

## CITY OF SHEBOYGAN

### REQUEST FOR LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE CONSIDERATION

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**ITEM DESCRIPTION:** Report of Officer, submitting the Quarterly Report from the Sheboygan Fire Department for the period commencing October 1, 2021 and ending December 31, 2021.

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**REPORT PREPARED BY:** Eric Montellano, Fire Chief

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**REPORT DATE:** January 11, 2022

**MEETING DATE:** January 26, 2022

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#### FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

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#### STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	50-564

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#### BACKGROUND / ANALYSIS:

Quarterly Benchmarks from the Fire Department for the period commencing October 1, 2021 and ending December 31, 2021 is presented for information and discussion as required by section 50-564 of the Municipal Code.

#### STAFF COMMENTS:

Highlights of the Fourth Quarter of 2021 are as follows:

- Fire calls increased by 50% compared to fourth quarter last year.
- The SFD ran 512 more emergency medical calls compared to the previous year total.
- Total call volume increased by 11% compared to 2020.
- The SFD conducted 88 more inspections in 2021 than in 2020.
- Crews found 21 non-compliant occupancies without appropriate working smoke detectors.
- Crews installed 17 smoke detectors.

#### ACTION REQUESTED:

A motion to recommend approval of the Report of Officer No. 118-21-22 to the Common Council.

#### ATTACHMENTS:

- I. R.O. No. 118-21-22

**CITY OF SHEBOYGAN**

**REQUEST FOR LICENSING, HEARINGS and PUBLIC SAFETY COMMITTEE  
CONSIDERATION**

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**ITEM DESCRIPTION:** Resolution to accept and expend JAG Drug Task Forces Grant Funds.

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**REPORT PREPARED BY:** Sergeant Sarah Blodgett

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**REPORT DATE:** January 20, 2022

**MEETING DATE:** January 26, 2022

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**FISCAL SUMMARY:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: Fund 202

**STATUTORY REFERENCE:**

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

The City of Sheboygan is eligible for funding to support the Sheboygan County Multi-Jurisdictional Enforcement Group through the JAG Drug Task Force Grant Solicitation for calendar year 2022 operations. The City of Sheboygan is eligible to receive funding in the amount of \$24,112 that consists of Federal Justice Assistance Grant funds and state penalty assessment fees. The State penalty assessment funds are State Matching funds and there are no local matching funds required. Funding is aimed at enhancing interagency coordination and intelligence sharing targeting gangs, drugs firearms and associated criminal investigations.

**STAFF COMMENTS:**

The City of Sheboygan has been the lead agency of the Sheboygan County Multi-Jurisdictional Enforcement Group (MEG Unit) for more than 20 years. The JAG funding is the primary source of outside funding to support this multi-agency effort.

**ACTION REQUESTED:**

Motion to recommend to the council to approve and authorize the appropriate City officials to sign all documents necessary for the acceptance, administration and expenditure of the Drug Task Force Grant.

**ATTACHMENTS:**

I. Res. No. 125-21-22

## CITY OF SHEBOYGAN

### REQUEST FOR LICENSING, HEARINGS AND PUBLIC SAFETY COMMITTEE CONSIDERATION

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**ITEM DESCRIPTION:** Report of Officer, submitting the Police Department Quarterly Report for the period commencing October 1, 2021 and ending December 31, 2021.

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**REPORT PREPARED BY:** Christopher Domagalski, Chief of Police

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**REPORT DATE:** January 20, 2022

**MEETING DATE:** January 26, 2022

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**FISCAL SUMMARY:**

Budget Line Item: N/A

Budget Summary: N/A

Budgeted Expenditure: N/A

Budgeted Revenue: N/A

Wisconsin

N/A

Statutes:

Municipal Code:

Sec. 54-65

**STATUTORY REFERENCE:**

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**BACKGROUND / ANALYSIS:**

The Quarterly Report of Benchmarks for the Police Department for the Period commencing October 1, 2021 and ending December 31, 2021 is presented for information and discussion as required by section 54-65 of the Municipal Code.

