

*****ATTACHMENTS*****

III

5.15

Res. No. 34 - 16 - 17. By Alderperson Belanger. June 6, 2016.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase of (1) One-ton 4WD Truck equipped with dump body and snowplow for the Department of Public Works.

WHEREAS: The Motor Vehicle Department is in need of replacing One (1) one-ton 4WD truck equipped with dump body and snow plow, and:

WHEREAS: The Purchasing Agent solicited bids for the vehicle and has determined that the low bid meets or exceeds the City's requirements:

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract for the purchase of 2016 4WD Dump truck including Stainless Steel Dump Body, Snowplow and license and title fees in the amount of \$44,843.50 from Sheboygan Chevrolet in Sheboygan;

BE IT FURTHER RESOLVED: That the appropriate City officials are authorized to draw the funds from 70136100-641200 Motor Vehicle Fund in payment thereof.

John Bey

Public Works

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: 2016 One-Ton 4WD Dump Truck with Plow

REPORT PREPARED BY: Bernard R. Rammer-Purchasing Agent

REPORT DATE: May 20,2016

MEETING DATE: June 7,2016

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: 70136100-641200
Budget Summary: Motor Vehicle
Budgeted Expenditure: \$ 44,843.50
Budgeted Revenue: NA

Wisconsin Statutes: NA
Municipal Code: NA

BACKGROUND / ANALYSIS:

This vehicle will replace an older vehicle that has exceeded its expected useful lifetime and will be used for hauling materials and plowing snow by the Parks Dept. The specifications include a non-rusting stainless steel dump body.



Bid Results:

Bidder	City	Price	Lead Time
Sheboygan Chevrolet Cadillac	Sheboygan	\$44,843.50	90-120 days
Ewald Chevrolet	Oconomowoc	\$45,098.50	90-120 days

This purchase is included in the Public Works Department's approved request for Capital Improvement funds for 2016 in the amount of \$1,000,000.00

STAFF COMMENTS:

This vehicle is exactly the same as two purchased in 2015 for use by other Departments. This creates fleet standardization and reduces the need for higher repair parts inventories.

The vehicle to be replaced will be sold at auction.

ACTION REQUESTED:

The Department is seeking support of this purchase by the Public Works Committee.

ATTACHMENTS

Res# _____ 16/17

III

5.16

Res. No. 35 - 16 - 17. By Alderperson Belanger. June 6, 2016.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase of (1) compact articulated loader for the Department of Public Works Motor Vehicle Division

WHEREAS: The Sheboygan Dept. of Public Works is in need of a Compact Articulated End Loader to replace an older sidewalk style articulated tractor. The new loader will have much greater functionality than the equipment it is replacing. As an added bonus, this particular loader is able to utilize all of the attachments currently on hand for the Bobcat Toolcats.

WHEREAS: The Purchasing Agent issued a request for bids for a Wacker-Neuson brand WL-32 Loader, which the staff had used on a trial basis and found to be perfect for their application and;

WHEREAS: Following a review of the bids received, the bid submitted by Eis Implement of Two Rivers WI was found to be the lowest responsive bid with the shortest lead time at a cost of \$50,850.00

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with Eis Implement Inc. of Two Rivers WI for the purchase of (1) New Wacker Neuson WL-32 compact end loader. The existing Holder brand sidewalk Tractor and accessories will be sold at auction with the proceeds returned to the Motor Vehicle 0 Fund following receipt of the new unit.

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized to draw orders on Account # 70136100-641200 in payment of same.

Public Works

Jim Belanger

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Resolution to Authorize Purchase of a Wacker Neuson WL-32 Wheel Loader

REPORT PREPARED BY: Bernard R. Rammer

REPORT DATE: May 25, 2016

MEETING DATE: June 14, 2016

FISCAL SUMMARY:

Budget Line Item: 70136100-641200
Budget Summary: Motor Vehicle Fund
Budgeted Expenditure: \$ 50,850.00
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A



BACKGROUND / ANALYSIS:

This resolution authorizes the department to purchase a Wacker Neuson WL-32 Wheel Loader. This piece of equipment is used on a daily basis for parks landscaping and snow removal. It has the capability to use all existing attachments for the BobCat Brand Toolcats.

STAFF COMMENTS:

This unit with much greater versatility will replace our existing Holder Articulated Sidewalk Tractor unit and is no longer functional. The Unit was put to public bidding with the following results:

Bidder	City	NET COST	LEAD TIME A.R.O
Mid-State Equipment	Jackson, WI	\$ 52,564.00	30 Days
Eis Implement	Two Rivers, WI	\$ 50,850.00	14 Days

ACTION REQUESTED:

It is the recommendation of the Department that the Public Works Committee approve this request

ATTACHMENTS:

Res. __-16-17

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Resolution authorizing to execute Amendment No. Five Scope of Work for Aid Agreement (Sheboygan River Area of Concern Habitat Restoration Projects)

REPORT PREPARED BY: Scott G Isaacs, Environmental Engineer

REPORT DATE: June 9, 2016 **MEETING DATE:** June 14, 2016

FISCAL SUMMARY:

Budget Line Item: 40032100-521900
Budget Summary: 1 year extended maintenance
Budgeted Expenditure: \$100,000
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

This aid agreement involves contracting out an additional year of maintenance services for the Sheboygan River Area of Concern Habitat Restoration Projects. This project involves the restoration of Kiwanis Park Shoreline, Taylor Avenue & Indiana Avenue Area Wetland, and Wildwood Island Area. This project is funded through the Federal Government.

STAFF COMMENTS:

Both the City and WDNR are in agreement that one more year of maintenance is required to assure survival the young native plants species within the project sites.

ACTION REQUESTED:

The Public Works Committee and the Common Council are asked to approve the Amendment No. Five Scope of Work for Aid Agreement (Sheboygan River Area of Concern Habitat Restoration Projects (Res. 36-16-17).

ATTACHMENTS:

Res. 36-16-17

III

5.17

Res. No. 36 - 16 - 17. Alderperson Belanger. June 6, 2016.

A RESOLUTION authorizing the appropriate City Officials to execute Amendment No. 5 Scope of Work for Aid Agreement between the Wisconsin Department of Natural Resources and the City of Sheboygan in the amount of \$100,000 for the implementation of the Sheboygan River Area of Concern Habitat Restoration Projects.

WHEREAS, the Common Council previously approved \$5,157,212 for procurement of construction materials and design services for the design of the Habitat Restoration projects;

WHEREAS, additional funding shall be provided to the City (and the County through the City) for implementation of restoration projects from the Great Lakes Restoration Initiative Grant received by the DNR.

RESOLVED: That the appropriate City Official is hereby authorized to execute Amendment No. 5 Scope of Work for Aid Agreement with the City of Sheboygan and Sheboygan County for Design of Sheboygan River Area of Concern Habitat Restoration Projects substantially similar in the form as set forth in the copy attached.

