

**\*\*\*ATTACHMENTS\*\*\***

**CITY OF SHEBOYGAN****LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE MINUTES****SEPTEMBER 16, 2020**

**MEMBERS PRESENT:** Chair Alderperson Ryan Sorenson (remote), Vice Chair Alderperson Dean Dekker (remote), Alderperson Betty Ackley (remote), Alderperson Mary Lynne Donohue (remote), Alderperson Barbara Felde (remote)

**STAFF/OFFICIALS PRESENT:** City Attorney Charles Adams, Police Chief Christopher Domagalski (remote), Legal Assistant Kathy Hoffman

**OTHERS PRESENT:** None

**1. OPENING OF MEETING**

Chair Alderperson Ryan Sorenson called the meeting to order at 4:00 p.m.

1.1 Roll Call

1.2 Call to Order

**2. MINUTES**

2.1 Approval of Minutes - August 26, 2020

Motion by Alderperson Donohue, seconded by Alderperson Dekker, to approve the minutes of the previous meeting held August 26, 2020. Motion carried 5-0.

**3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

3.1 R.O. No. 47-20-21 (8-3-20) Submitting various license applications for the period ending April 14, 2021, June 30, 2021, and June 30, 2022. "Class B" Liquor Lic. [NEW] App. No. 3458 (Sol & Nova LLC)

Motion by Alderperson Donohue, seconded by Alderperson Dekker, to continue to hold "Class B" Liquor Lic. [NEW] App. No. 3458 (Sol & Nova LLC). Motion carried 5-0.

3.2 R.O. No. 54-20-21 (8-17-20) Submitting various license applications for the period ending December 31, 2020 and June 30, 2022. Bev. Op. Lic. [NEW] App. No. 1107 (Matthew L. Key)

City Attorney Adams informed the committee that staff is now recommending that Mr. Key's license be granted.

Motion by Alderperson Dekker, seconded by Alderperson Felde, to grant license to Bev. Op. Lic. [NEW] App. No. 1107 (Matthew L. Key). Motion carried 5-0.

3.3 R.O. No. 66-20-21 (9-8-20) Submitting various license applications for the period ending December 31, 2020 and June 30, 2022

Motion by Alderperson Dekker, seconded by Alderperson Donohue, to hold Bev. Op. Lic. App. Nos. 2530 (Julie A. Becker) and 5572 (Jennifer L. Steindl) for further review and to grant the remainder of the license applications for individuals and entities listed on the above-referenced R.O. Motion

carried 5-0.

#### **4. NEXT MEETING DATE**

4.1 Next meeting date will be September 30, 2020

The next committee meeting is scheduled to be held on September 30, 2020 at 4:00 p.m. in the Council Chambers on the third floor of City Hall, 828 Center Avenue.

#### **5. ADJOURN**

5.1 Motion to adjourn

Motion by Alderperson Dekker, seconded by Alderperson Donohue, to adjourn at 4:04 p.m. Motion carried 5-0.

**CITY OF SHEBOYGAN**

**REQUEST FOR LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE  
CONSIDERATION**

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**ITEM DESCRIPTION:** Resolution 91-20-21, authorizing the appropriate city officials to enter into an agreement with Big Brothers Big Sisters of Sheboygan County, Inc.

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**REPORT PREPARED BY:** Christopher Domagalski, Chief of Police

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**REPORT DATE:** September 24, 2020

**MEETING DATE:** September 30, 2020

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**FISCAL SUMMARY:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

The Sheboygan Police Department has supported and worked with Big Brothers Big Sisters of Sheboygan County, Inc. for more than 10 years. This agreement formalizes the partnership between the two through the Bigs with Badges Program.

**STAFF COMMENTS:**

The Sheboygan Police Department strongly supports one on one mentoring and the positive impact it has on the community.

**ACTION REQUESTED:**

Motion to recommend to Council to Approve the Resolution No. 91-20-21.

**ATTACHMENTS:**

- I. Res. No. 91-20-21

III

Res. No. 91 - 20 -21. By Alderperson Sorenson and Dekker.  
September 21, 2020.

A RESOLUTION authorizing the appropriate city officials to enter into an agreement with Big Brothers Big Sisters of Sheboygan County, Inc. regarding the Bigs with Badges program.

WHEREAS, the City of Sheboygan Police Department has been engaged in Big Brothers Big Sisters of Sheboygan County, Inc. for the past decade, and this agreement formalizes the partnership between these two organizations through the Bigs with Badges program.