**STAFF COMMENTS:**

Highlights of the report are as follows:

- Part 1 Crime: There was an increase in violent crime year to date in comparison to the same period in 2020 and 2019 (157 vs. 143 and 156) and a decrease in property crime in comparison to 2020 and 2019 (563 vs. 689 vs. 678). The increase in violent crime is related to the increase in rapes reported in 2021 in comparison to the same period in 2020 and 2019 (39 vs. 20 vs. 31).
- There was an increase in Traffic accidents year to date (1,365 vs. 1,340) in comparison to 2020, but a decrease from 1,592 in 2019. The comparison to 2020 is directly impacted by COVID conditions.
- There was an increase in involuntary commitments year to date in comparison to the same period in 2020 and 2019 (144 vs. 101 and 110).

**ACTION REQUESTED:**

Motion to recommend to Council to Approve the Report of Officer No. 117 - 21 - 22.

**ATTACHMENTS:**

- I. R.O No. 117 - 21 - 22

**CITY OF SHEBOYGAN****LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE MINUTES****DECEMBER 15, 2021**

**MEMBERS PRESENT:** Chair Alderperson Barb Felde, Alderperson Dean Dekker, Alderperson Leslie Laster (remote), Alderperson Amanda Salazar

**MEMBERS EXCUSED:** Vice Chair Alderperson Betty Ackley

**STAFF/OFFICIALS PRESENT:** City Attorney Charles C. Adams, Fire Chief Eric Montellano, Battalion Chief Mike Lubbert, City Clerk Meredith DeBruin, Finance Director Kaitlyn Krueger, Assistant to the City Administrator Carrie Arenz

**OTHERS PRESENT:** None

**1. OPENING OF MEETING****1.1 Roll Call****1.2 Call to Order**

Chair Alderperson Barb Felde called the meeting to order.

**1.3 Pledge of Allegiance**

The Pledge of Allegiance was recited.

**1.4 Introduction of Committee members, staff and guests****2. MINUTES****2.1 Approval of Minutes - November 10, 2021**

Motion by Alderperson Dekker, seconded by Alderperson Salazar, to approve the minutes of the previous meeting held November 10, 2021. Motion carried 4-0.

**3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION****3.1 Presentation regarding Sheboygan Fire Department ambulance billing rates - DISCUSSION ONLY**

Battalion Chief Mike Lubbert gave a PowerPoint presentation regarding proposed changes to the ambulance billing rates.

**3.2 Res. No. 110-21-22 (12-6-21) A Resolution authorizing the Fire Chief to execute an Agreement with Andres Medical Billing, Ltd. for ambulance billing services on behalf of the City of Sheboygan Fire Department**

Fire Chief Eric Montellano spoke regarding the new ambulance billing service contract with Andres Medical Billing, Ltd.

Motion by Alderperson Dekker, seconded by Alderperson Salazar, to recommend the Common Council adopt Res. No. 110-21-22. Motion carried 4-0.

**3.3 Res. No. 117-21-22 (DIRECT REFERRAL) A Resolution authorizing the appropriate City officials to execute the documents necessary to purchase an ambulance from American Response Vehicles, Inc. for the Sheboygan Fire Department and to make other purchases necessary to equip the new ambulance**

Fire Chief Eric Montellano spoke regarding this purchase which will increase the ambulance fleet from four to five.

Motion by Alderperson Dekker, seconded by Alderperson Laster, to recommend the Common Council adopt Res. No. 117-21-22. Motion carried 4-0.

3.4 Res. No. 106-21-22 (12-6-21) A Resolution establishing polling locations for the City of Sheboygan beginning in 2022

City Clerk Meredith DeBruin spoke regarding a few changes to the City's polling locations.

Motion by Alderperson Dekker, seconded by Alderperson Salazar, to recommend the Common Council adopt Res. No. 106-21-22. Motion carried 4-0.

