

*****ATTACHMENTS*****

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Resolution authorizing the appropriate City officials to execute the Management Services Agreement regarding the J.C. Quarryview Center and Beach.

REPORT PREPARED BY: Joseph L. Kerlin, Superintendent of Parks and Forestry

REPORT DATE: May 10, 2017

MEETING DATE: May 23, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

Since 2013 the city has entered into a Management Services Agreement with a private company for the management and operation of the J.C. Quarryview Center and Beach. The attached agreement is a one year agreement with an additional summer seasonal year renewal with written agreement by both parties.

STAFF COMMENTS:

The City has been actively seeking a local company to manage the Quarry and approached Mike Miller, owner of EOS Surf LLC, giving him the opportunity to do so. This partnership is a natural fit given the nature of the business, EOS Surf, and the water activities that it provides.

ACTION REQUESTED:

Motion to recommend the Common Council approve a resolution authorizing the appropriate City officials to execute the Management Services Agreement regarding the J.C. Quarryview Center and Beach with Mike Miller, owner of EOS Surf LLC.

ATTACHMENTS:

- I. Res. 18-17-18
- II. Management Services Agreement

III

5.5

Res. No. 18 - 17 - 18. By Alderperson Wolf. May 15, 2017.

A RESOLUTION authorizing the appropriate City Officials to execute the Management Services Agreement regarding Quarryview Park.

RESOLVED: That the Mayor and City Clerk are hereby authorized to execute the Management Services Agreement in form substantially similar to the attached.

Public Works.



I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Date _____ 20____. _____, City Clerk

Approve _____ 20____. _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Resolution authorizing the appropriate City officials to execute the Management Services Agreement regarding the J. C. Quarry View Center and Beach.

REPORT PREPARED BY: Joseph L. Kerlin, Superintendent of Parks and Forestry

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MEETING DATE: May 15, 2017

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: N/A
Budget Summary: N/A
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Budgeted Revenue: N/A

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

Since 2013 the city has entered into a Management Services Agreement with a private company for the management and operation of the J.C. Quarry View Center and Beach. The attached agreement is a one year agreement with an additional summer seasonal year renewal with written agreement by both parties.

STAFF COMMENTS:

The city has been actively seeking a local company to manage the Quarry and approached Mike Miller, owner of EOS Surf LLC, giving him the opportunity. This partnership is a natural fit given the nature of the business, EOS Surf, and the water activities that it provides.

ACTION REQUESTED: Recommend approval of the Management Services Agreement.

ATTACHMENTS:

- I. Management Services Agreement

MANAGEMENT SERVICES AGREEMENT

THIS MANAGEMENT SERVICES AGREEMENT (this "Agreement") is entered into as of June 05, 2017, by and between the City of Sheboygan, a municipal corporation of the State of Wisconsin ("City"), and EOS Surf LLC, a Wisconsin limited liability company ("Manager"), collectively, the "Parties."

RECITALS

WHEREAS, City owns Quarryview Park, a public park located at 3401 Calumet Drive, Sheboygan, Wisconsin (the "Quarry Park"); and

WHEREAS, the City finds that the Quarry Park beach, water areas and Quarryview Community Center located in Quarry Park are feature-rich assets which have been underutilized by the public; and

WHEREAS, Manager desires to provide certain management services at Quarry Park, and the City is willing to have Manager provide certain management services at Quarry Park; and

WHEREAS, Manager is experienced in the operation of seasonal, water-based family entertainment centers and desires to manage and operate the quarry beachfront, water areas, the Quarryview Community Center and other ancillary areas for the City (hereinafter known as the "Quarry"); and

WHEREAS, the City desires to obtain the benefits of Manager's expertise in the operation and management of seasonal, water-based family entertainment centers by turning over to Manager the operation and management of the Quarry for the summer season; and

WHEREAS, subject to the terms and conditions hereof, City desires to engage the Manager, and the Manager desires to be engaged, to provide personnel and certain management services to the Quarry in connection therewith.

NOW, THEREFORE, in consideration of the Recitals herein set forth and the mutual promises made herein, the sufficiency of which is acknowledged by the Parties hereto, it is hereby agreed as follows:

ARTICLE I
ENGAGEMENT OF MANAGER; THE SERVICES

1.1 Engagement of Manager. Subject to the terms and conditions of this Agreement, City hereby engages Manager, and Manager hereby accepts such engagement, to provide the Services (as defined below) at the Quarry, within the area identified in Exhibit "A" attached hereto. In addition, City agrees to provide Manager access to the public parking lot at the Quarry for its operations.

1.2 The Services. The Manager shall provide the City with, or make arrangements for the delivery to City of, the following services during the term of this Agreement, all at no cost to the City (collectively, the "Services"):

(a) Provide management expertise and consulting services with respect to recommending and implementing improvements to the Quarry facilities, programs, offerings and attractions;

(b) Manage and operate all aspects of the Quarry and the Quarryview Community Center, including, without limitation, staffing, reservations, reception, concessions, sales, bookkeeping, administration, marketing, advertising and promotion;

(c) Manager shall be responsible for all day-to-day expenses and normal maintenance involved with operations. Manager shall finance all personnel, operations and the proposed new equipment involved with its operations.

(d) Manage and coordinate recreational programs, facilities and equipment for Quarry users. Select and provide products appropriate for the different water depths in the Quarry, as well as different demographic groups. Select and provide site amenities to enhance guest comfort and create a unique destination that will broaden Quarryview Park's appeal and stimulate repeat visits;

(e) Hours of operation for the Quarry beach shall be 10 a.m. to 7 p.m., seven days per week from June 21st through Labor Day 2017. Hours and date of opening can be altered with the approval of both Parties.

(f) Manager shall provide an on-site manager and two to ten additional staff members depending on weather, capacity and planned events;

(g) Such other services incidental to the operations of the City's Quarry and Quarryview Community Center as may be reasonably requested by City from time to time.

(h) Manager shall institute and maintain reasonable safety measures and procedures to include, but not be limited to the following:

(i) Utilize inflatable safety buoys to segregate the shallow-water free zone from any pay-for-play areas;

(ii) All users will need to pass a swim test and receive a wristband as an identifier to use any deep water activity area;

(iii) Lifejackets and wristbands will be required for all activities in deep water areas, including stand-up paddleboards, pedal boats and kayaks;

(iv) Utilize the existing dock also for the safety stations.

1.3 Scope. The scope of the Services under this Agreement may be enlarged, reduced, or altered from time to time by mutual agreement of the Parties and written amendment of this Agreement. City shall be responsible for any agreed-upon capital improvements, major site cleanup, and major repairs required on existing facilities and structures.

1.4 Personnel.

(a) Manager shall provide all personnel reasonably necessary for Manager to perform the Services. Such personnel shall at all times be employees or contractors of Manager (collectively, the "Personnel"). Manager, in its sole discretion, shall be responsible for all aspects of the hiring and employment of its employees, including, without limitation, retirement and welfare plans, conduct policies, workers compensation insurance and compensation. Manager shall conduct criminal background checks on all prospective hires and condition employment on successful passage of drug screen.

(b) City shall have the right, at any time upon at least fourteen (14) days' notice to Manager, to declare any Personnel no longer eligible to perform the Services for City under this Agreement.

(c) Manager may from time to time delegate its obligations hereunder to any person. City reserves the right to approve or disapprove any such delegation.

(d) All of Manager's employees shall undergo a thorough orientation and training program, with key emphasis on customer service skills and safety. All employees shall possess and maintain appropriate licensing and/or certification.

ARTICLE II COVENANTS OF MANAGER

2.1 Compliance with Law. Manager will use commercially reasonable efforts to assure that the Services are performed in compliance with the requirements of all applicable laws, statutes, ordinances, rules, regulations, or orders of any governmental authorities or regulatory bodies having jurisdiction over Manager or City.

2.2 Ownership of Records, Licenses and Systems.

(a) All reports, documents and other information generated solely pursuant to the Services herein or relating solely to the operation of the Quarry and the Quarryview Community Center shall be the property of City.

(b) All business records, documents and other information generated by Manager which may pertain to the Services but which are generated pursuant to or relating to the operation of Manager shall remain the property of Manager.

