

*****ATTACHMENTS*****

CITY OF SHEBOYGAN**LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE MINUTES****JULY 14, 2021****MEMBERS PRESENT:** Chair Alderperson Barb Felde, Alderperson Dean Dekker, Alderperson Leslie Laster**MEMBERS EXCUSED:** Vice Chair Alderperson Betty Ackley, Alderperson Amanda Salazar**STAFF/OFFICIALS PRESENT:** City Attorney Charles Adams, Police Chief Christopher Domagalski (remote), Legal Assistant Kathy Hoffman**OTHERS PRESENT:** Dave Felde**1. OPENING OF MEETING**

1.1 Roll Call

1.2 Call to Order

Chair Alderperson Barb Felde called the meeting to order at 5:00 p.m.

1.3 Pledge of Allegiance

The Pledge of Allegiance was recited.

1.4 Introduction of Committee members, staff and guests

2. MINUTES

2.1 Approval of Minutes - June 30, 2021

Motion by Alderperson Dekker, seconded by Alderperson Laster, to approve the minutes of the previous meeting held June 30, 2021. Motion carried 3-0.

3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 Gen. Ord. No. 10-21-22 (7-6-21) An Ordinance adjusting the forfeiture ranges in Sheboygan Municipal Code § 18-47 (Dangerous and Vicious Dogs), § 66-2 (Nuisances), § 70-7 (Marijuana), and § 70-8 (Possession of Drug Paraphernalia), and adopting an updated Bond Schedule for use in Municipal Court proceedings.

City Attorney Adams informed the committee that this ordinance updates the forfeiture range in four sections of the Municipal Code and adopts an updated bond schedule.

Motion by Alderperson Dekker, seconded by Alderperson Laster, to recommend the Common Council adopt Gen. Ord. No. 10-21-22. Motion carried 3-0.

3.2 R.O. No. 37-21-22 (7-6-21) Submitting various license applications for the period ending June 30, 2022.

Motion by Alderperson Dekker, seconded by Alderperson Laster, to grant license to App. No. 3496 (Goodside Grocery Co-op) but correct the R.O. to indicate it is a Class "A" Fermented Malt Beverage license, to hold Permanent Change of Premise App. No. 3444 (SS Northstar) until they get an approved conditional use permit, and to grant the remainder of the license applications for entities listed on the above-referenced R.O. Motion carried 3-0.

4. NEXT MEETING DATE

4.1 Next meeting date will be July 28, 2021

The next committee meeting is scheduled to be held on July 28, 2021 at 5:00 p.m. There was a discussion regarding the location of future committee meetings and it was decided that meetings will be held in Conference Room 106 on the first floor of City Hall, unless there is going to be a hearing on the agenda in which case the meeting would then be held in the Council Chambers on the third floor of City Hall. The committee members were reminded that if they wish to attend remotely, they must inform the City Clerk at least 72 hours in advance so that their remote attendance may be included in the meeting notice.

5. ADJOURN

5.1 Motion to adjourn

Motion by Alderperson Laster, seconded by Alderperson Dekker, to adjourn at 5:14 p.m. Motion carried 3-0.

CITY OF SHEBOYGAN

**REQUEST FOR LICENSING, HEARINGS and PUBLIC SAFETY COMMITTEE
CONSIDERATION**

ITEM DESCRIPTION: Resolution to Authorize Application for the 2021 Justice Assistance Grant Program Award.

REPORT PREPARED BY: Christopher Domagalski, Chief of Police

REPORT DATE: July 21, 2021

MEETING DATE: July 28, 2021

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is a provider of federal criminal justice funding to state and local jurisdictions. The JAG Program provides local units of government with critical funding necessary to support a range of program areas including technology improvement. Funds are awarded on a formula basis and eligible applicants are limited to units of local government that appear on the allocations list. The City of Sheboygan and Sheboygan County are eligible to obtain a grant in the amount of \$ 18,256. To obtain the funds the City and County must enter into a Memorandum of Understanding and share the proceeds.