Pub. Wks.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

2/3

1/3

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: A RESOLUTION informing the Wisconsin Department of Natural Resources (WDNR) the 2015 Compliance Maintenance Annual Report (CMAR) for the Sheboygan Regional Wastewater Treatment Plant (WWTP)

REPORT PREPARED BY:
Sharon Thieszen, WWTP Superintendent

REPORT DATE: June 1, 2016	MEETING DATE: June 14, 2016
-------------------------------------	---------------------------------------

FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	Chapter NR 208, Wis Adm. Code
Municipal Code:	N/A

BACKGROUND / ANALYSIS:

The Compliance Maintenance Annual Report (CMAR) is required by Chapter NR 208, Wis Adm. Code for publicly and privately owned domestic wastewater treatment works. The CMAR is a self-evaluation tool that promotes the owner's awareness and responsibility for wastewater collection and treatment needs, measures the performance of a wastewater treatment works during a calendar year, and assesses its level of compliance with permit requirements.

STAFF COMMENTS:

The Sheboygan Regional WWTP received a grade of "A" on all of the evaluation criteria. There are no compliance issues, thus, no further action is required at this time.

ACTION REQUESTED:

The WDNR requires a resolution be submitted with the CMAR documenting that the Common Council has reviewed the document. The CMAR is filed electronically and is due to the Wisconsin DNR by June 30, 2016.

ATTACHMENTS:

The Sheboygan Regional WWTP 2015 CMAR is attached to Res. 37-16-17

III

5.18

Res. No. 37 - 16 - 17. By Alderperson Belanger. June 6, 2016.

A RESOLUTION informing the Wisconsin Department of Natural Resources (WDNR) of that the 2015 Compliance Maintenance Annual Report (CMAR) has been reviewed:

RESOLVED: that the City of Sheboygan hereby informs the WDNR that the Common Council has reviewed the 2015 CMAR, which is attached to this resolution,

BE IT FURTHER RESOLVED: That the 2015 CMAR having received a Grade of "A" require no further action by Council,

BE IT FURTHER RESOLVED: That the 2015 CMAR be accepted and placed on file.

Pub. Wks.

John Rey

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

Memorandum

To: Dave Biebel, Director of Public Works
From: Sharon Thieszen, Wastewater Superintendent
Date: 06/1/2016
Re: 2015 Compliance Maintenance Annual Report (CMAR)

Attached is the draft 2015 CMAR for the wastewater plant for your review. The CMAR is required by the DNR and it must be reviewed by Common Council and requires a resolution documenting that the Common Council has reviewed the document. The CMAR is filed electronically and is due to the Wisconsin DNR by June 30, 2016.

This year we received a grade of "A" on all of the evaluation criteria. There is no further action required at this time.

Wording for the resolution is attached to this memo. When the Common Council reviews the document and passes the resolution, I will complete the electronic submittal process before the June 30, 2016, due date. If you have any questions, I am available upon request.

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

Influent Flow and Loading

1. Monthly Average Flows and (C)BOD Loadings

1.1 Verify the following monthly flows and (C)BOD loadings to your facility.

Outfall No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average (C)BOD Concentration mg/L	x	8.34	=	Influent Monthly Average (C)BOD Loading, lbs/day
January	8.0249	x	242	x	8.34	=	16,209
February	7.3264	x	270	x	8.34	=	16,484
March	7.8059	x	242	x	8.34	=	15,750
April	10.8249	x	187	x	8.34	=	16,837
May	9.5285	x	185	x	8.34	=	14,707
June	12.8818	x	147	x	8.34	=	15,832
July	10.3748	x	170	x	8.34	=	14,709
August	8.9663	x	192	x	8.34	=	14,333
September	9.4298	x	173	x	8.34	=	13,571
October	8.3436	x	244	x	8.34	=	16,981
November	10.2049	x	158	x	8.34	=	13,422
December	12.4988	x	134	x	8.34	=	13,961

2. Maximum Month Design Flow and Design (C)BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	25.2	x	90	=	22.68
		x	100	=	25.2
Design (C)BOD, lbs/day	27940	x	90	=	25146
		x	100	=	27940

2.2 Verify the number of times the flow and (C)BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times (C)BOD was greater than 90% of design	Number of times (C)BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

<p>3. Flow Meter</p> <p>3.1 Was the influent flow meter calibrated in the last year?</p> <p><input checked="" type="radio"/> Yes Enter last calibration date (MM/DD/YYYY) <input type="text" value="2015-12-15"/></p> <p><input type="radio"/> No</p> <p>If No, please explain:</p> <input type="text"/>									
<p>4. Sewer Use Ordinance</p> <p>4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?</p> <p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p>If No, please explain:</p> <input type="text"/> <p>4.2 Was it necessary to enforce the ordinance?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, please explain:</p> <input type="text"/>									
<p>5. Septage Receiving</p> <p>5.1 Did you have requests to receive septage at your facility?</p> <table><tr><td>Septic Tanks</td><td>Holding Tanks</td><td>Grease Traps</td></tr><tr><td><input checked="" type="radio"/> Yes</td><td><input checked="" type="radio"/> Yes</td><td><input checked="" type="radio"/> Yes</td></tr><tr><td><input type="radio"/> No</td><td><input type="radio"/> No</td><td><input type="radio"/> No</td></tr></table> <p>5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.</p> <p>Septic Tanks</p> <p><input checked="" type="radio"/> Yes <input type="text" value="205013"/> gallons</p> <p><input type="radio"/> No</p> <p>Holding Tanks</p> <p><input checked="" type="radio"/> Yes <input type="text" value="2705783"/> gallons</p> <p><input type="radio"/> No</p> <p>Grease Traps</p> <p><input checked="" type="radio"/> Yes <input type="text" value="2000"/> gallons</p> <p><input type="radio"/> No</p> <p>5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.</p> <input type="text" value="Plant performance was not affected by receiving the hauled-in waste referenced above."/>	Septic Tanks	Holding Tanks	Grease Traps	<input checked="" type="radio"/> Yes	<input checked="" type="radio"/> Yes	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> No	<input type="radio"/> No
Septic Tanks	Holding Tanks	Grease Traps							
<input checked="" type="radio"/> Yes	<input checked="" type="radio"/> Yes	<input checked="" type="radio"/> Yes							
<input type="radio"/> No	<input type="radio"/> No	<input type="radio"/> No							
<p>6. Pretreatment</p> <p>6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If yes, describe the situation and your community's response.</p> <input type="text"/> <p>6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?</p> <p><input checked="" type="radio"/> Yes</p>									

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

o No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

Food processing wastes (cheese, sausage, and whey), landfill leachate, municipal wastewater treatment plant sludge, and coal combustion residual contact water. Industrial grease trap waste and waste from ethanol production were also accepted for discharge directly into the anaerobic digesters. Samples collected from each load discharged. The samples were then analyzed to determine waste load allocations and the strength of the waste.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	25	22.5	3	1	0	0
February	25	22.5	5	1	0	0
March	25	22.5	3	1	0	0
April	25	22.5	2	1	0	0
May	25	22.5	2	1	0	0
June	25	22.5	1	1	0	0
July	25	22.5	1	1	0	0
August	25	22.5	1	1	0	0
September	25	22.5	1	1	0	0
October	25	22.5	3	1	0	0
November	25	22.5	2	1	0	0
December	25	22.5	2	1	0	0

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

Yes Enter last calibration date (MM/DD/YYYY)

No

If No, please explain:

There is no effluent flow meter.

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None.

