

*****ATTACHMENTS*****

I

3.1

Com. No. 20 - 13 - 14. November 4, 2013.

Submitting a communication from Matt Bremser in regards to the use of garbage and recycling containers for residents to use for garbage collection.

Presented to the Common Council by Alderperson

Paul P. Carlson
Carlson

P.W.

COM CARLSON

Richards, Susan

From: Alderperson Darryl Carlson
Sent: Monday, October 28, 2013 12:53 PM
To: Richards, Susan
Subject: FW: Request from Ward 12 Resident

Can you submit this to the council? I assume it would go to PW committee?

Thank you,

Darryl

From: Bremser, Matt [MBremser@amerisure.com]
Sent: Monday, October 28, 2013 9:56 AM
To: Alderperson Darryl Carlson; Alderperson Scott Versey
Subject: Request from Ward 12 Resident

Good Morning Gentlemen,

As I look out my office window and see garbage blowing like tumble weed down my street something dawned on me. Sheboygan does not have garbage cans and recycling bins curbside for garbage collection day. Instead residents throw their trash on the curb for everyone to see and for sea gulls, opossum and raccoons to feast upon.

I live in the 12th Ward and would like to formally request the use of garbage and recycling containers be brought before the council. I believe this would be an aesthetic and environmental improvement for our community.

Thank you in advance for your consideration and representation.

Sincerely,

Matt Bremser
Senior Marketing Underwriter
(414) 265-6918 (cell)

II

4.3

R. O. No. 178 - 13 - 14. By CITY CLERK. November 4, 2013.

Submitting a communication from The Green Room Pub on behalf of The Gateway to Sheboygan Group, requesting that the group be granted access to hang lanterns on trees and/or businesses in the Indiana Avenue and South Pier areas the week before Christmas.

Feb. Wks.

Susan Richards
City Clerk



The Green Room Pub
911 Indiana Avenue
Sheboygan, WI 53081

October 10, 2013

City of Sheboygan
Common Council
Sheboygan, Wisconsin

Dear City of Sheboygan Common Council Members,

The Green Room Pub, together with the other businesses that make up The Gateway to Sheboygan Group, have come together to promote the Indiana Avenue area of the city. This is being done through a combination of marketing and other activities in an effort to bring more attention to Indiana Avenue and the South Pier District. The Gateway Group is funded solely by its members; it has been instrumental in supporting the community through fundraising and events such as Taste of Sheboygan and local benefit brat fries. This letter's purpose is to gain support from members of the Common Council to allow The Gateway Group to Sheboygan to move forward with our next fundraising project.

The Gateway Group is currently working with teachers and staff from local middle schools in an effort to help raise funds. All money collected will help provide winter clothing for underprivileged students and be used for after-school activities.

Our goal is two-fold: First, we intend to have students design and create paper lanterns to be hung from trees along Indiana Avenue. Second, this project will help stimulate business in the Indiana Avenue/South Pier areas. The Gateway Group would then promote and sell the lanterns through their businesses in an effort to raise the needed funding. The lanterns would be displayed on the trees and/or businesses along Indiana Avenue and South Pier roads the week before Christmas. These LED lighted lanterns will provide an aesthetic change to the downtown area during the holidays.

We believe the partnership between The Gateway Group and local schools will create a positive atmosphere around our local businesses and provide resources for students in need. By having these lanterns on display we believe that the students will take personal pride in their accomplishments. It is the hope of the Gateway Group that this event will bring more members of our community to the area.

We are asking the members of the City Common Council to grant us access to hang the lanterns on city property. It would be the responsibility of the Gateway Group to hang and remove the lanterns. If the project is successful, we hope to make it an annual event and expand it to more schools and more local businesses.

In closing, The Gateway to Sheboygan Group would like to thank all members of the Common Council for your time in hearing our request. We hope that you will consider allowing our group and local schools to move forward with this positive community project.

