

**\*\*\*ATTACHMENTS\*\*\***

**CITY OF SHEBOYGAN**  
**LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE MINUTES**  
**NOVEMBER 10, 2021**

**MEMBERS PRESENT:** Vice Chair Alderperson Betty Ackley, Alderperson Dean Dekker, Alderperson Leslie Laster (remote), Alderperson Amanda Salazar

**MEMBERS EXCUSED:** Chair Alderperson Barb Felde

**STAFF/OFFICIALS PRESENT:** City Attorney Charles C. Adams

**OTHERS PRESENT:** Denise Quasius

## **1. OPENING OF MEETING**

1.1 Roll Call

1.2 Call to Order

Acting Chair Alderperson Betty Ackley called the meeting to order.

1.3 Pledge of Allegiance

The Pledge of Allegiance was recited.

1.4 Introduction of Committee members, staff and guests

## **2. MINUTES**

2.1 Approval of Minutes - October 27, 2021

Motion by Alderperson Dekker, seconded by Alderperson Salazar, to approve the minutes of the previous meeting held October 27, 2021. Motion carried 4-0.

## **3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

3.1 Discussion and possible action regarding request from Alc. Bev. Lic. No. 3479–Stefano’s Slo Food Market (Stefano Viglietti, Agent) for an extension under the city’s continuation of business ordinance

Denise Quasius, Store Manager of Stefano’s Slo Food Market, appeared before the committee on behalf of Stefano’s Slo Food Market and explained that they have not yet opened for business due to the current economic situation which has resulted in multiple supply chain disruptions causing delays in acquiring the equipment required to open.

Motion by Alderperson Dekker, seconded by Alderperson Salazar, to grant a 90-day extension through February 11, 2022 to Alc. Bev. Lic. No. 3479-Stefano’s Slo Food Market under the continuation of business ordinance. Motion carried 4-0.

3.2 R.O. No. 101-21-22 (11-1-21) by City Clerk submitting various license applications

Motion by Alderperson Dekker, seconded by Alderperson Salazar, to approve all applications on R.O. No. 101-21-22. Motion carried 4-0.

## **4. NEXT MEETING DATE**

4.1 Next meeting date will be November 24, 2021

The next committee meeting is tentatively scheduled to be held on November 24, 2021 at 5:00 p.m.

## **5. ADJOURN**

### **5.1 Motion to adjourn**

Motion by Alderperson Dekker, seconded by Alderperson Salazar, to adjourn. Motion carried 4-0.

**CITY OF SHEBOYGAN**

**REQUEST FOR LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE  
CONSIDERATION**

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**ITEM DESCRIPTION:** Res. No. 110-21-22 by Alderpersons Felde and Ackley authorizing the Fire Chief to execute an Agreement with Andres Medical Billing, LTD (AMB) for ambulance billing services.

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**REPORT PREPARED BY:** Eric Montellano, Fire Chief

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**REPORT DATE:** December 10, 2021      **MEETING DATE:** December 15, 2021

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**FISCAL SUMMARY:**

Budget Line Item:      N/A  
Budget Summary:      N/A  
Budgeted Expenditure:      N/A  
Budgeted Revenue:      N/A

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**STATUTORY REFERENCE:**

Wisconsin      N/A  
Statutes:  
Municipal Code:      N/A

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**BACKGROUND / ANALYSIS:**

The Fire Department utilizes an outside agency to handle the billing portion of ambulance services.

**STAFF COMMENTS:**

- AMB will replace the current billing company.
- As part of the agreement, AMB will provide training for fire personnel.
- Cost of services will be based on the call volume.

**ACTION REQUESTED:**

A Motion to recommend that the Council adopt Res. No. 110-21-22.

**ATTACHMENTS:**

- I. Res. No. 110-21-22

Res. No. 110 - 21 - 22. By Alderpersons Felde and Ackley.  
December 6, 2021.

A RESOLUTION authorizing the Fire Chief to execute an Agreement with Andres Medical Billing, Ltd. for ambulance billing services on behalf of the City of Sheboygan Fire Department.

RESOLVED: That the Fire Chief is authorized to execute the Agreement with Andres Medical Billing, Ltd. for ambulance billing services ("Agreement"), a copy of which is attached hereto and incorporated herein.

BE IT FURTHER RESOLVED: That for the avoidance of doubt, as the Agreement provides for automatic renewal of the Term, unless the Agreement is terminated by Andres Medical Billing, Ltd. or the City, the Fire Chief may, if the Fire Chief determines that termination is in the best interest of the City, terminate the Agreement in the manner set forth in the Agreement.

BE IT FURTHER RESOLVED: That the appropriate City officials may draw funds, to the extent they are budgeted for ambulance billing services, to make payment from the appropriate account to Andres Medical Billing, Ltd. pursuant to the terms of the Agreement.

*Betty Felde*  
\_\_\_\_\_  
*Betty Ackley*  
\_\_\_\_\_

LHPS

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_, \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_, \_\_\_\_\_, Mayor



This Agreement is entered into as of \_\_\_\_\_, 2021 between the City of Sheboygan, hereinafter referred to as Sheboygan and Andres Medical Billing, Ltd., hereinafter referred to as AMB.