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

Yes

No

If Yes, please explain:

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

<p>4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, please explain:</p> <p>4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p><input checked="" type="radio"/> N/A</p> <p>Please explain unless not applicable:</p>

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	4	1	0	0
February	30	27	7	1	0	0
March	30	27	4	1	0	0
April	30	27	4	1	0	0
May	30	27	3	1	0	0
June	30	27	3	1	0	0
July	30	27	1	1	0	0
August	30	27	1	1	0	0
September	30	27	2	1	0	0
October	30	27	4	1	0	0
November	30	27	2	1	0	0
December	30	27	3	1	0	0

* Equals limit if limit is <= 10

Months of Discharge/yr	12		
Points per each exceedance with 12 months of discharge:		7	3
Exceedances		0	0
Points		0	0
Total Number of Points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.5	1	0
February	1	0.9	1	0
March	1	0.6	1	0
April	1	0.5	1	0
May	1	0.5	1	0
June	1	0.4	1	0
July	1	0.4	1	0
August	1	0.4	1	0
September	1	0.7	1	0
October	1	0.5	1	0
November	1	0.6	1	0
December	1	0.6	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

Class A biosolids hauled away by Sure Gro LLC to use as fertilizer to their customers.

2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

9449.60 acres

2.1.2 How many acres did you use?

1178 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?
o Yes (30 points)

- No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

- Yes
- o No (10 points)
- o N/A

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 004 - EQ Dried Sludge

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75	<1		4.88		<1.02		<.979		<1.04		<.98			0	0
Cadmium		39	85	<.48		<.52		<.512		<.489		<.52		<.49			0	0
Copper		1500	4300	314		197		286		362		321		296			0	0
Lead		300	840	13.6		12.6		14.6		15.6		20.6		36			0	0
Mercury		17	57	<.000042		<.000042		<.0000418		.255		.546		.425			0	0
Molybdenum	60		75	10.5		7.87		9.22		8.66		7.86		7.34		0		0
Nickel	336		420	15.7		12.6		12.4		13.1		14.6		12.7		0		0
Selenium	80		100	<1		<1		<1.02		<.979		<1.04		<.98		0		0
Zinc		2800		420		355		368		373		448		386			0	0

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

Outfall No. 003 - CAKE SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75														0	0
Cadmium		39	85														0	0
Copper		1500	4300														0	0
Lead		300	840														0	0
Mercury		17	57														0	0
Molybdenum	60		75													0		0
Nickel	336		420													0		0
Selenium	80		100													0		0
Zinc		2800	7500														0	0

Outfall No. 002 - LIQUID ANAEROBIC SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75	<14.8		<11.8		<9.88		<12.6		<9.91					0	0
Cadmium		39	85	<7.3		<5.92		<4.93		<6.31		<4.95		<5.32			0	0
Copper		1500	4300	255		224		298		347		382					0	0
Lead		300	840	<14.8		<11.8		<9.88		<12.6		<9.91		<10.7			0	0
Mercury		17	57	<.00068		<.000716		<.000593		<.000636		.328		<.000198			0	0
Molybdenum	60		75	<14.8		<11.8		<9.88		<12.6		<9.91		<10.7		0		0
Nickel	336		420	<14.8		<11.8		<9.88		<12.6		<9.91				0		0
Selenium	80		100	<14.8		32.6		<9.88		<12.6		<9.91				0		0
Zinc		2800	7500	357		374		379		378		516		390			0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, Contact Us.

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	F
Sample Dates:	11/01/2015 - 12/31/2015
Density:	9,200
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	
Process Description:	
Outfall Number:	002
Biosolids Class:	A
Bacteria Type and Limit:	F
Sample Dates:	11/01/2015 - 12/31/2015
Density:	13
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	HTDRY
Process Description:	Exceptional quality sludge from the sludge dryer
Outfall Number:	004
Biosolids Class:	B
Bacteria Type and Limit:	F
Sample Dates:	01/01/2015 - 02/28/2015
Density:	
Sample Concentration Amount:	CFU/G TS
Requirement Met:	No
Land Applied:	No
Process:	
Process Description:	
Outfall Number:	004
Biosolids Class:	B
Bacteria Type and Limit:	F
Sample Dates:	01/01/2015 - 02/28/2015
Density:	4,220
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	
Process Description:	

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

Outfall Number:	004
Biosolids Class:	B
Bacteria Type and Limit:	F
Sample Dates:	03/01/2015 - 04/30/2015
Density:	2,500
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	
Process Description:	
Outfall Number:	004
Biosolids Class:	A
Bacteria Type and Limit:	F
Sample Dates:	03/01/2015 - 04/30/2015
Density:	948
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	HTDRY
Process Description:	Exceptional quality sludge from the sludge dryer
Outfall Number:	004
Biosolids Class:	B
Bacteria Type and Limit:	F
Sample Dates:	05/01/2015 - 06/30/2015
Density:	3,850
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	
Process Description:	
Outfall Number:	004
Biosolids Class:	A
Bacteria Type and Limit:	F
Sample Dates:	05/01/2015 - 06/30/2015
Density:	2
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	HTDRY
Process Description:	Exceptional quality sludge from the sludge dryer

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

Outfall Number:	004
Biosolids Class:	A
Bacteria Type and Limit:	F
Sample Dates:	07/01/2015 - 08/31/2015
Density:	
Sample Concentration Amount:	MPN/G TS
Requirement Met:	No
Land Applied:	Yes
Process:	HTDRY
Process Description:	Exceptional quality sludge from the sludge dryer

Outfall Number:	004
Biosolids Class:	B
Bacteria Type and Limit:	F
Sample Dates:	07/01/2015 - 08/31/2015
Density:	1,410
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	
Process Description:	

Outfall Number:	004
Biosolids Class:	B
Bacteria Type and Limit:	F
Sample Dates:	09/01/2015 - 10/31/2015
Density:	2,140
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	
Process Description:	

Outfall Number:	004
Biosolids Class:	A
Bacteria Type and Limit:	F
Sample Dates:	09/01/2015 - 10/31/2015
Density:	7
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	HTDRY
Process Description:	Exceptional quality sludge from the sludge dryer

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.

4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?

o Yes (40 Points)

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

• No

If yes, what action was taken?

--

0

5. Vector Attraction Reduction (per outfall):

5.1 Verify the following information. If any of the information is incorrect, Contact Us.

Outfall Number:	002
Method Date:	12/31/2015
Option Used To Satisfy Requirement:	INJ
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	
Results (if applicable):	

Outfall Number:	004
Method Date:	02/28/2015
Option Used To Satisfy Requirement:	INJ
Requirement Met:	Yes
Land Applied:	No
Limit (if applicable):	
Results (if applicable):	

Outfall Number:	004
Method Date:	04/30/2015
Option Used To Satisfy Requirement:	INJ
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	
Results (if applicable):	

Outfall Number:	004
Method Date:	06/30/2015
Option Used To Satisfy Requirement:	INJ
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	
Results (if applicable):	

Outfall Number:	004
Method Date:	08/31/2015
Option Used To Satisfy Requirement:	INJ
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	
Results (if applicable):	

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

Outfall Number:	004	0
Method Date:	10/31/2015	
Option Used To Satisfy Requirement:	INJ	
Requirement Met:	Yes	
Land Applied:	Yes	
Limit (if applicable):		
Results (if applicable):		
<p>5.2 Was the limit exceeded or the process criteria not met at the time of land application?</p> <p><input type="radio"/> Yes (40 Points)</p> <p><input checked="" type="radio"/> No</p> <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
<p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <p><input checked="" type="radio"/> >= 180 days (0 Points)</p> <p><input type="radio"/> 150 - 179 days (10 Points)</p> <p><input type="radio"/> 120 - 149 days (20 Points)</p> <p><input type="radio"/> 90 - 119 days (30 Points)</p> <p><input type="radio"/> < 90 days (40 Points)</p> <p><input type="radio"/> N/A (0 Points)</p> <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

Staffing and Preventative Maintenance (All Treatment Plants)

1. Plant Staffing

1.1 Was your wastewater treatment plant adequately staffed last year?

Yes

No

If No, please explain:

Could use more help/staff for:

1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?