Sincerely,

Ryan N. Messner
The Gateway of Sheboygan Business Member
Owner/Manager
Green Room Pub
(920) 912-6292
messner.ryan@gmail.com

II

4.4

R. O. No. 179- 13 - 14. By CITY CLERK. November 4, 2013.

Submitting a communication from the Hmong Mutual Assistance Association of Sheboygan, Inc., requesting approval from the Common Council to post three banners for the 2013 Hmong New Year at various locations.

Pub Wks.

Susan Richards
City Clerk



Hmong Mutual Assistance Association of Sheboygan, Inc.
2304 Superior Avenue
Sheboygan WI 53081
(920) 458-0808 www.hmaaweb.org

A Non-profit Organization, est. 1980

Sheboygan City Clerk's Office
828 Center Ave, Suite 100
Sheboygan, WI 53081

Dear Sheboygan Common Council,

The Hmong New Year Committee requests the approval of the Common Council to post three (3) banners for the 2013 Hmong New Year.

The sizes of the banner and locations are as follow:

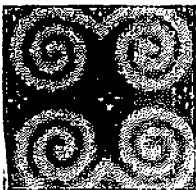
- 4 ft x 8 ft each (banners will be secured with metal poles)
- Locations: Union and S. Business (North East corner)
Eire and 14th Street (North West corner)
North Ave and Calumet Dr. (North East corner)

The dates requested are from 16 November to 1 December, 2013.

Attached is an example copy of the banner.

Sincerely,


Shua P. Yang
Vice-Chair, Hmong New Year
920-243-0336 or yangshua@yahoo.com



HEBOYGAN HMONG NEW YEAR 2013 NYOB ZOO XYOO TSHLAB

November 29, 30 & December 1, 2013



- Traditional Ball Tossing (Pov Pob)
- Folk Song s/ Hals Kwv Txhiaj
- Cultural, Fashion & Talent Show
- Dancing & Singing Competition
- Hmong Food, Art, and Craft Vendors

Location:

Sheboygan North High School
Acuity Fieldhouse

Saturday

Nov 30

- 10 am: Ribbon Cutting Ceremony
- 12 noon: Complimentary Lunch
- 6pm: Live Band Entertainment

Sponsor by:  Union Oriental Market

Come Join Us !



[HTTP://www.hmaaweb.org](http://www.hmaaweb.org)

II

Other Matters

9.2

R. O. No. 175-13-14. CITY CLERK. November 4, 2013.

Submitting a communication from ROCKETS FOR SCHOOLS Spaceport Sheboygan requesting 3 of the City's free days at the Blue Harbor Convention Center for May 1 - 3, 2014 event and also requesting support from the Police and Fire Departments and Public Works.

Finance,
Public Works &
PP&S

Susan Richards
City Clerk



ROCKETS FOR SCHOOLS

Spaceport Sheboygan

**Proudly
Sponsored By:**

November 1, 2013



City Clerk
828 Center Avenue
#100
Sheboygan, WI 53081

To whom it may concern:

I am writing to let you know the dates that we have set the dates for the 2014 event. The dates are set as May 1 - 3. In the past the City has provided a great deal of support for this event and we are grateful for the continued support provided for this great regional event. At this time we are requesting support from the City to donate 3 days of time in the Blue Harbor Convention Center. We will invite vendors from across the country who attend to provide educational support for teams of students from around the region. We have one day of set up on Thursday May 1 and then two days of activities on the 2nd and 3rd. We are free and open to the public on these days.

We would also ask that the City provide police to clear the two piers of fishing on the morning of May 3rd starting at 7am so that we can set up the safety zone and launch pads. We would also ask that the Fire Department be contacted to provide support as well as the public works department for setting up barricades and sand bags. Details can be obtained from myself.

If you have any questions, please feel free to contact me. I can be reached at the following: 920-889-7148 or Danielb@spaceportsheboygan.com

Thank you.

Daniel W. Bateman,
Co-director Rockets for Schools
Executive Director, Spaceport Sheboygan

III

5.2

Res. No. 80 - 13 - 14. By Alderperson

November 4, 2013.

