

**\*\*\*ATTACHMENTS\*\*\***

**CITY OF SHEBOYGAN**  
**LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE MINUTES**  
**OCTOBER 13, 2021**

**MEMBERS PRESENT:** Chair Alderperson Barb Felde (remote), Vice Chair Alderperson Betty Ackley, Alderperson Dean Dekker, Alderperson Leslie Laster (remote), Alderperson Amanda Salazar (remote)

**STAFF/OFFICIALS PRESENT:** Mayor Ryan Sorenson, Police Chief Christopher Domagalski, Fire Chief Eric Montellano, City Clerk Meredith DeBruin, Assistant City Attorney Thomas Cameron, Finance Director Kaitlyn Krueger, Director of Planning & Development Chad Pelishek, Deputy Finance Director Jessica Huss, Assistant to the City Administrator Carrie Arenz, Election Specialist Sherrill Smith, Paralegal Marie Stefancin

**OTHERS PRESENT:** None

### **1. OPENING OF MEETING**

1.1 Roll Call

1.2 Call to Order

Acting Chair Alderperson Betty Ackley called the meeting to order at 5:00 p.m.

1.3 Pledge of Allegiance

The Pledge of Allegiance was recited.

1.4 Introduction of Committee members, staff and guests

### **2. MINUTES**

2.1 Approval of Minutes - September 29, 2021

Motion by Alderperson Dekker, seconded by Alderperson Felde, to approve the minutes of the previous meeting held September 29, 2021. Motion carried 5-0.

### **3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

3.2 2022 BUDGET - City Attorney's Office

Assistant City Attorney Thomas Cameron presented the City Attorney's Office 2022 budget noting that there are no major changes to the budget and the non-personnel-related budget was reduced by a small amount.

3.3 2022 BUDGET - Building Inspection division of Department of City Development

Director of Planning and Development Chad Pelishek presented the Building Inspection division of Department of City Development 2022 budget noting that there are no major changes in the budget aside from the 6% increase in IT Services.

3.4 2022 BUDGET - Fire Department

Fire Chief Eric Montellano presented the 2022 budget for the Ambulance Fund and Fire Services.

3.5 2022 BUDGET - Police Department

Police Chief Christopher Domagalski presented the 2022 budget for the Police Department and MEG Unit.

3.1 Res. No. 75-21-22 (10-4-21) A Resolution establishing the 2022 Budget appropriations and 2021 Tax Levy for use during the calendar year

Motion by Alderperson Dekker, seconded by Alderperson Laster, to recommend the Common Council adopt Res. No. 75-20-21 including all budgets presented above. Motion carried 5-0.

3.6 Gen. Ord. No. 25-21-22 (10-4-21) An Ordinance repealing Sheboygan Municipal Code Section 38-3 relating to wards and voting polls and repealing Section 38-4 relating to aldermanic districts

City Clerk Meredith DeBruin informed the committee that with the mandated redistricting after the 2020 census, the City has chosen to adopt its wards and aldermanic districts via resolution instead of via ordinance.

Motion by Alderperson Dekker, seconded by Alderperson Laster, to recommend the Common Council adopt Gen. Ord. No. 25-21-22. Motion carried 5-0.

3.7 Res. No. 73-21-22 (10-4-21) A Resolution amending the ward boundaries for the City of Sheboygan following the official publication of the United States census date for the State of Wisconsin

City Clerk Meredith DeBruin explained the amendment process, the adjusted ward boundaries, and proposed polling locations to the committee.

Motion by Alderperson Dekker, seconded by Alderperson Felde, to recommend the Common Council adopt Res. No. 73-21-22 with the updated attachments. Motion carried 5-0.

#### **4. NEXT MEETING DATE**

4.1 Next meeting date will be October 27, 2021

The next committee meeting is scheduled to be held on October 27, 2021 at 5:00 p.m.

#### **5. ADJOURN**

5.1 Motion to adjourn

Motion by Alderperson Dekker, seconded by Alderperson Laster, to adjourn at 5:49 p.m. Motion carried 5-0.

II

35

R. O. No. 04 - 21 - 22. By FIRE CHIEF. October 18, 2021.

Pursuant to section 50-564 of the Municipal Code, I herewith submit my quarterly report of Benchmark Measurements for the Fire Department, for the period commencing July 1, 2021 and ending September 30, 2021.