Yes

No

If No, please explain:

2. Preventative Maintenance

2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?

Yes (Continue with question 2)

No (40 points)

If No, please explain, then go to question 3:

2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?

Yes

No (10 points)

2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?

Yes

Paper file system

Computer system

Both paper and computer system

No (10 points)

0

3. O&M Manual

3.1 Does your plant have a detailed O&M Manual that can be used as a reference when needed?

Yes

No

4. Overall Maintenance /Repairs

4.1 Rate the overall maintenance of your wastewater plant.

Excellent

Very good

Good

Fair

Poor

Describe your rating:

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 **2015**

The Sheboygan Regional Wastewater Treatment continues a preventive maintenance plan with the software MA CMMS Program. The facility has a very experienced and qualified maintenance staff.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name: SHARON R THIESZEN

Certification No: 35358

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP		OIC	
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes		X		
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural		X		
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems		X		
SS	Sanitary Sewage Collection	X	NA	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS, N and A5 not required in 2015 - 2016; subclass SS is basic level only.)

- Yes (0 points)
- No (20 points)

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- One or more additional certified operators on staff
- An arrangement with another certified operator
- An arrangement with another community with a certified operator
- An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year
- A consultant to serve as your certified operator
- None of the above (20 points)

If "None of the above" is selected, please explain:

0

4. Continuing Education Credits

4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?

OIT and Basic Certification:

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

<ul style="list-style-type: none">○ Averaging 6 or more CECs per year.○ Averaging less than 6 CECs per year. Advanced Certification: <ul style="list-style-type: none">● Averaging 8 or more CECs per year.○ Averaging less than 8 CECs per year.	
---	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

Financial Management

1. Provider of Financial Information Name: <input style="width: 150px;" type="text" value="Nancy Buss"/> Telephone: <input style="width: 150px;" type="text" value="9204593304"/> (XXX) XXX-XXXX E-Mail Address (optional): <input style="width: 300px;" type="text" value="nancy.buss@sheboyganwi.gov"/>	
2. Treatment Works Operating Revenues 2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ? <input checked="" type="radio"/> Yes (0 points) <input type="radio"/> No (40 points) If No, please explain: <input style="width: 750px; height: 20px;" type="text"/>	
2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: <input style="width: 150px;" type="text" value="2015"/> <input checked="" type="radio"/> 0-2 years ago (0 points) <input type="radio"/> 3 or more years ago (20 points) <input type="radio"/> N/A (private facility)	
2.3 Did you have a special account (e.g., CWF required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system? <input checked="" type="radio"/> Yes (0 points) <input type="radio"/> No (40 points)	
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]	
3. Equipment Replacement Funds 3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: <input style="width: 150px;" type="text" value="2015"/> <input checked="" type="radio"/> 1-2 years ago (0 points) <input type="radio"/> 3 or more years ago (20 points) <input type="radio"/> N/A If N/A, please explain: <input style="width: 750px; height: 20px;" type="text"/>	
3.2 Equipment Replacement Fund Activity	
3.2.1 Ending Balance Reported on Last Year's CMAR	\$ <input style="width: 150px;" type="text" value="4,755,968.61"/>
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	+ \$ <input style="width: 150px;" type="text" value="300,000.00"/>
3.2.3 Adjusted January 1st Beginning Balance	\$ <input style="width: 150px;" type="text" value="5,055,968.61"/>
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+ \$ <input style="width: 150px;" type="text" value="0.00"/>
3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)	- \$ <input style="width: 150px;" type="text" value="0.00"/>
3.2.6 Ending Balance as of December 31st for CMAR Reporting Year	\$ <input style="width: 150px;" type="text" value="5,055,968.61"/>

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$

Please note: If you had a CWWP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP link under Info in the left-side menu.

0

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
None reported			

5. Financial Management General Comments

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

Sanitary Sewer Collection Systems

1. CMOM Program

1.1 Do you have a Capacity, Management, Operation & Maintenance (CMOM) requirement in your WPDES permit?

- Yes
- No

1.2 Did you have a documented (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation & maintenance (O&M) or CMOM program last calendar year?

- Yes (Continue with question 1)
- No (30 points) (Go to question 2)

1.3 Check the elements listed below that are included in your O&M or CMOM program.

Goals

Describe the specific goals you have for your collection system:

The Department of Public Works mission is to improve the quality of the life within the City of Sheboygan, by effectively developing, maintaining, and improving infrastructure, natural resources, and community services. The Department's Capacity Management, Operation, and Maintenance CMOM program is designed to contribute to this overall mission through the following goals: Provide adequate sanitary sewer drainage without disruption of service. Provide proper resources for effective system management, operations, and maintenance. Provide adequate capacity to convey average and peak weather flows. Provide proper notification to all parties with a reasonable potential for exposure. Provide proper training and education for personnel.

Organization

Do you have the following written organizational elements (check only those that apply)?

- Ownership and governing body description
- Organizational chart
- Personnel and position descriptions
- Internal communication procedures
- Public information and education program

Legal Authority

Do you have the legal authority for the following (check only those that apply)?

- Sewer use ordinance Last Revised Date (MM/DD/YYYY)
- Pretreatment/industrial control Programs
- Fat, oil and grease control
- Illicit discharges (commercial, industrial)
- Private property clear water (sump pumps, roof or foundation drains, etc.)
- Private lateral inspections/repairs
- Service and management agreements

Maintenance Activities (provide details in question 2)

Design and Performance Provisions

How do you ensure that your sewer system is designed and constructed properly?

- State plumbing code
- DNR NR 110 standards
- Local municipal code requirements
- Construction, inspection, and testing
- Others:

Overflow Emergency Response Plan:

Does your emergency response capability include (check only those that apply)?