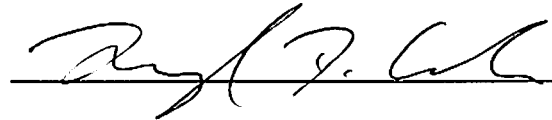
A RESOLUTION authorizing the appropriate City Officials to enter into contract with Miller & Associates of Sauk Prairie for the purposes of supplying and installing new playground equipment at Cleveland Park and Roosevelt Park.

WHEREAS, it is necessary to waive the competitive bid requirements for this work due to the City parks standardizing its playground equipment for uniformity and ease of maintenance, and

WHEREAS, Miller & Associates is the preferred distributor of Burke Playground Equipment, which has been predominantly used in the City of Sheboygan and is manufactured in Fond du Lac, Wisconsin, which allows for quick service.

RESOLVED: That the appropriate City officials are hereby authorized to waive the competitive bid requirements and enter into contract with Miller & Associates for supplying and installing new playground equipment at Cleveland Park and Roosevelt Park for the purchase of playground equipment at a cost of not to exceed \$50,000 in payment of same from the Capital Improvements, Improvements Other Than Building Fund 10153000-631100.

P.W.



I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

Gorges, Wendy

From: Ramminger, Doris
Sent: Thursday, October 31, 2013 1:55 PM
To: Gorges, Wendy; Matzdorf, Bruce; Biebel, David
Subject: Mariel Denboer - Work Order 95279 Invoice 3403
Attachments: SFinPrint413103113310.pdf; SFinPrint413103113320.pdf

Attached is a copy of the invoice 3403/work order 95279, that was billed out for removal of debris at 1308 S 9th St. Mariel Denboer called today to say that the items that were removed was not theirs but their neighbors. She has a property manager that takes care of the property. A 50 % surcharge was added onto the costs along with sales tax.

I told her she would have to take it up with DPW Committee. I gave her Wendy's number.
Thank you.

Doris Ramminger
Accountant
City of Sheboygan
Finance Department
Phone: 920-459-3371
Fax: 920-459-3967
Doris.Ramminger@sheboyganwi.gov



City of Sheboygan
828 Center Ave, Suite 205
Sheboygan, WI 53081

TAXROLL

INVOICE

Invoice Date	Invoice No.
10/30/2013	3403
Customer Number	
1021	
Invoice Total Due	
\$244.47	
Payment Terms	
NET 30 DAYS	

DENBOER, MARIEL
N3590 STATE HWY 67
CAMPBELLSPORT, WI 53010-1819

TELEPHONE NO. 920-459-3371

Description	Original Bill	Adjustment	Paid	Amount Due
WORK ORDER 95279 - SALARIES	\$72.40	\$0.00	\$0.00	\$72.40
FRINGES	\$27.44	\$0.00	\$0.00	\$27.44
VEHICLE RENTAL	\$55.38	\$0.00	\$0.00	\$55.38
SURCHARGE	\$77.61	\$0.00	\$0.00	\$77.61
SALES TAX	\$11.64	\$0.00	\$0.00	\$11.64
REMOVE DEBRIS FROM 1308 S 9TH ST 6/19/13				
Please put Invoice Number on your check. Make Checks Payable to: City of Sheboygan			Invoice Total:	\$244.47

Duplicate

CITY OF SHEBOYGAN
DEPARTMENT OF PUBLIC WORKS

6/19/2013

Attention Of: BRUCE MATZDORF

Work Order No. 95279

Subject: REMOVAL NONREG GARBAGE FROM RE

SID. AFTER LETTER SENT 6/19/13

Bill To:

MARIEL DENBOER

N3590 STATE RD. 67

CAMPBELLSPORT, WI 53010-1819

Account No.

