

**\*\*\*ATTACHMENTS\*\*\***

II

3.1

R. O. No. 86 - 14 - 15. By CHIEF ADMINISTRATIVE OFFICER.  
July 21, 2014.

Submitting the attached summary of the 2015 Budget Requests for the General Fund, the Special Revenue Funds, the Debt Service Funds, and the Capital Project Funds. The comparison is to the 2014 original budget.

Finance,  
Law & Lic.,  
Pub. Prot & Safety,  
Pub Wks.,  
Sal & Griev.

\_\_\_\_\_  
Chief Administrative Officer

Heidemann/Bolton  
to hold -  
failed on call of the  
roll:  
Ayes: Bolton, Heidemann, Kromm,  
Matichek, Van Appen - 5  
Nays: 10

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III

	<u>2014 Approved</u> <u>Budget</u>	<u>2015 Executive</u> <u>Budget</u>	<u>Increase/</u> <u>(Decrease)</u>	<u>% Increase/</u> <u>(Decrease)</u>
<b>Revenue - General Fund</b>				
Taxes (Other than Property)	1,253,559	1,243,956	(9,603)	-0.77%
Licenses & Permits	676,895	706,344	29,449	4.35%
Intergovernmental Revenue	14,136,448	14,174,399	37,951	0.27%
Charges for Services	1,173,500	333,130	(840,370)	-71.61%
Fines & Forfeits	313,100	337,100	24,000	7.67%
Interest on Investments	255,150	192,350	(62,800)	-24.61%
Miscellaneous Revenue	129,500	121,668	(7,832)	-6.05%
Other Financing Sources	1,608,388	1,730,977	122,589	7.62%
<b>Total Revenue</b>	<b>19,546,540</b>	<b>18,839,924</b>	<b>(706,616)</b>	<b>-3.62%</b>
<b>Revenue - Mead Library</b>				
Intergovernmental Revenue	628,130	641,462	13,332	2.12%
Charges for Services	93,450	74,550	(18,900)	-20.22%
Miscellaneous Revenue	34,555	44,002	9,447	27.34%
<b>Total Revenue</b>	<b>756,135</b>	<b>760,014</b>	<b>3,879</b>	<b>0.51%</b>
<b>Revenue - Debt Service Fund</b>				
Interest on Investments	-	15,000	15,000	N/A
Pension Transfer	492,101	490,405	(1,696)	-0.34%
Transfer from Other Funds	1,039,203	1,088,359	49,156	4.73%
<b>Total Revenue</b>	<b>1,531,304</b>	<b>1,593,764</b>	<b>62,460</b>	<b>4.08%</b>
<b>City Tax Levy</b>				
General Fund	15,972,916	15,972,916	-	N/A
Mead Library Fund	2,305,741	2,305,741	-	N/A
Debt Service Fund	2,886,889	2,886,889	-	N/A
Transit Utility Fund	511,547	511,547	-	N/A
<b>Total City Tax Levy</b>	<b>21,677,093</b>	<b>21,677,093</b>	<b>-</b>	<b>N/A</b>