STAFF COMMENTS:

The City and the County have a long history of entering into a Memorandum of Understanding and sharing the proceeds of this grant. Application for this grant will allow the Police Department to leverage federal resources to purchase equipment for crowd control activities, primarily helmets. The current equipment is more then 40 years old and needs to be replaced.

ACTION REQUESTED:

Motion to recommend to the council to approve and authorize the Chief of Police and Mayor to execute the 2021 Justice Assistance Grant Program Award Memorandum of Understanding between the City of Sheboygan and the County of Sheboygan.

ATTACHMENTS:

- I. Res. No. 36-21-22

III

4.8

Res. No. 36 - 21 - 22. By Alderpersons Felde and Ackley. July 19, 2021.

A RESOLUTION authorizing application for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program Fiscal Year 2021 Local Solicitation and entering into a Memorandum of Understanding with Sheboygan County.

WHEREAS, the City of Sheboygan and Sheboygan County have the opportunity to obtain a federal local solicitation grant in the total amount of \$18,256 funded through the Edward Byrne Memorial Justice Assistance Grant Program, which is the primary provider of federal criminal justice funding to state and local jurisdictions; and

WHEREAS, in order to obtain the grant in the amount of \$18,256, it is necessary for the County to submit an application through the Justice Assistance Grant Award Program to be used for law enforcement equipment or resources and for the County to enter into a Memorandum of Understanding with the City of Sheboygan for the sharing of grant proceeds and the equipment purchase therewith under terms similar to previous memoranda of understanding with the City of Sheboygan for previous similar grant award sharing; and

WHEREAS, the funding received would be 100% from federal sources with no state or local match requirement.

NOW, THEREFORE, BE IT RESOLVED: That the City of Sheboygan Common Council authorizes the Mayor and Chief of Police to execute the 2021 Justice Assistance Grant Program Award Memorandum of Understanding between the City of Sheboygan and the County of Sheboygan, for the funds and equipment purchased therewith to be shared with the County of Sheboygan, a copy of which is attached.

RLB

Barbara Felde
Billy Ann Ackley

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk
Approved _____ 20____. _____, Mayor

**FISCAL YEAR 2021 JUSTICE ASSISTANCE GRANT (JAG)
PROGRAM AWARD
MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF SHEBOYGAN AND
THE COUNTY OF SHEBOYGAN
(Local Solicitation)**

THIS AGREEMENT is made and entered into this _____ day of _____ 2021, by and between the City of Sheboygan, acting by and through its governing body, and the County of Sheboygan, by and through its governing body (hereinafter referred to as CITY and COUNTY, respectively), both of Sheboygan County, State of Wisconsin,

WITNESSETH

WHEREAS, this Agreement is made under the authority of the intergovernmental cooperation statute, Wis. Stat. § 66.0301; and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public; and

WHEREAS, CITY agrees COUNTY will be the fiscal agent for the fiscal year 2021 Justice Assistance Grant ("JAG") Program funds (local solicitation) award; and

WHEREAS, CITY and COUNTY believe it to be in their best interests to allocate the JAG funds for certain equipment for the City Police Department and the County Sheriff's Department, respectively.

NOW, THEREFORE, CITY and COUNTY agree as follows:

Section 1. CITY agrees COUNTY will be the fiscal agent for the fiscal year 2021 JAG program funds (local solicitation) and COUNTY shall be responsible for providing results measuring data as required under the Government Performance and Results Act of 1993 (GPRA), and the GPRA Modernization Act of 2010, P.L. 111-352. CITY will cooperate with COUNTY in protecting such data in its possession to allow COUNTY to fulfill these requirements.

