

*****ATTACHMENTS*****

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: A report of officer submitting the request to disinter William C. Eckhardt who is interred at Wildwood Cemetery Section 21 Lot SW/2-37 Grave 3 and relocate his remains in Wildwood Cemetery Section 21 Lot SW/2-37 Grave 1 that is owned by his spouse Joan Kimberly Eckhardt.

REPORT PREPARED BY: David H. Biebel, Director of Public Works

REPORT DATE: November 4, 2021

MEETING DATE: November 9, 2021

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

Wisconsin Statutes:
Municipal Code: N/A

BACKGROUND / ANALYSIS: Mrs. Joan Kimberly Eckhardt contacted Wildwood Cemetery to expedite this request of disinterring her husband, Willam C Eckhardt, from Section 21 Lot SW/2-37 Grave 3 and relocate his remains to his Wildwood Cemetery Section 21 Lot SW/2-37 Grave 1 This request was received after Mrs. Joan Kimberly Eckhardt decided she wanted her husband disinterred to be in located in a closer vicinity to his deceased parents' gravesite.

STAFF COMMENTS: Staff recommends Public Works Committee receive and adopt R.O. 100-21-22, submitting the request to disinter William C. Eckhardt, who is interred at Wildwood Cemetery Section 21 Lot SW/2-37 Grave 3 and relocate his remains in Wildwood Cemetery to Section 21 Lot SW/2-37 Grave 1 that is owned by his spouse, Joan Kimberly Eckhardt.

ACTION REQUESTED: Motion to recommend Common Council receive and adopt R.O. 100-21-22 submitting the request to disinter William C. Eckhardt, who is interred at Wildwood Cemetery Section 21 Lot SW/2-37 Grave 3, and relocate his remains in Wildwood Cemetery to Section 21 Lot SW/2-37 Grave 1 that is owned by his spouse, Joan Kimberly Eckhardt.

ATTACHMENTS:

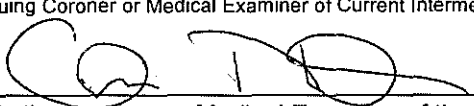
- I. R. O. No. 100-21-22
- II. Disinterment Permit – William C. Eckhardt

DISINTERMENT PERMIT

OFFICE OF THE CORONER/MEDICAL EXAMINER

Dis
Permit Number: 21-002

This permit, when properly completed, signed and dated, constitutes authority under Wis. Stats. section 69.18(4) for disinterment, removal, transportation, and reburial of the remains of the decedent listed below. This disinterment permit is not required if the disinterment is done to correct an error in the placement of the corpse and the decedent is re-interred in the same cemetery per Wis. Stats. section 69.18(4)(bm).

