public Works Committee
 Capital Improvements Commission

From: Buss, Nancy
Sent: Thursday, July 14, 2016 8:24 AM
To: Alderperson Jim Bohren
Cc: Romas, Mike
Subject: Ambulance Information

	Account Breakdown By Payer Class									
	Medicare		Medicaid		Commercial		Self Pay		Auto	
2016-01	124	46.62%	68	25.58%	33	12.41%	36	13.53%	1	0
2016-02	131	53.69%	46	18.85%	28	11.48%	36	14.75%	1	0
2016-03	131	47.29%	59	21.30%	37	13.36%	44	15.88%	5	0
2016-04	137	57.32%	48	20.08%	21	8.79%	28	11.72%	3	0
2016-05	123	41.84%	84	28.57%	28	9.52%	55	18.71%	4	0
2016-06	79	29.48%	64	23.88%	10	3.73%	115	42.91%	0	0
Totals:	725	45.65%	369	23.24%	157	9.89%	314	19.77%	14	0

	All Financial Classes						
	Billable Incidents	Gross Charges	Adjustments	Collections	Balance Due	Avg Collection	Paid %
2016-01	268	\$255,032.00	\$89,237.45	\$58,186.13	\$107,608.42	\$218.74	59.02%

2016-02	244	\$232,507.00	\$69,154.31	\$44,568.63	\$118,781.16	\$182.66	51.23%
2016-03	277	\$289,692.00	\$86,239.96	\$59,811.08	\$123,639.59	\$215.92	54.51%
2016-04	239	\$222,870.50	\$75,682.96	\$50,687.26	\$96,500.28	\$212.08	58.58%
2016-05	294	\$288,132.50	\$58,426.03	\$29,511.79	\$180,194.68	\$100.38	31.29%
2016-06	268	\$252,595.50	\$12,803.38	\$5,437.60	\$234,354.52	\$20.29	7.46%
Totals:	1588	\$1,500,829.50	\$391,544.09	\$248,202.49	\$861,078.65	\$156.30	43.14%

From: Buss, Nancy
Sent: Thursday, July 14, 2016 8:24 AM
To: Alderperson Jim Bohren
Cc: Romas, Mike
Subject: Ambulance Information

	Account Breakdown By Payer Class											
	Medicare		Medicaid		Commercial		Self Pay		Auto		Workers Comp	
2016-01	124	46.62%	68	25.56%	33	12.41%	36	13.53%	1	0.38%	4	1.50%
2016-02	131	53.69%	46	18.85%	28	11.48%	36	14.75%	1	0.41%	2	0.82%
2016-03	131	47.29%	59	21.30%	37	13.36%	44	15.88%	5	1.81%	1	0.36%
2016-04	137	57.32%	48	20.08%	21	8.79%	28	11.72%	3	1.26%	2	0.84%
2016-05	123	41.84%	84	28.57%	28	9.52%	55	18.71%	4	1.36%	0	0.00%
2016-06	79	29.48%	64	23.88%	10	3.73%	115	42.91%	0	0.00%	0	0.00%
Totals:	725	45.65%	369	23.24%	157	9.89%	314	19.77%	14	0.88%	9	0.57%

	All Financial Classes						
	Billable Incidents	Gross Charges	Adjustments	Collections	Balance Due	Avg Collection	Paid %
2016-01	266	\$255,032.00	\$89,237.45	\$58,186.13	\$107,608.42	\$218.74	59.02%
2016-02	244	\$232,507.00	\$69,154.31	\$44,568.63	\$118,781.16	\$182.66	51.23%
2016-03	277	\$269,692.00	\$86,239.96	\$59,811.08	\$123,639.59	\$215.92	54.51%
2016-04	239	\$222,870.50	\$75,682.96	\$50,687.26	\$96,500.28	\$212.08	58.58%
2016-05	294	\$268,132.50	\$58,426.03	\$29,511.79	\$180,194.68	\$100.38	31.29%
2016-06	268	\$252,595.50	\$12,803.38	\$5,437.60	\$234,354.52	\$20.29	7.46%
Totals:	1588	\$1,500,829.50	\$391,544.09	\$248,202.49	\$861,078.65	\$156.30	43.14%

CITY OF SHEBOYGAN

REQUEST FOR FINANCE COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Direct Referral Resolution xx-16-17 by Alderperson Wolf authorizing a transfer of appropriation in the 2016 budget to establish estimated revenue and appropriation for the 2016 Community Development Block Grant Entitlement Program.