Section 2. COUNTY and CITY agree to split the grant funds as follows and share the equipment purchased therewith as mutually agreed between the City Police Department and the County Sheriff's Department for law enforcement equipment:

Grant Total	\$18,256.00
City Portion	9,128.00
County Portion	9,128.00

Section 3. CITY and COUNTY agree to defend, hold harmless, and indemnify the other against any and all claims, liabilities, damages, judgments, causes of action, costs, loss and expense, including reasonable attorneys' fees, imposed upon or incurred by the other party arising from or related to the negligent or intentionally tortuous acts or omissions of the indemnifying party's officers, employees, or agents in performing the

services pursuant to this agreement including any liability arising as a result of a failure to comply with the legal requirements the parties agreed to adhere to upon acceptance of an award, all as summarized at www.ojp.usdoj.gov/funding/otherequirements.htm. Each party shall promptly notify the other of any claim arising under this provision and each party shall fully cooperate with the other in the investigation, resolution, and defense of such claim.

Section 4. Each party to this Agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 5. By entering into this Agreement, the parties do not intend to create any obligations, express or implied, other than those set out herein and, further, this Agreement shall not create any rights in any party not a signatory hereto.

APPROVED by the parties through signature of the following officials:

CITY OF SHEBOYGAN:

_____ Ryan Sorenson, Mayor	_____ Date
_____ Christopher Domagalski, Chief of Police	_____ Date

COUNTY OF SHEBOYGAN:

_____ Vernon Koch, County Board Chair	_____ Date
_____ Steve Steinhardt, Emergency Management Director	_____ Date

II

3.6

R. O. No. 44 - 21 - 22. By CHIEF OF POLICE CHRISTOPHER DOMAGALSKI.
July 19, 2021.

Pursuant to section 54-65 of the Municipal Code, I herewith submit my quarterly report showing the Benchmark Measurements for my department for the period commencing April 1, 2021 and ending June 30, 2021.

	2019 Actual	Y-T-D 6/30/20	2020 Actual	Y-T-D 6/30/21	2021 Goals
<u>Patrol and Investgations</u>					
Homicide	1	1	2	0	0
Rape	31	10	20	23	20
Robbery	10	6	14	2	15
Aggravated Assault	114	48	107	47	100
Violent Crime Total	156	65	143	72	135
Burglary	89	44	96	32	100
Theft	678	323	689	236	840
Motor Vehicle Theft	19	17	35	14	30
Arson	3	1	10	2	10
Property Crime Total	789	385	830	284	980
Percent of Offenses Cleared	64%	62%	56%	47%	70%
Value of Property Stolen	\$1,170,450	\$211,862	\$475,001	\$360,556	\$500,000
Value of Property Recovered	\$678,222	\$157,292	\$389,071	\$220,213	\$200,000
Percent of Stolen Recovered	57%	74%	82%	61%	40%
Accident Investigations	1,592	611	1,340	663	1,500
Traffic Stops	4,937	1,828	3,455	2,414	No Goal
Traffic Arrests	3,924	1,291	2,611	1,577	No Goal
Other Arrests	3,204	1,462	2,646	1,256	No Goal
Speed Trailer Deployments	17	3	8	10	20
HVEE Deployments	31	0	1	39	12
Parking Tickets Issued	7,840	3,773	6,098	3,819	10,000
Bicycles Recovered	168	27	118	60	150
Involuntary Commitments	110	51	101	66	No Goal
<u>Administration</u>					
District Attorney Request for Digital Evidence	1,326	625	1,216	589	2,750
Open Records Requests	6,546	3,871	7,318	3,530	4,000
Nixle Messages Sent	239	59	97	34	250
Press Releases	28	11	20	11	50
Tweets	224	53	92	48	350
Facebook likes	12,164	13,810	14,618	15,261	16,500
Reported Crime Maps	85	51	100	52	104
Crime Comparison Reports	25	12	24	13	26

CHPS

CHIEF OF POLICE

CITY OF SHEBOYGAN

**REQUEST FOR LICENSING, HEARINGS AND PUBLIC SAFETY COMMITTEE
CONSIDERATION**

ITEM DESCRIPTION: Report of Officer, submitting the Police Department Quarterly Report for the period commencing April 1, 2021 and ending June 30, 2021.

