

*****ATTACHMENTS*****

SALARIES AND GRIEVANCES COMMITTEE MINUTES - 4:30 PM (Monday, July 28, 2014)

Generated by Vicki Leonhardt on Tuesday, July 29, 2014

1. OPENING OF MEETING

1.1 CALL TO ORDER

1.2 COMMITTEE MEMBERS PRESENT: Vice Chairman Ty Dassler, Jim Bohren, Jodi Vander Weele

EXCUSED: Chairman Mary Lynne Donohue (listen via phone), Don Hammond

ALSO ATTENDED: Jim Amodeo, Mayor Vandersteen, Steve McLean, Chief Romas, Wendy Schmitz

1.3 EX-OFFICIO MEMBER: Sandy Rohrick, Director of Human Resources

1.4 PLEDGE OF ALLEGIANCE WAS RECITED BY ALL

1.5 APPROVAL OF THE MINUTES FROM JUNE 23, 2014

MOTION TO APPROVE BY ALD. BOHREN, SECOND BY ALD. VANDER WEELE - ALL AYES.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

2.1 G. O. No. 26-14-15 by Ald. Dassler amending Sec. 29-75 of the 1975 Sheboygan Municipal Code so as to delete the current Part-Time Clerk Lifeguard/Fitness Coordinator and create the job description of Part-Time Fitness Coordinator in the Senior Activity Center for the City of Sheboygan.

MOTION TO APPROVE BY ALD. BOHREN, SECOND BY ALD. VANDER WEELE - ALL AYES.

2.2 R. C. No. 75-14-15 by Committee of the Whole recommending filing attached Charter Ordinance and drafting a Resolution to include a binding referendum question regarding the appointment of the City Attorney to be submitted to the November General Election.

THIS COMMITTEE WAS REFERRED R.C. NO. 75-14-15 BY THE COMMITTEE OF THE WHOLE, RECOMMENDS PASSAGE OF RES. NO 43-14-15 WHICH CALLS FOR A REFERENDUM ELECTION REGARDING ADOPTION OF SUBS. OF CHARTER ORDINANCE 1-14-15, AND FURTHER RECOMMENDS THAT CHARTER ORD. NO. 1-14-15 THAT WAS REFERRED TO THIS COMMITTEE BY THE COMMITTEE OF THE WHOLE BE FILED AND THE COUNCIL ACCEPT THE ATTACHED SUBS. OF CHARTER ORDINANCE 1-14-15 AS THE ORDINANCE TO BE VOTED ON BY WAY OF THE REFERENDUM. THE ATTACHED SUBSTITUTE CHARTER ORDINANCE MAKES 2 CHANGES TO THE ORIGINALLY PROPOSED CHARTER ORDINANCE: FIRST, IT INCREASES THE MINIMUM LEGAL EXPERIENCE REQUIRED FROM 3 YEARS TO 5 YEARS, AND SECONDLY, IT INCREASES THE MINIMUM MUNICIPAL EXPERIENCE FROM 2 YEARS TO 3 YEARS. MOTION BY ALD. BOHREN, SECOND BY ALD. DASSLER - ALL AYES

2.3 R. O. No. 83-14-15 by City Clerk submitting communication from Ald. Bohren along with an article from the Milwaukee Journal entitled, "Digging Deeper to Cover Health."

MOTION TO FILE BY ALD. BOHREN, SECOND BY ALD. DASSLER - ALL AYES.

2.4 R. O. No. 86-14-15 by the Chief Administrative Officer submitting the summary of the 2015 Budget Requests for the General Fund, the Special Revenue Funds, the Debt Service Funds, and the Capital Project Funds. The comparison is to the 2014 original budget.

MOTION TO HOLD BY ALD. BOHREN, SECOND BY ALD. VANDER WEELE - ALL AYES.

2.5 R. O. No. 87-14-15 by the Chief Administrative Officer submitting the summary of the 2015 Budget Requests for the Enterprise Funds, the Internal Service Funds, and the Trust Funds. The comparison is to the 2014 original budget.

MOTION TO HOLD BY ALD. BOHREN, SECOND BY ALD. VANDER WEELE - ALL AYES.

2.6 Overview of the HR101 Non-Represented Employee Benefits Policy.

MOTION TO HOLD BY ALD. BOHREN, SECOND BY ALD. VANDER WEELE - ALL AYES.

3. CLOSED SESSION - Motion to convene in closed session under the exemption provided in Sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

MOTION TO CONVENE IN CLOSED SESSION BY ALD. BOHREN, SECOND BY ALD. VANDER WEELE - ALL AYES.

4. OPEN SESSION - Motion to reconvene in open session.

MOTION TO RECONVENE IN OPEN SESSION BY ALD. BOHREN, SECOND BY ALD. VANDER WEELE - ALL AYES.