REPORT PREPARED BY: Nancy Buss, Finance Director

REPORT DATE: August 3, 2016

MEETING DATE: August 22, 2016

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: CDBG
Budget Summary: N/A
Budgeted Expenditure: \$796,408
Budgeted Revenue: \$796,408

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The Common Council on March 21, 2016 approved Resolution 163-15-16 which approved the Fiscal Year 2016 One Year Annual Action Plan for the Community Development Block Grant (CDBG) Program Submission. On July 14, 2016, the U S Department of Housing and Urban Development, Office of Community Planning and Development, Community Development Block Grant Program awarded funds in the amount of \$796,408 to the City of Sheboygan.

STAFF COMMENTS:

Prior to the March 21, 2016 resolution approving the submission of the One Year Annual Action Plan, the Strategic Fiscal Planning Committee met to review the requests and approved distribution of the funds for various uses. As the funding has now been awarded, this request will allow the funds to be distributed as intended by the committee.

ACTION REQUESTED:

Motion to recommend the Common Council approve Direct Referral Res xx-16-17 authorizing a transfer of appropriations in the 2016 budget to establish an estimated revenue and appropriation for the 2016 Community Development Block Grant Entitlement Program.

ATTACHMENTS:

- I. Direct Referral Resolution xx-16-17
- II. Res No 163-15-16 Approving the Fiscal Year 2016 One Year Annual Action Plan
- III. Funding Approval/Agreement, US Department of Housing and Urban Development

CITY OF SHEBOYGAN

REQUEST FOR FINANCE COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Report of Officer 94-16-17 by the City Administrator. As part of the Capital Improvements Program recommendations, the following are to be reviewed by the Finance Committee in anticipation of review of the borrowing policy.

REPORT PREPARED BY: Nancy Buss, Finance Director

REPORT DATE: August 19, 2016

MEETING DATE: August 22, 2016

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

Wisconsin Statutes: 67.03
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The Capital Improvements Commission (CIC) recommended adopting the 2017 – 2021 program for implementation. The Commission considered many requests and proposals for the various departments in the City of Sheboygan and the requests exceed the \$3,000,000 borrowing limit. The Commission recommended the Common Council exceed the \$3,000,000 customary amount for non-TIF projects in 2017 and raise the issuance of new General Obligation debt in 2017 to \$6,334,909.

STAFF COMMENTS:

- Review of five year historical trend to achieve Aa2 bond rating – during the borrowing process, the City requests a rating from Moody's Investors Service. The City has maintained the Aa2 bond rating for a number of years. Due to factors beyond the City's control (tax base size, full value per capita and socioeconomic indices), the rating has not increased. Factors within the City's control remain strong (fund balance as % of revenue, 5 year dollar change in fund balance as % of revenue, cash balance as a % of revenue and 5 year dollar change in cash balance as % of revenue).
- Impact of borrowing \$6.3 million for capital – The City has received very strong ratings by Moody's Investors in the areas within the City's control, strong finances and management. These rates equate to 50 percent of the total rating.
- Estimated 2018 borrowing – Capital Improvement Projects \$4,444,992
TID 16 Projects \$1,430,000
- Estimated 2019 borrowing – Capital Improvement Projects \$6,137,702
TID 16 Projects \$6,600,000
- Funding mechanism for City Hall renovations – the CIC did not take a position on the issue of borrowing \$8,000,000 for City Hall. The Capital Improvements Plan included expenditures of \$4,000,000 in 2017 and an additional \$4,000,000 in 2018. In the past,

the Common Council has passed a separate resolution for borrowing for buildings, such as the Police Department.