	2020 Third Quarter	2020 YTD	2021 Third Quarter	2021 YTD	2021 Goals
<b>Incident Types</b>					
Fires	28	68	17	66	< 90
Rescue & Emergency Medical Service	1,170	3,148	1,314	3,543	4,300
Non Fires	353	950	420	1,004	1,000
<b>TOTAL</b>	<b>1,551</b>	<b>4,166</b>	<b>1,751</b>	<b>4,613</b>	<b>5,300</b>
<b>Station Incident Count Per Station</b>					
Station 1	471	1,210	570	1,340	1,550
Station 2	240	730	322	920	1,100
Station 3	366	1,018	370	1,082	1,400
Station 4	309	762	317	825	1,000
Station 5	142	396	158	421	500
Out of City	23	50	14	25	
<b>Fire Loss</b>					
Number of Incidents	26	57	10	42	
Total Pre Incident Value	\$ 5,948,900	\$ 12,023,320	\$ 1,954,700	\$ 93,685,490	
Total Property Loss	\$ 187,050	\$ 437,210	\$ 85,000	\$ 375,350	
Total Content Loss	\$ 47,975	\$ 142,450	\$ 54,350	\$ 480,817	
Total Loss	\$ 235,025	\$ 579,660	\$ 139,350	\$ 856,167	
Average Loss	\$ 9,039	\$ 10,169	\$ 13,935	\$ 20,384.93	
<b>Workload</b>					
Inspections	1,058	1,827	1,290	1,909	1,926
School Safety Programs/Students	0/0	0/0	1,744	1,744	150/3,000
Public Events	2	49	19	43	45
Station Tours	1	6	1	5	25
Non-Compliance/ Installed Smoke Alarms	28/32	71/74	23/36	42/65	
Fire Training Hours	1,242	4,638	1,005	3,928	8,000
EMS Training Hours	268	2,309	345.50	1,551	2,100
Investigations	27	69	15	64	
<b>Efficiency</b>					
EMS Average Response Time (360 Seconds)	N/A	N/A	N/A	N/A	90%
Fire Average Response Time (380 Seconds)*	78%	88%	81%	79%	90%
<b>Effectiveness</b>					
Resident Satisfaction Rating	99%	99%	99%	99%	80%
ISO Rating	2	2	2	2	1

\* Fire response 380 seconds or less per NFPA standards

Note: Fire prevention education was reported as programs in 2020 due to COVID-19. This fall, programs resumed being recorded by student count.

ALPS

  
 FIRE CHIEF

**CITY OF SHEBOYGAN**

**REQUEST FOR LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE  
CONSIDERATION**

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**ITEM DESCRIPTION:** Report of Officer, submitting the Quarterly Report from the Sheboygan Fire Department for the period commencing July 1, 2021 and ending September 30, 2021.

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**REPORT PREPARED BY:** Eric Montellano, Fire Chief

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**REPORT DATE:** October 12, 2021

**MEETING DATE:** October 27, 2021

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**FISCAL SUMMARY:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes: N/A  
Municipal Code: 50-564

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**BACKGROUND / ANALYSIS:**

Quarterly Benchmarks from the Fire Department for the period commencing July 1, 2021 and ending September 30, 2021 is presented for information and discussion as required by section 50-564 of the Municipal Code.

**STAFF COMMENTS:**

Highlights of the Third Quarter of 2021 are as follows:

- Fire calls decreased by 39% compared to third quarter last year. However, the year-to-date fire calls are only 2 less than 2020 year-to-date.
- Emergency medical responses were up 12% from a year ago.
- Total call volume increased by almost 13% compared to third quarter 2020.
- Due to fewer fire calls for the quarter, formal fire investigations also decreased by 44%, but year-to-date investigations remain only 5 calls less than the previous year.
- Fire Station 2 saw the largest call volume increase of all the stations with a 34% increase compared to third quarter 2020.
- Crews found 23 non-compliant occupancies without appropriate working smoke detectors
- Crews installed 36 smoke detectors

**ACTION REQUESTED:**

A motion to recommend approval of the Report of Officer No. 94-21-22 to the Common Council.

**ATTACHMENTS:**

- I. R.O. No. 94-21-22

II

3.4

R. O. No. 93 - 21 - 22. By CHIEF OF POLICE CHRISTOPHER DOMAGALSKI.  
October 18, 2021.

Pursuant to section 54-65 of the Municipal Code, I herewith submit my quarterly report showing the Benchmark Measurements for my department for the period commencing July 1, 2021 and ending September 30, 2021.