MOTION BY ALD. BOHREN TO DENY ALL THREE (3) CLAIMS AND AUTHORIZE OUTSIDE COUNCIL, SECOND BY ALD. VANDER WEELE - ALL AYES.

5. CLOSING OF MEETING

5.1 NEXT MEETING DATE:

August 11, 2014, 4:30 pm

MOTION TO ADJOURN BY ALD. BOHREN, SECOND BY ALD. VANDER WEELE - ALL AYES

II

3.1

R. O. No. 86 - 14 - 15. By CHIEF ADMINISTRATIVE OFFICER.
July 21, 2014.

Submitting the attached summary of the 2015 Budget Requests for the General Fund, the Special Revenue Funds, the Debt Service Funds, and the Capital Project Funds. The comparison is to the 2014 original budget.

Finance,
Law & Lic.,
Pub. Prot & Safety,
Pub Wks.,
Sal & Griev.

Chief Administrative Officer

Heidemann/Bolton
to hold -
failed on call of the
roll:
Ayes: Bolton, Heidemann, Kromm,
Matichek, Van Appen - 5
Nays: 10

31

III

	<u>2014 Approved</u> <u>Budget</u>	<u>2015 Executive</u> <u>Budget</u>	<u>Increase/</u> <u>(Decrease)</u>	<u>% Increase/</u> <u>(Decrease)</u>
Revenue - General Fund				
Taxes (Other than Property)	1,253,559	1,243,956	(9,603)	-0.77%
Licenses & Permits	676,895	706,344	29,449	4.35%
Intergovernmental Revenue	14,136,448	14,174,399	37,951	0.27%
Charges for Services	1,173,500	333,130	(840,370)	-71.61%
Fines & Forfeits	313,100	337,100	24,000	7.67%
Interest on Investments	255,150	192,350	(62,800)	-24.61%
Miscellaneous Revenue	129,500	121,668	(7,832)	-6.05%
Other Financing Sources	1,608,388	1,730,977	122,589	7.62%
Total Revenue	19,546,540	18,839,924	(706,616)	-3.62%
Revenue - Mead Library				
Intergovernmental Revenue	628,130	641,462	13,332	2.12%
Charges for Services	93,450	74,550	(18,900)	-20.22%
Miscellaneous Revenue	34,555	44,002	9,447	27.34%
Total Revenue	756,135	760,014	3,879	0.51%
Revenue - Debt Service Fund				
Interest on Investments	-	15,000	15,000	N/A
Pension Transfer	492,101	490,405	(1,696)	-0.34%
Transfer from Other Funds	1,039,203	1,088,359	49,156	4.73%
Total Revenue	1,531,304	1,593,764	62,460	4.08%
City Tax Levy				
General Fund	15,972,916	15,972,916	-	N/A
Mead Library Fund	2,305,741	2,305,741	-	N/A
Debt Service Fund	2,886,889	2,886,889	-	N/A
Transit Utility Fund	511,547	511,547	-	N/A
Total City Tax Levy	21,677,093	21,677,093	-	N/A

	<u>2014 Approved</u> <u>Budget</u>	<u>2015 Executive</u> <u>Budget</u>	<u>Increase/</u> <u>(Decrease)</u>	<u>% Increase/</u> <u>(Decrease)</u>
General Fund				
Department				
Council	117,974	127,818	9,844	8.34%
Mayor	406,862	504,637	97,775	24.03%
City Clerk	376,104	346,438	(29,666)	-7.89%
Elections	121,247	57,698	(63,549)	-52.41%
Finance	895,145	912,121	16,976	1.90%
Assessor	437,368	434,956	(2,412)	-0.55%
Human Resources	251,777	254,254	2,477	0.98%
City Attorney	442,828	452,339	9,511	2.15%
City Insurance	276,940	398,601	121,661	43.93%
City Buildings	852,962	805,266	(47,696)	-5.59%
Board of Review	2,150	1,450	(700)	-32.56%
Employee Benefits	345,911	345,111	(800)	-0.23%
Total General Government	4,527,268	4,640,689	113,421	2.51%
Police	12,419,356	12,421,876	2,520	0.02%
Fire	7,715,356	7,818,428	103,072	1.34%
Building Inspection	619,609	671,240	51,631	8.33%
Emergency Operations	1,400	1,200	(200)	-14.29%
Civil Defense	12,460	17,705	5,245	42.09%
Total Public Protection	20,768,181	20,930,449	162,268	0.78%
Public Works	258,907	255,776	(3,131)	-1.21%
Engineering	515,681	525,266	9,585	1.86%
Streets	4,050,898	3,968,978	(81,920)	-2.02%
Sanitation	2,356,027	2,426,421	70,394	2.99%
Boat Facilities	30,000	-	(30,000)	-100.00%
Landfill	19,000	19,000	-	0.00%
Total Public Works	7,230,513	7,195,441	(35,072)	-0.49%
Cemetery	326,348	252,578	(73,770)	-22.60%
Total Human Services	326,348	252,578	(73,770)	-22.60%
Park Department	2,216,135	2,382,697	166,562	7.52%
Senior Center	181,880	181,341	(539)	-0.30%
Total Culture/Recreation	2,398,015	2,564,038	166,023	6.92%
City Development	247,070	269,962	22,892	9.27%
Interfund Transfers	7,060	4,000	(3,060)	-43.34%
Uncollectible Receivables	15,000	15,000	-	0.00%
Total General Fund	35,519,455	35,872,157	352,702	0.99%