	<u>2014 Approved</u> <u>Budget</u>	<u>2015 Executive</u> <u>Budget</u>	<u>Increase/</u> <u>(Decrease)</u>	<u>% Increase/</u> <u>(Decrease)</u>
<b>General Fund</b>				
<b>Department</b>				
Council	117,974	127,818	9,844	8.34%
Mayor	406,862	504,637	97,775	24.03%
City Clerk	376,104	346,438	(29,666)	-7.89%
Elections	121,247	57,698	(63,549)	-52.41%
Finance	895,145	912,121	16,976	1.90%
Assessor	437,368	434,956	(2,412)	-0.55%
Human Resources	251,777	254,254	2,477	0.98%
City Attorney	442,828	452,339	9,511	2.15%
City Insurance	276,940	398,601	121,661	43.93%
City Buildings	852,962	805,266	(47,696)	-5.59%
Board of Review	2,150	1,450	(700)	-32.56%
Employee Benefits	345,911	345,111	(800)	-0.23%
<b>Total General Government</b>	<b>4,527,268</b>	<b>4,640,689</b>	<b>113,421</b>	<b>2.51%</b>
<b>Police</b>	<b>12,419,356</b>	<b>12,421,876</b>	<b>2,520</b>	<b>0.02%</b>
<b>Fire</b>	<b>7,715,356</b>	<b>7,818,428</b>	<b>103,072</b>	<b>1.34%</b>
<b>Building Inspection</b>	<b>619,609</b>	<b>671,240</b>	<b>51,631</b>	<b>8.33%</b>
<b>Emergency Operations</b>	<b>1,400</b>	<b>1,200</b>	<b>(200)</b>	<b>-14.29%</b>
<b>Civil Defense</b>	<b>12,460</b>	<b>17,705</b>	<b>5,245</b>	<b>42.09%</b>
<b>Total Public Protection</b>	<b>20,768,181</b>	<b>20,930,449</b>	<b>162,268</b>	<b>0.78%</b>
<b>Public Works</b>	<b>258,907</b>	<b>255,776</b>	<b>(3,131)</b>	<b>-1.21%</b>
<b>Engineering</b>	<b>515,681</b>	<b>525,266</b>	<b>9,585</b>	<b>1.86%</b>
<b>Streets</b>	<b>4,050,898</b>	<b>3,968,978</b>	<b>(81,920)</b>	<b>-2.02%</b>
<b>Sanitation</b>	<b>2,356,027</b>	<b>2,426,421</b>	<b>70,394</b>	<b>2.99%</b>
<b>Boat Facilities</b>	<b>30,000</b>	<b>-</b>	<b>(30,000)</b>	<b>-100.00%</b>
<b>Landfill</b>	<b>19,000</b>	<b>19,000</b>	<b>-</b>	<b>0.00%</b>
<b>Total Public Works</b>	<b>7,230,513</b>	<b>7,195,441</b>	<b>(35,072)</b>	<b>-0.49%</b>
<b>Cemetery</b>	<b>326,348</b>	<b>252,578</b>	<b>(73,770)</b>	<b>-22.60%</b>
<b>Total Human Services</b>	<b>326,348</b>	<b>252,578</b>	<b>(73,770)</b>	<b>-22.60%</b>
<b>Park Department</b>	<b>2,216,135</b>	<b>2,382,697</b>	<b>166,562</b>	<b>7.52%</b>
<b>Senior Center</b>	<b>181,880</b>	<b>181,341</b>	<b>(539)</b>	<b>-0.30%</b>
<b>Total Culture/Recreation</b>	<b>2,398,015</b>	<b>2,564,038</b>	<b>166,023</b>	<b>6.92%</b>
<b>City Development</b>	<b>247,070</b>	<b>269,962</b>	<b>22,892</b>	<b>9.27%</b>
<b>Interfund Transfers</b>	<b>7,060</b>	<b>4,000</b>	<b>(3,060)</b>	<b>-43.34%</b>
<b>Uncollectible Receivables</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>	<b>0.00%</b>
<b>Total General Fund</b>	<b>35,519,455</b>	<b>35,872,157</b>	<b>352,702</b>	<b>0.99%</b>