- Alarm system and routine testing

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

Emergency equipment
 Emergency procedures
 Communications/notifications (DNR, internal, public, media, etc.)
 Capacity Assurance:
 How well do you know your sewer system? Do you have the following?
 Current and up-to-date sewer map
 Sewer system plans and specifications
 Manhole location map
 Lift station pump and wet well capacity information
 Lift station O&M manuals
 Within your sewer system have you identified the following?
 Areas with flat sewers
 Areas with surcharging
 Areas with bottlenecks or constrictions
 Areas with chronic basement backups or SSOs
 Areas with excess debris, solids, or grease accumulation
 Areas with heavy root growth
 Areas with excessive infiltration/inflow (I/I)
 Sewers with severe defects that affect flow capacity
 Adequacy of capacity for new connections
 Lift station capacity and/or pumping problems
 Annual Self-Auditing of your O&M/CMOM Program to ensure above components are being implemented, evaluated, and re-prioritized as needed
 Special Studies Last Year (check only those that apply):
 Infiltration/Inflow (I/I) Analysis
 Sewer System Evaluation Survey (SSES)
 Sewer Evaluation and Capacity Management Plan (SECAP)
 Lift Station Evaluation Report
 Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	63	% of system/year
Root removal	3.3	% of system/year
Flow monitoring	0.3	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	4.18	% of system/year
Manhole inspections	80	% of system/year
Lift station O&M	50	# per L.S./year
Manhole rehabilitation	1.3	% of manholes rehabbed
Mainline rehabilitation	0.20	% of sewer lines rehabbed
Private sewer inspections	0	% of system/year

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

Private sewer I/I removal % of private services

Please include additional comments about your sanitary sewer collection system below:

Three full time employees are dedicated to the sanitary sewer collection system.

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

41.92	Total actual amount of precipitation last year in inches
32	Annual average precipitation (for your location)
170	Miles of sanitary sewer
5	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
17	Number of basement backup occurrences
101	Number of complaints
9.684	Average daily flow in MGD (if available)
12.882	Peak monthly flow in MGD (if available)
54.56	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.10	Basement backups (number/sewer mile)
0.59	Complaints (number/sewer mile)
1.3	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
5.6	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OFERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume (MG)
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

Infiltration/inflow lead to increased flows at the lift stations and treatment plant resulting in additional pumping and grit removal; however, there were no reported SSOs, including basement backups, in 2015.

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

<p><input type="radio"/> No</p> <p>If Yes, please describe:</p> <p>Infiltration/inflow lead to increased flows at the lift stations and treatment plant resulting in additional pumping and grit removal; however, there were no reported SSOs, including basement backups, in 2015.</p> <p>5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:</p> <p>The total annual precipitation for 2015 was greater than in 2014 and the annual average.</p> <p>5.4 What is being done to address infiltration/inflow in your collection system?</p> <p>Clear Water inspections are no longer required with real estate transactions due to a change in the Wisconsin State law in 2015. The City of Sheboygan revised its Ordinance to require Clear Water Inspections with any residential building permit. As a result of these changes, the number of Clear Water inspections was reduced in 2015.</p>
--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

Grading Summary

WPDES No: 0025411

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			32	128
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:
5/31/2016 2015

Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

III

5.19

Res. No. 38 - 16 - 17. By Alderperson Belanger. June 6, 2016.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase of (2) Pickup trucks from Ewald's Hartford Ford and three pickup trucks from Sheboygan Chevrolet for the Department of Public Works Motor Vehicle Division

WHEREAS: The Sheboygan Dept. of Public Works is in need of a replacing (5) pickup trucks in various configurations and has included the expenditure in its 2016 budget.

WHEREAS: The Purchasing Agent issued a request for bids for a these (5) vehicles with vehicle use specific specifications to assure each vehicle fits specific current needs by Supervisory Staff.

WHEREAS: Following a review of the bids received, the low bid submitted by Ewald's Hartford ford for two of the trucks and the low bid submitted by Sheboygan Chevrolet for three of the trucks have been determined to meet all specifications.

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with Ewald's Hartford Ford in the amount of \$54,096.00 for the purchase of two trucks and Sheboygan Chevrolet in the amount of \$ 86,292.50 for the purchase of three trucks for a total of \$ 140,388.50. The existing trucks are not able to be re-used for other operations primarily due to their size and therefore will be sold at auction following receipt of the new vehicles.

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized to draw orders on Account # 70136100-641100 in payment of same.

Pub Wks.

John Berg

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Resolution to Authorize Purchase of (5) Pickup Trucks

REPORT PREPARED BY: Bernard R. Rammer

REPORT DATE: June 2, 2016

MEETING DATE: June 14, 2016



FISCAL SUMMARY:

Budget Line Item: 70136100-641200
Budget Summary: Motor Vehicle Fund
Budgeted Expenditure: \$ 140,388.50
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

This resolution authorizes the department to purchase (5) Pickup trucks in a variety of configurations tailored to meet the needs of the Dept. The pricing below is the result of the City's Bid # 1906-16

STAFF COMMENTS:

The trucks were specified and configured to best meet the needs of the department at this time. As time passes, these trucks will be used to support all day to day operations. The trucks to be replaced are becoming a challenge to maintain and do not have the capability of being used in different capacities. Therefore, they will be sold at auction following receipt of the new vehicles.

(1) 2016 Ford F-150 2WD Ext. Cab with 8 foot Box

Dealer	Brand	Price Each	Lead time ARO
Ewald Ford	Ford F-150	\$ 25,520.50	60-90 days

(1) 2016 Ford F-150 4WD extended cab with 8 foot box

Dealer	Brand	Price Each	Lead time ARO
Ewald Ford	Ford F-150	\$ 28,575.50	60-90 days

(1) 2016 Chevrolet Silverado ½ Ton 4WD with std. cab and 8 foot box

Dealer	Brand	Price Each	Lead time ARO
Sheboygan Chevrolet	Chevrolet Silverado 2500 "Double Cab"	\$ 26,353.50	90-150 days

(2) 2016 Chevrolet Silverado ¾ Ton 4WD Double cab with 8 foot box

Dealer	Brand	Price Each	Lead time ARO
Sheboygan Chevrolet	Chevrolet Silverado 2500 "Double Cab"	\$ 29,969.50 Each	90-150 days

ACTION REQUESTED:

It is the recommendation of the Department that the Public Works Committee approve this request and support passage of the Resolution. Total cost for all five vehicles is \$ 140,388.50 including license and Title.

ATTACHMENTS:

Res. __-16-17

III

4.7

Res. No. 10 - 15 - 16. By Alderperson Belanger. May 4, 2015.

A RESOLUTION authorizing the appropriate City Officials to execute a contract between the City of Sheboygan, State of Wisconsin, Department of Transportation, and McMahon Associates Inc. for the engineering of the design of North Avenue (Calumet Drive to N. 15th Street) Project ID 4996-01-78 for the proposed sum of \$252,724.19 of which the Federal share is \$202,179.45 and of which the City of Sheboygan's share is \$50,544.74.

RESOLVED: That the appropriate City Officials execute the contract between the City of Sheboygan, State of Wisconsin, Department of Transportation, and McMahon Associates Inc. for the engineering of the design of North Avenue (Calumet Drive to N. 15th Street) Project ID 4996-01-78 for the proposed sum of \$252,724.19 of which the Federal share is \$202,179.45 and of which the City of Sheboygan's share is \$50,544.74.

*Pub Wks
Approve Sub*

[Signature]

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20_____.

Dated _____ 20_____, _____, City Clerk

Approved _____ 20_____, _____, Mayor

**AMENDMENT NO.1 TO THE CONTRACT
BETWEEN THE WISCONSIN DEPARTMENT OF TRANSPORTATION
AND McMAHON (CONSULTANT) FOR**

Project ID 4996-01-78
C Sheboygan, North Ave
Calumet Dr to 15th St
Local Street
Sheboygan County

The contract made and entered into by and between the DEPARTMENT and CONSULTANT, dated June 11, 2015, is hereby amended as set forth on the following pages.