3.5 R.O. No. 108-21-22 (12-6-21) by City Clerk submitting various license applications

Motion by Alderperson Dekker, seconded by Alderperson Salazar, to approve all applications on R.O. No. 108-21-22. Motion carried 4-0.

#### **4. NEXT MEETING DATE**

4.1 Next meeting date will be January 12, 2022

The next committee meeting is tentatively scheduled to be held on January 12, 2022 at 5:00 p.m.

#### **5. ADJOURN**

5.1 Motion to adjourn

Motion by Alderperson Dekker, seconded by Alderperson Laster, to adjourn at 5:46 p.m. Motion carried 4-0.

**II**

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R. O. No. 117 - 21 - 22. By CHIEF OF POLICE CHRISTOPHER DOMAGALSKI.  
January 17, 2022.

Pursuant to section 54-65 of the Municipal Code, I herewith submit my quarterly report showing the Benchmark Measurements for my department for the period commencing October 1, 2021 and ending December 31, 2021.

	2019 Actual	Y-T-D 12/31/20	2020 Actual	Y-T-D 12/31/21	2021 Goals
<b><u>Patrol and Investgations</u></b>					
Homicide	1	2	2	1	0
Rape	31	20	20	39	20
Robbery	10	14	14	5	15
Aggravated Assault	114	107	107	112	100
Violent Crime Total	156	143	143	157	125
Burglary	89	96	96	82	100
Theft	678	689	689	563	900
Motor Vehicle Theft	19	35	35	34	30
Arson	3	10	10	5	5
Property Crime Total	789	830	830	684	1050
Percent of Offenses Cleared	64%	56%	56%	47%	70%
Value of Property Stolen	\$1,170,450	\$475,001	\$475,001	\$711,334	\$500,000
Value of Property Recovered	\$678,222	\$389,071	\$389,071	\$321,044	\$200,000
Percent of Stolen Recovered	57%	82%	82%	45%	40%
Accident Investigations	1,592	1,340	1,340	1,365	1,500
Traffic Stops	4,937	3,455	3,455	4,395	No Goal
Traffic Arrests	3,924	2,611	2,611	3,016	No Goal
Other Arrests	3,204	2,646	2,646	2,810	No Goal
Speed Trailer Deployments	17	8	8	29	20
HVEE Deployments	31	1	1	65	12
Parking Tickets Issued	7,840	6,098	6,098	6,631	10,000
Bicycles Recovered	168	118	118	190	150
Involuntary Commitments	110	101	101	144	No Goal
<b><u>Administration</u></b>					
District Attorney Request for Digital Evidence	1,326	1,216	1,216	1,142	2,750
Open Records Requests	6,546	7,318	7,318	6,502	4,000
Nixle Messages Sent	239	97	97	78	250
Press Releases	28	20	20	18	50
Tweets	224	92	92	111	350
Facebook likes	12,164	14,618	14,618	15,679	13,000
Reported Crime Maps	85	100	100	98	104
Crime Comparison Reports	25	24	24	22	26

CHIEF OF POLICE

AHPS

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R. O. No. 118 - 21 - 22. By FIRE CHIEF. January 17, 2022.

Pursuant to section 50-564 of the Municipal Code, I herewith submit my quarterly report of Benchmark Measurements for the Fire Department, for the period commencing October 1, 2021 and ending December 31, 2021.