REPORT PREPARED BY: Christopher Domagalski, Chief of Police

REPORT DATE: July 21, 2021

MEETING DATE: July 28, 2021

FISCAL SUMMARY:

Budget Line Item:	N/A	Wisconsin	N/A
Budget Summary:	N/A	Statutes:	
Budgeted Expenditure:	N/A	Municipal Code:	Sec. 54-65
Budgeted Revenue:	N/A		

STATUTORY REFERENCE:

BACKGROUND / ANALYSIS:

The Quarterly Report of Benchmarks for the Police Department for the Period commencing April 1, 2021 and ending June 30, 2021 is presented for information and discussion as required by section 54-65 of the Municipal Code.

STAFF COMMENTS:

Highlights of the report are as follows:

- Part 1 Crime: There was an increase in violent crime year to date in comparison to the same period in 2020 (72 vs. 65), but a decrease from 95 in 2019. This is due to an increase in the report of rapes in the first quarter, many related to one suspect with delayed reporting from previous years. There was a decrease in property crime in comparison to 2020 and 2019 (284 vs. 385 vs. 378).
- There was an increase in Traffic accidents year to date (663 vs. 611) in comparison to 2020, but a decrease from 805 in 2019. The comparison to 2020 is directly impacted by COVID conditions.
- The department has implemented a traffic safety plan that consists of increased messaging and related enforcement.

ACTION REQUESTED:

Motion to recommend to Council to Approve the Report of Officer No. 44 - 21 - 22.

ATTACHMENTS:

- I. R.O No. 44 - 21 - 22

CITY OF SHEBOYGAN

**REQUEST FOR LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE
CONSIDERATION**

ITEM DESCRIPTION: Report of Officer, submitting the Quarterly Report from the Sheboygan Fire Department for the period commencing April 1, 2021 and ending June 30, 2021.

REPORT PREPARED BY: Eric Montellano, Fire Chief

REPORT DATE: July 14, 2021

MEETING DATE: July 28, 2021

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: 50-564

BACKGROUND / ANALYSIS:

Quarterly Benchmarks from the Fire Department for the period commencing April 1, 2021 and ending June 30, 2021 is presented for information and discussion as required by section 50-564 of the Municipal Code.

STAFF COMMENTS:

Highlights of the Second Quarter of 2021 are as follows:

- Total Call Volume increased by 14.9% compared to second quarter 2020.
- Emergency Medical responses were up 27.2% from a year ago.
- Fire Inspections decreased compared to last year at this time*.
- SFD personnel found 9 non-compliant occupancies without appropriate working smoke detectors this quarter.
- Crews installed 16 smoke detectors during this time.
- Fire Investigations increased by 10 compared to second quarter 2020.
- Both EMS and Fire Training hours decreased compared to last year's numbers*.

*Training and inspections numbers have been impacted by COVID.

ACTION REQUESTED:

A motion to recommend approval of the Report of Officer No. 43-21-22 to the Common Council.

ATTACHMENTS:

- I. R.O. No. 43-21-22

II

3.5

R. O. No. 43 - 21 - 22. By FIRE CHIEF. July 19, 2021.

Pursuant to section 50-564 of the Municipal Code, I herewith submit my quarterly report of Benchmark Measurements for the Fire Department, for the period commencing April 1, 2021 and ending June 30, 2021.