Labor 101-999200-510101-95279

Equipment 101-999200-520904-95279

Materials 101-999200-530217-95279

Date Authorized: 6-19-2013

302640

Comments:

Loc Codes: 6530

TRUCK 25
TRUCK 87
UNIT 17,32

NO TIPPING
FOR
M TRUCK

Remove
DARKIS

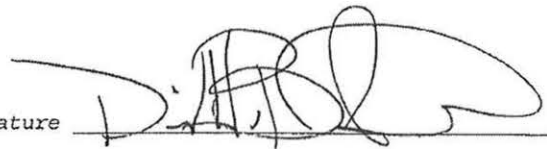
~~99768~~

~~95279~~

95279

1308 S 9TH

Authorizing Signature



Foreman / Supervisor Signature:

RECEIVED AUG 01 2013

TAX723D2

PROPERTY INFORMATION

6/13/13

PARCEL: 302640

MAP # : 26 159 020

LOT SIZE: 50X60

SQ FT:

3,000

TYPE.: RES

ZONING: NR

WARD: 15 GRID: 08S

ACRES:

.07

PROPERTY ADDRESS:

1308 S. 9TH ST.

OWNER:

DENBOER, MARIEL

N3590 STATE ROAD 67

CAMPBELLSPORT

WI 53010-1819

ASSESSMENT: 2012

2013

L: 9,100

9,100

B: 75,400

75,400

T: 84,500

84,500

RESIDENTIAL DATA:

TOTAL LIVING AREA :: 1,662

TOTAL BASEMENT AREA: 1,018

REC ROOM SIZE :: NO

TOTAL ROOMS :: 7

BEDROOMS :: 4

FULL BATHS :: 1

HALF BATHS ::

EXTERIOR WALLS :: ALUM/VINYL

LIVING UNITS :: 1

YEAR BUILT :: 1916

GARAGE :: DETACHED

F3=Exit F12=Previous Rollup/down Enter=Legal Desc F8=Print

television Black Box
mattress loose Garbage

Pickup
6-19
Black Box
mattress
Loose Garbage
Furniture

Mou. & Bruce



June 13, 2013

Mariel Denboer
N3590 State Road 67
Campbellsport WI 53010

Problem: Televisions, mattress, furniture, black bags, loose garbage electronic waste.

A complaint has been received that the resident at 1308 S. 9th Street has not been complying with the garbage/recycling regulations as stated in City Ordinance Chapter 102 of the Municipal Code. Please remove this item(s) or the City crews will be dispatched to do so and you will be charged for labor and equipment rental. This may range from \$50 to \$500. A supervisor will re-inspect the area 48 hours after receipt of this notice and appropriate action will be taken at that time.

If you have any questions, please contact the Municipal Service Building at 459-3440 on weekdays between the hours of 8:00 a.m. and 3:30 p.m.

Sincerely,

City of Sheboygan
Streets and Sanitation Division

DEPARTMENT OF
PUBLIC WORKS
MUNICIPAL SERVICE BUILDING
OPERATIONS

2026 NEW JERSEY AVE.
SHEBOYGAN, WI
53081-4790

920/459-3440
FAX 920/459-3443

FORM DPW140

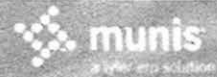
CLOSED WORK ORDERS

10/23/13

ACCOUNT NUMBERS

WORK ORDER : 95279
DATE INITIATED : 06/19/2013EQUIPMENT : 101-999200-520904
LABOR : 101-999200-510101
MATERIALS : 101-999200-530217MARIEL DENBOER
REMOVE GARBAGE 1308 S 9TH ST
AFTER LETTER SENT 6/19/13

QUANTITY	DATE	ITEM	RATE	AMOUNT	TOTAL
EQUIPMENT					
1.00	HR 06/19/13	M025 CHEVROLET 3/4 PICKUP	6.49	6.49	0
1.00	HR 06/19/13	M087 STERLING NEW WAY	48.89	48.89	0
				55.38	
LABOR					
1.00	HR 06/19/13	Marver, M	24.00	24.00	0
2.00	HR 06/19/13	Matzdorf, B	24.20	48.40	0
		FRINGE SUBTOTAL		.00	
		LABOR SUBTOTAL		72.40	
				72.40	
MATERIALS					
				.00	
		GRAND TOTAL		127.78	