	2020 Fourth Quarter	2020 YTD	2021 Fourth Quarter	2021 YTD	2021 Goals
<b>Incident Types</b>					
Fires	14	82	21	87	< 90
Rescue & Emergency Medical Service	1,171	4,321	1,290	4,833	4,300
Non Fires	310	1,260	375	1,379	1,000
<b>TOTAL</b>	<b>1,495</b>	<b>5,663</b>	<b>1,686</b>	<b>6,299</b>	<b>5,300</b>
<b>Station Incident Count Per Station</b>					
Station 1	410	1,620	469	1,809	1,550
Station 2	286	1,016	319	1,239	1,100
Station 3	380	1,400	377	1,459	1,400
Station 4	264	1,026	338	1,163	1,000
Station 5	137	533	173	594	500
Out of City	18	68	10	35	
<b>Fire Loss</b>					
Number of Incidents	10	67	12	54	
Total Pre Incident Value	\$ 11,198,200	\$ 70,450,745	\$ 1,703,800	\$ 95,389,290	
Total Property Loss	\$ 20,800	\$ 458,010	\$ 163,200	\$ 538,550	
Total Content Loss	\$ 6,400	\$ 148,850	\$ 65,800	\$ 546,617	
Total Loss	\$ 27,200	\$ 606,860	\$ 229,000	\$ 1,085,167	
Average Loss	\$ 2,720	\$ 9,057	\$ 19,083	\$ 20,095.69	
<b>Workload</b>					
Inspections	345	2,179	324	2,267	1,926
School Safety Programs/Students	3,116	3,116	3,148	3,148	3,000
Public Events	6	55	13	56	45
Station Tours	0	5	4	9	25
Non-Compliance/ Installed Smoke Alarms	14/16	85/90	21/17	63/82	
Fire Training Hours	1,636	6,494	1,040	4,981	8,000
EMS Training Hours	233	2,275	520.50	2,072	2,100
Investigations	17	88	20	84	
<b>Efficiency</b>					
EMS Average Response Time (360 Seconds)	N/A	N/A	N/A	N/A	90%
Fire Average Response Time (380 Seconds)*	92%	89%	79%	79%	90%
<b>Effectiveness</b>					
Resident Satisfaction Rating	99%	99%	99%	99%	80%
ISO Rating	2	2	2	2	1

\* Fire response 380 seconds or less per NFPA standards

  
FIRE CHIEF

LARS



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R. O. No. 120 - 21 - 22. By CITY CLERK. January 17, 2022.

Submitting various license applications for the period ending June 30, 2022.

\_\_\_\_\_  
City Clerk

CLASS "B" BEER LICENSE (June 30, 2022) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3519	Lupitas Mexican Store LLC (Fast Taco)	2139 S. Business Drive

"CLASS B" LIQUOR LICENSE (June 30, 2022) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3518	LushLounge LLC (LushLounge)	1133 Michigan Avenue

LHS



III  
Res. No. 125- 21 - 22. By Alderpersons Felde and Ackley. January 17, 2022.

A RESOLUTION authorizing the appropriate City officials to accept and expend funds received from the Wisconsin Department of Justice as part of the Byrne Memorial Justice Assistance Grant (JAG) Program.

WHEREAS, the Byrne Memorial Justice Assistance Grant (JAG) Program provides funds to support multi-jurisdictional law enforcement drug task force projects aimed at enhancing interagency coordination and intelligence sharing targeting gangs, drugs, and firearms for the period January 1, 2022 through December 31, 2022; and

WHEREAS, the City of Sheboygan Police Department has obtained a JAG Program grant in the amount of \$24,112 from the State of Wisconsin, Department of Justice to support the Sheboygan County MEG Unit.