WHEREAS, Sheboygan has determined that it is in their best interest to retain the services of an outside billing service to collect monies for services rendered by Sheboygan.

WHEREAS, AMB does hereby hold itself as being ready and able to perform a billing service program as described herein.

NOW, THEREFORE, in consideration of the aforementioned promises and mutual covenants and promises stated herein, the parties hereby agree as follows:

1. AMB shall provide an Accounts Receivable program within AMB's computer billing system for the exclusive purpose of collections for Sheboygan.

AMB will enter into said computer billing system, any and all ambulance trips received from Sheboygan. AMB shall abstract, from the documentation provided by Sheboygan, all diagnosis and procedure information necessary to determine the level and type of service provided, any billable diagnostic and therapeutic procedures performed, any billable supplies and ancillary services rendered, and the appropriate diagnosis codes to be billed for all ambulance run information provided by AMB by the client for that purpose.

AMB will follow established billing industry guidelines, including those established by State and Federal government programs, for ambulance services. Sheboygan retains responsibility for providing accurate and complete documentation of services provided. Sheboygan understands that AMB will code/bill only from the documentation provided.

2. AMB shall provide electronic billing of Medicare, Medicaid, Insurance claims, including 3<sup>rd</sup> party payors, when applicable. It is the responsibility of Sheboygan to inform AMB of any changes in the City's status that would affect billing.

3. AMB will invoice all patients as directed by Sheboygan, in accordance with State and Federal programs.

Patient invoicing will be done on a billing form specific for Sheboygan.

Invoicing/collection activities will be conducted on the following standard schedule:

1st invoice	within 3 days of receipt
Insurance request	30 days after 1 <sup>st</sup> invoice
Automated phone call	20 days after insurance request
2 <sup>nd</sup> invoice	10 days after phone call
Final notice	20 days after 2 <sup>nd</sup> invoice
Collections or W/O review	30 days after final notice

Bill schedules may vary based on parameters set by department.

Collection agency or write off if no results from above as pre-determined by Sheboygan.

4. All monies received by AMB on behalf of Sheboygan will be posted to the patients' accounts on a schedule set forth by Sheboygan. All checks will be made payable to Sheboygan. It is the responsibility of Sheboygan to notify AMB of any payments and/or documents pertaining to billing received at Sheboygan relating to the services heretofore described.

5. AMB will maintain an 800-phone line for the purpose of customer service. This line will be staffed Monday through Friday from 8:30 am to 7:30 pm Central time.

AMB will promptly respond to all Sheboygans' service recipient concerns related to all billing practices conducted herein.

6. AMB will submit monthly reports detailing the transports billed from the previous month. It is the responsibility of Sheboygan to verify these reports and provide AMB with any missing data. All reports currently within the software of AMB's billing system will be provided to Sheboygan at no additional cost.

7. AMB shall recognize and comply with the right of authorized Sheboygan representatives to review any and all payment records pursuant to claims and/or collection procedures conducted herein. Sheboygan shall have the right to audit such reports at reasonable times.
8. Sheboygan agrees to pay AMB in accordance with the following fee schedule for the aforementioned services so long as this agreement has not been terminated.
  - a. AMB shall be paid a fee of four percent (4%) of all payments collected.
  - b. Payments to AMB shall be based upon revenues received in the preceding month. AMB will provide a monthly billing to Sheboygan calculating amounts owed to AMB based upon the above stated formula.
  - c. Failure to pay AMB within 30 days of the monthly bill may constitute immediate termination of the contract and possible legal action at the cost of Sheboygan.
9. If Sheboygan determines it is in their best interest to use a collection agency, Sheboygan will deal directly with the collection agency regarding their fees.
10. It is expressly understood and agreed that AMB is an independent contractor who shall at all times maintain insurance in force as herein provided and AMB shall in all events defend and save and hold harmless Sheboygan from any and all liabilities, obligations, debts, charges, or judgments arising from claims, injuries or debts, charges, or judgments arising from injuries or property damage claims attributable to the activities of AMB while engaged in the performance of its duties under this Agreement.
11. It is the sole determination of Sheboygan as to fees for services that will be charged to its patients and/or facilities. AMB recommends but does not require such fees be based on fair market value.
12. This agreement shall be effective January 1, 2022 and shall remain in full force and effect for a term of one (1) year. Thereafter, this Agreement shall be automatically extended for successive one (1) year periods unless terminated as hereinafter set forth. All terms and provisions of this Agreement shall continue in full force and effect unless otherwise modified. Either party may terminate this agreement at any time by giving the other party ninety (90) days written notice. Additionally, this agreement shall be subject to immediate termination by Sheboygan if AMB fails to maintain insurance as in part 13.
13. AMB maintains the following insurance policies: General Liability \$1,000,000 per occurrence / \$2,000,000 aggregate; Commercial Auto w/ hired non-owned coverage \$1,000,000; Workers Compensation \$500,000/\$500,000/\$500,000; Professional Liability of \$1,000,000; Employment Practices Liability \$250,000. AMB shall provide Sheboygan with a Certificate of Liability Insurance regarding these policies upon request.