	2020 Second Quarter	2020 YTD	2021 Second Quarter	2021 YTD	2021 Goals
Incident Types					
Fires	21	40	34	48	< 90
Rescue & Emergency Medical Service	894	1,978	1,137	2,217	4,300
Non Fires	352	597	285	582	1,000
TOTAL	1,267	2,615	1,456	2,847	5,300
Station Incident Count Per Station					
Station 1	377	739	405	768	1,550
Station 2	230	490	295	595	1,100
Station 3	296	652	377	706	1,400
Station 4	230	453	253	505	1,000
Station 5	120	254	121	262	500
Out of City	14	27	5	11	
Fire Loss					
Number of Incidents	\$ 16	\$ 31	\$ 21	\$ 32	
Total Pre Incident Value	\$ 3,565,220	\$ 6,064,420	\$ 79,134,800	\$ 91,730,790	
Total Property Loss	\$ 75,160	\$ 250,160	\$ 226,800	\$ 290,350	
Total Content Loss	\$ 32,425	\$ 94,475	\$ 387,817	\$ 426,467	
Total Loss	\$ 107,585	\$ 344,635	\$ 614,617	\$ 716,817	
Average Loss	\$ 6,724	\$ 11,117	\$ 29,267	\$ 22,399.66	
Workload					
Inspections	752	767	522	617	1,926
School Safety Programs/Students	0/0	0/0	0/0	0/0	150/3,000
Public Events	38	47	13	24	45
Station Tours	0	5	3	4	25
Non-Compliance/ Installed Smoke Alarms	23/18	45/38	9/16	19/29	
Fire Training Hours	1,738	3,268	1,408.50	2,928.50	8,000
EMS Training Hours	1,190	1,774	502.50	1,205.50	2,100
Investigations	24	44	34	48	
Efficiency					
EMS Average Response Time (360 Seconds)	89%	95%	76%	77%	90%
Fire Average Response Time (380 Seconds)*	89%	95%	76%	77%	90%
Effectiveness					
Resident Satisfaction Rating	99%	99%	97%	97%	80%
ISO Rating	2	2	2	2	1

* Fire response 380 seconds or less per NFPA standards

AJPS


 FIRE CHIEF

2021		BUILDING INSPECTION: SEMI-ANNUAL PERFORMANCE REPORT			
1st Qtr.	#Permits	Revenue			
Building:	343	\$82,094.00	Number of Inspections Performed:	2097	
Electrical:	139	\$25,670.00			
HVAC:	128	\$51,360.00	Permit Inspections	1296	
Plumbing:	90	\$30,620.00	Nuisance		
Wrecking/Razing:	2	\$190.00	Sanitation Orders	93	
Signs	16	\$1,850.00	Zoning Orders	12	
Commerical Occupancy	7	\$1,750.00	Off Street Parking Orders	23	
Weights & Measures	4	\$180.00	Nuisance Citations	23	
Contractor Licenses	58	\$3,735.00	Housing		
Other	78	\$760.20	Inspections w/Violations	136	
Total Revenue:	725	\$198,209.20	Violations Corrected	417	
			Housing Citations	97	

PARK IMPACT FEE	\$46,080.00	80 Units @ The Oscars
NEW HOMES:		
SINGLE-FAMILY: 0	TWO-FAMILY: 0	

2nd Qtr.	#Permits	Revenue		
Building:	759	\$151,118.29	Number of Inspections Performed:	1716
Electrical:	145	\$36,650.00		
HVAC:	150	\$34,000.00	Permit Inspections	943
Plumbing:	161	\$16,000.00	Nuisance	
Wrecking/Razing:	8	\$830.92	Sanitation Orders	129
Signs	21	\$2,294.20	Zoning Orders	17
Commerical Occupancy	9	\$2,250.00	Off Street Parking Orders	54
Weights & Measures	109	\$5,025.00	Nuisance Citations	49
Contractor Licenses	56	\$5,175.00	Housing	
Other	60	\$738.78	Inspections w/Violations	126
Total Revenue:	1253	\$254,082.19	Violations Corrected	287
			Housing Citations	111

PARK IMPACT FEE	\$576.00
NEW HOMES:	
SINGLE-FAMILY: 1	TWO-FAMILY: 0

Year to Date Total Revenue for 2021: \$498,947.39
 Building Permits Revenue for 2021: \$452,291.39

