

*****ATTACHMENTS*****

CITY OF SHEBOYGAN
LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE MINUTES
AUGUST 25, 2021

MEMBERS PRESENT: Chair Alderperson Barb Felde, Vice Chair Alderperson Betty Ackley, Alderperson Dean Dekker, Alderperson Leslie Laster, Alderperson Amanda Salazar (arrived at 5:29 p.m. with no pre-notification)

STAFF/OFFICIALS PRESENT: Mayor Ryan Sorenson, City Attorney Charles Adams, Fire Chief Eric Montellano, Police Chief Christopher Domagalski, Lt. Michael Stelter, City Clerk Meredith DeBruin, Licensing Clerk Melissa Fassbender, Legal Assistant Kathy Hoffman, WSCS Program Director Scott Mealiff

OTHERS PRESENT: Dave Felde, Yessica Montes De Osca, Ricardo Montes, James Kupfer, Dolcye Johnson, Director of Sheboygan County Humane Society Laura Berchem, Scott Hanson, Mecca Curtice, Toni Becker, Mike Damrow, Matthew Smith

1. OPENING OF MEETING

1.1 Roll Call

1.2 Call to Order

Chair Alderperson Barb Felde called the meeting to order at 5:00 p.m.

1.3 Pledge of Allegiance

The Pledge of Allegiance was recited.

1.4 Introduction of Committee members, staff and guests

2. MINUTES

2.1 Approval of Minutes - August 11, 2021

Motion by Alderperson Dekker, seconded by Alderperson Ackley, to approve the minutes of the previous meeting held August 11, 2021. Motion carried 4-0.

3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.4 R.O. No. 70-21-22 (8-16-21) Submitting a communication from Dolcye Johnson regarding the Fire Department's ambulance service for 2020

Fire Chief Eric Montellano presented an update regarding the ambulance service which included a PowerPoint presentation. Dolcye Johnson spoke regarding the communication she had submitted.

Motion by Alderperson Dekker, seconded by Alderperson Ackley, to recommend the Common Council receive and file R.O. No. 70-21-22. Motion carried 4-0.

3.1 Presentations by potential applicants for available "Class B" alcohol beverage licenses

There is presently one "Class B" alcohol beverage license available. James Kupfer, Yessica Montes De Osca and Ricardo Montes all appeared before the committee to present their cases regarding pre-applications for the available license.

James Kupfer of Franklin, Wisconsin stated he will be starting construction in September on the Watershed Boutique Hotel and outdoor event space to be located at 824 North 15th Street on the river. The hotel will have 25 rooms and an outdoor pavilion for approximately 150 people. Alcohol would only be served during events. Construction should be completed by June 2022.

Alderson Amanda Salazar arrived at 5:29 p.m.

Yessica Montes De Osca and Ricardo Montes spoke regarding their plans to open a burgers/pizza/wings restaurant at 920 Michigan Avenue. They feel having an alcohol beverage license would increase sales by 30%. They hope to hire about 25 employees and plan to be open in October.

3.2 Discussion and action regarding granting opportunity to apply for available "Class B" alcohol beverage licenses

Motion by Alderson Dekker, seconded by Alderson Ackley, to invite Yessica Montes De Osca and Ricardo Montes to apply for the available "Class B" alcohol beverage license. Motion carried 5-0.

3.3 R.O. No. 71-21-22 (8-16-21) Submitting a communication from Toni Becker to raise awareness of wide-spread "unrestrained dog" issues in the City.

Laura Berchem, Scott Hanson, Mecca Curtice, Toni Becker, Mike Damrow, and Matthew Smith spoke during the public comment section.

Police Chief Domagalski recommended that Ms. Becker's communication be referred to the Pet-Friendly Task Group for further discussion.

Mayor Sorenson reminded everybody in attendance to contact their alderperson if they are aware of specific problems in their neighborhoods.

Motion by Alderson Dekker, seconded by Alderson Ackley, to recommend that the Common Council refer the communication to the Pet-Friendly Task Group. Motion carried 5-0.

4. NEXT MEETING DATE

4.1 Next meeting date will be September 15, 2021

The next committee meeting is scheduled to be held on September 15, 2021 at 5:00 p.m.

5. ADJOURN

5.1 Motion to adjourn

Motion by Alderson Ackley, seconded by Alderson Laster, to adjourn at 5:54 p.m. Motion carried 5-0.

DIRECT REFERRAL TO LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE

Res. No. 59 - 21 - 22. By Alderpersons Felde and Ackley.
September 15, 2021.

A RESOLUTION authorizing the Purchasing Agent to issue a purchase order for the purchase of seven vehicles for the Sheboygan Police Department.

WHEREAS, with the detrimental impact of COVID-19 on automobile production, Ford Motor Co. is experiencing a backlog of production orders, and as such it would be prudent for the City to place its order for new police squad vehicles prior to the new year; and

WHEREAS, funding for the purchase of six of the vehicles is anticipated to be included in the 2022 budget and a pre-order of the vehicles now will not result in the City taking receipt of the vehicles or making payment for them until 2022; and

WHEREAS, the seventh vehicle to be purchased is the result of a recent motor vehicle accident in which the squad vehicle has been declared a total loss and reimbursement of a significant portion of the replacement cost of the squad vehicle is expected from insurance; and

WHEREAS, state law and the City's Procurement Policy allows the City to join with other units of government in cooperative purchasing plans when the best interest of the City would be served; and

WHEREAS, the State of Wisconsin has a number of cooperative purchasing agreements, which municipalities may use to take advantage of competitive, pre-negotiated prices; and

WHEREAS, having reviewed the State of Wisconsin's cooperative purchasing agreements for the purchase of vehicles, City staff believes, and the Council agrees that this is the best procurement method for this purchase; and

WHEREAS, once the seven vehicles have been received, the vehicles that are being replaced will be put to public auction; and

WHEREAS, in an effort to support the City's sustainability initiative, two of the vehicles to be purchased will be Hybrid vehicles.