14. If this contract is terminated prior to its completion, Sheboygan allows AMB to continue collections efforts for a period of 6 months following the contract termination, unless other arrangements have been agreed to by both parties in writing. Sheboygan understands that they will be responsible to pay AMB their commission on their collections during this time period in accordance with section 8.

Proper notice of termination, or of any other item required in this Agreement, may be given by certified or registered mail to:

Patrick J. Mannix  
Chief Executive Officer  
Andres Medical Billing, Ltd.  
3223 N. Wilke Road  
Arlington Heights, IL 60004

OR TO:

City Clerk  
City of Sheboygan  
828 Center Ave, Suite 103  
Sheboygan, WI 53081

At termination of the Agreement it is the responsibility of AMB to return to Sheboygan any and all records and documents submitted to AMB, except as required by Federal Law.

15. This Agreement shall be governed by the laws of the State of Wisconsin, without regard to its conflict of law provisions. Venue of any dispute regarding this Agreement shall be in Sheboygan County Circuit Court, Sheboygan County, Wisconsin.
16. Neither party shall assign any rights or duties under this Agreement without the prior written consent of the other party. Such written approval by Sheboygan shall not relieve AMB of the obligations incurred by AMB under the terms of this Agreement.
17. In performing its obligations under this Agreement, AMB shall comply with all applicable federal, state, and local statutes, ordinances, plans, rules, and regulations.
18. AMB declares that it has no present interest, nor shall it acquire any interest—direct or indirect—which would conflict with the performance of its obligations under this Agreement.

19. AMB is an independent contractor of Sheboygan. In no event shall any of AMB's personnel, agents, or subcontractors be construed to be or represent themselves to be employees of Sheboygan.
20. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than Sheboygan and AMB.
21. No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver by any party of any term of this Agreement—which may only occur in writing—shall be considered to be a waiver of any other term or breach thereof.
22. The invalidity, illegality, or unenforceability of any provision of this Agreement, or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision held to be void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this section shall not prevent this entire Agreement from being declared void should a provision which is of the essence of this Agreement be determined void.
23. This Agreement and the Business Associate Agreement, which is attached to this Agreement as Exhibit 1, is the entire and integrated agreement between Sheboygan and AMB regarding the subject matter of this Agreement. It supersedes all prior and contemporaneous communications, representations, and agreements that are not part of this Agreement. This Agreement may be modified only by a written amendment signed by both parties.

IN WITNESS WHEREOF, the Responsible Party of Sheboygan and an Authorized Agent of AMB have executed this agreement.

**CITY OF SHEBOYGAN**

**ANDRES MEDICAL BILLING, LTD.**

BY: \_\_\_\_\_

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_



## **Business Associate Agreement**

### **City of Sheboygan & Andres Medical Billing, Ltd.**

This Business Associate Agreement ("Agreement") between the City of Sheboygan and Andres Medical Billing, Ltd., is executed to ensure that Andres Medical Billing, Ltd. will appropriately safeguard the confidentiality, integrity, and availability of any protected health information ("PHI") that is created, received, maintained, or transmitted on behalf of the City of Sheboygan in compliance with the applicable provisions of Public Law 104-191 of August 21, 1996, known as the Health Insurance Portability and Accountability Act of 1996, Subtitle F – Administrative Simplification, Sections 261, et seq., as amended ("HIPAA"), and with Public Law 111-5 of February 17, 2009, known as the American Recovery and Reinvestment Act of 2009, Title XII, Subtitle D – Privacy, Sections 13400, et seq., the Health Information Technology and Clinical Health Act, as amended (the "HITECH Act").

#### **A. General Provisions**

1. **Meaning of Terms.** The terms used in this Agreement shall have the same meaning as those terms defined in HIPAA.
2. **Regulatory References.** Any reference in this Agreement to a regulatory section means the section currently in effect or as amended.
3. **Interpretation.** Any ambiguity in this Agreement shall be interpreted to permit compliance with HIPAA.

#### **B. Obligations of Business Associate**

Andres Medical Billing, Ltd. agrees that it will:

1. Not use or further disclose PHI other than as permitted or required by this Agreement or as required by law;
2. Use appropriate safeguards and comply, where applicable, with the HIPAA Security Rule with respect to electronic protected health information ("e-PHI") and implement appropriate physical, technical and administrative safeguards to prevent use or disclosure of PHI other than as provided for by this Agreement;
3. Report to the City of Sheboygan any use or disclosure of PHI not provided for by this Agreement of which it becomes aware, including any breaches of unsecured PHI as required by 45 CFR §164.410. Breaches of unsecured PHI shall be reported to the City of Sheboygan without unreasonable delay but in no case later than sixty (60) days after discovery of the breach;
4. In accordance with 45 CFR 164.502(e)(1)(ii) and 164.308(b)(2), ensure that any subcontractors that create, receive, maintain, or transmit PHI on behalf of Andres Medical