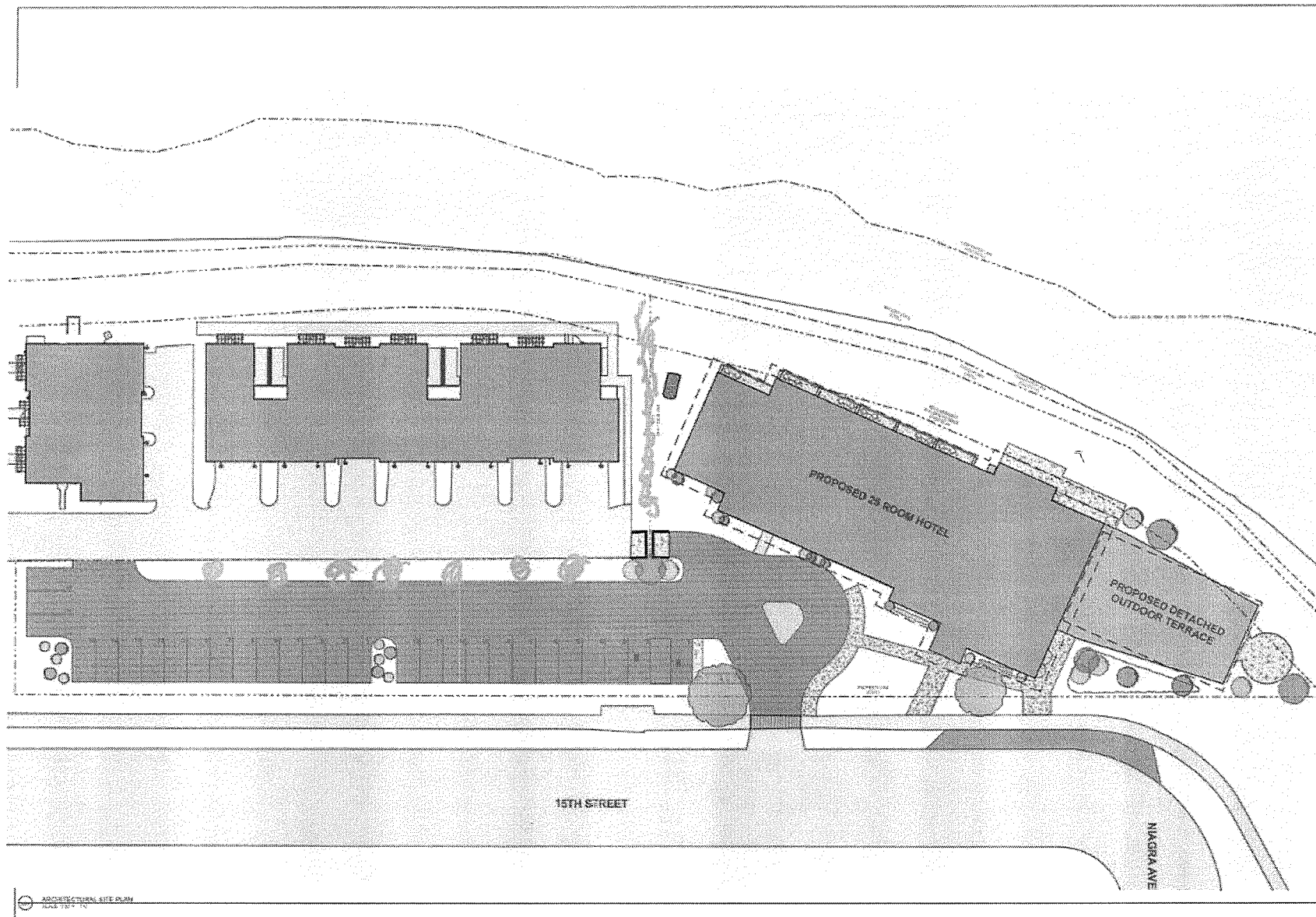
NOW, THEREFORE, BE IT RESOLVED: That the appropriate City officials are hereby authorized to sign all documents necessary for the acceptance, administration, and expenditure of the grant described in this Resolution.