DECEDENT'S CURRENT INTERMENT					
Decedent's Current Legal Name - First		Middle	Last	Suffix	
William		C.	Eckhardt		
Sex	Date Pronounced Dead	Date of Birth (MM/DD/YYYY)	Age at Death	<input checked="" type="checkbox"/> Years <input type="checkbox"/> Days <input type="checkbox"/> Mins <input type="checkbox"/> Months <input type="checkbox"/> Hours	
M	8/22/2021	06/16/1944	77		
Cemetery Name			Cemetery Address (include lot/vault if known)		
Wildwood			518 N. Wildwood Ave Sheboygan		
State of Cemetery		County	City, Village, Township		
Wisconsin		Sheboygan	Sheboygan		
DECEDENT'S NEW INTERMENT					
Disposition					
<input checked="" type="checkbox"/> A. Disinterred remains will be re-interred <input type="checkbox"/> C. Cremated and placed in mausoleum (requires cremation permit) <input type="checkbox"/> B. Cremated and interred (requires cremation permit) <input type="checkbox"/> D. Cremated and given to family/other person in charge (requires cremation permit)					
Complete only if option A, B, or C selected for Disposition	New Cemetery/Mausoleum Name		New Cemetery/Mausoleum Address (include lot/vault if known)		
	Wildwood Cemetery		Wildwood Sec 21, lots SW 2-37 Graves 3		
	Country/State	County	City, Village, Township		
	USA/WI	Sheboygan	Sheboygan		
Complete only if option D selected for Disposition	Person in Charge of Remains		Address		
	N/A				
Country/State		County	City, Village, Township of Death		
PERMIT ISSUED TO					
<p>The applicant for the disinterment permit is obligated to arrange for the legal disposition of the remains in accordance with applicable state and local laws and local health department rules. If the remains of the decedent will be cremated after disinterment, the applicant MUST obtain a signed Cremation Permit from the Coroner or Medical Examiner of jurisdiction in accordance with Wis. Stats. 979.10.</p>					
Name of Applicant Requesting Permit				WI FD License Number (if applicable)	
Joan K. Eckhardt / Mike Kruski				5096	
Mailing Address				Phone Number	
8910 W. Drexell Ave Franklin				414 427-0707	
Documentation Supplied by Applicant					
<input checked="" type="checkbox"/> Notarized Next of Kin Request <input checked="" type="checkbox"/> Agreement of Cemetery Office <input type="checkbox"/> Court Order					
PERMIT ISSUED BY					
Name of Issuing Coroner or Medical Examiner				Title	
Christopher Nehring,				Medical Examiner	
Signature of Issuing Coroner or Medical Examiner of Current Interment				Date Signed	
				10/22/2021	
NOTE: Only the Coroner or Medical Examiner of the county of the decedent's current interment may issue this permit.					

REQUEST FOR PERMIT FOR DISINTERMENT OF BODY BURIED IN WISCONSIN

Pursuant to s. 69.18 (4), Wis. Stats.

NOTE: THIS DOCUMENT DOES NOT SERVE AS A PERMIT FOR DISINTERMENT. The signed permit must be obtained from the Coroner/Medical Examiner in the county of burial before disinterment may take place. If the corpse is to be cremated, written permission of the Coroner/Medical Examiner must be obtained in compliance with s.979.10, Wis. Stats.