NOW, THEREFORE, BE IT RESOLVED: That the Purchasing Agent is authorized to issue a Purchase Order to Ewald's Hartford Ford for the purchase of seven police squad vehicles.

BE IT FURTHER RESOLVED: That the Council understands that this Purchase Order will be subject to the terms and conditions set forth in the State of Wisconsin's cooperative purchase agreement (Contract Number 505ENT-M21-2022VEHICLES-00), a copy of which is available at vendornet.wi.gov.

RHS

BE IT FURTHER RESOLVED: That in the 2022 calendar year, if sufficient funds are appropriated in the City's budget approved by the Council, the appropriate City Officials are hereby authorized to draw funds in the amount of \$274,646.50, which includes license and title fees, from the 2022 Capital Project Fund - Police - Fleet Vehicles (Account No. 40021140-641100) for the purchase of the seven Police squad vehicles (including two Hybrid vehicles) and their associated license and title fees.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

CITY OF SHEBOYGAN

**REQUEST FOR LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE
CONSIDERATION**

ITEM DESCRIPTION: Res. No. 59-21-22 by Alderpersons Felde and Ackley to authorize the Purchasing Agent to issue a purchase order for the ordering of police vehicles from Ewald's Hartford Ford for the Sheboygan Police Department.

REPORT PREPARED BY: Bernard R. Rammer Purchasing Agent

REPORT DATE: September 10, 2021

MEETING DATE: September 15, 2021

FISCAL SUMMARY:

Budget Line Item: 40021140-641100
Budget Summary: 2022 Capital
Improvements
Police Vehicles
Budgeted Expenditure: \$ 274,646.50
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The Sheboygan Police Department included funding in the 2022 Capital Improvements budget for the purchase of (6) police squad vehicles. In addition, a recent motor vehicle accident resulted in a total loss necessitating the ordering of a replacement squad.

STAFF COMMENTS:

With the resurgence of COVID-19 and a worldwide microchip shortage production of Police Squad vehicles has been adversely impacted resulting in long lead times. Ordering the vehicles prior to the end of 2021 will ensure that the City receives the vehicles sooner in 2022 than it would if the order is placed after January 1, 2022. Under no circumstances will the vehicles arrive prior to the end of Calendar 2021. The City will not be invoiced for the purchase until the vehicles are received. The vehicles will be purchased using the State of WI contract. Upon receipt and deployment of the new vehicles, the current vehicles to be replaced will be sent to auction with the proceeds placed on deposit with the Finance Director. Likewise, insurance proceeds received for the total loss squad will also be placed on deposit with the Finance Director.

ACTION REQUESTED:

A Motion to recommend that the Council approve Resolution # 59-21-22 to authorize the Purchasing Agent to issue a purchase order to Ewald's Hartford Ford of Hartford WI for the purchase of (7) Vehicles rated for police use including license and title.

ATTACHMENTS:

- I. Res #59-21-22

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7.2

Gen. Ord. No. 23 - 21 - 22. By Alderpersons Felde, Ackley, and Dekker.
September 7, 2021.

AN ORDINANCE amending Section 118-447 of the Municipal Code so as to clarify the parallel procedures used in Section 118-133 (related to parking tickets) and Section 118-447 (related to bicycle tickets).

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 118-447 of the Municipal Code entitled "Forfeitures for bicycle, skateboard and in-line skate violations" is hereby repealed and recreated so as to read as follows:

"Sec. 118-447. - Forfeitures for bicycle, skateboard and in-line skate violations.

- (a) The forfeitures for violations of this article shall be \$25.00 for ages 12 years and up. No court costs or witness fees shall be assessed unless the violator desires to appear at a court hearing on such violation.
- (b) Upon receipt from a police officer or parking monitor of a notice of a violation of this article, the violator may:
 - (1) Stipulate guilt and deliver in person or mail the notice of violation together with the forfeiture payment to the city finance department; or
 - (2) Contest the notice of violation by contacting the police department.
- (c) Failure to make payment of the forfeiture or to contest the notice of violation within ten days of issuance shall result in the generation of a first notice of non-payment. With generation of such notice, a \$10.00 administrative fee shall be assessed. Failure to make payment of the forfeiture and administrative fee as assessed or to contest the notice of violation within 21 days of issuance shall result in the generation of a second and final notice of non-payment. With generation of the second notice, an additional administrative fee of \$10.00 shall be assessed. Failure to make payment of the forfeiture and administrative fees as assessed or to contest the notice of violations within 31 days of issuance shall result in assessment of the administration fees related to collection via the state of Wisconsin debt collection program, if any. No notice of violation may be contested if more than 31 days has passed since issuance thereof."

RHS

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

Deem Dekker

Betty Ackley

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

Other Matters

9.1

R. O. No. 80 - 21 - 22. By CITY CLERK. September 7, 2021.

Submitting various license applications.

City Clerk

CHANGE OF PREMISE

No. Name

Address

3056 House Divided

840 Wilson Avenue - for one day event September 25, 2021 to include current premise plus parking lots to the North, West, East and South of business.

1040 Brennan's

1101 Michigan Avenue - for a two day event October 2 and 3, 2021 to include current premise plus West and South parking lot.

AHS