	2019 <u>Actual</u>	Y-T-D <u>9/30/20</u>	2020 <u>Actual</u>	Y-T-D <u>9/30/21</u>	2021 <u>Goals</u>
<u>Patrol and Investgations</u>					
Homicide	1	1	2	0	0
Rape	31	18	20	31	20
Robbery	10	10	14	3	15
Aggravated Assault	114	81	107	70	100
Violent Crime Total	156	110	143	104	135
Burglary	89	77	96	57	100
Theft	678	546	689	409	840
Motor Vehicle Theft	19	29	35	27	30
Arson	3	10	10	3	10
Property Crime Total	789	662	830	496	980
Percent of Offenses Cleared	64%	57%	56%	43%	70%
Value of Property Stolen	\$1,170,450	\$371,663	\$475,001	\$572,004	\$500,000
Value of Property Recovered	\$678,222	\$297,424	\$389,071	\$262,055	\$200,000
Percent of Stolen Recovered	57%	80%	82%	46%	40%
Accident Investigations	1,592	984	1,340	1,039	1,500
Traffic Stops	4,937	2,489	3,455	3,389	No Goal
Traffic Arrests	3,924	1,890	2,611	2,323	No Goal
Other Arrests	3,204	2,117	2,646	2,011	No Goal
Speed Trailer Deployments	17	7	8	22	20
HVEE Deployments	31	0	1	54	12
Parking Tickets Issued	7,840	4,437	6,098	5,045	10,000
Bicycles Recovered	168	81	118	110	150
Involuntary Commitments	110	80	101	107	No Goal
<u>Administration</u>					
District Attorney Request for Digital Evidence	1,326	947	1,216	812	2,750
Open Records Requests	6,546	5,683	7,318	5,104	4,000
Nixle Messages Sent	239	83	97	61	250
Press Releases	28	15	20	15	50
Tweets	224	73	92	87	350
Facebook likes	12,164	14,416	14,618	15,488	16,500
Reported Crime Maps	85	79	100	79	104
Crime Comparison Reports	25	19	24	19	26

CHIEF OF POLICE

CHP

**CITY OF SHEBOYGAN**

**REQUEST FOR LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE  
CONSIDERATION**

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**ITEM DESCRIPTION:** Report of Officer, submitting the Police Department Quarterly Report for the period commencing July 1, 2021 and ending September 30, 2021.

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**REPORT PREPARED BY:** Christopher Domagalski, Chief of Police

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**REPORT DATE:** October 22, 2021

**MEETING DATE:** October 27, 2021

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**FISCAL SUMMARY:**

Budget Line Item:	N/A	Wisconsin	N/A
Budget Summary:	N/A	Statutes:	
Budgeted Expenditure:	N/A	Municipal Code:	Sec. 54-65
Budgeted Revenue:	N/A		

**STATUTORY REFERENCE:**

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**BACKGROUND / ANALYSIS:**

The Quarterly Report of Benchmarks for the Police Department for the Period commencing July 1, 2021 and ending September 30, 2021 is presented for information and discussion as required by section 54-65 of the Municipal Code.

**STAFF COMMENTS:**

Highlights of the report are as follows:

- Part 1 Crime: There was a decrease in violent crime year to date in comparison to the same period in 2020 and 2019 (104 vs.110 and 116) and a decrease in property crime in comparison to 2020 and 2019 (496 vs. 662 vs. 574).
- There was an increase in Traffic accidents year to date (1039 vs. 984) in comparison to 2020, but a decrease from 1,209 in 2019. The comparison to 2020 is directly impacted by COVID conditions.
- There was an increase in involuntary commitments year to date in comparison to the same period in 2020 and 2019 (107 vs. 80 and 86).

**ACTION REQUESTED:**

Motion to recommend to Council to Approve the Report of Officer No. 93 - 21 - 22.

**ATTACHMENTS:**

- I. R.O No. 93 - 21 - 22

III

44

Res. No. 79 - 21 - 22. By Alderpersons Felde and Ackley.  
October 18, 2021.

A RESOLUTION authorizing the appropriate City officials to execute the Joint Powers Agreement for Sheboygan County and City of Sheboygan 911 Emergency Systems.

WHEREAS, Sheboygan County and the City of Sheboygan have each implemented an Emergency 911 System for the purposes of providing emergency services to residents and visitors of these municipalities, including fire fighting, law enforcement, ambulance, medical and other emergency services; and

WHEREAS, Sec. 256.35(9), Wis. Stats., "Joint Powers Agreement," requires that in implementing 911 systems as has been done by both Sheboygan County and the City of Sheboygan, municipalities shall annually enter into a Joint Powers Agreement, which Agreement shall be applicable on a daily basis and which shall provide that if an emergency services vehicle is dispatched in response to a request through either the Sheboygan County 911 System or the City of Sheboygan 911 System, such vehicle shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional boundaries.

NOW, THEREFORE, BE IT RESOLVED: That the Mayor and City Clerk are hereby authorized and directed to execute the Joint Powers Agreement - Sheboygan County and City of Sheboygan 911 Emergency Systems, effective for calendar year 2022, a copy of which is attached hereto and incorporated herein.