*SHS*  
Betty Ackley  
Barbara Felde

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor



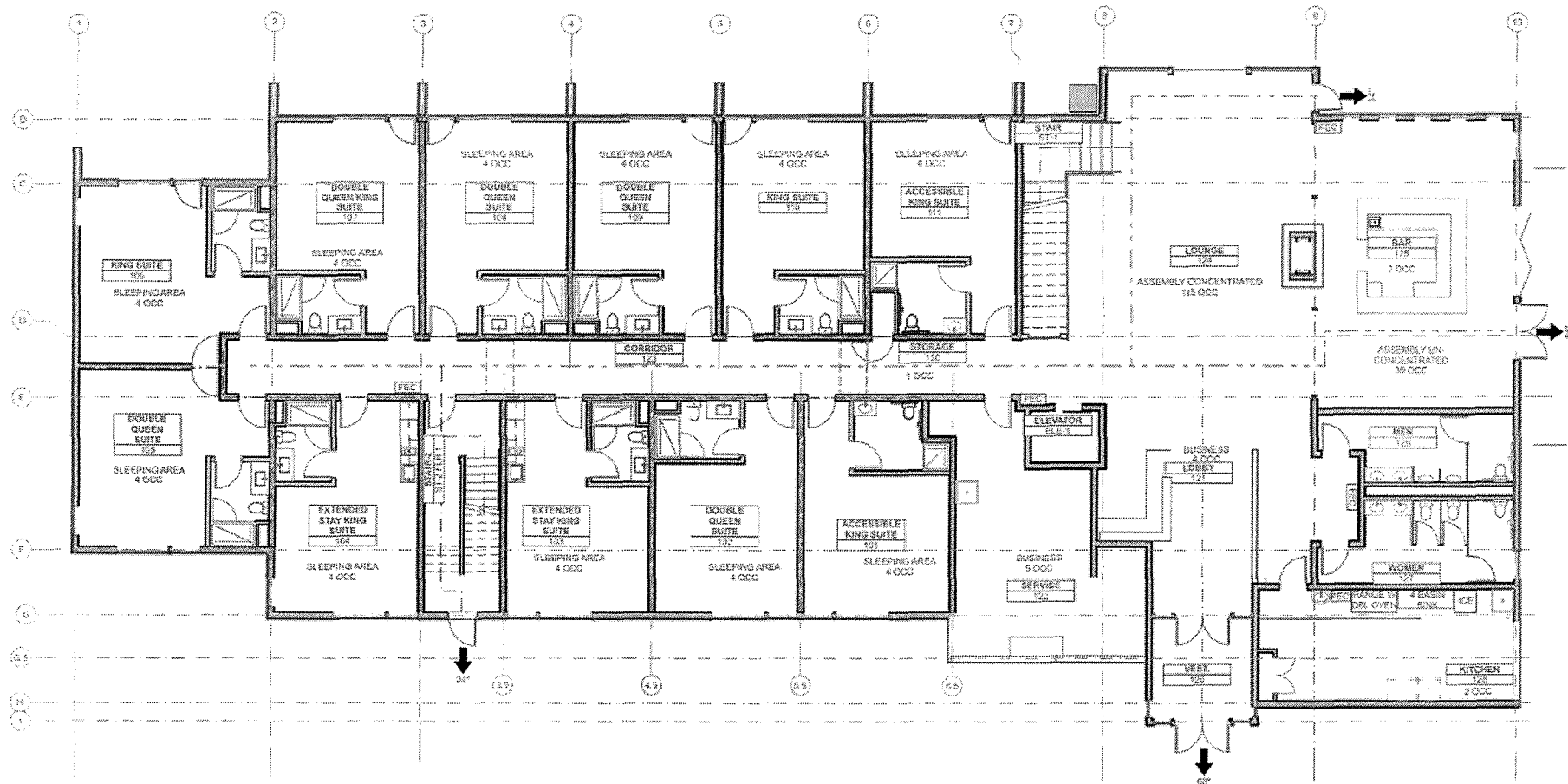
**WATERSHED HOTEL**  
NORTH 15TH STREET SHEBOYGAN, WI 53081