- General Fund Balance reserve mandated by Council Ordinance at 25% - for 2016, the amount is \$9,011,318. The 2016 end of year uncommitted Fund Balance is anticipated to be \$19,639,585.
- 2015 Net change in Fund Balance – the net change increase in fund balance in 2015 was \$2,556,886
- Unassigned General Fund Balance – the unassigned General Fund balance at December 31, 2015 was \$17,905,924
- Impact of borrowing on the Tax Levy – The City's principal and interest payments on debt are typically scheduled over ten years, resulting in level payments.

ACTION REQUESTED:

Motion to recommend the Common Council accept and file R O No. 94-16-17 submitting report of officer from City Administrator Darrell Hofland on the review of the borrowing process.

ATTACHMENTS:

- I. R O No. 94-16-17
- II. Legal Margin for New Debt
- III. General Obligation Debt Service Requirements – 12/31/2016

**GENERAL OBLIGATION DEBT SERVICE REQUIREMENTS
DECEMBER 31, 2016**

Year	Total Principal	Total Interest	Total Debt	Revenue From Other Sources	Tax Levy
2017	\$3,438,666	\$763,322	\$4,201,988	1,315,099	\$2,886,889
2018	3,027,996	688,851	3,716,847	829,958	2,886,889
2019	2,402,502	609,413	3,011,915	125,026	2,886,889
2020	2,537,189	528,375	3,065,564	178,675	2,886,889
2021	2,358,305	443,373	2,801,678	0	2,801,678
2022	2,335,000	364,357	2,699,357	0	2,699,357
2023	1,945,000	289,984	2,234,984	0	2,234,984
2024	1,930,000	217,741	2,147,741	0	2,147,741
2025	1,615,000	144,744	1,759,744	0	1,759,744
2026	1,265,000	76,641	1,341,641	0	1,341,641
2027	490,000	12,863	502,863	0	502,863
	<u>\$23,344,658</u>	<u>\$4,139,664</u>	<u>\$27,484,322</u>	<u>\$2,448,758</u>	<u>\$25,035,564</u>

Note: Includes Bonds and Notes repaid through the General Obligation Debt Service Fund

LEGAL MARGIN FOR NEW DEBT

	2015	2016	2017	2018	2019	2020	2021
Equalized valuation of the City	\$ 2,407,532,000	\$ 2,446,193,900	\$ 2,446,193,900	\$ 2,446,193,900	\$ 2,446,193,900	\$ 2,446,193,900	\$ 2,446,193,900
Statutory limitation percentage	(x) 5	(x) 5%	(x) 5%	(x) 5%	(x) 5%	(x) 5%	(x) 5%
General obligation debt limitation, per Section 67.03 of the Wisconsin Statutes	120,376,600	122,309,695	122,309,695	122,309,695	122,309,695	122,309,695	122,309,695
Total outstanding general obligation debt applicable to debt limitation	33,075,255	34,819,531	36,094,489	35,494,529	37,517,280	42,594,620	45,870,169
Less: Amounts available for financing general obligation debt - Debt Service Funds	10,364,975	10,364,975	10,364,975	10,364,975	10,364,975	10,364,975	10,364,975
Net outstanding general obligation debt applicable to debt limitation	<u>22,710,280</u>	<u>24,454,556</u>	<u>24,454,556</u>	<u>25,729,514</u>	<u>25,129,554</u>	<u>27,152,305</u>	<u>32,229,645</u>
Legal Margin for New Debt	\$ 97,666,320	\$ 97,855,139	\$ 97,855,139	\$ 96,580,181	\$ 97,180,141	\$ 95,157,390	\$ 90,080,050
% of Statutory including TID	18.866%	19.994%	19.994%	21.036%	20.546%	22.200%	26.351%