	<u>2014 Approved</u> <u>Budget</u>	<u>2015 Executive</u> <u>Budget</u>	<u>Increase/</u> <u>(Decrease)</u>	<u>% Increase/</u> <u>(Decrease)</u>
<b>Meg Unit Fund</b>	57,246	56,887	(359)	-0.63%
<b>Mead Library Fund</b>	3,061,876	3,065,754	3,878	0.13%
<b>Tourism Fund</b>	1,035,370	1,188,384	153,014	14.78%
<b>Cable TV Franchise Fund</b>	476,466	558,100	81,634	17.13%
<b>Municipal Court Fund</b>	1,092,000	1,113,500	21,500	1.97%
<b>Ambulance Fund</b>	1,058,000	1,208,000	150,000	14.18%
<b>Special Assessment Fund</b>	439,203	448,368	9,165	2.09%
<b>Harbor Centre Marina Fund</b>	1,019,995	1,024,995	5,000	0.49%
<b>Redevelopment Authority Fund</b>	10,500	11,300	800	7.62%
<b>Total Special Revenue Funds</b>	<b>8,250,656</b>	<b>8,675,288</b>	<b>424,632</b>	<b>5.15%</b>
<b>G O Debt Service Fund</b>	4,418,193	4,480,653	62,460	1.41%
<b>TID VI Debt Service Fund</b>	1,863,051	1,803,048	(60,003)	-3.22%
<b>TID V Debt Service Fund</b>	4,401	5,039	638	14.50%
<b>TID VII Debt Service Fund</b>	147,870	149,664	1,794	1.21%
<b>TID X Debt Service Fund</b>	251,051	252,762	1,711	0.68%
<b>TID XI Debt Service Fund</b>	450,543	457,250	6,707	1.49%
<b>TID XII Debt Service Fund</b>	169,248	160,603	(8,645)	-5.11%
<b>TID XIII Debt Service Fund</b>	246,624	251,299	4,675	1.90%
<b>TID IXV Debt Service Fund</b>	374,707	424,684	49,977	13.34%
<b>TID XV Debt Service Fund</b>	86,888	205,304	118,416	136.29%
<b>TID E1 Debt Service Fund</b>	161,495	162,963	1,468	0.91%
<b>Total Debt Service Funds</b>	<b>8,174,071</b>	<b>8,353,269</b>	<b>179,198</b>	<b>2.19%</b>
<b>Industrial Park Fund</b>	11,599	4,500	(7,099)	-61.20%
<b>Capital Improvements Fund</b>	2,000,000	3,000,000	1,000,000	50.00%
<b>Transit Fund</b>	511,547	511,547	-	0.00%
<b>Total Budget</b>	<b>54,467,328</b>	<b>56,416,761</b>	<b>1,949,433</b>	<b>3.58%</b>

II

3.2

R. O. No. 87 - 14 - 15. By CHIEF ADMINISTRATIVE OFFICER.  
July 21, 2014.

Submitting the attached summary of the 2015 Budget Requests for the Enterprise Funds, the Internal Service Funds, and the Trust Funds. The comparison is to the 2014 original budget.

Finance,  
Law & Lic,  
Pub Prot & Safety,  
Pub. Wks,  
Sal & Grnd.

\_\_\_\_\_  
Chief Administrative Officer

Heidemann/Bobren  
to hold, failed on call  
of the roll.  
ays: Bobren, Heidemann, Hermann,  
Matscher, Van Akkeren - 5  
naps: 10

35

II

	2014 Approved Budget	2015 Executive Budget	Increase/ (Decrease)	% Increase/ (Decrease)
<b>Enterprise Funds</b>				
Wastewater Fund	9,053,070	9,219,519	166,449	1.84%
Boat Facilities Fund	124,263	124,261	(2)	0.00%
Parking Utility Fund	501,856	431,778	(70,078)	-13.96%
Transit Utility Fund	3,616,780	3,643,590	26,810	0.74%
<b>Total Enterprise Funds</b>	<b>13,295,969</b>	<b>13,419,148</b>	<b>123,179</b>	<b>0.93%</b>
<b>Internal Service Funds</b>				
Motor Vehicle Fund	1,915,548	2,002,951	87,403	4.56%
Health Insurance Fund	8,145,822	8,235,786	89,964	1.10%
Liability Insurance Fund	577,200	577,000	(200)	-0.03%
Worker's Compensation Fund	467,004	609,405	142,401	30.49%
Information Systems Fund	895,648	849,520	(46,128)	-5.15%
<b>Total Internal Service Funds</b>	<b>12,001,222</b>	<b>12,274,662</b>	<b>273,440</b>	<b>2.28%</b>
<b>Trust Funds</b>				
Cemetery Perpetual Care Fund	10,500	13,796	3,296	31.39%
E H May Environmental Park Fund	34,000	23,375	(10,625)	-31.25%
Everhard/Forrer Trust Fund	14,000	62,500	48,500	346.43%
<b>Total Trust Funds</b>	<b>58,500</b>	<b>99,671</b>	<b>41,171</b>	<b>70.38%</b>

II

4.1

R. O. No. 107 - 14 - 15. By CITY CLERK. August 4, 2014.

Submitting a communication from Deana Hamel, REINS Inc., Board of Directors, requesting the opportunity to be considered as a user of property donated to the City by the estate of Carol Butzen for their therapeutic riding and learning program for individuals with disabilities.