Billing, Ltd. agree to the same restrictions, conditions, and requirements that apply to Andres Medical Billing, Ltd. with respect to such information;

5. Make PHI in a designated record set available to the City of Sheboygan and to an individual who has a right of access in a manner that satisfies the City of Sheboygan's obligations to provide access to PHI in accordance with 45 CFR §164.524 within thirty (30) days of a request;
6. Make any amendment(s) to PHI in a designated record set as directed by the City of Sheboygan or take other measures necessary to satisfy the City of Sheboygan's obligations under 45 CFR §164.526;
7. Maintain and make available information required to provide an "accounting of disclosures" to the City of Sheboygan or to an individual who has a right to an accounting within sixty (60) days, and as necessary to satisfy the City of Sheboygan's obligations under 45 CFR §164.528;
8. To the extent that Andres Medical Billing, Ltd. is to carry out any of the City of Sheboygan's obligations under the HIPAA Privacy and Security Rules, Andres Medical Billing, Ltd. shall comply with the requirements of the "Rules" that apply to the City of Sheboygan when it carries out that obligation;
9. Make its internal practices, books, and records relating to the use and disclosure of PHI received from, or created or received by, Andres Medical Billing, Ltd. on behalf of the City of Sheboygan available to the Secretary of the Department of Health and Human Services for purposes of determining Andres Medical Billing, Ltd.'s and the City of Sheboygan's compliance with HIPAA and with the HITECH Act;
10. Restrict the use or disclosure of PHI if the City of Sheboygan notifies Andres Medical Billing, Ltd. of any restriction on the use or disclosure of PHI that the City of Sheboygan has agreed to, or is required to abide by, under 45 CFR §164.522; and

**C. Permitted Uses and Disclosures by Business Associate**

The specific uses and disclosures of PHI that may be made by Andres Medical Billing, Ltd. on behalf of the City of Sheboygan include:

1. The preparation of invoices to patients, carriers, insurers and others responsible for payment or reimbursement of the services provided by the City of Sheboygan to its patients;
2. Preparation of reminder notices and documents pertaining to collections of overdue accounts;
3. The submission of supporting documentation to carriers, insurers and other payers to substantiate the health care services provided by the City of Sheboygan to its patients, or to appeal denials of payment for the same;
4. Assisting the City of Sheboygan in an insurance or Medicare audit or other similar action;

5. The review of patient care information in the course of Andres Medical Billing, Ltd. conducting compliance assessment and quality assurance activities;
6. The review of PHI and other information necessary to assist the City of Sheboygan in developing its HIPAA compliance program; and,
7. Other uses or disclosures of PHI as permitted by HIPAA necessary to perform the services that Andres Medical Billing, Ltd. has been engaged to perform on behalf of the City of Sheboygan.

**D. Termination**

1. The City of Sheboygan may terminate this Agreement if the City of Sheboygan determines that Andres Medical Billing, Ltd. has violated a material term of the Agreement.
2. If either party knows of a pattern of activity or practice of the other party that constitutes a material breach or violation of the other party's obligations under this Agreement, that party shall take reasonable steps to cure the breach or end the violation, and, if such steps are unsuccessful, terminate the Agreement if feasible.
3. Upon termination of this Agreement for any reason, all PHI created, maintained, received or transmitted by, or between (and on behalf of), the City of Sheboygan and Andres Medical Billing, Ltd., shall be returned to the City of Sheboygan or destroyed if returning the PHI is not reasonable or feasible, with the end result being that Andres Medical Billing, Ltd. will retain no copies of the PHI that is the subject of this Agreement. When neither return nor destruction is reasonable or feasible, Andres Medical Billing, Ltd. shall retain the PHI, and the protections of this Agreement remain in full force and effect, and extend to the PHI (in any form) as long as it remains unreasonable or infeasible for Andres Medical Billing, Ltd. to return or destroy the protected health information.

**Agreed to this \_\_ day of \_\_\_\_\_, 2021**

**City of Sheboygan Signature:**

**Printed Name/Title:**

\_\_\_\_\_

\_\_\_\_\_

**Andres Medical Billing, Ltd. Signature:**

**Printed Name/Title:**

\_\_\_\_\_ 

Maryann Mahlman, Compliance Specialist  
CHPSE, CACO, CAPO, CAC, CCAP, CADS

**Signature**



DIRECT REFERRAL TO LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE

Res. No. 117 - 21 - 22. By Alderpersons Felde and Ackley.  
December 15, 2021.

A RESOLUTION authorizing the appropriate City officials to execute the documents necessary to purchase an ambulance from American Response Vehicles, Inc. for the Sheboygan Fire Department and to make other purchases necessary to equip the new ambulance.