	Outstanding Dec. 31, 2015	Outstanding Dec. 31, 2016	Outstanding Dec. 31, 2017	Outstanding Dec. 31, 2018	Outstanding Dec. 31, 2019	Outstanding Dec. 31, 2020	Outstanding Dec. 31, 2021
General Obligation Debt	\$ 23,100,774	\$ 22,790,000	\$ 25,799,909	\$ 27,334,901	\$ 31,192,603	\$ 37,924,895	\$ 42,825,395
TID No. 6 Purpose	8,454,483	7,284,531	6,029,580	4,764,628	3,519,677	2,309,725	1,139,774
TID No. 10 Purpose	115,000	80,000	40,000	0	0	0	0
TID No. 11 Purpose	545,000	420,000	290,000	145,000	0	0	0
TID No. 12 Purpose	400,000	245,000	90,000	0	0	0	0
TID No. 16 Purpose	0	3,685,000	3,685,000	3,250,000	2,805,000	2,360,000	1,905,000
Environmental TID Purpose	460,000	315,000	160,000	0	0	0	0
Total outstanding general obligation debt	<u>33,075,257</u>	<u>34,819,531</u>	<u>36,094,489</u>	<u>35,494,529</u>	<u>37,517,280</u>	<u>42,594,620</u>	<u>45,870,169</u>

applicable to debt limitation

Less: Amounts available for financing general obligation debt - Debt Service Funds	-10,364,975	-10,364,975	-10,364,975	-10,364,975	-10,364,975	-10,364,975	-10,364,975
Net outstanding general obligation debt applicable to debt limitation	22,710,282	24,454,556	25,729,514	25,129,554	27,152,305	32,229,645	35,505,194
Capital Borrowing - General		3,000,000	6,334,909	4,444,992	6,137,702	9,142,292	7,185,500
Capital Borrowing - TID		3,685,000	0	1,430,000	6,600,000	0	0

II

3.3

R. O. No. 94 - 16 - 17. By City Administrator. August 15, 2016.

As part of the Capital Improvements Program recommendations, the following are to be reviewed by the Finance Committee in anticipating of review of the borrowing policy:

- Review of five year historical trend to achieve Aa2 bond rating
- Impact of borrowing \$6.3 million for capital
- Estimated 2018 borrowing
- Estimated 2019 borrowing
- Funding mechanism for City Hall renovation
- General Fund Balance reserve mandated by Council Ordinance at 25%
- 2015 net change in Fund Balance
- Unassigned General Fund Balance
- Impact of borrowing on the Tax Levy

Finance

City Administrator

CITY OF SHEBOYGAN

REQUEST FOR FINANCE COMMITTEE CONSIDERATION

ITEM DESCRIPTION: R.O. No. 54-16-17. Claim from Ronald Dewey for alleged damages to his vehicle when he hit a pot hole located at the corner of Michigan Avenue and Broughton Drive.

REPORT PREPARED BY: Laurie Suhrke, Auditor/Analyst

REPORT DATE: July 27, 2016

MEETING DATE: August 22, 2016

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The initial claim was received on June 10, 2016. The claim is for \$1,589.60 in alleged damages to the vehicle when the claimant's vehicle struck a pot hole at the corner of Michigan Avenue and Broughton Drive.

STAFF COMMENTS:

City staff has reviewed the claim. It was determined that there was no negligence on the City's part.

ACTION REQUESTED:

Motion to recommend the Common Council deny the claim from Ronald Dewey, 2000 Johnson Drive, Lot #237, Manitowoc, WI 54226 as listed in R.O. No. 54-16-17

ATTACHMENTS:

- I. R.O. No. 54-16-17

CITY OF SHEBOYGAN

REQUEST FOR FINANCE COMMITTEE CONSIDERATION

ITEM DESCRIPTION: R.O. No. 67-16-17. Claim from Michaela Steinhardt for alleged damages to her vehicle when a city tree branch fell after a storm onto the vehicle.

REPORT PREPARED BY: Laurie Suhrke, Auditor/Analyst

REPORT DATE: July 27, 2016

MEETING DATE: August 22, 2016

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The initial claim was received on June 29, 2016. The claim is for \$1,843.49 in alleged damages when a tree branch fell after a storm onto the claimant's vehicle.

STAFF COMMENTS:

City staff has reviewed the claim. It was determined that there was no negligence on the City's part.

ACTION REQUESTED:

Motion to recommend the Common Council deny the claim from Michaela Steinhardt, 1311 Maryland Avenue, Sheboygan, WI 53081 as listed in R.O. No. 67-16-17.