WHEREAS, Bigs with Badges is a one-to-one mentoring program that connects the police with community youth to build strong, trusting, and lasting relationships that can help to build stronger bonds between law enforcement and the families they serve.

WHEREAS, the agreement establishes roles and responsibilities of the parties necessary to successfully implement the Bigs with Badges program.

NOW, THEREFORE, BE IT RESOLVED: That the appropriate city officials are hereby authorized to enter into the attached agreement with Big Brothers Big Sisters of Sheboygan County Inc. for the purpose of the Police Department participating in the Bigs with Badges program.

BE IT FURTHER RESOLVED: That the appropriate city officials are hereby authorized to renew the agreement in the future in form similar to the attached.

AKS

Dean Dekker

[Signature]

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

**AGREEMENT**  
**Between**  
**Big Brothers Big Sisters of Sheboygan County, Inc. and**  
**the City of Sheboygan**

Biggs with Badges is a one-to-one mentoring program that connects our police with youth throughout our communities, building strong, trusting, lasting relationships. The result of these relationships can help build stronger bonds between law enforcement and the families they serve. The Sheboygan Police Department (“SPD”), an agency of the City of Sheboygan, has been engaged with Big Brothers Big Sisters of Sheboygan County, Inc. for the past decade, and this Agreement formalizes the partnership between these two organizations through the Biggs with Badges Program.

THIS AGREEMENT (the “Agreement”) is made as of this \_\_\_ day of October, 2020 (the “Effective Date”) between Big Brothers Big Sisters of Sheboygan County, Inc., a Wisconsin nonprofit corporation (“Agency”), and the City of Sheboygan (“City”). Agency and City may be hereinafter referred to individually as a “Party,” or, collectively as the “Parties.”

In consideration of the mutual promises contained herein, the Parties agree as follows:

**SECTION 1: AGENCY ROLES AND RESPONSIBILITIES**

- A. Agency will engage and support SPD volunteers in providing quality one-to-one mentoring services to children facing adversity in a manner that aligns with the Biggs with Badges program as follows:
1. Provide a recruitment staff to assist with the recruitment of SPD volunteers.
  2. Obtain parent/guardian written consent for student participation in the Biggs with Badges program.
  3. Provide designated professional staff who will interview and screen SPD volunteer mentors and youth, and pair vetted volunteers with youth based on common interests and needs.
  4. Orient and train volunteer SPD mentors and provide them with ongoing support and follow up from professional staff regarding mentored child’s needs and program progress.
  5. Based on child’s needs assessment, develop and monitor progress of an individual match plan that addresses academic and school adjustment needs.
  6. Maintain confidential youth and volunteer files.
  7. Collect annual metrics and outcomes related to the Biggs with Badges program to assess program impact.
  8. Meet with SPD and any organizations where on-site mentoring takes place as needed to discuss the Biggs with Badges program and coordinate efforts.
  9. Promote and market the partnership in a mutually beneficial capacity throughout the community.

**SECTION 2: SPD ROLES AND RESPONSIBILITIES**

- A. SPD will support and engage in the Biggs with Badges program as follows:
1. Promote participation in the Biggs with Badges program among SPD law-enforcement officers and new recruits.
  2. Provide SPD officer volunteers for the Biggs with Badges program who will commit to one-on-one mentoring a minimum of 1 hour(s) per week.
  3. Commit to at least two academic years of mentoring with a goal of 10 new SPD officers serving as mentors.
  4. Agree to Agency vetting procedures and processes and participation policies and requirements.

5. Promote and market the partnership in a mutually beneficial capacity throughout the community.
6. Engage in Agency community events as appropriate.

### SECTION 3: MUTUAL DUTIES

3.1 Licenses. The Parties grant each other a non-exclusive, royalty-free, and fully revocable license to use trademarks, service marks, logos, and materials created prior to or for the purpose of this Agreement, for purposes consistent with this Agreement. Note that this license does not extend to trademarks, service marks, and logos of the City of Sheboygan that are not specific to SPD.

3.2 Approvals. Any marketing and communications using both Parties' names, marks, and/or logos shall be approved in advance by both Parties.

### SECTION 4: TERM AND TERMINATION

4.1 Initial Term. This Agreement will become effective on October \_\_, 2020 and will remain effective until October \_\_, 2022, unless otherwise agreed by the parties in writing. The partnership may continue in subsequent years, pursuant to the terms and commitments as may be determined and agreed upon by the Parties in writing.