(c) Software licenses, licenses, permits, procedures, processes and systems generated by or purchased by Manager and used in connection with this Agreement shall be the property of Manager, unless otherwise agreed to in writing by Manager and City.

(d) Software licenses, licenses, permits, procedures, processes and systems generated by or purchased by City and used in connection with this Agreement shall be the property of City, unless otherwise agreed to in writing by Manager and City.

2.3 Access to Records and Facilities. The Manager shall make available to City, its agents and attorneys, at all times during normal business hours, all records and other information described in Section 2.2 hereof which relate to Services under this Agreement. The Manager shall promptly respond to any questions from City with respect to such records and shall confer with City at all reasonable times, upon request, concerning the operations of the Quarry and the Quarryview Community Center. In addition, the City or the City's officers or designated agents shall have the right at any reasonable time or interval to examine Manager's books of account for the Quarry or any portion thereof. Manager acknowledges that certain of its records may be subject to disclosure under applicable public record laws.

2.4 Insurance.

(a) Manager agrees, at its sole cost and expense, to obtain and maintain insurance coverage in an amount not less than \$2,000,000 with respect to its operation of the Quarry, for the benefit of both the City and Manager and agrees to name the City as additional insured.

(b) Each party shall obtain and maintain property insurance coverage on their respective assets.

2.5 Performance Standards. The Manager shall undertake all of the Services in accordance with the reasonable performance standards established by City for the Services.

ARTICLE III
FEES AND PAYMENT

3.1 Manager shall pay to the City a fee of \$1.00 for making the facilities available. Manager shall be entitled to retain all of the proceeds which it generates from the operation of the Quarry and the Quarryview Community Center under this Agreement.

ARTICLE IV
RELATIONSHIP OF THE PARTIES

4.1 Independent Parties. Nothing in this Agreement shall be construed to constitute any party as a partner, agent or joint venturer of the other party. Neither party shall make any contract or representation, or incur any liability or obligation whatsoever, on behalf or in the name of the other party, except as set forth in this Agreement, or as may be stated otherwise in other agreements between the Parties. Except as otherwise provided herein, each party shall be responsible for its own operational expenses incurred in the performance of this Agreement.

4.2 Nonassumption of Liabilities. Neither party shall, by entering into and performing this Agreement, assume or become liable for any of the existing or future obligations, liabilities, or debts of the other party.

ARTICLE V
HOLD HARMLESS

5.1 Scope of Liability. Manager shall not be liable to City for any negligent acts or omissions in the performance of this Agreement. Rather, Manager shall be liable to City only if the act, or failure to act, of Manager constitutes any of the following:

(a) Manager's bad faith, recklessness, gross negligence, gross misconduct or willful misconduct in its management and operation of the Quarry, or arising out of any breach or claimed breach of any representation or any of its obligations pursuant to this Agreement; or

(b) A violation of criminal law, unless Manager had reasonable cause to believe that its conduct was lawful or no reasonable cause to believe that its conduct was unlawful.

5.2 Indemnification Obligations. City and Manager agree to hold each other harmless for liabilities arising out of the performance of this Agreement as follows:

(a) Manager agrees to defend, indemnify and hold harmless City and its officers, officials, managers, employees and agents against any and all claims, lawsuits, settlements,

judgments, costs, penalties, and expenses, including reasonable attorneys' fees and costs of investigation, resulting from, or arising out of, or in connection with any claim made as a result of Manager's bad faith, recklessness, gross negligence, gross misconduct or willful misconduct in its management and operation of the Quarry, or arising out of any breach or claimed breach of any representations or any of its obligations pursuant to this Agreement.

(b) City agrees to defend, indemnify and hold harmless Manager and its shareholders, directors, officers, employees, and agents against any and all claims, lawsuits, settlements, judgments, costs, penalties, and expenses, including reasonable attorneys' fees and costs of investigation, resulting from, or arising out of, or in connection with any claim made as a result of the City's ownership of the Quarry, provided, however, that the City shall not defend, indemnify or hold Manager harmless from and against, and Manager shall not be exculpated from any claim, action, damage, expense, loss or liability directly or indirectly caused by or arising from bad faith recklessness, gross negligence, gross misconduct or willful misconduct of Manager, or arising out of any breach of representations or any of its obligations pursuant to this Agreement.

(c) The Parties shall notify each other of the existence of claims relating to the Quarry or the services provided under this Agreement and shall cooperate with each other in defense of third-party claims.

ARTICLE VI TERM AND TERMINATION

6.1 Term. This Agreement shall commence upon the date hereof and continue in full force and effect during the 2017 summer swimming season at the Quarry ending on or about the end of the Labor Day weekend, but in no event later than September 11, 2017. This Agreement may be renewed for one successive year summer swimming season upon written agreement of the Parties, subject to such modifications as the Parties may agree.

6.2 Termination for Cause. This Agreement may be terminated at any time for cause by the party indicated below upon fifteen (15) days' written notice to the other party:

(a) Bankruptcy. By either party, if the other party shall file a voluntary petition in bankruptcy, make a general assignment for the benefit of creditors, or take advantage of any insolvency law.

(b) Breach. By either party, if the other party shall default in the performance of this Agreement and the default shall continue for a period of fifteen (15) days after written notice to the other party stating specifically the default.

(c) Transfer of Business. By City, if Manager shall be acquired by, or transfer substantially all of its assets or business to, any third party.

6.3 Termination for Convenience. This Agreement may be terminated at any time for any reason by either party upon forty-five (45) days' written notice to the other party.

6.4 Effect of Termination or Expiration.

(a) Expiration or termination of this Agreement for any reason shall not release any party from its obligations hereunder that have accrued prior to the termination date.

(b) After any termination of this Agreement, the following shall apply:

(i) Manager shall promptly deliver to City all of City's park property and facilities in the possession of Manager, including, without limitation, any property of City described in Section 2.2 hereof.

(ii) The parties shall promptly conduct a final accounting of the amounts due under Section 3.1 hereof, and any amount due either party under such accounting shall be promptly paid by the other party.

ARTICLE VII
MISCELLANEOUS

7.1 Assignment. The benefits, rights, and obligations set forth herein are personal to the Parties, and, except as provided for herein, may not be assigned or transferred to a third party without the prior written consent of the other party. Any attempted assignment in violation of this section shall be void. Without in any way limiting the foregoing, this

Agreement shall be binding upon, enforceable by, and inure to the benefit of the Parties, their permitted successors and assigns.

7.2 Notice. Any notice, consent, approval, request or other communication required or permitted to be given pursuant to this Agreement (a "Notice") shall be in writing and shall be either personally delivered or sent by first class mail, postage prepaid, to the address each of the Parties keeps on record for the other party, or to such other address as either party may give notice of from time to time in accordance with this Section 7.2. If Notice is sent by mail as provided above, it also shall be sent on the date of mailing by facsimile transmission to the facsimile number, if any, designated by the other party in writing for receipt of such notice. Delivery shall be deemed effective upon personal delivery or deposit in the United States mail.

7.3 Entire Agreement. This Agreement contains the entire understanding between the Parties on the subject matter hereof and no representations, inducements, promises, or agreements, oral or otherwise, not embodied herein shall be of any force or effect. This Agreement supersedes any other oral or written agreement entered into between the Parties on the subject matter hereof.

7.4 Amendment. This Agreement may be amended only by a writing signed by both parties.

7.5 Waiver. No failure or delay of any party in exercising any right or power given to it under this Agreement shall operate as a waiver thereof. No waiver of any breach of any provision of this Agreement shall constitute a waiver of any prior, concurrent, or subsequent breach. No waiver of any breach or modification of this Agreement shall be effective unless contained in writing executed by both parties.

7.6 Severability. The invalidity or unenforceability of any particular provisions of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted.

7.7 Binding Effect. This Agreement shall be binding upon and inure to the benefit of the Parties hereto, their permitted successors and permitted assigns, and, subject to Section 6.2(c) hereof, any corporate successors by merger,

consolidation or other corporate reorganizations, without limitation.

7.8 Force Majeure. Neither party shall be deemed to be in violation of this Agreement if such party is prevented from performing any of its obligations hereunder for any reason beyond its reasonable control, including, without limitation, acts of God or of any public enemy, elements, flood, strikes, or statutory or other law, regulation or rule of the federal or any state or local government or any agency thereof.