10/23/2013
09:43:09

CITY OF SHEBOYGAN - LIVE
FLEXIBLE PERIOD REPORT

PAGE 12
glflxrpt

FROM 2012 01 TO 2013 10

JOURNAL DETAIL 2012 1 TO 2013 10

ACCOUNTS FOR:		ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
95279	DENBOER/REMOVE FURN 1308 S 9TH ST							
10199200 CUST CLEARING-WORK ORD								
10199200 510110 95279	FULL TIME SALARIES -	0	0	0	72.40	.00	-72.40	.0%
2013/07/000025	07/05/2013 PRJ	72.40 REF PAY14					WARRANT=070513 RUN=1 BIWEEKLY	
10199200 510310 95279	FICA	0	0	0	5.33	.00	-5.33	.0%
2013/07/000025	07/05/2013 PRJ	5.33 REF PAY14					WARRANT=070513 RUN=1 BIWEEKLY	
10199200 510320 95279	WI RETIREMENT FUND	0	0	0	4.82	.00	-4.82	.0%
2013/07/000025	07/05/2013 PRJ	4.82 REF PAY14					WARRANT=070513 RUN=1 BIWEEKLY	
10199200 510340 95279	HEALTH INSURANCE	0	0	0	17.29	.00	-17.29	.0%
2013/07/000025	07/05/2013 PRJ	17.29 REF PAY14					WARRANT=070513 RUN=1 BIWEEKLY	
10199200 528150 95279	VEHICLE RENTAL	0	0	0	55.38	.00	-55.38	.0%
2013/06/000283	06/30/2013 GNI	55.38 REF IGC329					EQUIPMENT RENTAL CHARGES	
TOTAL CUST CLEARING-WORK ORD		0	0	0	155.22	.00	-155.22	.0%
TOTAL DENBOER/REMOVE FURN 1308 S 9TH		0	0	0	155.22	.00	-155.22	.0%
TOTAL EXPENSES		0	0	0	155.22	.00	-155.22	







AN ORDINANCE amending Sections 122-403, 122-404 and 122-405 of the Municipal Code relating to sewers and sewerage disposal.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 122-403 of the Municipal Code entitled, "Categories of Users; Amounts; Reassignment - City of Sheboygan", is hereby amended to read as follows:

"Sec. 122-403. Categories of Users; Amounts; Reassignment - City of Sheboygan

(a) Category A. Category A users of the City Wastewater treatment system Shall be subject to the following:

(1) Definition: The term "category A" is defined as normal domestic strength wastewater, that is, wastewater having concentrations of biochemical oxygen demand (BOD) no greater than 147 mg/l, suspended solids no greater than 201 mg/l, and total phosphorus no greater than 4.2 mg/l.

(2) Amount: The sewer service charge for category A wastewater is as follows:

a. Fixed charge, \$24.32 per quarter.

b. Volume charge, \$1.64 total charge per 100 cubic feet.

(b) Category B. Category B users of the City Wastewater treatment system Shall be subject to the following:

(1) Definition: The term "category B" is defined as wastewater having concentrations of biochemical oxygen demand greater than 147 mg/l, suspended solids greater than 201 mg/l, and phosphorous greater than 4.2 mg/l.

Users whose wastewater exceeds the concentrations for any one of these parameters shall be in category B. The minimum category B charge will be based on a concentration of not less than 147 mg/l for BOD, 201 mg/l for suspended solids, and 4.2 mg/l for phosphorous.

(2) Amount: The sewer service charge for category B wastewater is as follows:

a. Fixed Charge - \$24.32 per quarter;

b. If billing is on a monthly basis, \$8.11 per month.

c. Volume Charge, \$1.64 per 100 cubic feet

d. Surcharge, total (per pound):

1. BOD greater than 147 mg/L, \$0.2228.

2. Suspended Solids greater than 201/mg/L, \$0.1652.

3. Phosphorus greater than 4.2 mg/L, \$4.4927.

(3) Computation. The category B sewer service charges for volume, BOD, suspended solids and phosphorus shall be computed in accordance with the following formula:

$$C = F + (V \times C^V) + .00624V[(B - B^R \times C^B) + (S - S^R \times C^S) + (P - P^R \times C^P)]$$