4.2 Termination. Either Party shall have the right to terminate this Agreement without cause by providing a written notice to be effective thirty (30) days after receipt by the other Party. Either Party may immediately terminate this Agreement at any time without prior notice in the event that actions by the other Party or its agents, employees, or assigns are damaging or detrimental to the terminating Party.

### SECTION 5: INDEMNIFICATION

Each Party hereby agrees to indemnify, defend and hold the other harmless from any loss, liability, costs or damages arising from actual or threatened claims or causes of action resulting from the negligence or gross negligence of the Party's employees, directors, officers, or agents, provided that such individuals are acting within the scope of their employment or agency, as applicable. With regard to the City, this clause only applies to employees, directors, officers, or agents of the SPD.

### SECTION 6: GENERAL

For the purposes of this Agreement, City, SPD, and Agency are independent contractors; this Agreement does not create any agency, partnership, joint venture or any other form of legal association, other than as expressly set forth herein. This Agreement embodies the entire understanding of the Parties as to its subject matter and supersedes any and all prior or contemporaneous agreements or understandings between the Parties. Neither Party may assign, delegate or otherwise transfer its rights or obligations under this Agreement without the prior written consent of the other Party; any purported assignment, delegation or transfer in violation of the foregoing will be null and void. No modification of this Agreement will be valid or binding upon the Parties unless made in writing and signed by an authorized representative of each Party.

*<Signatures appear on next page>*

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives as of the date first written above.

City of Sheboygan

Name: Michael J. Vandersteen  
Title: Mayor

Signature: \_\_\_\_\_

Name: Meredith De Bruin  
Title: City Clerk

Attest: \_\_\_\_\_

(Signatures authorized pursuant to Res. \_\_\_\_-20-21)

Sheboygan Police Department  
Name: Christopher Domagalski  
Title: Police Chief

Signature: \_\_\_\_\_

Big Brothers Big Sisters of Sheboygan County, Inc.

Name: Denise Wittstock  
Title: Chief Executive Officer

Signature: \_\_\_\_\_

II

Other Matters

7.1

UPDATED

R. O. No. 47 - 20 - 21. By CITY CLERK. August 3, 2020.

Submitting various license applications for the period ending April 14, 2021, June 30, 2021, and June 30, 2022.

\_\_\_\_\_  
City Clerk

BEVERAGE OPERATOR'S LICENSE (NEW) (June 30, 2022)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3297	Blandin, Kevin L.	541 S. Pier Drive
3298	Hall, David II	606 St. Clair Avenue #309
3288	Hammes, Paul E.	N3234 Blueberry Lane, Waldo
2478	Higgins, Destin M.	1134 Logan Avenue
3299	Kelling, Elizabeth C.	2623 Enterprise Drive
1000	Kraus, Terrance J.	1636 Superior Avenue
1038	Landwehr, Amanda L.	3427 Lakeshore Road Apt. 1H
3301	Lindemann, Hope R.	528 Ontario Avenue
3303	Mason, Kathryn	414 Center Avenue
8963	Nitsch, Ralph J.	3833 S. 18 <sup>th</sup> Street
3292	Ramos, Savannah C.	16226 Lax Chapel Road, Kiel
2063	Rupple, David M.	N4442 Van Treeck Tr., Sheb. Falls
3302	Schmitt, Amanda	1507 S. 8 <sup>th</sup> Street
3290	Tipping, Clarissa J.	3430 S. 12 <sup>th</sup> Street
8969	Unhold, Franz V.	4433 S. 8 <sup>th</sup> Street
0518	Van De Loo, Cory J.	1529 N. 10 <sup>th</sup> Street
0816	Wakefield, Jeffrey M.	336 Superior Avenue
1902	Woelffer, Margo M.	85 Lincoln Avenue

CHANGE OF AGENT

Joshua Levanduski will be replacing Emily Martin effective immediately for Rewind located at 1002 Michigan Avenue.

CHANGE OF PREMISE

<u>No.</u>	<u>Name</u>	<u>Address</u>
3404	Sheboygan Scenic Bar	1635 Indiana Ave - current premises description to include north and west side of building for sidewalk café.

AHP

2943 Superior Bar and Grill

2607 Superior Ave - six day  
event held 8/18/20-08/23/20 to  
include current premises and  
outside area north parking lot  
(Harley Davidson Parking).