7.9 Governing Law. This Agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

7.10 Counterparts. This Agreement may be executed in two or more counterparts, including by signature pages provided by facsimile or in PDF format. All such counterparts together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date first above written.

MANAGER:

CITY:

EOS SURF, LLC

CITY OF SHEBOYGAN

By: _____

By: _____

Michael J. Vandersteen
Mayor

Date: _____

Date: _____

ATTEST:

Susan Richards
City Clerk

Date: _____

Agmts-Management Services Agmt-Quarry-033115

EXHIBIT "A"

[DPW to provide photo or drawings identifying areas covered by Management Services Agreement]

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Resolution by Ald. Wolf authorizing the purchase and installation of a Digital, Closed Circuit Security Camera System for the Municipal Service Building.

REPORT PREPARED BY: Bernard Rammer, Purchasing Agent

REPORT DATE: May 10, 2017

MEETING DATE: May 23, 2017

FISCAL SUMMARY:

Budget Line Item: 47633110-621200
Budget Summary: Capital Improvements
Budgeted Expenditure: \$ 46,000.00
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The Municipal Service Building complex encompasses a very large area with multiple entrances onto the property as well as the interior of the approximately 122,000 square foot building. In an effort to properly protect the property and interests of the City of Sheboygan it has been determined that a digital, closed circuit camera system is needed both for real-time monitoring and short-term archived coverage. The system will include most indoor areas of the facility as well as the grounds immediately surrounding the building including entrances to the property from both New Jersey Avenue and South 21st Street. A Request for Bids was issued for the project, with the City receiving two bids:

JSM Secure Inc.	Sheboygan Falls, WI	\$ 49,306.62
Specht Electric & Communications	Sheboygan, WI	\$ 52,586.61

Upon reviewing the bids, it has been determined that the Bid submitted by JSM Secure Inc. of Sheboygan Falls, WI meets or exceeds all of the specifications.



STAFF COMMENTS:

Management will have the ability to view the camera output via network computers and the server will reside in the Data Center at City Hall. Under the current plan, archived footage should remain available for approximately fourteen days, which is considered adequate at this time. The remaining funding shortfall of \$ 3,306.52 will be covered using funds from the Public Works Dept. operating budget.

ACTION REQUESTED:

Motion to recommend that the Common Council approve the Resolution by Ald. Wolf authorizing the purchase and installation of a digital, closed-circuit security camera system from JSM Secure, Inc of Sheboygan Falls in the amount of \$49,306.62.

ATTACHMENTS:

I. Res. 19-17-18

III

5.3

Res. No. 19 - 17 - 18. By Alderperson Wolf. May 15, 2017.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the provision and installation of a Digital Closed Circuit Security Camera System including short term archiving for the Municipal Service Building.

WHEREAS: The Municipal Service Building covers approximately 100,000 square feet of space not including the adjacent yards, driveways and entrances. In order to adequately protect this vast City property, a digital security camera system is warranted which will enable live monitoring as well as short term- archived storage of the monitoring through which the City will protect its property and;

WHEREAS: The City issued a Request for Bids #1919-17 for the work and the low bid was found to meet or exceed all of the specifications. The storage server at the heart of the system will be installed in the data center at City Hall and will utilize the fiber optic link for data transfer.

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with JSM Secure Inc. of Sheboygan Falls, WI for the purchase and installation of a Digital, Closed Circuit Security Camera System for the Municipal Service Building in the amount of \$49,306.72 all inclusive.

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized to draw funds in the amount of \$49,306.72 on Account # 47633110-621200 in payment of same.

Public Works



I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Resolution by Ald. Wolf authorizing the purchase and installation of 64 lockers at the Municipal Service Building.

REPORT PREPARED BY: Bernard Rammer, Purchasing Agent

REPORT DATE: May 8, 2017

MEETING DATE: May 23, 2017

FISCAL SUMMARY:

Budget Line Item: 47633110-621200
Budget Summary: Capital Improvements
Budgeted Expenditure: \$ 27,000.00
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

At the time of construction the Public Works Department had many more employees and there are many more lockers than are currently needed, resulting in a very dated, cramped locker room. The number of lockers needed for current and future needs is 64 units. In addition to the lockers some light remodeling and freshening of the space will occur resulting in a bright, clean and spacious locker area for our employees. The purchase will also include new changing benches and related accessories. The Project was put to bids with the following results:

LaForce Inc.	Green Bay	\$ 36,180.00
REB Storage Systems	Chicago	\$ 39,875.48
Storage Concepts Inc.	Port Washington	\$ 30,015.00

Upon reviewing the bids, it has been determined that the Bid submitted by Storage Concepts Inc. of Port Washington meets or exceeds all of the specifications.



STAFF COMMENTS:

The lockers and benches are made in the USA and are well constructed resulting in an expected useful life of many years. The lockers being replaced are original equipment to the building which was constructed in the 1960's have areas of rust and wear and have exceeded their expected useful life. The balance of the required funds will be taken from the Public Works Dept. Operating Budget.

ACTION REQUESTED:

Motion to recommend that the Common Council approve the Resolution by Ald. Wolf authorizing the purchase and installation of 64 Lockers and related accessories from Storage Concepts Inc. of Port Washington WI in the amount of \$ 30,015.

ATTACHMENTS:

I. Res. 20-17-18

III

5.4

Res. No. 20. - 17 - 18. By Alderperson Wolf. May 15, 2017.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase and installation of 64 Steel lockers and accessories at the Municipal Service Building.

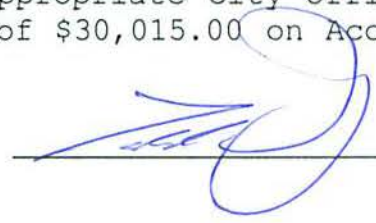
WHEREAS: The locker room at the Municipal Service Building has not been updated since the building was built in the 1960's and is in need of an upgrade and;

WHEREAS: There are currently far more lockers in fair to poor condition in the room than are needed for the current and projected future workforce resulting in a cramped, uncomfortable environment. The City issued a Request for Bids for replacement of the lockers and the low bid has been found to meet all of the specifications. Following removal of the current lockers, some light remodeling and cleaning of the area will precede the installation of the new lockers and equipment.

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with Storage Concepts Inc. of Port Washington WI for the purchase and installation of 64 Penco Steel Lockers and accessories in the amount of \$30,015.00

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized to draw funds in the amount of \$30,015.00 on Account # 47633110-621200 in payment of same.

Public Works



I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Resolution Authorizing City Officials to Execute a Long-Term Stormwater Management Maintenance Agreement between the City of Sheboygan and the Town of Wilson for the Storm Sewer Construction of Woodview Avenue, Ridgewood Lane, and South 13th Street.

REPORT PREPARED BY: Scott Isaacs, Environmental Engineer

REPORT DATE: May 30, 2017

MEETING DATE: June 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

Abacus Architects is the engineering firm designing the plans and specifications for the Town of Wilson for the storm sewer construction of Woodview Avenue, Ridgewood Lane, and South 13th Street. A long-term Stormwater management maintenance agreement has been drafted to address future maintenance concerns due to multiple municipality ownerships. This document authorizes the department to execute a long-term stormwater management maintenance agreement between the City of Sheboygan and the Town of Wilson.

STAFF COMMENTS:

Approve the Resolution.

ACTION REQUESTED:

Motion to recommend the Common Council to approve the resolution to execute a long-term stormwater management maintenance agreement between the City of Sheboygan and the Town of Wilson for the storm sewer construction of Woodview Avenue, Ridgewood Lane, and South 13th Street.

ATTACHMENTS:

- I. Res. 32-17-18

III

5.10

Res. No. 32 - 17 - 18. By Alderperson Wolf. June 5, 2017.

A RESOLUTION authorizing the appropriate City Officials to execute a long-term stormwater management maintenance agreement between the City of Sheboygan and the Town of Wilson for the Woodview Avenue, Ridgewood Lane, and South 13th Street Project.

RESOLVED: That the appropriate City Officials execute a long-term stormwater management maintenance agreement between the City of Sheboygan and the Town of Wilson for the Woodview Avenue, Ridgewood Lane, and South 13th Street Project.