Where:

Table 1

C	=	Charge to sewer user for collection and treatment of wastewater
F	=	Fixed charge per billing period
B	=	Concentration of BOD in mg/l in the wastewater
B ^R	=	Concentration of BOD in mg/l as defined for Category A users
S	=	Concentration of suspended solids in mg/l in the wastewater
S ^R	=	Concentration of suspended solids in mg/l as defined for Category A users
P	=	Concentration of phosphorus in mg/l in the wastewater
P ^R	=	Concentration of phosphorus in mg/l as defined for Category A users
V	=	Wastewater volume (per 100 cubic feet for Category B users; per 1000 gallons for Category C users)
C ^V	=	Cost per volume of wastewater (per 100 cubic feet for Category B users; per 1000 gallons for Category C users)
C ^B	=	Cost per pound of BOD

C ^s	=	Cost per pound of suspended solids
C ^p	=	Cost per pound of phosphorus
.00624	=	Conversion factor

- (c) *Reassignment of users.* The city approving authority will reassign sewer users into appropriate sewer service charge categories if wastewater sampling programs and other related information indicate a change of categories is necessary
- (d) *Sampling requirement.* Sampling frequency for category B users to determine concentrations of BOD, suspended solids, total phosphorus and pH shall be determined by the wastewater discharge loading by the industry. Results of all analyses shall be submitted to the wastewater treatment plant superintendent. Sampling shall be conducted as follows:
- (1) Samples collected shall be flow-proportional 24-hour composite samples.
 - (2) Sampling periods shall be two consecutive days during normal operation.
 - (3) Flow-weighted average may be used if data is presented.
 - (4) Samples shall be analyzed for BOD, suspended solids, and total phosphorus.
 - (5) Sampling frequency shall be quarterly or more frequently as determined by the superintendent of the wastewater treatment plant. The quarterly sampling periods shall be during the months of January through March, April through June, July through September, and October through December.
 - (6) All data shall be submitted to the superintendent of the wastewater treatment plant."

Section 8. Section 122-404 of the Sheboygan Municipal Code entitled "Categories of users; amounts; reassignment for other municipalities" is hereby amended to read as follows:

"Sec. 122-404. Categories of users; amounts; reassignment for other municipalities.

Other municipal users shall be charged pursuant to the guidelines established under this section.

Table 2

	Village of Kohler	City of Sheboygan Falls	Town of Sheboygan Sanitary District No. 2	Town of Wilson Sanitary District	
				No. 1	No. 2
Fixed Charge	None	None	None	None	None
Volume Charge:					
Volume	\$0.2603	\$0.2603	\$0.2603	\$0.2603	\$0.2603
Debt retirement	<u>0.2316</u>	<u>0.2316</u>	<u>0.2316</u>	<u>0.2316</u>	<u>0.2316</u>
Total volume charge, per 1,000 gallons:	0.4919	0.4919	0.4919	0.4919	0.4919
Surcharges:					
BOD	0.2228	0.2228	0.2228	0.2228	0.2228
Suspended Solids	0.1652	0.1652	0.1652	0.1652	0.1652
Phosphorus	4.4927	4.4927	4.4927	4.4927	4.4927 "

Section 9. Section 122-405 of the Sheboygan Municipal Code entitled "Charges for disposal of septic tank sludge, holding tank sewerage, or hauled wastewater" is hereby amended to read as follows:

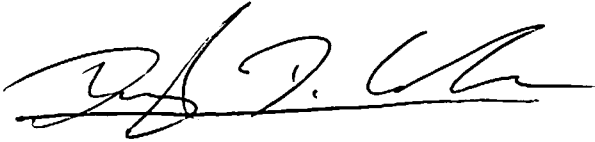
"Sec. 122-405. Charges for disposal of septic tank sludge, holding tank sewerage, or hauled wastewater.