The primary reason(s) for this amendment:

The department has requested a historic resources reconnaissance study since the project does not qualify for the history screening list due to the proposed project activities and the number of previously surveyed properties adjacent to the corridor.

For Authorized Services:

Actual costs to the CONSULTANT up to \$202,866.53 (an increase of \$606.56), plus a fixed fee of \$14,481.61 (an increase of \$41.92), not to exceed \$217,348.14 (an increase of \$648.48).

For historical resources reconnaissance survey services subcontracted to Heritage Research, LTD, the CONSULTANT's actual cost to Heritage Research, LTD based on Heritage Research's actual cost up to \$5241.46 (an increase of \$5241.46), plus a fixed fee of \$416.82 (an increase of \$416.82) not to exceed \$5,658.28 (an increase of \$5658.28).

For title report services subcontracted to Classic Title Services, the CONSULTANT'S actual cost to Classic Title Services not to exceed \$3750.00 (no change) for units delivered based on rates in the table below.

Item Description	Unit Type	Unit Cost
60 year Title Reports with one update (assume 4 tax key numbers)	Each	\$150.00 (no change)
Letter Reports (Assume 42 tax key numbers)	Each	\$75.00 (no change)

For environmental database services subcontracted to Environmental Data Resources, the CONSULTANT'S actual cost to Environmental Data Resources not to exceed \$390.00 (no change) for units delivered based on rates in the table below.

Item Description	Unit Type	Unit Cost
Standard Package	Lump Sum	\$350.00 (no change)
Sanborn Sets (2 req'd)	Each	\$20.00 (no change)

For subsurface investigation services subcontracted to River Valley Testing, the CONSULTANT'S actual cost to River Valley Testing not to exceed \$5520.00 (no change).

Total contract not to exceed \$232,666.42 (an increase of \$6,306.76).

"IF AUTHORIZED"

The CONSULTANT will be compensated by the DEPARTMENT for services provided under this CONTRACT on the following basis:

The CONSULTANT's actual cost up to \$21,832.11 (no change), plus a fixed fee of \$1,625.25 (no change), not to exceed \$23,457.36 (no change).

Compensation for "if authorized" services for this contract not to exceed \$23,457.36 (no change).

Compensation in excess of the total CONTRACT amount of \$256,123.78 (an increase of \$6306.76) shall not be allowed unless approved by a written CONTRACT amendment.

The CONSULTANT REPRESENTATIVE is: Michael R. Simon, P.E./McMAHON.

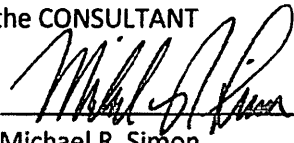
Street Address: 1445 McMahon Drive, Neenah, WI 54956
Mailing Address: PO Box 1025, Neenah, WI 54957-1025
Telephone: (920) 751-4200
Fax: (920) 751-4284
Email: msimon@mcmgrp.com

The DEPARTMENT is: Rich Glen, P.E., Management Consultant, JT Engineering.

Street Address: 1077 Centennial Centre Blvd., Hobart, WI 54155
Telephone: (920) 468-4771
Fax: (920) 468-7135
Email: richglen@jt-engineering.com

In witness whereof, the parties hereto have caused this amendment to be executed and approved on the date signed by their authorized officers or representatives.

For the CONSULTANT

By: 
Michael R. Simon

Title: Project Manager _____

Date: 5-10-16 _____

For the DEPARTMENT

By: _____

Title: _____

Date: _____

For the City

By: _____

Title: _____

Date: _____

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: DIRECT REFERRAL Contract Amendment No. 1 for the North Avenue Design Contract. This contract is a three party agreement between the WIS DOT, City of Sheboygan and McMahon & Associates (consultant).

REPORT PREPARED BY: Ryan Sazama, City Engineer

REPORT DATE: June 9, 2016

MEETING DATE: June, 14, 2016

FISCAL SUMMARY:

Budget Line Item: 47533140-631200
\$6,306.76
Budget Summary: Capital Improvements
Budgeted Expenditure: See Attachments
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The Amendment No. 1 proposal is for completing a Historic Reconnaissance Study in relation to this project. This document authorizes the appropriate City Officials to execute an Amendment No. 1 to the contract between the City of Sheboygan, State of Wisconsin Dept. of Transportation, and McMahon & Associates in the amount of \$6,306.76 for the North Avenue Reconstruction Project from Calumet Drive to N. 15th Street. Project I.D. 4996-01-78.

The original contract is for \$252,724.19 of which the Federal share is \$202,179.45 and the City of Sheboygan's share is \$50,544.74.

STAFF COMMENTS:

Staff recommends approval of the Contract Amendment No. 1.

ACTION REQUESTED:

The Public Works Committee and the Common Council are requested to approve the amendment of the contract.

ATTACHMENTS:

- I. Res. 10-15-16
- II. Copy of Amendment No. 1

III

Res. No. _____ - 16 - 17. **DIRECT REFERRAL.** By Alderperson Belanger.
June 14, 2016.

A RESOLUTION authorizing the appropriate City Officials to execute an Amendment No. 1 to the contract between the City of Sheboygan, State of Wisconsin Dept. of Transportation, and McMahon & Associates (consultant) in the amount of \$6,306.76 for the North Avenue Reconstruction Project from Calumet Drive to North 15 Street Project I.D. 4996-01-78. Account Number 47533140-631200.

RESOLVED: That the appropriate City Officials to execute an Amendment No. 1 to the contract between the City of Sheboygan, State of Wisconsin Dept. of Transportation, and McMahon (consultant) in the amount of \$6,306.76 for the North Avenue Reconstruction Project from Calumet Drive to North 15 Street Project I.D. 4996-01-78. Account Number 47533140-631200.

Pub. Wks.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

3.6

R. O. 34 - 16 - 17. By BOARD OF MARINA, PARK & FORESTRY COMMISSION.
May 16, 2016.

Submitted is a recommendation from the Marina, Park and Forestry Commission regarding the Sheboygan Park Project in partnership with the Sheboygan Jaycees proposing a universally designed playground with the following considerations:

The Commissioners listened to a presentation by Ryan and Angie Shaw, representatives for the Sheboygan Park Project, (and Steve Schmitt) that would create a universally accessible playground for children of all disabilities and presented plans from other communities that have similar playgrounds. The Sheboygan Park Project Team prefers this playground to be located at Deland Park. The project is estimated to cost between \$500,000-\$700,000 and has already begun fund-raising.

The Commissioners agreed that such a playground would be a benefit to the greater community, but had several concerns with the location being at Deland Park. Similar playgrounds (about one acre in size) would require a significant amount of green space at Deland Park. As a result, the Commissioners voted unanimously to support the Sheboygan Park playground project, with the final agreement on location, funding, (construction/operation), endowment and schedule to be drafted for final approval by the Commission and the appropriate standing committees as well as Common Council.