Pub. Wks

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

**LONG-TERM STORMWATER MANAGEMENT
MAINTENANCE AGREEMENT**

SITE NAME

Woodview Avenue, Ridgewood Lane, South 13th Street, in the City of Sheboygan and Town of Wilson, Sheboygan County, Wisconsin.

PROPERTY LEGAL DESCRIPTION

EASEMENT #1

BEING PART OF LOTS 6, 7, 12 & 13 OF BLOCK 2 OF THE PLAT OF SUNNYSIDE SUBDIVISION (NOW WOODVIEW AVENUE) AND THE ADJACENT SOUTH 13TH STREET R/W LOCATED IN THE NE 1/4 OF THE SE 1/4 OF SECTION 3, T. 14 N., R. 23 E. IN THE CITY OF SHEBOYGAN, SHEBOYGAN COUNTY, STATE OF WISCONSIN, BEING MORE PARTICULARLY DESCRIBED AS:

COMMENCING AT THE SW CORNER OF LOT 10, BLOCK 2 OF THE PLAT OF SUNNYSIDE SUBDIVISION, SAID CORNER ALSO BEING A POINT ON THE EAST R/W LINE OF SOUTH 14TH STREET, THENCE NORTH, ALONG SAID EAST R/W LINE 178.0' TO THE INTERSECTION OF SAID EAST R/W LINE WITH THE SOUTH R/W LINE OF WOODVIEW AVENUE AND THE POINT OF BEGINNING. THENCE EAST ALONG SAID SOUTH R/W LINE AND ITS EXTENSION, 299.6'± TO THE EAST R/W LINE OF SOUTH 13TH STREET, THENCE NORTH ALONG SAID EAST R/W LINE 60'± TO THE EASTERLY EXTENSION OF THE NORTH R/W LINE OF WOODVIEW AVENUE, THENCE WEST ALONG SAID EASTERLY EXTENSION AND THE NORTH R/W LINE OF SAID WOODVIEW AVENUE 299.6'± TO THE INTERSECTION OF SAID NORTH R/W LINE WITH THE EAST R/W LINE OF SOUTH 14TH STREET, THENCE SOUTH 60'± TO THE POINT OF BEGINNING. SAID TRACT CONTAINS APPROXIMATELY 17,855 SQ. FT.

RETURN TO:

City Attorney Charles C. Adams
828 Center Ave., Suite 304
Sheboygan, WI 53081-4442

Parcel Ident. No.

EASEMENT #2

BEING PART OF THE SOUTH 13TH STREET RIGHT OF WAY LOCATED IN THE PLAT OF SUNNYSIDE SUBDIVISION AND THE UNPLATTED LAND LOCATED IN THE NE 1/4 OF THE SE 1/4 OF SECTION 3, T. 14 N., R. 23 E. LOCATED IN THE TOWN OF WILSON, SHEBOYGAN COUNTY, STATE OF WISCONSIN, BEING MORE PARTICULARLY DESCRIBED AS:

COMMENCING AT THE SW CORNER OF LOT 6, BLOCK 1 OF THE PLAT OF SUNNYSIDE SUBDIVISION. THAT BEING A POINT ON THE EAST R/W LINE OF SOUTH 13TH STREET AND ALSO BEING THE POINT OF BEGINNING. THENCE NORTH, ALONG SAID EAST R/W LINE 710'± TO THE INTERSECTION OF SAID EAST R/W LINE WITH THE SOUTH LINE OF A C.S.M. RECORDED IN VOLUME 10, PAGE 96 OF CERTIFIED SURVEYS, SAID LINE ALSO BEING A POINT ON THE NORTH R/W LINE OF RIDGEWOOD LANE, THENCE WEST ALONG SAID NORTH R/W LINE 60'± TO ITS INTERSECTION WITH THE NORTHERLY EXTENSION OF THE WEST R/W LINE OF SOUTH 13TH STREET, THENCE SOUTH, ALONG SAID WEST R/W LINE AND ITS EXTENSION 735'± TO ITS INTERSECTION WITH THE NORTH R/W LINE OF WOODVIEW AVENUE, SAID INTERSECTION BEING A POINT ON THE EAST LINE OF LOT 6, BLOCK 2 OF THE PLAT OF SUNNYSIDE SUBDIVISION 34'± SOUTH OF THE NE CORNER OF

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Resolution Informing the Wisconsin Department of Natural Resources (WDNR) the 2016 Compliance Maintenance Annual Report (CMAR) for the Sheboygan Regional Wastewater Treatment Plant (WWTP) has been reviewed by Council.

REPORT PREPARED BY: Sharon Thieszen, WWTP Superintendent

REPORT DATE: May 31, 2017

MEETING DATE: June 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: Chapter NR 208,
Wis Adm. Code
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The Compliance Maintenance Annual Report (CMAR) is required by Chapter NR 208, Wis Adm. Code for publicly and privately owned domestic wastewater treatment works. The CMAR is a self-evaluation tool that promotes the owner's awareness and responsibility for wastewater collection and treatment needs, measures the performance of a wastewater treatment works during a calendar year, and assesses its level of compliance with permit requirements.

STAFF COMMENTS:

The Sheboygan Regional WWTP received a grade of an "A" on all of the evaluation criteria. There are no compliance issues, thus, no further action required at this time. The WDNR requires a resolution to be submitted with the CMAR documenting that the Common Council has reviewed the document. The CMAR is filed electronically and is due to the Wisconsin DNR by June 30, 2017.

ACTION REQUESTED:

Motion to recommend the Common Council to approve the resolution informing the Wisconsin Department of Natural Resources (WDNR) of the 2016 Compliance Maintenance Annual Report (CMAR) for the Sheboygan Regional Wastewater Treatment Plant (WWTP).

ATTACHMENTS:

- I. Res. 33-17-18

III

5.11

Res. No. 33 - 17 - 18. By Alderperson Wolf. June 5, 2017.

A RESOLUTION informing the Wisconsin Department of Natural Resources (WDNR) of that the 2016 Compliance Maintenance Annual Report (CMAR) has been reviewed:

RESOLVED: that the City of Sheboygan hereby informs the WDNR that the Common Council has reviewed the 2016 CMAR, which is attached to this resolution,

BE IT FURTHER RESOLVED: that the 2016 CMAR having received a Grade of "A" require no further action by Council,

BE IT FURTHER RESOLVED: that the 2016 CMAR be accepted and placed on file.

Pub Wks

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

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REPORT PREPARED BY:

Sharon Thieszen, WWTP Superintendent

REPORT DATE:

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STAFF COMMENTS:

The Sheboygan Regional WWTP received a grade of an "A" on all of the evaluation criteria. There are no compliance issues, thus, no further action required at this time.

ACTION REQUESTED:

The WDNR requires a resolution to be submitted with the CMAR documenting that the Common Council has reviewed the document. The CMAR is filed electronically and is due to the Wisconsin DNR by June 30, 2017.

ATTACHMENTS:

The draft Sheboygan Regional WWTP 2016 CMAR is attached.

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:

6/2/2017

2016

Influent Flow and Loading

1. Monthly Average Flows and (C)BOD Loadings

1.1 Verify the following monthly flows and (C)BOD loadings to your facility.

Outfall No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average (C)BOD Concentration mg/L	x	8.34	=	Influent Monthly Average (C)BOD Loading, lbs/day
January	10.0471	x	125	x	8.34	=	10,445
February	10.7266	x	122	x	8.34	=	10,918
March	15.2646	x	82	x	8.34	=	10,445
April	15.1606	x	84	x	8.34	=	10,674
May	11.3862	x	156	x	8.34	=	14,822
June	10.0360	x	182	x	8.34	=	15,237
July	10.0278	x	171	x	8.34	=	14,301
August	8.8402	x	192	x	8.34	=	14,191
September	10.6000	x	162	x	8.34	=	14,298
October	10.2799	x	162	x	8.34	=	13,885
November	9.0212	x	168	x	8.34	=	12,606
December	10.1035	x	148	x	8.34	=	12,431

2. Maximum Monthly Design Flow and Design (C)BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	25.2	x	90	=	22.68
		x	100	=	25.2
Design (C)BOD, lbs/day	27940	x	90	=	25146
		x	100	=	27940

2.2 Verify the number of times the flow and (C)BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times (C)BOD was greater than 90% of design	Number of times (C)BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

0

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:

6/2/2017

2016

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

- Yes Enter last calibration date (MM/DD/YYYY)

- No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

- Yes

- No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

- Yes

- No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks Holding Tanks Grease Traps

- Yes

- Yes

- Yes

- No

- No

- No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

- Yes gallons

- No

Holding Tanks

- Yes gallons

- No

Grease Traps

- Yes gallons

- No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

- Yes

- No

If yes, describe the situation and your community's response.