WHEREAS, it is in the best interest of the City that the Sheboygan Fire Department purchase a new ambulance; and

WHEREAS, state law and the City's Procurement Policy allows the City to join with other units of government in cooperative purchasing plans when the best interest of the City would be served; and

WHEREAS, one such cooperative purchasing plan is HGACBuy, a cooperative buying program administered by the Houston-Galveston Area Council ("HGAC"); and

WHEREAS, City Staff recommends purchasing the new ambulance with the options detailed on the attached Contract Pricing Worksheet from American Response Vehicles, Inc. through HGACBuy; and

WHEREAS, the cost of the ambulance with the desired options is \$307,471.25; and

WHEREAS, there is a need to purchase other equipment, including a new Panasonic Toughbook laptop and Lifepak 15 Cardiac Monitor, to equip the new ambulance; and

WHEREAS, the estimated cost of the other equipment is \$28,447.00.

NOW, THEREFORE, BE IT RESOLVED: That the appropriate City officials may execute the documents necessary to purchase the ambulance described on the attached Contract Pricing Worksheet pursuant to the terms and conditions of HGAC Contract Number AM10-20, a copy of which is available at <https://www.hgacbuy.org/contracts/documents?contractid=106>, at a cost of \$307,471.25.

BE IT FURTHER RESOLVED: That the appropriate City officials may purchase other equipment necessary to equip the new ambulance at a cost of \$28,447.00, which includes a new Panasonic Toughbook laptop from BAYCOM, Inc. pursuant to the State of Wisconsin's cooperative purchase agreement (Contract Number 505ENT-016-NASPOCOMPUT-02), a copy of which is available at [vendornet.wi.gov](http://vendornet.wi.gov).

III

BE IT FURTHER RESOLVED: That the appropriate City officials are hereby authorized to draw funds in the amount of \$335,918.25, for the purchase of the ambulance and other equipment necessary to equip the ambulance, from Account No. 40022100-641100.

\_\_\_\_\_  
\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor







Part No	Published Options	Qty	Each	Extended
01-00-0001	Chassis Upgrade: Ford Chassis to 4x4	1	3565	3565
01-00-0003	X Series Upgrade	1	22433	22433
02-B0-CC1B	Compartment Ventilation - M-1A Pancake Fan & 1-Column of Louvers	1	64	64
02-BC-1000	Compartment Doors: DOUBLE DOORS, ILOS single	1	254	254
02-BD-0120	Body Drop: 6" Both Sides, Ahead of Rear Wheels	1	197	197
02-X1-M379	M-3 Compt (LR): 61.5" H x 25.0" W x 20.0" D	1	394	394
04-AS-0204	Fuel over Fill protection plate: Stainless Steel	1	36	36
04-AS-0440	DEF over fill protection plate: Stainless Steel	1	36	36
04-HA-1310	ARCTIC WEDGE Condenser Cover: Install on Front Body over Condenser	1	1466	1466
04-TS-1016	Tool plate on uni-strut, .125 Smooth Aluminum/DA sanded in compartment	7	88	616
04-TS-11B0	Shelf, Adjustable, Ext: .125 Aluminum, 2" Upward Lips	2	142	284
04-TS-1200	M-5 Shelf, Adjustable, Ext: .125 Aluminum, Partial Width 2" lips upward	2	71	142
04-TS-14M1	M1 Divider, Vertical, Full compartment height, alum, Fixed	1	130	130
04-TS-14M3	M-5 Divider, Vertical, Full compartment height, alum, Fixed	1	130	130
04-TS-STR3	Strap: 2" Webb, w/ Chrome Metal Seatbelt buckle w footman loops IATS	1	20	20
05-EA-2400	Grab Handle, Exterior, at CS door	1	97	97
05-EL-1450	Front Turn, Whelen M6 Series w/arrow, LED, Pair, IATS	1	258	258
05-EL-2420	Stop/Tail, Whelen M6 Series, LED, Pair	1	252	252
05-EL-2426	Turn, Whelen M6 Series, LED, Pair	1	224	224
05-EL-2432	Back up, Whelen M6 Series, LED, Pair	1	326	326
05-EL-45L4	Left Scene Lights: (2) LED-M9, Chrome Flange Whelen	1	760	760
05-EL-45T4	Right Scene Lights: (2) LED-M9, Chrome flange Whelen	1	760	760
05-EL-46R4	Rear Load Lights: (2) LED-M9, Chrome flange Whelen	1	760	760
05-FS-1212	Opt A Programmable Lights Split Color - Color 1 Flashes Opposite Color 2	16	20	320
05-HA-0800	Activ Tek induct 500-12V UV light with Ozone	1	970	970
05-HB-1310	Condenser, 12V: Pro -Air Dual Fan, FRKG 126 Front of Body over Cab	1	662	662
05-IL-05T4	Check out Light Switch: Momentary For Multi-plex electrical systems.	1	40	40
05-IL-2008	Rechargeable Flash Lt/ charger, C4 Fire Vulcan LED #44451 Orange, Installed	2	330	660
05-LB-8010	Opticom: Tomar 3065-R 3HI 7x3 Opticom Unit installed, Chrome Flange	1	798	798
05-LB-8120	Opticom Location: Built into 900 Series Center Strobe warning w/ non optic lens	1	163	163
05-PM-LI50	(2) Rear Intersection Lights: Whelen M7 Series, LED	1	69	69
05-PM-LQ06	LED M6 Amber - Each	1	162	162
05-PM-LRC1	Light, Whelen LED M7 Red/White LED/Clear Lens - Programmable	4	169	676
05-PM-LRC6	Lights: (2) Whelen M2, LED, RED LED/CLEAR Lens Programmable Ilos	1	169	169
05-PM-LRCC	Light: Whelen M2, LED, CLEAR LED/CLEAR Lens Pair IATS	1	306	306
05-PM-LT04	Light: Whelen M9, LED, RED LED/CLEAR Lens, Non-Programmable IATS	2	280	560
05-PM-LT25	Light: Whelen M9, LED, Split RED/WHITE LED/CLEAR Lens, Programmable IATS	12	390	4680
06-EA-01FD	Tire Valve Extensions, S/S Braided, PR, Dual Rear Wheel	1	57	57
06-EC-2800	Door Unlock Switch, Momentary, Exterior, hidden	1	46	46
06-EC-31FW	Patient Area Bullet Camera: Voyager VCCYL37	1	276	276
06-EC-SP71	Patient area switch panel mounted on angled cabinet	1	45	45
06-EC-SPZA	2nd Pt Area LX1 Switch Panel: To be Located	1	1534	1534
06-EL-1800	Add Activation: Rearward Left and Right scene lights. come on w/ Reverse	1	46	46
06-EL-2497	Brake Light Override: Wire into rear warning lights above LX-1 elec syst.	1	17	17
06-EL-SDL1	Docking Lights: Tecniq LED with Chrome Flange - Pair	1	249	249
06-EL-SSQ6	IATS Pioneer Surface Mount Spot/Flood Light Single #PCPSM1C ) ONE PAIR	1	1634	1634
06-RR-0700	(2) Speakers: Stereo, patient compartment, in center pad	1	68	68
06-RR-1100	Antenna, Customer Supplied prior to production, Installed	1	64	64
06-RR-1710	Antenna Base w/ Coaxial Cable: KE794 #1	1	47	47
06-RR-1712	Antenna Base w/ Coaxial Cable: KE794 #2	1	47	47
06-RR-1714	Antenna Base w/ Coaxial Cable: KE794 #3	1	47	47
06-SO-0500	Shore Line Inlet: 20A Super Auto Eject, ILOS	1	349	349
06-SO-1015	Cover, Red, Shore Line Inlet : 20A Super Auto Eject, ILOS	1	32	32
06-SO-10TT	Inpower Timer: VCM-05-01SF, Installed	1	68	68