"CLASS B" LIQUOR LICENSE (June 30, 2021) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3461	HCM Hospitality (Bar 43 at Harbor Centre Marina)	821 Broughton Drive
3458	Sol & Nova LLC (Sol & Nova)	1133 Michigan Avenue

SIDEWALK CAFÉ LICENSE (NEW) (April 14, 2021)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3404	Sheboygan Scenic Bar	1635 Indiana Avenue

II

Other Matters

R. O. No. 66 - 20 - 21. By CITY CLERK. September 8, 2020.

Submitting various license applications for the period ending December 31, 2020 and June 30, 2022.

\_\_\_\_\_  
City Clerk

BEVERAGE OPERATOR'S LICENSE (NEW) (June 30, 2022)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3327	Annis, Jordan T.	512 Wisconsin Avenue Apt. 4
2530	Becker, Julie A.	W3498 Cty Rd FF, Plymouth
3324	Bruha-Brusse, Rebecca A.	2143 E Shady Lane, Neenah
0442	Cassady, Cara	2110 N. 10 <sup>th</sup> Street
3319	Cherry, Joshua W.	1025 Fairview Dr. Apt.5, Plymouth
3337	Galvez, Molly	1015 Bell Avenue
2814	Harris, Mariah H.	729 N. 7 <sup>th</sup> Street, Manitowoc
2441	Hattleli, Alexandra N.	1507 S. 8 <sup>th</sup> Street
3344	Jupp, Daniel M.	2201 Erie Avenue Apt. C211
3333	Lane, Crystal C.	624A Georgia Avenue
9507	Lohse, April O A	3009 N. 25 <sup>th</sup> Street
4193	Lorenz, Brenda K.	117 Kay Avenue, Sheboygan Falls
3339	Marchi, Celeste	1721 Stahl Road
3330	Moilanen, Brett W.	3809 Heather Valley Rd #106
3328	Newton, Marcus A.	1013 Saint Clair
2546	Puchalla, Alexis	15007 County Road XX, Kiel
3334	Rowan, Tucker J.	624A Georgia Avenue
5572	Steindl, Jennifer L.	1818 N. 12 <sup>th</sup> Street
3342	Williams, Madhury L.	1227 S. 21 <sup>st</sup> Street Apt. A
3325	Yurk, Audreyanna K.	10323 Steinthal Road, Kiel

CHANGE OF PREMISE

<u>No.</u>	<u>Name</u>	<u>Address</u>
3136	Franks Place	3023 N. 15 <sup>th</sup> Street - One day event to be held October 4, 2020 to include the grassy area between the bar and garage to the property line on the south and the grass to the east line by the back of the garage, in addition to the current premises description.

3056 House Divided

840 Wilson Avenue - Twelve day event to be held September 23<sup>rd</sup>-October 4<sup>th</sup>, 2020 to include south and east side of building in front south lot and east sidewalk next to building in addition to current premises description.

1252 Petek's Tavern

2702 S. 8<sup>th</sup> Street - One day event October 3, 2020 to include south and west area of bar in addition to current premises description.

TAXICAB DRIVERS LICENSE (NEW) (December 31, 2020)

No.    Name

Address

3326 Ruehr, William R.

1007 School Avenue #11

3329 Xiong, Megao

1718 N. 27<sup>th</sup> Place

II

4.9

R. O. No. 76 - 20 - 21. By CITY CLERK. September 21, 2020.

Submitting various license applications for the period ending June 30, 2022.

\_\_\_\_\_  
City Clerk

BEVERAGE OPERATOR'S LICENSE (NEW) (June 30, 2022)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3345	Bartlett, Raymond A.	1321 New York Avenue
3352	Bramstedt, Jacob	1229 Whittier Ave., Howards Grove
1327	Castillo, Tera L.	1904 N. 6 <sup>th</sup> Street
7782	Heyman, Benjamin F.	1410 Lincoln Avenue
3351	Kannich, Samantha J.	712 Broughton Drive #18
3355	Koubardulis, John	710 Pennsylvania Avenue
3353	Malwitz, Melissa L.	621 School Avenue, Oshkosh
3349	Perez, Pascual A.	1416 New York Avenue
3346	Shrestha, Hayley E.	1614A Georgia Avenue
3356	Smith, Tania	1022 Clara Avenue
3354	Todd, Stephanie	3513C Eisner Court

RLPS