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

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6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

- Yes
- No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

Food processing wastes (cheese, sausage, and whey), landfill leachate, municipal wastewater treatment plant sludge, and coal combustion residual contact water. Industrial grease trap waste and waste from ethanol production were also accepted for discharge directly into the anaerobic digesters. Samples were collected from each load discharged. The samples were then analyzed to determine waste load allocations and the strength of the waste.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
6/2/2017 2016

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	25	22.5	3	1	0	0
February	25	22.5	2	1	0	0
March	25	22.5	2	1	0	0
April	25	22.5	2	1	0	0
May	25	22.5	2	1	0	0
June	25	22.5	2	1	0	0
July	25	22.5	1	1	0	0
August	25	22.5	2	1	0	0
September	25	22.5	2	1	0	0
October	25	22.5	2	1	0	0
November	25	22.5	2	1	0	0
December	25	22.5	2	1	0	0

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

Yes Enter last calibration date (MM/DD/YYYY)

No

If No, please explain:

There is no effluent flow meter.

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None.

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

Yes

No

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
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If Yes, please explain:

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?

Yes

No

If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?

Yes

No

N/A

Please explain unless not applicable:

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:

6/2/2017

2016

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	3	1	0	0
February	30	27	3	1	0	0
March	30	27	4	1	0	0
April	30	27	4	1	0	0
May	30	27	3	1	0	0
June	30	27	3	1	0	0
July	30	27	1	1	0	0
August	30	27	2	1	0	0
September	30	27	3	1	0	0
October	30	27	3	1	0	0
November	30	27	3	1	0	0
December	30	27	3	1	0	0

* Equals limit if limit is <= 10

Months of Discharge/yr	12		
Points per each exceedance with 12 months of discharge:	7	3	
Exceedances	0	0	
Points	0	0	
Total Number of Points		0	

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
6/2/2017 2016

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	.9	0.6	1	0
February	.9	0.6	1	0
March	.9	0.6	1	0
April	.9	0.6	1	0
May	.9	0.5	1	0
June	.9	0.3	1	0
July	.9	0.4	1	0
August	.9	0.5	1	0
September	.9	0.7	1	0
October	.9	0.6	1	0
November	.9	0.6	1	0
December	.9	0.7	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
6/2/2017 2016

Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

Class A biosolids hauled away by Sure Gro LLC to use a Class A, EQ product. The City of Sheboygan also used a small portion of the Class A, EQ biosolids produced on City owned and residential property.

2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

9391.10 acres

2.1.2 How many acres did you use?

1192 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?

Yes (30 points)

No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

Yes

No (10 points)

N/A

0

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 004 - EQ Dried Sludge

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41		4.2		3.1		3		4.3		4.2		5.3			0	0
Cadmium		39		.29		.26		.17		.3		.46		<.26			0	0
Copper		1500		261		240		251		257		280		276			0	0
Lead		300		18.3		13.5		32.1		16.2		16.7		15.7			0	0
Mercury		17		.31		.19		.19		.23		.29		.16			0	0
Molybdenum	60		75	7.9		6.5		6.4		7.2		8		8.9		0		0
Nickel				13.9		11.7		12.9		13.8		13.6		15.6		0		0
Selenium				.96		1.1		2.4		3.1		3.5		<2.2		0		0
Zinc		2800		301		257		305		288		322		349			0	0

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
6/2/2017 2016

Outfall No. 003 - CAKE SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75					14.7									0	0
Cadmium		39	85					<1.3									0	0
Copper		1500	4300					1330									0	0
Lead		300	840					86.9									0	0
Mercury		17	57					1.3									0	0
Molybdenum	60		75					36.1								0		0
Nickel	336		420					74.5								0		0
Selenium	80		100					<14.7								0		0
Zinc		2800	7500					1500									0	0

Outfall No. 002 - LIQUID ANAEROBIC SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75	<9.8		3.6		3.9		3.8		5.2		5.2			0	0
Cadmium		39	85	<1		.26		.18		.38		<.072		<2.5			0	0
Copper		1500	4300	262		251		260		259		280		269			0	0
Lead		300	840	16.3		14.3		18.1		14.9		21.4		15.1			0	0
Mercury		17	57	.26		.17		1.4		.42		.54		.17			0	0
Molybdenum	60		75	9.5		6.3		6.7		6.8		7.4		8.1		0		0
Nickel	336		420	15.1		11.9		12.8		15.2		17.8		16.1		0		0
Selenium	80		100	<12		1.4		3.5		2.8		3.6		<2.1		0		0
Zinc		2800	7500	343		263		266		289		343		339			0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
6/2/2017 2016

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2016 - 02/29/2016
Density:	12,100
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	
Process Description:	

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	03/01/2016 - 04/30/2016
Density:	12,100
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	
Process Description:	

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	05/01/2016 - 06/30/2016
Density:	11,600
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	
Process Description:	

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	07/01/2016 - 08/31/2016
Density:	249,000
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	
Process Description:	

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:

6/2/2017

2016

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	09/01/2016 - 10/31/2016
Density:	249,000
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	
Process Description:	

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	11/01/2016 - 12/31/2016
Density:	439,000
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	
Process Description:	

Outfall Number:	003
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	05/01/2016 - 06/30/2016
Density:	17,100
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	
Process Description:	Centrifuge cake outfall

Outfall Number:	004
Biosolids Class:	A
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2016 - 02/29/2016
Density:	0
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Heat Drying
Process Description:	Exceptional quality sludge from the sludge dryer

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
6/2/2017 2016

Outfall Number:	004
Biosolids Class:	A
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	03/01/2016 - 04/30/2016
Density:	78
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Heat Drying
Process Description:	Exceptional quality sludge from the sludge dryer

Outfall Number:	004
Biosolids Class:	A
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	05/01/2016 - 06/30/2016
Density:	5
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Heat Drying
Process Description:	Exceptional quality sludge from the sludge dryer

Outfall Number:	004
Biosolids Class:	A
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	07/01/2016 - 08/31/2016
Density:	0
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Heat Drying
Process Description:	Exceptional quality sludge from the sludge dryer

Outfall Number:	004
Biosolids Class:	A
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	09/01/2016 - 10/31/2016
Density:	4
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Heat Drying
Process Description:	Exceptional quality sludge from the sludge dryer

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
6/2/2017 2016

Outfall Number:	004
Biosolids Class:	A
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	11/01/2016 - 12/31/2016
Density:	1
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Heat Drying
Process Description:	Exceptional quality sludge from the sludge dryer

0

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.

4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?

Yes (40 Points)

No

If yes, what action was taken?