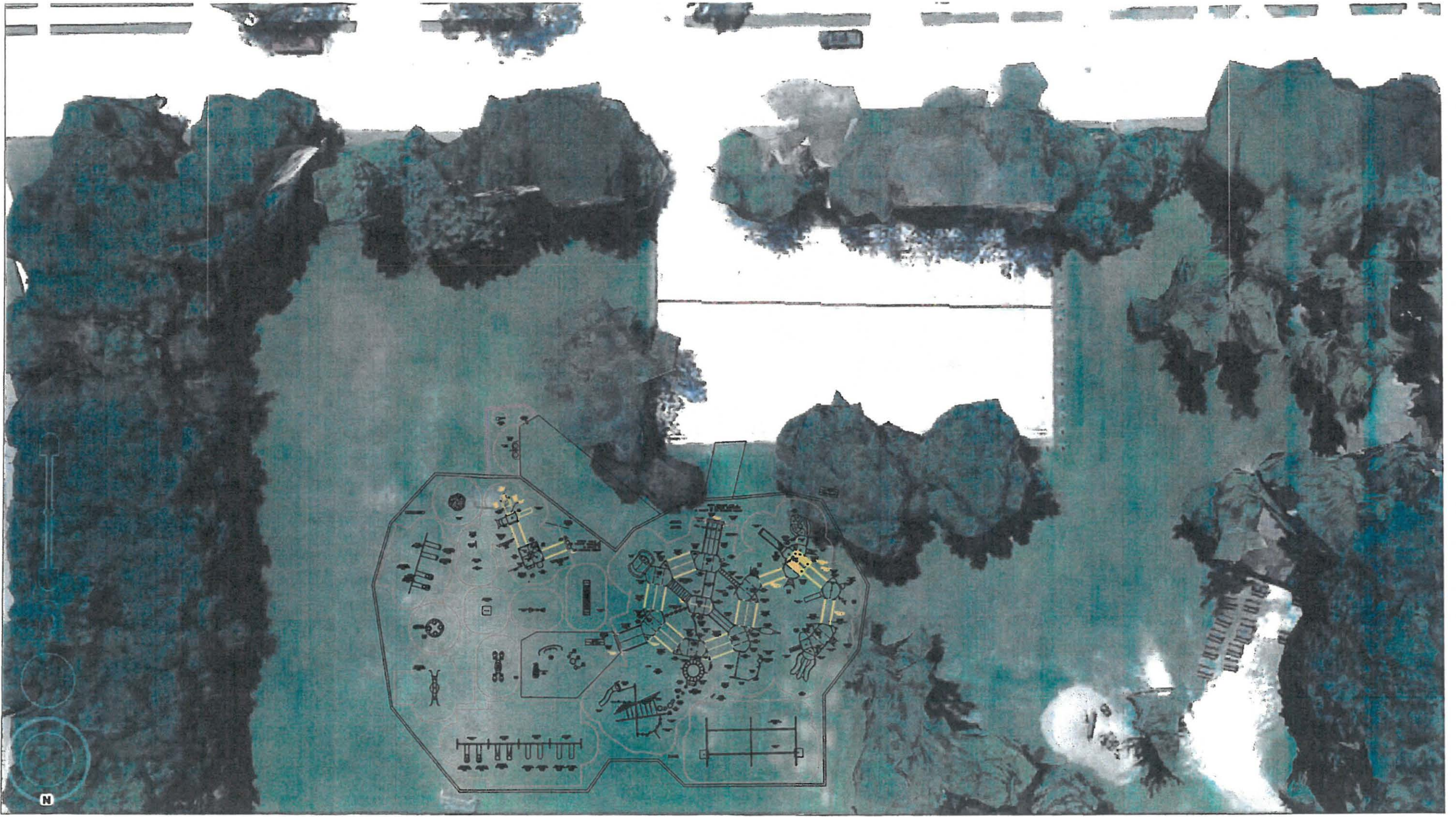
Pub Wks.

Bd. of Marina, Parks & Forestry

#9







CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Report from Marina, Park & Forestry Commission Regarding the Sheboygan Park Project

REPORT PREPARED BY: David H. Biebel, Director of Public Works

REPORT DATE: May 19, 2016

MEETING DATE: May 24, 2016

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: Parks
Budgeted Expenditure: N/A
Budgeted Revenue: Fund Raising

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

Ryan and Angie Shaw, representatives for the Sheboygan Park Project, (and Steve Schmitt) that would create a universally accessible playground for children of all disabilities and presented plans from other communities that have similar playgrounds. The Sheboygan Park Project Team prefers this playground to be located at Deland Park. The project is estimated to cost between \$500,000-\$700,000 and has already begun fund-raising.

STAFF COMMENTS:

The Marina Park & Forestry Commission agreed that such a playground would be a benefit to the greater community, but had several concerns with the location being at Deland Park. Similar playgrounds (about one acre in size) would require a significant amount of green space at Deland Park. As a result, the Commissioners voted unanimously to support the Sheboygan Park playground project, with the final agreement on location, funding, construction/operation, endowment and schedule to be drafted for final approval by the Commission and the appropriate standing committees as well as Common Council.

ACTION REQUESTED:

ATTACHMENTS:

R.O. 34-16-17

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Communication from Geise Contract Services Regarding Paving Improvements that the Sheboygan Athletic Club requests that the City make to Wildwood Park

REPORT PREPARED BY: David H. Biebel, Director of Public Works

REPORT DATE: May 19, 2016

MEETING DATE: May 24, 2016

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

This communication is regarding the future capital improvement plans for the Wildwood baseball park managed by the Sheboygan A's Athletic Club. They recently announced a \$2 million capital improvements plan to significantly upgrade the baseball park.

This specific proposal is regarding additional parking around the enhanced park. Specifically, adding diagonal planning along Wildwood Ave and in the left field area of the park. This proposal provides a conceptual site plan that will need to be surveyed and engineered to determine drainage as well as ultimate costs to construct.

STAFF COMMENTS:

Staff will need to work with engineering to determine the overall design and construction estimates and determine if the scale and scope is within the departments capabilities. This project may need to be included in the capital improvements plan if too large for the operations budget.

ACTION REQUESTED:

HOLD for further review by the Engineering department

ATTACHMENTS:

R.O. 38-16-17

II

3.11

R. O. No. 38 - 16 - 17. By CITY CLERK. May 16, 2016.

Submitting a communication from Geise Contract Services regarding paving improvements that the Sheboygan Athletic Club requests that the City of Sheboygan make to Wildwood Park.

Public Works

City Clerk

Richards, Susan

From: Mayor Vandersteen
Sent: Wednesday, May 11, 2016 10:40 AM
To: Richards, Susan
Cc: Alderperson Mary Lynne Donohue
Subject: FW: setting up meeting

Sue,

Please include this communication on the agenda for the 16th and refer it to the PW Committee.

Thanks,

Mike Vandersteen, Mayor
City of Sheboygan

From: Geise Contract Services [<mailto:geisecontractservices@charter.net>]
Sent: Wednesday, May 11, 2016 10:31 AM
To: Richards, Susan; Mayor Vandersteen
Cc: Kerlin, Joe; Sheboygan Athletic Club
Subject: RE: setting up meeting

Dear Ms. Richards and Mayor Vandersteen,

Below is a conceptual drawing of paving improvements that the Sheboygan Athletic Club requests that the City of Sheboygan make to Wildwood Park. It is an important part of the recently announced \$2M Wildwood Stadium Vitalization Initiative, which will be substantially funded by private donations. The purpose of the Vitalization Initiative is in support of the 'Someplace Better' campaign to enhance quality of life in Sheboygan and attract talent to the area.