2020		BUILDING INSPECTION: SEMI-ANNUAL PERFORMANCE REPORT			
1st Qtr.	#Permits	Revenue			
Building:	245	\$189,018.69	Number of Inspections	398	
Electrical:	123	\$40,740.00			
HVAC:	133	\$55,280.00	Nuisance		
Plumbing:	94	\$24,710.00	Sanitation Orders	151	
Wrecking/Razing:	7	\$765.58	Zoning Orders	2	
Signs	23	\$1,700.00	Off Street Parking Ord	42	
Commerical Occupanc	12	\$3,000.00	Nuisance Citations	17	
Weights & Measures		\$3,851.00			
Contractor Licenses		\$2,850.00	Housing		
			Inspections w/Violatio	176	
			Violations Corrected	241	
			Housing Citations	52	

PARK IMPACT FEE	\$18,596.82
NEW HOMES:	
SINGLE FAM 1	TWO-FAMILY: 16

2nd Qtr.	#Permits	Revenue		
Building:	638	\$71,863.30	Number of Inspections	377
Electrical:	158	\$36,590.00		
HVAC:	103	\$25,700.00	Nuisance	
Plumbing:	82	\$8,430.00	Sanitation Orders	133
Wrecking/Razing:	3	\$225.08	Zoning Orders	9
Signs	10	\$1,095.00	Off Street Parking Ord	46
Commerical Occupanc	2	\$500.00	Nuisance Citations	8
Weights & Measures		\$0.00		
Contractor Licenses		\$2,500.00	Housing	
			Inspections w/Violatio	244
			Violations Corrected	242
			Housing Citations	33

PARK IMPACT FEE	\$576.00
NEW HOMES:	
SINGLE FAMILY: 1	TWO-FAMILY: 0

Year to Date Total Revenue: 2020: \$487,991.47
 Building Permits Revenue for 2021: \$468,818.65

CITY ATTORNEY'S OFFICE — SEMI-ANNUAL PERFORMANCE REPORT

Fiscal Year 2021 (through June 30, 2021)



Workload Measurement	2018 Actual	2019 Actual	2020 Actual	2021 as of 6/30/21
Municipal Court cases prosecuted	640	842	792	302
Circuit Court cases prosecuted	2	9	3	3
Abatements	1	0	0	1
Inspection Warrants	1	1	1	0
Raze Orders	7	4	1	0
Insurance Claims	N/A	N/A	*45	6
Parking Tickets	N/A	N/A	*84	34
Business Development Loans	1	3	1	1
Real Estate closings	7	8	4	2
Lawsuits against City	6	7	5	4
Foreclosures	3	3	1	1
Bankruptcies	12	12	9	2
Council documents processed	N/A	N/A	*217	95
Contracts reviewed	N/A	N/A	*126	58

* first year reported

II

Other Matters

1.2

R. O. No. 47 - 21 - 22. By CITY CLERK. July 19, 2021.

Submitting a communication from Michael Miller regarding an alleged nuisance bar located at 1133 Michigan Avenue.

CITY CLERK

SHPS

I request to talk to the city council
in regards to a nuisance bar in our
neighborhood. I have a petition signed
by 20 of my neighbors regarding this.
Have tried dealing with Al Simpson and
proprietor and have gotten to this point

Sol and Nova
1133 Michigan Ave

Thank you.
Michael J. Miller

II

3.7

R. O. No. 45 - 21 - 22. By CITY CLERK. July 19, 2021.

Submitting various license applications.

City Clerk

CHANGE OF PREMISE

No. Name

Address

1040 Brennan's On Michigan

1101 Michigan Avenue - for two day event August 7-8, 2021 to include current premise plus west and south parking lot.

1040 Brennan's On Michigan

1101 Michigan Avenue - for two day event August 14-15, 2021 to include current premise plus west and south parking lot.

RLP

II

Other Matters

71

R. O. No. 46 - 21 - 22. By CITY CLERK. July 19, 2021.

Submitting a license application for a change of agent.

City Clerk

CHANGE OF AGENT

Nathan J. Meinnert is replacing Amanda J. Ritmiller as agent effective immediately for Kwik Trip #361 located at 1618 Calumet Drive.

RHS