5. Vector Attraction Reduction (per outfall):

5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	002
Method Date:	02/29/2016
Option Used To Satisfy Requirement:	Injection when land apply
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	
Results (if applicable):	

Outfall Number:	002
Method Date:	04/30/2016
Option Used To Satisfy Requirement:	Injection when land apply
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	
Results (if applicable):	

Outfall Number:	002
Method Date:	06/30/2016
Option Used To Satisfy Requirement:	Injection when land apply
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	
Results (if applicable):	

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Outfall Number:	002
Method Date:	08/31/2016
Option Used To Satisfy Requirement:	Injection when land apply
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	
Results (if applicable):	

Outfall Number:	002
Method Date:	10/31/2016
Option Used To Satisfy Requirement:	Injection when land apply
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	
Results (if applicable):	

Outfall Number:	002
Method Date:	12/31/2016
Option Used To Satisfy Requirement:	Injection when land apply
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	
Results (if applicable):	

Outfall Number:	003
Method Date:	06/30/2016
Option Used To Satisfy Requirement:	Incorporation when land apply
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	
Results (if applicable):	

Outfall Number:	004
Method Date:	01/28/2016
Option Used To Satisfy Requirement:	Drying With Unstabilized Solids
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>90
Results (if applicable):	98.60

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Outfall Number:	004
Method Date:	03/30/2016
Option Used To Satisfy Requirement:	Drying With Unstabilized Solids
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>90
Results (if applicable):	98.40

Outfall Number:	004
Method Date:	05/04/2016
Option Used To Satisfy Requirement:	Drying With Unstabilized Solids
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>90
Results (if applicable):	98.30

Outfall Number:	004
Method Date:	07/18/2016
Option Used To Satisfy Requirement:	Drying With Unstabilized Solids
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>90
Results (if applicable):	97.60

Outfall Number:	004
Method Date:	09/12/2016
Option Used To Satisfy Requirement:	Drying With Unstabilized Solids
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>90
Results (if applicable):	99.80

Outfall Number:	004
Method Date:	12/01/2016
Option Used To Satisfy Requirement:	Drying With Unstabilized Solids
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>90
Results (if applicable):	99

5.2 Was the limit exceeded or the process criteria not met at the time of land application?

Yes (40 Points)

No

If yes, what action was taken?

6. Biosolids Storage

0

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6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?

- \geq 180 days (0 Points)
- 150 - 179 days (10 Points)
- 120 - 149 days (20 Points)
- 90 - 119 days (30 Points)
- $<$ 90 days (40 Points)
- N/A (0 Points)

0

6.2 If you checked N/A above, explain why.

7. Issues

7.1 Describe any outstanding biosolids issues with treatment, use or overall management:

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Staffing and Preventative Maintenance (All Treatment Plants)

1. Plant Staffing

1.1 Was your wastewater treatment plant adequately staffed last year?

- Yes
- No

If No, please explain:

Could use more help/staff for:

1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?

- Yes
- No

If No, please explain:

2. Preventative Maintenance

2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?

- Yes (Continue with question 2)
- No (40 points)

If No, please explain, then go to question 3:

2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?

- Yes
- No (10 points)

2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?

- Yes
 - Paper file system
 - Computer system
 - Both paper and computer system
- No (10 points)

0

3. O&M Manual

3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?

- Yes
- No

4. Overall Maintenance /Repairs

4.1 Rate the overall maintenance of your wastewater plant.

- Excellent
- Very good
- Good
- Fair
- Poor

Describe your rating:

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Older plant is well maintained so critical equipment continues to function. Very skilled maintenance staff onsite.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

SHARON R THIESZEN

Certification No:

35358

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes		X		
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural		X		
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems		X		
SS	Sanitary Sewage Collection	X	NA	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS, N and A5 not required in 2016; subclass SS is basic level only.)

- Yes (0 points)
- No (20 points)

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- One or more additional certified operators on staff
- An arrangement with another certified operator
- An arrangement with another community with a certified operator
- An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year
- A consultant to serve as your certified operator
- None of the above (20 points)

If "None of the above" is selected, please explain:

0

4. Continuing Education Credits

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4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?

OIT and Basic Certification:

- Averaging 6 or more CECs per year.
- Averaging less than 6 CECs per year.

Advanced Certification:

- Averaging 8 or more CECs per year.
- Averaging less than 8 CECs per year.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Financial Management

1. Provider of Financial Information

Name:

Nancy Buss

Telephone:

9204593304

(XXX) XXX-XXXX

E-Mail Address
(optional):

nancy.buss@sheboyganwi.gov

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

- Yes (0 points)
- No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?

Year:

2016

- 0-2 years ago (0 points)
- 3 or more years ago (20 points)
- N/A (private facility)

2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

- Yes (0 points)
- No (40 points)

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2016

- 1-2 years ago (0 points)
- 3 or more years ago (20 points)
- N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 5,055,968.61

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

\$ 0.00

3.2.3 Adjusted January 1st Beginning Balance

\$ 5,055,968.61

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+

\$ 182,339.40

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 5,238,308.01

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 2,326,938.00

0

Please note: If you had a CWWP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

Yes

No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

Yes - If Yes, please provide major project information, if not already listed below.

No

Project #	Project Description	Estimated Cost	Approximate Construction Year
None reported			

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	51,541	351
February	53,400	335
March	67,108	169
April	71,327	121
May	48,460	29
June	43,190	0
July	41,480	0
August	43,503	1
September	46,477	0
October	41,757	0
November	43,574	21
December	52,063	176
Total	603,880	1,203
Average	50,323	150

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

- No
- Yes

Year:

By Whom:

Describe and Comment:

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6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	158,400	311.46	509	323.80	489	26,767
February	223,200	311.07	718	316.62	705	2,892
March	213,600	473.20	451	323.80	660	4,773
April	240,000	454.82	528	320.22	749	901
May	175,200	352.97	496	459.48	381	786
June	170,400	301.08	566	457.11	373	1,304
July	280,800	310.86	903	443.33	633	760
August	261,600	274.05	955	439.92	595	766
September	280,800	318.00	883	428.94	655	887
October	249,600	318.68	783	430.44	580	887
November	232,800	270.64	860	378.18	616	5,749
December	280,800	313.21	897	385.36	729	8,523
Total	2,767,200	4,010.04		4,707.20		54,995
Average	230,600	334.17	712	392.27	597	4,583

7.1.2 Comments:

Total electricity consumed equals total electricity purchased. Electricity generated is not included in above totals.

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

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7.2.2 Comments:

Effluent pumping is for reuse within treatment plant.

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

Flared Off

Building Heat

Process Heat

Generate Electricity

Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

2005

By Whom:

Focus on Energy and Internal

Describe and Comment:

Previous study to assess baseline energy prior to plant efficiency upgrades and combined heat and power program.

Part of the facility

Year:

By Whom:

Describe and Comment:

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Increased sewer jetting and cleaning. Reduce infiltration and inflow and eliminate SSOs.

Did you accomplish them?

- Yes
- No

If No, explain:

Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

WPDES Permit WI-0025411-09-0

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 12/05/2016

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance

Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories
- Up-to-date sewer system map
- A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

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- A description of routine operation and maintenance activities (see question 2 below)
 - Capacity assessment program
 - Basement back assessment and correction
 - Regular O&M training
 - Design and Performance Provisions [NR 210.23 (4) (e)]
- What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?
- State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
 - Construction, Inspection, and Testing
 - Others:

- Overflow Emergency Response Plan [NR 210.23 (4) (f)]
- Does your emergency response capability include:
- Responsible personnel communication procedures
 - Response order, timing and clean-up
 - Public notification protocols
 - Training
 - Emergency operation protocols and implementation procedures
- Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]
 - Special Studies Last Year (check only those that apply):
- Infiltration/Inflow (I/I) Analysis
 - Sewer System Evaluation Survey (SSES)
 - Sewer Evaluation and Capacity Management Plan (SECAP)
 - Lift Station Evaluation Report
 - Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="78"/>	% of system/year
Root removal	<input type="text" value="2.5"/>	% of system/year
Flow monitoring	<input type="text" value="0"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="8"/>	% of system/year
Manhole inspections	<input type="text" value="74"/>	% of system/year
Lift station O&M	<input type="text" value="50"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="1.3"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="0.9"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="0"/>	% of system/year
Private sewer I/I removal	<input type="text" value="0"/>	% of private services

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River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="46.77"/>	Total actual amount of precipitation last year in inches
<input type="text" value="32"/>	Annual average precipitation (for your location)
<input type="text" value="170"/>	Miles of sanitary sewer
<input type="text" value="5"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="1"/>	Number of sewer pipe failures
<input type="text" value="9"/>	Number of basement backup occurrences
<input type="text" value="68"/>	Number of complaints
<input type="text" value="10.958"/>	Average daily flow in MGD (if available)
<input type="text" value="15.265"/>	Peak monthly flow in MGD (if available)
<input type="text" value="57.78"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.01"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.01"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.05"/>	Basement backups (number/sewer mile)
<input type="text" value="0.40"/>	Complaints (number/sewer mile)
<input type="text" value="1.4"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text" value="5.3"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OFERFLOWS REPORTED **

	Date	Location	Cause	Estimated Volume (MG)
0	01/21/2016 9:30:00 AM - 01/22/2016 9:45:00 AM	Cracked forcemain at 2645 N. 3rd Street (North Avenue Pump Station), along shore of Lake Michigan	Broken Sewer, Broken Sewer	0.2240 - 0.2240
1	09/09/2016 11:30:00 AM - 09/09/2016 12:30:00 PM	Manhole SA-32-013 at 3017 Saemann Avenue	Plugged Sewer	0.0060 - 0.0060

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

What actions were taken, or are underway, to reduce or eliminate SSO or TFO occurrences in the future?