ATTACHMENTS:

- I. R.O. No. 67-16-17

CITY OF SHEBOYGAN

REQUEST FOR FINANCE COMMITTEE CONSIDERATION

ITEM DESCRIPTION: R.O. No. 68-16-17. Claim from Samantha Dickie for alleged damages to her vehicle that occurred while the police were apprehending a male suspect that was attempting to run from the officers.

REPORT PREPARED BY: Laurie Suhrke, Auditor/Analyst

REPORT DATE: July 27, 2016

MEETING DATE: August 22, 2016

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The initial claim was received on June 21, 2016. The claim is for \$4,944.74 in alleged damages to the claimant's vehicle that occurred while the police were apprehending a male suspect that was attempting to run from the officers.

STAFF COMMENTS:

City Staff has reviewed the claim. It was determined that there was no negligence on the City's part.

ACTION REQUESTED:

Motion to recommend the Common Council deny the claim from Samantha Dickie, 1910 N Twelfth Street, Sheboygan, WI 53081 as listed in R.O. No. 68-16-17.

ATTACHMENTS:

- I. R.O. No. 68-16-17

CITY OF SHEBOYGAN

REQUEST FOR FINANCE COMMITTEE CONSIDERATION

ITEM DESCRIPTION: R.O. No. 74-16-17. Claim from Katherine Penkwitz for alleged damages to her parked vehicle in the Wilson School parking lot by a baseball that cracked her vehicle's windshield.

REPORT PREPARED BY: Laurie Suhrke, Auditor/Analyst

REPORT DATE: July 27, 2016

MEETING DATE: August 22, 2016

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The initial claim was received on July 11, 2016. The claim was for \$314.89 in damages to the vehicle when it was parked in the Wilson School parking lot, and it was allegedly struck by a baseball from a Sheboygan Area School District event.

STAFF COMMENTS:

City staff has reviewed the claim. It was determined that there was no negligence on the City's part.

ACTION REQUESTED:

Motion to recommend the Common Council deny the claim from Katherine Penkwitz, 3627 S. Twelfth Street, Apt 1, Sheboygan, WI 53081 as listed on R.O. No. 74-16-17.

ATTACHMENTS:

- I. R.O. No. 74-16-17

CITY OF SHEBOYGAN

REQUEST FOR FINANCE COMMITTEE CONSIDERATION

ITEM DESCRIPTION: R.O. No. 84-16-17. Claim from Patricia Cesar for alleged damages to her vehicle when her tire hit a popped out manhole.

REPORT PREPARED BY: Laurie Suhrke, Auditor/Analyst

REPORT DATE: July 28, 2016

MEETING DATE: August 22, 2016

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The initial claim was received on July 19, 2016. The claim is for alleged damage to the vehicle in the amount of \$129.89. The alleged damages to the vehicle occurred when she hit an open manhole.

STAFF COMMENTS:

City staff has reviewed the claim. It was determined that there was no negligence on the City's part.

ACTION REQUESTED:

Motion to recommend the Common Council deny the claim from Patricia Cesar, 3513 Main Avenue, Apt 101, Sheboygan, WI 53081 as listed on R.O. 84-16-17.

ATTACHMENTS:

- I. R.O. No. 84-16-17

CITY OF SHEBOYGAN

REQUEST FOR FINANCE COMMITTEE CONSIDERATION

ITEM DESCRIPTION: R.O. No. 85-16-17. Claim from John Brunnbauer for alleged damages to his vehicle when a manhole cover came up under his truck during a storm.

REPORT PREPARED BY: Laurie Suhrke, Auditor/Analyst

REPORT DATE: July 27, 2016

MEETING DATE: August 22, 2016

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The initial claim was received on July 18, 2016. The claim is for alleged damage to the vehicle in the amount of \$312.94. The alleged damages to his vehicle occurred when a manhole cover came up under his truck during a storm.

STAFF COMMENTS:

City staff has reviewed the claim. It was determined that there was no negligence on the City's part.

ACTION REQUESTED:

Motion to recommend the Common Council deny the claim from John Brunnbauer, 606 Fairway Drive, Sheboygan, WI 53081 as listed on R.O. No. 85-16-17.

ATTACHMENTS:

- I. R.O. No. 85-16-17