Category C. Category C users are persons with a permit for disposing of hauled wastewater into the wastewater collection and treatment facilities and shall be subject to the following charges and requirements:

- (1) Septic tank sludge, \$48.00 per 1,000 gallons.
- (2) Holding tank sewage, \$5.00 per 1,000 gallons.
- (3) "Other" hauled wastewater:
 - a. Hauled wastewater shall be sampled and characterized on the basis of suspended solids, BOD, total phosphorous, and pH. Frequency of sampling shall be based on experience and under the direction of the superintendent of the wastewater treatment plant.

- b. **Amount:** The sewer service charge for "Other" hauled wastewater is as follows:
1. Volume Charge, \$0.4919 per 1000 gallons.
 2. Surcharge, total (per pound):
 1. \$0.2228 per pound of BOD
 2. \$0.1652 per pound of suspended solids
 3. \$4.4927 per pound of phosphorus
- c. **Computation.** The "Other" hauled wastewater service charges for volume, BOD, suspended solids, and phosphorus shall be computed in accordance with the following formula and sections 1 and 2 of this subsection or in accordance with section 3 of this subsection.
- $$C = (V \times C^V) + (B \times C^B) + (S \times C^S) + (P \times C^P)$$
- See Table 1 Section 122-403(b)(3) for definitions.*
1. "Other" hauled wastewater analysis data shall be applied to the formula set forth above.
 2. The discharge fee per 1,000 gallons shall be determined on the result of subsection (3)c.1 of this section, multiplied by 1.25.
 3. Charges for high strength waste will be determined by the superintendent of the wastewater treatment plant based on the frequency of the hauled wastewater and the needs of the wastewater treatment plant."

Section 10. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

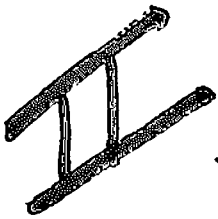


P.W.

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the ____ day of _____, 20__.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor



4.4

R. O. No. 159 - 13 - 14. By CITY CLERK. October 7, 2013.

Submitting a communication from Midlake Softball Organization in regards to the contract for the Wildwood Softball Complex.

Pub. Wks.

Susan Richards
City Clerk

September 12th, 2013

To: Common Council, City of Sheboygan

Fr: Midlake Softball Organization

Re: Wildwood Softball Complex

Dear Council.

First of all we would like to thank you and DPW Committee for allowing us to hold our Summer's End Tournament at Wildwood Softball Complex this upcoming weekend.

The second reason for this letter is we understand that the contract between the City of Sheboygan and the Sheboygan Softball Association is up for renewal. Our Organization would also like the opportunity to negotiate with the City to run the softball program there next year.

We are in the process of finalizing our Constitution and By-Laws. We have already applied to the State of Wisconsin for the Non-stock organization and are waiting for the reply. We have our Federal ID Number and are working on getting the 501(c)3 status.

Our By-Laws, which should be finalized soon, include provisions that the Board of Directors include members from DPW, the Recreation Department, and someone from the Parks Department.

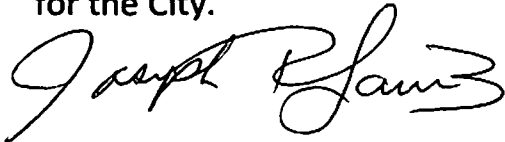
We would also submit monthly financial statements to the City along with our annual report that had to be filed with the IRS.

Further items we are going to include would be a 5 year plan for the Park for improvements. We understand that anything that we would do down there would need approval from the City. We would be willing to be responsible for the up keep of the park while using it during the summer that includes cutting grass,

cleaning of the facilities including the bathrooms and other general up keeping requirements. We already have some ideas on how to make the Park look better.

We are requesting that we be given a chance to talk to you before anything is decided for summer 2014 softball.

We appreciate your time for listening, and thank you. We are trying to improve the softball image for Sheboygan, and hopefully that would bring in more revenue for the City.

A handwritten signature in black ink, appearing to read "Joseph Lamb". The signature is fluid and cursive, with the first name "Joseph" written in a larger, more prominent script than the last name "Lamb".

Joseph Lamb
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