The forcemain which ruptured on 01/21/16 and caused an SSO is currently under design for replacement. A campaign, No Wipes Down the Pipes, was launched after the SSO on 09/09/16 which was due to wipes creating a blockage in the sewer. The public education campaign is targeting communities, schools, and industries.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

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If Yes, please describe:

Infiltration/inflow lead to increased flows at hte lift stations and treatment plant resulting in additional pumping and grit removal at the treatment plant.

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

Yes

No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

Total annual precipitation increased in 2016 from 2015 which resulted in higher flows to the lift stations and treatment plant due to infiltration/inflow.

5.4 What is being done to address infiltration/inflow in your collection system?

Increased manhole and sewer rehabilitation is planned to reduce the infiltration/inflow into the collection system.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Grading Summary

WPDES No: 0025411

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			32	128
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00



7.3

Gen. Ord. No. 7 - 17 - 18. By Alderperson Wolf. June 5, 2017.

AN ORDINANCE creating a no parking, stopping, or standing zone on the north and south side of Indiana Avenue west of S. 10th Street.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Pursuant to Section 118-126 of the Municipal Code entitled, "Prohibitions and Restrictions Authorized", the north and south side of Indiana Avenue from the west curb line of S. 10th Street to 30 feet west of S. 10th is hereby added to the list of locations where no parking, stopping, or standing is permitted.

Section 2. The Department of Public Works and the Police Department are hereby authorized and directed to install the signs to give notification of the aforementioned parking restriction.

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

Pub. Wks.



I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: An Ordinance to Remove Parking, Standing, Stopping on Indiana Avenue Thirty Feet West and East of South Tenth Street to Create Better Sight Distance For Vehicles Exiting South Tenth Street at This Intersection.

REPORT PREPARED BY: Ryan Sazama, City Engineer

REPORT DATE: June 8, 2018

MEETING DATE: June 13, 2018

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

It was brought to the Department of Public Works attention of the sight distance issue exiting S. 10th Street onto Indiana Avenue. This ordinance will prohibit vehicles from parking, stopping or standing thirty feet from this intersection on Indiana Avenue to improve the sight distance for vehicles exiting S. 10th Street.

STAFF COMMENTS:

Approve the ordinance.

ACTION REQUESTED:

Motion to recommend the Common Council to approve General Ordinance 7-17-18 and General Ordinance 9-17-18.

ATTACHMENTS:

- I. G.O. 7-17-18 and 9-17-18

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: An Ordinance to Remove Parking, Standing, Stopping on Indiana Avenue Thirty Feet West and East of South Tenth Street to Create Better Sight Distance For Vehicles Exiting South Tenth Street at This Intersection.

REPORT PREPARED BY: Ryan Sazama, City Engineer

REPORT DATE: June 8, 2018

MEETING DATE: June 13, 2018

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

It was brought to the Department of Public Works attention of the sight distance issue exiting S. 10th Street onto Indiana Avenue. This ordinance will prohibit vehicles from parking, stopping or standing thirty feet from this intersection on Indiana Avenue to improve the sight distance for vehicles exiting S. 10th Street.

STAFF COMMENTS:

Approve the ordinance.

ACTION REQUESTED:

Motion to recommend the Common Council to approve General Ordinance 7-17-18 and General Ordinance 9-17-18.

ATTACHMENTS:

- I. G.O. 7-17-18 and 9-17-18

~~IX~~

7.5.

Gen. Ord. No. 9 - 17 - 18. By Alderperson Wolf. June 5, 2017.

AN ORDINANCE creating a no parking, stopping, or standing zone on the north and south side of Indiana Avenue east of S. 10th Street.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Pursuant to Section 118-126 of the Municipal Code entitled, "Prohibitions and Restrictions Authorized", the north and south side of Indiana Avenue from the east curb line of S. 10th Street to 30 feet east of S. 10th is hereby added to the list of locations where no parking, stopping, or standing is permitted.

Section 2. The Department of Public Works and the Police Department are hereby authorized and directed to install the signs to give notification of the aforementioned parking restriction.

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

Pub Wks.



I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Recommendation from the Marina, Parks and Forestry Commission to the Public Works Committee for relocation of food trucks by Vollrath Park on Monday evenings.

REPORTED PREPARED BY: Joseph Kerlin, Superintendent of Parks and Forestry

REPORT DATE: June 8, 2017

MEETING DATE: June 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

Since the summer of 2013 several food trucks have parked on N. 3rd Street on the west side of Vollrath Park. Since then there have been several concerns about the safety of pedestrians since N. 3rd Street is very narrow and it is hard for drivers to watch for pedestrians when passing the food vender vehicles.

Last year there was discussion of closing N. 3rd from Park Avenue to Vollrath Boulevard on Monday evenings from around 4:30pm – 9:00pm when the food trucks are by the park. For this to happen, an entity other than the city would need to apply for a street festival permit. There would be no cost for the permit but the sponsor would need to obtain liability insurance for each event.

The Marina, Parks and Forestry Committee discussed this agenda item at the June 6th commission meeting and recommend that the Public Works Committee post signage that would not allow commercial vehicles to park along N. 3rd Street from Park Avenue to Vollrath Boulevard and that the food trucks should park on the south side of Vollrath Boulevard, east of N. 3rd Street.

STAFF COMMENTS:

I agree with the recommendations of the Marina, Parks and Forestry Committee.

ACTION REQUESTED:

Posting no parking to commercial vehicles along the east side of N. 3rd Street from Park Avenue to Vollrath Boulevard and instruct the food trucks to park on the east of N. 3rd Street along the south side of Vollrath Boulevard, during the Monday evening food truck events.

ATTACHMENTS:

- I. Picture of event area

Vollrath Park



	2014 1st Quarter	2015 1st Quarter	2016 1st Quarter
Street Repair & Maintenance			
Crack and joint filling footages (LF)	0	0	0
Yards of concrete installed	0	0	0
Tons of asphalt installed	0	0	0
Potholes - cold mix tons	86.25	60.99	69.9
Potholes - hot mix tons	0	0	0
Asphalt Overlay (LF)	0	0	0
Asphalt Overlay (Tons)	0	0	0
Street Cleaning			
Debris removed (tons)	13	48	123
Curb miles streets swept	n/a	n/a	n/a
Sanitary Sewer			
Number of manholes replaced	0	0	0
Sanitary sewer jetting footages (LF)	95,407	365,279	264,151
Sanitary sewer televising footages (LF)	15,918	10,968	14,131
Total Backwater Calls	29	36	17
Sewer backup calls - lateral plugged	18	30	17
Sewer backup calls - main plugged	11	6	0
Storm Sewer			
Catch basins debris removed (tons)	n/a	n/a	56.77
Storm sewer jetting footages (LF)	6,711	8,084	8,781
Storm sewer televising footages (LF)	79	6,719	3,879
Number of catch basins replaced	0	0	0
Number of storm manholes replaced	0	0	0
Storm Sewer Pipe Replaced (LF)	0	0	0