Pub. Wks.

*Susan Richards*  
\_\_\_\_\_  
City Clerk

II

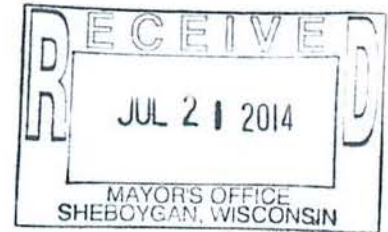
James H. ...



REINS Inc. PO Box 724, Sheboygan, WI 53082-0724  
Therapeutic Riding Program [www.reins-wi.org](http://www.reins-wi.org)

July 15, 2014

Michael Vandersteen, Mayor  
City of Sheboygan  
828 Center Ave, Suite 301  
Sheboygan, WI 53081



Dear Mayor Vandersteen,

This letter is a follow up to your conversation with Jim Thimmig, a member of our Board of Directors, about the property donated to the City of Sheboygan by the estate of Carol Butzen. Below is a brief introduction and summary of REINS, Inc., a nonprofit, equine assisted activity and therapy program operating in Sheboygan County providing services to youth and adults with disabilities. REINS is requesting the opportunity to be considered as a user of this site for our therapeutic riding and learning program for individuals with disabilities.

#### LETTER OF INQUIRY

Name and Address:

REINS, Inc.	(Program Location)
(Mailing Address)	
P.O. Box 724	N4024 State Highway 32
Sheboygan, WI 53082	Sheboygan Falls, WI 53085

Contact: Deana Hamel, Board of Directors

[reinsboard@gmail.com](mailto:reinsboard@gmail.com)

[920.242.6101](tel:920.242.6101)

Area of Service: Sheboygan County

Population Served: children, youth and adults with a disability (physical, social, emotional or cognitive); a minimum age of four and no maximum age

Mission: "To provide personal growth and development through equine assisted therapeutic education and recreational activities."

Nonprofit Status: 501-c3 EIN 39-1850442

Brief description of programs and services:

REINS has been serving Sheboygan County for 31 years by providing equine assisted activities and therapies. REINS, Inc. is a non-profit Wisconsin corporation committed to improving the lives of those with special needs through individually structured classes using therapeutic interactions with horses. We

Phone: 920-946-8599  
Email: [info@reins-wi.org](mailto:info@reins-wi.org)



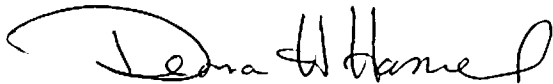
are a premier therapeutic center accredited by the Professional Association of Therapeutic Horsemanship International (PATH, Intl.). We are one of three premier facilities in Wisconsin.

Last year people aged 3 to 70 with physical and cognitive disabilities and significant mental health needs were served. REINS, Inc. offers both therapeutic riding (TR) and Equine Facilitated Learning (EFL). Our EFL program is focused on serving "At Risk" Youth. Our participants are referred to us from schools, group homes, social service agencies, doctors and therapists. Our goals and lessons are structured to meet therapy goals and to increase strength, range of motion and balance. Currently, we are able to provide 53 individuals per week with specialized Equine Assisted Activities and Therapies. Tuition covers 29 percent of the cost of this special program. Many of our students are unable to pay the tuition so REINS has a comprehensive scholarship fund. No student referred to REINS is turned away based on ability to pay. With a permanent facility in Sheboygan, we would be able to expand our programs to better serve the needs of Sheboygan residents.

The community continues to support our riders with volunteers; three volunteers are required for every rider. Last year we had over 1,800 volunteer hours donated during our riding sessions. So far in 2014, we have had over 2,500 hours donated by 187 volunteers.

Thank you for considering REINS, Inc. for use of this space for our Premier Therapeutic Center. Please contact me for additional information. REINS, Inc. would welcome an opportunity to speak with you about our program and the individuals we serve.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Deana Hamel". The signature is fluid and cursive, with a large loop at the beginning.

Deana Hamel, REINS Inc., Board of Directors