BE IT FURTHER RESOLVED: That the City Clerk is hereby authorized and directed to file a fully executed copy of this Joint Powers Agreement with the State of Wisconsin Department of Justice, as required by Sec. 256.35(9)(c), Wis. Stats.

Betty Ann Ackley  
\_\_\_\_\_

WPS

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_, \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_, \_\_\_\_\_, Mayor

**JOINT POWERS AGREEMENT  
SHEBOYGAN COUNTY AND CITY OF SHEBOYGAN  
911 EMERGENCY SYSTEMS**

**WHEREAS**, Sheboygan County and the City of Sheboygan have each implemented an Emergency 911 System for the purposes of providing emergency services to residents and visitors of these municipalities, including fire fighting, law enforcement, ambulance, medical and other emergency services; and

**WHEREAS**, Sec. 256.35(9), Wis. Stats., “Joint Powers Agreement,” requires that in implementing 911 systems as has been done by both Sheboygan County and the City of Sheboygan, municipalities shall annually enter into a Joint Powers Agreement, which Agreement shall be applicable on a daily basis and which shall provide that if an emergency services vehicle is dispatched in response to a request through either the Sheboygan County 911 System or the City of Sheboygan 911 System, such vehicle shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle’s normal jurisdictional boundaries.

**THEREFORE**, in consideration of the mutual promises, agreements and conditions contained herein, it is hereby jointly agreed between Sheboygan County and the City of Sheboygan as follows:

1. That effective January 1, 2022, this Agreement shall, thereafter, be applicable on a daily basis from said date through December 31, 2022.
2. That if an emergency services vehicle operated by either Sheboygan County or the City of Sheboygan, or operated by an agency with which either municipality contracts for that particular emergency service, is dispatched in response to a request through the Sheboygan County emergency 911 System or the City of Sheboygan 911 System, such vehicle (whether owned and operated by the municipality or by the agency) shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle’s normal jurisdictional (or as defined by contract) boundaries.

3. That a copy of this Agreement shall be filed with the State Department of Justice, as required by Sec. 256.35(9)(c), Wis. Stats.

Dated this \_\_\_ day of \_\_\_\_\_, 2021.

SHEBOYGAN COUNTY

BY: \_\_\_\_\_  
Cory L. Roeseler  
Sheriff

Dated this \_\_\_ day of \_\_\_\_\_, 2021.

CITY OF SHEBOYGAN

BY: \_\_\_\_\_  
Ryan Sorenson  
Mayor

ATTEST: \_\_\_\_\_  
Meredith DeBruin  
City Clerk

This Agreement is authorized by and in accordance with Res.  
No. \_\_\_ - 21 - 22.

III

Res. No. 78 - 21 - 22. By Alderpersons Felde and Ackley.  
October 18, 2021.

A RESOLUTION authorizing expenditure of funds received as part of the Criminal Justice, Law Enforcement Drug Trafficking Response (2022) Grant Solicitation.

WHEREAS, the City of Sheboygan Police Department has obtained a Law Enforcement Drug Trafficking Response Grant in the amount of \$50,000 from the State of Wisconsin, Department of Justice to support the Sheboygan County MEG Unit.

NOW, THEREFORE, BE IT RESOLVED: That the City of Sheboygan Common Council authorizes the appropriate City officials to sign all documents necessary for the acceptance, administration, and expenditure of the Law Enforcement Drug Trafficking Response Grant.

*Betty Anne Ackley*  
\_\_\_\_\_  
\_\_\_\_\_

WAPS

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

II

Official Matters

7.1

R. O. No. 05 - 21 - 22. By CITY CLERK. October 18, 2021.

Submitting various license applications.

\_\_\_\_\_  
City Clerk

CHANGE OF AGENT

Dan Paluge is replacing Mark Lewis Aschenbach Jr. as agent effective immediately for Pick n' Save #432 located at 1317 N. 25<sup>th</sup> Street.

CHANGE OF AGENT

Timothy Bertram is replacing Nathan Meinnert as agent effective immediately for Kwik Trip #361 located at 1618 Calumet Drive.

CHANGE OF AGENT

Curt Semph is replacing Donald Shufflebotham as agent effective immediately for Northstar Bar located at 3004 N. 8<sup>th</sup> Street.

CLASS "B" BEER LICENSE (June 30, 2022) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3510	LuceEgg Inc. (Tochi)	623 S. 8 <sup>th</sup> Street

"CLASS C" LICENSE (June 30, 2022) (NEW)

3510	LuceEgg Inc. (Tochi)	623 S. 8 <sup>th</sup> Street
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CIGARETTE/TOBACCO (June 30, 2022) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3444	SS North Star LLC (Northstar Bar)	3004 N. 8 <sup>th</sup> Street

WHP