	2014 1st Quarter	2015 1st Quarter	2016 1st Quarter
Sanitation & Recycling Curbside Collection			
Garbage collected (tons)	2,205	2,501	2635.69
Recycling collected (tons)	720	687.39	740
Material recovery rate %	33	27	28
Nuisance notices issues (weeds notice)	0	0	0
Number of lots cut by city contractor	0	0	0
Recycling Center			
Yard waste hauled (tons)	11.00	147	16
Tire disposal	8	29	0
Scrap metals collected (tons)	14.5	3.21	36.17
Oil collected (gallons)	659	1,175	0
Branch grinding (dollars)	0	2382.52	2400
Leaf Collection Tons	0	0	0
Snow			
Events	21	14	19
Duration (hours)	135.5	101	268
Precipitation (inches)	43	25.5	23.6
Hours	3032.75	1607.5	2533.5
Salt Usage (tons)	2975.25	1788	3678.75
Motor Vehicle			
Completed work orders	n/a	322	319
Preventative maintenance completion %	n/a	n/a	n/a
Vehicle maintenance budget used %	n/a	21	21
Contracted services budget used %	n/a	n/a	n/a
City Forestry			
Trees Planted	n/a	n/a	n/a
Trees Trimmed	n/a	n/a	n/a
Trees Removed	n/a	n/a	n/a
Stump Removals	n/a	n/a	n/a
Park Shelter Rentals			
Number of paid rentals	n/a	n/a	n/a
Park reservation revenues	n/a	n/a	n/a

	2014 1st Quarter	2015 1st Quarter	2016 1st Quarter
Park Maintenance Repairs/Painting			
Grills	n/a	n/a	n/a
Combo Picnic Tables	n/a	n/a	n/a
Straight Tables	n/a	n/a	n/a
Garbage Recepticals	n/a	n/a	n/a
Park Signs	n/a	n/a	n/a
New Combo Picnic Tables	n/a	n/a	n/a
Wildwood Cemetery			
Full Burials	n/a	n/a	n/a
Cremains	n/a	n/a	n/a
Baby	n/a	n/a	n/a
Graves Sold	n/a	n/a	n/a
Wastewater Treatment Plant			
Total Precipitation (in)	2.55	1.22	8.37
Total Wastewater Treated (MG)	703	696	1,096
Total Influent CBOD5 Loading (lbs)	n/a	n/a	645,379
Total Influent TSS Loading (lbs)	1,408,295	1,492,058	1,710,509
Total Influent Ammonia Loading (lbs)	56,578	32,904	31,034
Total Influent Phosphorus Loading (lbs)	31,692	33,851	45,025
Average CBOD5 Removal Efficiency (%)	98.3	98.5	97.4
Average TSS Removal Efficiency (%)	97.8	98	98.2
Average Ammonia Removal Efficiency (%)	56.2	94.2	94.9
Average Phosphorus Removal Efficiency (%)	87.6	88.1	82.3
Average CBOD5 Discharged (mg/L)	4.6	3.7	2.6
Average TSS Discharged (mg/L)	5.1	5	3.3
Average Phosphorus Discharged (mg/L)	10.1	1.2	0.7
Average Ammonia Discharged (mg/L)	0.7	0.7	0.6
Average Effluent Mercury Concentration (ng/L)	1.8	1.29	0.71
Average Effluent Arsenic Concentration (ug/L)	0.5	<1.0	0.35

	2014 1st Quarter	2015 1st Quarter	2016 1st Quarter
Biogas Produced (cu ft)			
Total Plant Electrical Power Generated (kWh)	1,123,572	1,199,220	1,219,076
Electricity Purchased (kWh)	336,000	578,400	595,200
Total Plant Electrical Power Generated (%)	77%	67%	67%
Natural Gas Consumed (therms)	14,480	35,930	34,432
Total Dried Biosolids Produced (lbs)	n/a	357,100	610,640
Total Liquid Biosolids Hauled (gal)	n/a	n/a	498,000

Notes:

New Influent Flow Meters in 2016
Prior to 2016, Influent BOD5 was analyzed vs CBOD5
Dried Biosolids Produced = PortALogic Data (Total Loadout during Quarter)
Liquid Biosolids Hauled = PortALogic Data (Total Loadout during Quarter)
Electricity and Natural Gas Purchased data from Invoices
Electricity Generated from HachWIMS

Pretreatment & Laboratory

Significant Industrial Users Semi-Annual Monitoring Complete (%)	n/a	n/a	n/a
Significant Industrial Users issued Notice of Non-Compliance (NON)	n/a	n/a	n/a
Significant Industrial Users Annual Site Inspection Completed (%)	n/a	n/a	n/a
Number of SIU Permits Issued or Renewed	n/a	n/a	n/a
Community Annual Monitoring Inspections (%)	n/a	n/a	n/a
Sewer Surcharge Facilities Quarterly Monitoring Completed (%)	n/a	n/a	n/a
Number of Samples Analyzed by Sheboygan WWTF Laboratory	n/a	n/a	n/a

Waste Water Treatment Plant Maintenance

Number of Closed Work Orders	n/a	n/a	n/a
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Street Light Knockdowns

Street Lights Damaged	3	1	3
Material Used	\$10,469.17	\$1,154.22	\$6,485.41
Labor	n/a	n/a	\$4,087.50
Equipment Rental	n/a	n/a	\$4,777.50

	2014 1st Quarter	2015 1st Quarter	2016 1st Quarter
Traffic Signal Knockdowns			
Traffic Signals Damaged	8	13	10
Material Used	\$11,663.30	\$22,201.13	\$17,245.84
Labor	n/a	n/a	\$10,085.00
Equipment Rental	n/a	n/a	\$11,910.00
Traffic Signage			
Traffic Signs Installed/Removed	n/a	351	210
Traffic Signs Constructed	335	420	377
Specialized Sign Project	n/a	n/a	12
Painted Street Markings			
Centerline Painting (miles)	n/a	n/a	n/a
Crosswalks Painted	n/a	n/a	n/a
Traffic Arrows/Stop Bars Painted	n/a	n/a	n/a
Snow Removal Damage			
Damaged Mailbox Repaired/Replaced	55	30	34

	Contract Amount	Contract Approved	Construction Start Date
2017 Capital Improvement Projects			
2017 Street Resurfacing	\$2,304,846.53	5/15/2017	6/5/2017
N. 15th Street Reconstruction (Eisner Ave to Mayflower Ave)	\$1,412,734.13	3/20/2017	7/5/2017
Sewer Lining	\$728,880.93	5/15/2017	5/29/2017
Arts and Culture	\$683,292.60	11/7/2017	5/1/2017
Parking Lot No. 14B	\$275,962.83	5/1/2017	5/10/2017
South Pier Parking Improvements	\$250,000.00	7/3/2017	9/5/2017
Michigan Ave Storm Sewer (N. 3rd St. to N. 4th St.)	\$300,000.00	5/19/2017	7/5/2017
Sidewalk Program	\$76,250	3/6/2017	6/1/2017
Mini Storm Sewer	\$50,000	n/a	6/15/2017

2017
1st Quarter

0
0
0
76.5
0
0
0

56.27
54

0
229,039
16,321
18
17
1

15
18,056
7,906
0
0
0

2017
1st Quarter

2638.19
805.44
30.5
0
0

88.89
44
43.5
325
0
0

11
250
32.5
2861.5
2757.77

268
81.5
25
53

n/a
601
182
n/a

68
\$22,025

2017
1st Quarter

20
100
60
6
3
12

18
n/a
n/a
1

9.21
1,138
838,298
1,651,753
30,270
32,848

97.8
97.5
88.8
83.9

2.6
4.3
0.9
0.5
0.73
0.42

2017
1st Quarter

1,173,077
782,400
60%
27,095

738,200
126,000

67%
1
7%
0
40%
100%
1800

215

5
\$12,686.54
\$4,630.00
\$5,085.00

2017
1st Quarter

5
\$12,579.58
\$9,670.00
\$9,235.00

129
425
10

n/a
n/a
n/a

33

Construction
Comp. Date

9/8/2017
10/15/2017
6/30/2017
6/15/2017
6/15/2017
10/15/2017
8/25/2017
7/1/2017
10/15/2017

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Quarterly benchmarks

REPORT PREPARED BY: David Biebel, Director of Public Works

REPORT DATE: May 18, 2017

MEETING DATE: May 22, 2017

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The attached benchmark measurements sheet summarizes services provided by the Department of Public Works Through the first quarter of 2017

STAFF COMMENTS:

Due to the seasonal nature of many of the services provided by the Department of Public Works, many items that are benchmarked are currently not available for this report. The benchmark report encompasses information from Streets & Sanitation, Motor Vehicle, Parks & Forestry, Wastewater, Facilities & Traffic and Engineering.

ACTION REQUESTED:

For informational purposes only

ATTACHMENTS:

Report of benchmark measurements