	<u>2014 Approved</u> <u>Budget</u>	<u>2015 Executive</u> <u>Budget</u>	<u>Increase/</u> <u>(Decrease)</u>	<u>% Increase/</u> <u>(Decrease)</u>
Meg Unit Fund	57,246	56,887	(359)	-0.63%
Mead Library Fund	3,061,876	3,065,754	3,878	0.13%
Tourism Fund	1,035,370	1,188,384	153,014	14.78%
Cable TV Franchise Fund	476,466	558,100	81,634	17.13%
Municipal Court Fund	1,092,000	1,113,500	21,500	1.97%
Ambulance Fund	1,058,000	1,208,000	150,000	14.18%
Special Assessment Fund	439,203	448,368	9,165	2.09%
Harbor Centre Marina Fund	1,019,995	1,024,995	5,000	0.49%
Redevelopment Authority Fund	10,500	11,300	800	7.62%
Total Special Revenue Funds	8,250,656	8,675,288	424,632	5.15%
G O Debt Service Fund	4,418,193	4,480,653	62,460	1.41%
TID VI Debt Service Fund	1,863,051	1,803,048	(60,003)	-3.22%
TID V Debt Service Fund	4,401	5,039	638	14.50%
TID VII Debt Service Fund	147,870	149,664	1,794	1.21%
TID X Debt Service Fund	251,051	252,762	1,711	0.68%
TID XI Debt Service Fund	450,543	457,250	6,707	1.49%
TID XII Debt Service Fund	169,248	160,603	(8,645)	-5.11%
TID XIII Debt Service Fund	246,624	251,299	4,675	1.90%
TID IXV Debt Service Fund	374,707	424,684	49,977	13.34%
TID XV Debt Service Fund	86,888	205,304	118,416	136.29%
TID E1 Debt Service Fund	161,495	162,963	1,468	0.91%
Total Debt Service Funds	8,174,071	8,353,269	179,198	2.19%
Industrial Park Fund	11,599	4,500	(7,099)	-61.20%
Capital Improvements Fund	2,000,000	3,000,000	1,000,000	50.00%
Transit Fund	511,547	511,547	-	0.00%
Total Budget	54,467,328	56,416,761	1,949,433	3.58%

II

3.2

R. O. No. 87 - 14 - 15. By CHIEF ADMINISTRATIVE OFFICER.
July 21, 2014.

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Finance,
Law & Lic,
Pub Prot & Safety,
Pub. Wks,
Sal & Grnd.

Chief Administrative Officer

Heidemann/Bobren
to hold, failed on call
of the roll.
ays: Bobren, Heidemann, Hermann,
Matscher, Van Akkeren - 5
naps: 10

3.5

II

	2014 Approved	2015 Executive	Increase/	% Increase/
	Budget	Budget	(Decrease)	(Decrease)
Enterprise Funds				
Wastewater Fund	9,053,070	9,219,519	166,449	1.84%
Boat Facilities Fund	124,263	124,261	(2)	0.00%
Parking Utility Fund	501,856	431,778	(70,078)	-13.96%
Transit Utility Fund	3,616,780	3,643,590	26,810	0.74%
Total Enterprise Funds	13,295,969	13,419,148	123,179	0.93%
Internal Service Funds				
Motor Vehicle Fund	1,915,548	2,002,951	87,403	4.56%
Health Insurance Fund	8,145,822	8,235,786	89,964	1.10%
Liability Insurance Fund	577,200	577,000	(200)	-0.03%
Worker's Compensation Fund	467,004	609,405	142,401	30.49%
Information Systems Fund	895,648	849,520	(46,128)	-5.15%
Total Internal Service Funds	12,001,222	12,274,662	273,440	2.28%
Trust Funds				
Cemetery Perpetual Care Fund	10,500	13,796	3,296	31.39%
E H May Environmental Park Fund	34,000	23,375	(10,625)	-31.25%
Everhard/Forrer Trust Fund	14,000	62,500	48,500	346.43%
Total Trust Funds	58,500	99,671	41,171	70.38%