06-SO-1103	12V Outlet, No 3: Power Point - Wire thru Med Isolator	1	49	49
06-SO-1105	12V Outlet, No 5: Power Point - Wire thru Med Isolator	1	49	49
06-SO-1106	12V Outlet, No 6: Power Point - Wire thru Med Isolator	1	49	49
06-SO-1127	Hard Wired 12V Circuit, For Customer/Dealer Supplied Component	1	29	29
06-SO-1301	Exterior 125V Outlet, No 1: 15A, Exterior Grade outlet	1	107	107
06-SO-13M1	125 VAC W Dual USB & Power Light Outlet, No 1: 20A, Hospital Grade, White ILOS	1	64	64
06-SO-13M2	125 VAC W Dual USB & Power Light Outlet, No 2: 20A, Hospital Grade, White ILOS	1	64	64
06-SO-13M3	125 VAC W Dual USB & Power Light Outlet, No 3: 20A, Hospital Grade, White IATS	1	116	116
06-SO-13M4	125 VAC W Dual USB & Power Light Outlet, No 4: 20A, Hospital Grade, White IATS	1	116	116
06-SO-1406	125 VAC Outlet, No 6: 15A, Hospital Grade, IVORY	1	90	90
06-SO-1407	125 VAC Outlet, No 7: 15A, Hospital Grade, IVORY	1	90	90
06-SO-1408	125 VAC Outlet, No 8: 15A, Hospital Grade, IVORY	1	90	90
06-SO-1409	125 VAC Outlet, No 9: 15A, Hospital Grade, IVORY	1	90	90
06-SO-1410	125 VAC Outlet, No 10: 15A, Hospital Grade, IVORY	1	90	90
06-SO-1914	Power Source: Medical Isolator No 2, Ignition Hot	1	112	112
06-SS-020A	Siren: Federal, EQ2B, F-Series, ILOS	1	1283	1283
06-SS-1313	Air Horn System: BUELL - F1	1	1306	1306
06-SS-DF00	Siren Speakers: Federal # ES100-ESMFT-EF, Ford F-350/450/550 2017 ILOS	1	72	72
07-BK-0001	Bulkhead Cabinet Under Talk Thru: Installed IATS, See Drawing	1	324	324
07-CA-03XA	CURBSIDE UPPER: Over Squad Bench	1	439	439
07-CA-04A9	Cabinet, (2) Glove Storage, over Rear Entry Doors	1	366	366
07-CA-06AC	(1) Shelf Adjustable White Painted ALUMINUM: Special FOX LAKE with ramp edge	2	168	336
07-CA-06VA	(2) Shelves: Adjustable, Aluminum, White Anti-Microbial coated	1	75	75
07-CA-3300	Door, Roll up, ROM, Full Height ALS Compliant	1	1020	1020
07-CA-490S	1/2" Solid Surface Squad Head Storage Top Tray:	1	738	738
07-CU-X107	Cabinet K1 & K2: (2) Openings with flush center divider	1	211	211
07-DR-WD00	Door, Single Solid, Flush Fitted	1	43	43
07-DW-0001	Drawer: Mica-wood body, Mica inside and out	1	281	281
07-HW-REGD	Electronic Cabinet Lock:COMPX # ES-PRKP-CAB Prox/ HID/Keypad/ Wi-fi	1	1030	1030
07-HW-REJ1	COMPX Converter: 12V- 9V Kit (# MA2699000000J) : Installed	1	116	116
07-HW-SO11	Round Pull Latch: Non-locking - Chrome Finish	3	30	90
07-RR-020F	Add-on Console: Type 1	1	191	191
07-RR-02A0	Drink Holder: (2) In Add-on Console, Big Gulp Size	2	22	44
07-RR-02F1	Note Book Slot: Single - Full width by 8" wide	1	66	66
07-RR-02F3	Double removable Lexan Divider(s)	1	31	31
07-RR-2354	Glove Storage: (3) Glove Box Storage Across Rear of add on console	1	67	67
07-TC-3105	Intraxx (1) section Streetside up to 40" installed on wall, Gray caps	1	255	255
07-TC-3108	Intraxx (1) section Curbside up to 40" installed on wall, Gray caps	1	255	255
07-WC-CN03	Computer Drawer with Lid; Under Action Area 14.5" x 5" h inside	1	422	422
07-WC-SS02	Side Seat: 24" - Single Position - Under Lid Storage w/Latch	1	202	202
08-00-FL3P	Flooring: Loncoin II Flecks- #157, Moonstone (Gray)	1	301	301
08-CS-1820	Cot mount Ferno INX inline power mount for INX system 102"	1	3314	3314
08-MH-0319	Grab Handle, CS Entry: (1) 3-pt "L" Shaped 90, Gray Antimicrobial New 5-12-16	1	126	126
08-MH-03E9	Grab Handles, Rear Access: (2) 3-pt "L" Shaped 90, Gray Antimicrobial New 5-12	1	249	249
08-OS-0403	Oxygen Outlet No 3: Amico Console - Ohmeda/Ohio Diamond Style	1	159	159
08-OS-0404	Oxygen Outlet No 4: Amico Console - Ohmeda/Ohio Diamond Style	1	159	159
08-OS-1400	Electric Oxygen, 12V solenoid valve w/ manual by-pass	1	128	128
08-OS-3514	Collection Canister w Clip Bemis, 1200 CC Capacity In recess below AA	1	53	53
09-FE-05SS	Fire Extinguisher, 5 pound, Kidde ABC Installed, ILOS	1	17	17
09-MH-1AC1	Bio-Waste 16" A-Bar, SS Model #V7548SS	1	379	379
10-ME-L300	Lock, CompX-E, Model 300 w/ Proximity Card/Keypad Combo	1	1145	1145
10-RR-0600	Volume Control, Stereo: in A/A, For Rear speakers	1	28	28
11-MC-1700	Clock: Intellitec Digital / Sweep Emergency Time Manager	1	336	336
12-B0-0004	Painted Part- Painted Special color to match Body	1	67	67
12-PT-1326	Rear Chevron Flat panel, no doors Diamond Grade Reflective: Double Color	1	1282	1282