There are three key objectives:

1. Create a "destination park" for a great local entertainment experience for the city and its current and future residents.
2. Partner with local schools to provide a 'working laboratory' for instruction. LTC, Lakeland University, and UW-S have all expressed keen interest and willingness to partner.
3. Increase the economic impact for the city of Sheboygan by attracting more and higher profile tournaments.

There are 9 phases of the Vitalization Plans. This request for improved parking is critical for safety and to enhance the game-day experience.

Once approved, we propose to work together with the City to prepare more detailed plans. May we have your approval to proceed?

Respectfully submitted,

Peter Geise – Board Member
On behalf of the Sheboygan Athletic Club

AREA/LENGTH TOTALS:

TOTAL CURB LENGTH: 1,652'-6"

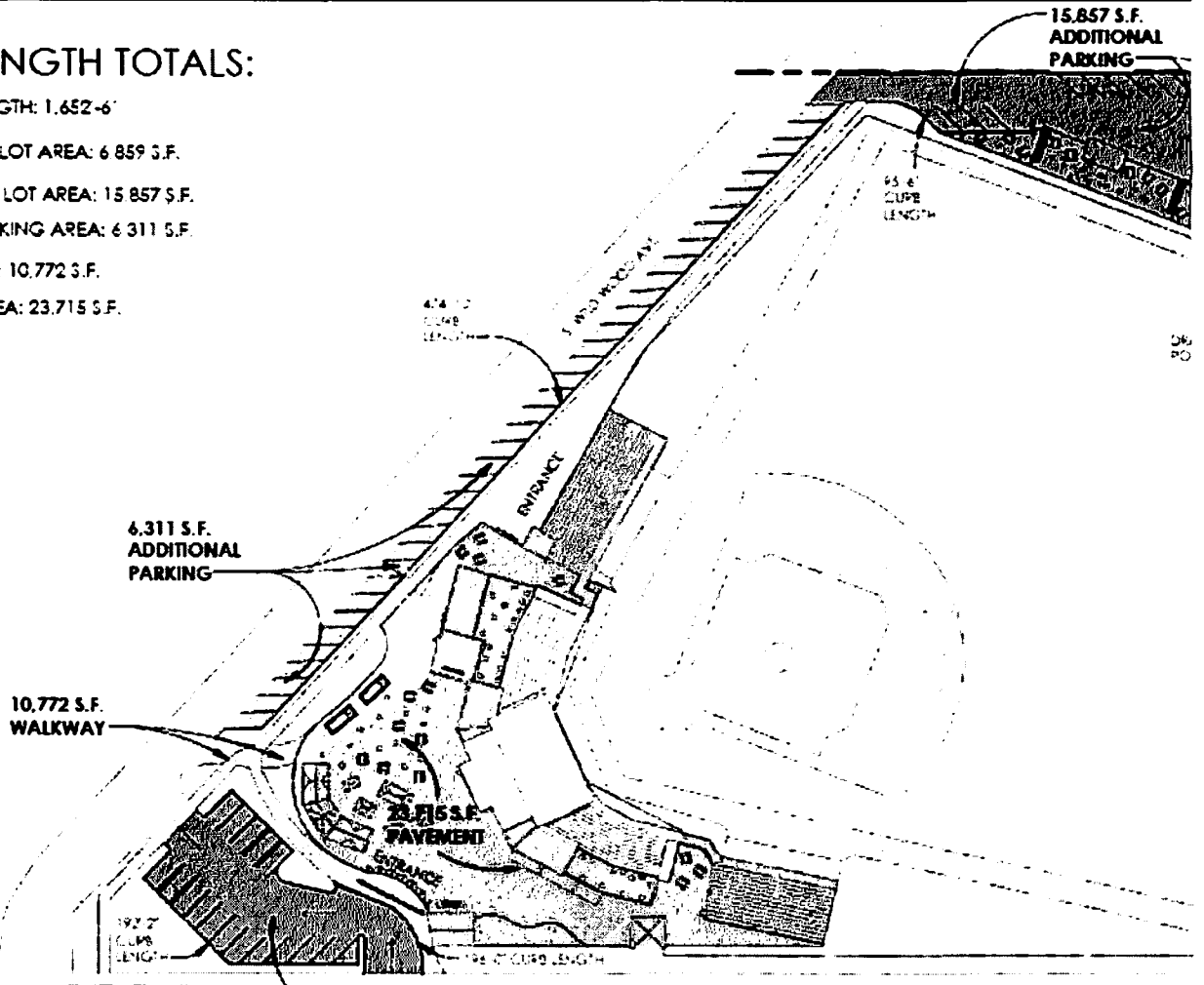
SOUTH PARKING LOT AREA: 6,859 S.F.

NORTH PARKING LOT AREA: 15,857 S.F.

WILDWOOD PARKING AREA: 6,311 S.F.

WALKWAY AREA: 10,772 S.F.

PARK PAVED AREA: 23,715 S.F.



4/18/2016

LONG TERM MASTER PLAN WILDWOOD PARK

2276 New Jersey Ave. Sheboygan WI 53081
PROJ. NO. 2015-79

6,859 S.F.
ADDITIONAL
PARKING

NEW JERSEY AVE



PAVEMENT ADDITION PLAN

SCALE 1" = 60'-0"

From: Kerlin, Joe [mailto:joe.kerlin@sheboyganwi.gov]
Sent: Monday, May 09, 2016 11:05 AM
To: 'Geise Contract Services' <geisecontractservices@charter.net>
Subject: RE: setting up meeting

Hi Peter,

I just talked to David Biebel. First step, we need to get the concept passed by Public Works. You would just need to turn in your concept request to the city clerk at the city office. The Mayor would then send it to Public works. If you turn it in by noon Wednesday it would go to Council on the 16th and then to PW on the 24th.

Ultimately a well laid out plan needs to be done with a list of items that could be done by the city. If you can start getting that process done with volunteer time from a consultant, that would be great.

Joe

From: Geise Contract Services [<mailto:geisecontractservices@charter.net>]
Sent: Sunday, May 08, 2016 4:45 PM
To: Kerlin, Joe
Subject: setting up meeting

Joe,

Enjoyed meeting with you this past week on Tuesday, the 3rd. Thanks for committing to set up a meeting with other city officials to work the details of the plan for the city to "handle all the grading and paving". When do you anticipate the meeting will be held?

Best,

Peter

Geise Contract Services, LLC
855 Settlers Circle | Sheboygan Falls, WI 53085
mobile : 920-889-2277 | fax: 920-467-2734
E-mail: GeiseContractServices@charter.net

Linked  profile

NOTICE: This e-mail may contain confidential information and is intended only for the individual named. If you are not the intended recipient, you should not disseminate, distribute or copy this e-mail; please notify the sender immediately and delete this e-mail from your system. Also, please be aware that email correspondence to and from "The City of Sheboygan" may be subject to open record requests.