PROJECT # 2107  
ARCHITECTURAL  
SITE PLAN

**A001**  
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ARCHITECTS, LLC

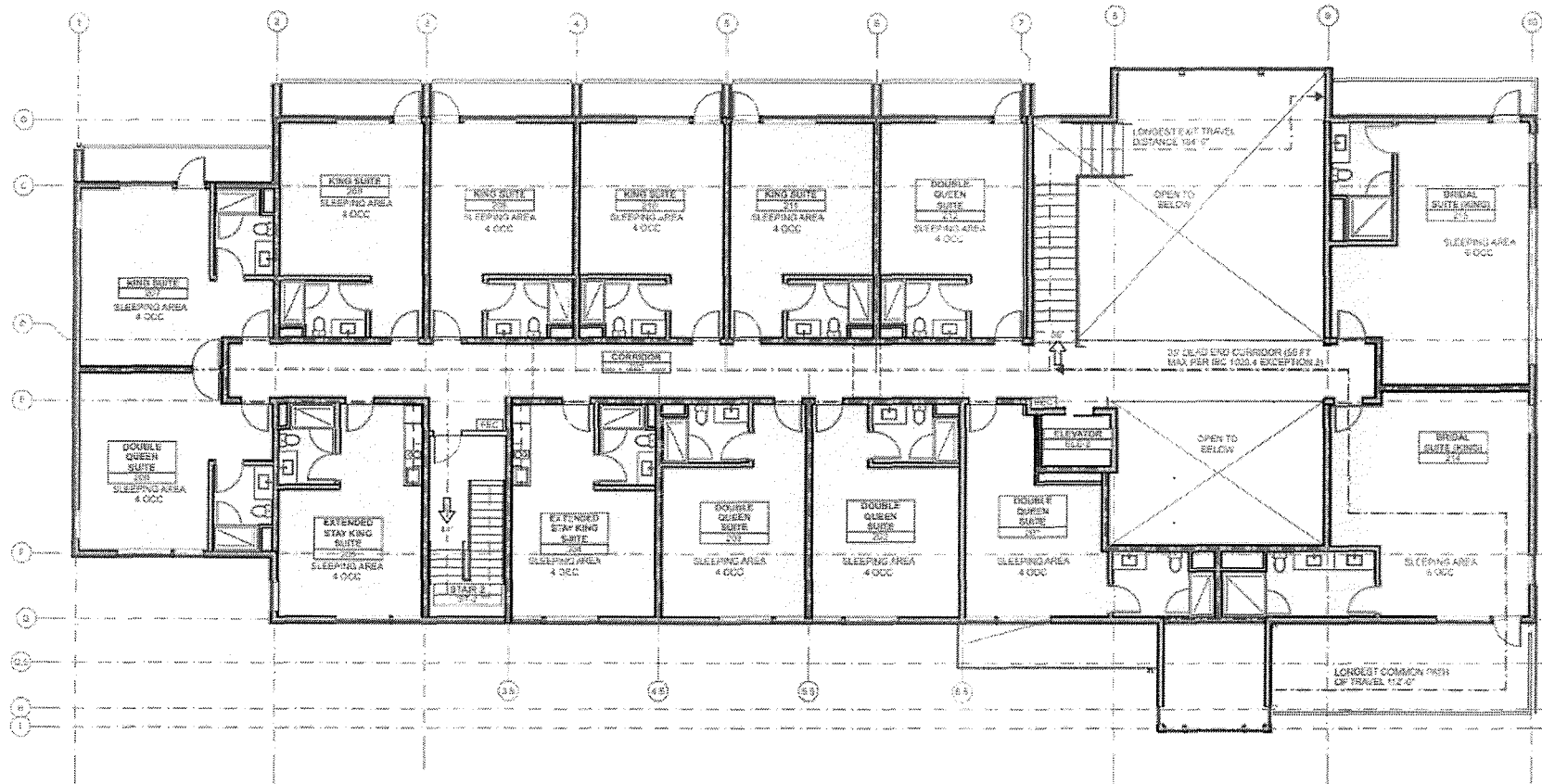






FIRST FLOOR CODE PLAN

SCALE 3/32" = 1'-0"



**SECOND FLOOR CODE PLAN**  
SCALE: 3/32" = 1'-0"