12-PT-135F	Inside of (3) Entry Doors: Lower Panels, Double Colors Diamond grade	1	607	607
13-RF-STAR	Decals: Install 32" Star of Life on Mod Roof	1	24	24
25-PH-LT84	LED Lights: Programmable, Single Light	5	10	50

66957



Unpublished Options	Qty	Each	Extended
Change Chassis Year Model from 2020 to 2021	1	910	910
Change Chassis Year Model from 2021 to 2022	1	725	725
Change Chassis Year Model from 2022 to 2023	1	1692	1692
Increase Headroom to 74"	1	280	280
M-2 Divider, Vertical, Full compartment height, alum, Fixed	1	165	165
Inverter : Vanner LIFESINE 1100 Pure Sine Wave, w 55watt 3 stage charger	1	1727	1727
125 VAC W Dual USB & Power Light Outlet, No 5: 20A, Hospital Grade, White IATS	1	147	147
Air Horns ACTIVATION: (2) Switches in Console	1	61	61
ABS recess housing installed in Ceiling Over Head/Chest Area for O2 Outlet	1	112	112
Door Panels: Mica Upper / Stainless Steel/ Smooth Aluminum lower	1	408	408
Primary (Over All) Color: Custom Black FLNA40119 & Red FLNA3042	1	4511	4511
Ferno Life Pak M200	1	883	883
Pole Mount, Double, Intraxx	1	533	533
Tablet Mount, Intraxx	1	598	598
Ferno Sharp Container	1	14	14
Ferno Bin Mount, Intraxx	1	353	353
Ferno EZ Glide Powertraxx, Red	1	8302	8302
Ferno INX Inline Cot	1	38483	38483

59904

**CITY OF SHEBOYGAN  
REQUEST FOR LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE**

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**ITEM DESCRIPTION:** Res. No. 117-21-22 (DIRECT REFERRAL) by Alderpersons Felde and Ackley to execute the documents necessary to purchase a new ambulance and make other purchases as needed so as to properly equip and prepare the ambulance for use by the Sheboygan Fire Department.

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**REPORT PREPARED BY:** Bernard R. Rammer Purchasing Agent

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**REPORT DATE:** December 13, 2021

**MEETING DATE:** December 15, 2021

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**FISCAL SUMMARY:**

Budget Line Item: 40022100-641100  
Budget Summary: 2022 Capital  
Improvements  
Ambulance Vehicles  
Budgeted Expenditure: \$ 350,000.00  
Budgeted Revenue: N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes:  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

The Sheboygan Fire Department included funding in the 2022 Capital Improvements budget for the purchase of a new ambulance as an addition to the current fleet of four ambulance vehicles. The new ambulance will be purchased from American Response Vehicles Inc. utilizing a nationally solicited procurement contract through HGAC purchasing cooperative.

**STAFF COMMENTS:**

The purchase of this ambulance will result in the Fire Department having a total of (5) ambulances in its fleet allowing for the ability to station an ambulance at all five fire stations for the first time. This will allow for easier response planning and ultimately should result in improved response times. The purchase is being made through the use of a purchasing cooperative utilizing a nationally solicited purchase contract. This satisfies the need for competitive bidding. Additional equipment such as laptop computers and a cardiac monitor will also need to be purchased to properly equip the new ambulance.

**ACTION REQUESTED:**

A Motion to recommend that the Council approve Res. No. 117-21-22 to authorize the Appropriate City Officials to execute the necessary documents to purchase a new ambulance in the amount of \$307,471.25 as well as issue purchase orders for the necessary ambulance equipment in the amount of \$28,447.00 for a total of \$335,918.25.

**ATTACHMENTS:**

- I. Res. No. 117-21-22

III

4.5

Res. No. 106 - 21 - 22. By Alderpersons Felde and Ackley. December 6, 2021.

A RESOLUTION establishing polling locations for the City of Sheboygan beginning in 2022.

WHEREAS, on October 18, 2021, the Common Council of the City of Sheboygan adopted Res. No. 73-21-22 amending the ward boundaries of the City of Sheboygan following the official publication of the United States census data for the State of Wisconsin; and

WHEREAS, pursuant to Section 5.25(3), Wisconsin Statutes; polling places shall be established at least 30 days prior to the first election in which the wards and districts set forth are effective; and

WHEREAS, the City of Sheboygan is now divided into twenty (20) wards.

NOW, THEREFORE, BE IT RESOLVED: That the voting polls and designated wards (described in Res. No. 73-21-22) shall be as follows:

Humane Society of Sheboygan County - 3209 N. 21<sup>st</sup> Street  
Ward 2

First Congregational Church - 310 Bluff Avenue  
Wards 3, 4, 5

Evangelical Free Church - 1710 N. 15<sup>th</sup> Street  
Wards 1, 7, 8

Fountain Park Methodist Church - 828 Erie Avenue  
Ward 6

Mead Public Library - 710 N. 8<sup>th</sup> Street  
Wards 13, 14

First United Lutheran Church - 2401 Kohler Memorial Drive  
Wards 9, 10

Kiwanis Fieldhouse - 726 Kiwanis Park Drive  
Ward 11

YHPS

Good Shepherd Lutheran Church - 1614 S. 23<sup>rd</sup> Street  
Wards 12, 15, 17

Bethany Reformed Church - 1315 Washington Avenue  
Wards 16, 18

Christ Lutheran Church - 3816 S. 12<sup>th</sup> Street  
Wards 19, 20

*Barbara Felde*

*Betty Ackley*

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the  
Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

II

3.2

R. O. No. 108 - 21 - 22. By CITY CLERK. December 6, 2021.

Submitting various license applications for the period ending June 30, 2022.

\_\_\_\_\_  
City Clerk

CHANGE OF AGENT

Tyler J. Reineking is replacing Timothy Bertram as agent effective immediately for Kwik Trip 361 located at 1618 Calumet Drive.

CHANGE OF AGENT

Adrian Ljatifovski is replacing Avni Latifi as agent effective immediately for Harry's Prohibition Bistro located at 668 South Pier Drive.

"CLASS B" LIQUOR LICENSE (June 30, 2022) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3515	Sack Realty LLC (Dog House)	2123 N. 15 <sup>th</sup> Street

AHS