FAMILY MEMBER/GUARDIAN REQUESTOR	NAME OF PERSON REQUESTING DISINTERMENT (First, Middle, Last) Joan Kimberly Eckhardt		PHONE NUMBER (Including Area Code) 414-425-1184
	RESIDENCE (Complete Mailing Address) 9777 W. St. Stephans Drive, Franklin WI 53132		
	LEGAL RELATIONSHIP TO DECEDENT State law specifies that a Coroner/Medical Examiner may issue a disinterment permit upon request from any of the following persons, in order of priority stated, when persons in prior classes are not available at the time of application, and in the absence of actual notice of contrary indications by the decedent or actual notice of opposition by a member of the same or a prior class (Box 1 is the highest priority class): Check the appropriate box to show requestor's legal status. <input checked="" type="checkbox"/> 1. The decedent's spouse (at the time of death) <input type="checkbox"/> 4. An adult brother or sister of the decedent <input type="checkbox"/> 2. An adult son or daughter of the decedent <input type="checkbox"/> 5. A guardian of the person of the decedent at the time of death <input type="checkbox"/> 3. Either parent of the decedent <input type="checkbox"/> 6. Any other person authorized or obligated to dispose of the remains		
DECEDENT INFORMATION	NAME OF DECEDENT William C. Eckhardt	DATE PRONOUNCED DEAD 08/22/2021	PLACE OF DEATH (County and State) Milwaukee Wisconsin
	CURRENT COUNTY OF BURIAL Sheboygan	CITY VILLAGE OR TOWN Sheboygan	
	NAME OF CEMETERY Widwood Cemetery	LOT LOCATION (If Known) Sec 21, Lot SW2-37, Grave 3	
POST-DISINTERMENT INFORMATION	POST-DISINTERMENT DISPOSITION Check one box. If "Cremation" is checked, information on the new burial/entombment site is not required. If "Reburial/Entombment in the Same Cemetery" is checked, only the new lot number/entombment information needs to be completed. <input checked="" type="checkbox"/> Reburial/Entombment in the Same Cemetery (A permit is not required if the disinterment and reburial is made to correct an error.) <input type="checkbox"/> Reburial/Entombment Elsewhere <input type="checkbox"/> Cremation		
	STATE (Or country if not in U.S.)	COUNTY	CITY, VILLAGE OR TOWN
	NAME OF CEMETERY OR MAUSOLEUM		NEW LOT NUMBER/ENTOMBMENT LOCATION Sec 21, Lot SW/2-37, Grave 1
REQUESTOR'S ATTESTATION	I swear that I am a member of the relationship category checked above in the "LEGAL RELATIONSHIP TO DECEDENT" section. I understand that by signing this request, I do hereby affirm (under penalties prescribed under s. 69.24, Wis. Stats.) that I know of no contrary indications to this disinterment made by the decedent prior to death. I also affirm that I am a member of one of the classes listed in legal priority order below [as specified by s. 69.18(4), Wis. Stats.], that any living members of the same or prior class have been duly notified of my intentions to request this disinterment permit and I know of no contrary indications by any of those members. I also understand that I am obligated to dispose or arrange for the disposal of the body in compliance with state and local laws and cemetery rules. Joan Kimberly Eckhardt 10-15-2021		
	SIGNATURE OF REQUESTOR (Must sign in the presence of a notary)		DATE SIGNED
NOTARY PUBLIC	CERTIFICATE OF NOTARY PUBLIC		
	<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; padding: 5px; margin-right: 20px;"> DAWN SOKOLOWSKI Notary Public State of Wisconsin 9/22/2022 </div> <div> Subscribed and sworn before me this <u>15</u> day of <u>October</u>, <u>2021</u> (Month) (Year) Notary of <u>Sheboygan WI</u> (Enter County and State) </div> </div>		
	My commission expires (Enter Date)	Printed Name of Notary Dawn M. Sokolowski	
FUNERAL DIRECTOR CEMETERY OFFICIAL	NAME OF FUNERAL HOME (If Applicable-Not Required) MAX A GASS & SONS	MAILING ADDRESS OF FUNERAL HOME (If Applicable) 8910 W. Drexel Ave. Franklin WI 53132	
	NAME OF FUNERAL DIRECTOR (If Applicable) Mike Kremaski	FUNERAL LICENSE NO. (If Applicable) 5096	
	SIGNATURE OF FUNERAL DIRECTOR (Not Required) 	DATE SIGNED 10/15/2021	
	NAME OF CEMETERY OFFICIAL APPROVING DISINTERMENT PROCESS Dawn M. Sokolowski	TITLE Public Works Business Manager	
	SIGNATURE OF CEMETERY OFFICIAL APPROVING DISINTERMENT PROCESS 	DATE SIGNED 10/15/2021	

Date Received by Coroner/M.E. in County of Burial 10/21/21

Date Permit Issued 10/22/21

Christopher Nehring, Medical Examiner

II

4.1

R. O. No. 100 - 21- 22. BY DIRECTOR OF PUBLIC WORKS. November 1, 2021.

Submitting the request to disinter William C. Eckhardt who is interned at Wildwood Cemetery Section 21 Lot SW/2-37 Grave 3 and relocate his remains in Wildwood Cemetery Section 21 Lot SW/2-37 Grave 1 that is owned by his spouse Joan Kimberly Eckhardt.

PW

DIRECTOR OF PUBLIC WORKS

III

5.6

Res. No. 86 - 21 - 22. By Alderpersons Dekker and Perrella.
November 1, 2021.

A RESOLUTION authorizing the Purchasing Agent to issue a purchase order for the purchase of one Bobcat brand Skid Steer Loader for the Department of Public Works Motor Vehicle Fleet.

WHEREAS, the Department of Public Works has included the purchase of a new skid steer loader (the "Equipment") in its 2022 Capital Improvements budget; and

WHEREAS, Bobcat, the manufacturer of the Equipment, has indicated that they no longer produce equipment in advance of an order being placed, resulting in longer lead times for equipment; and

WHEREAS, the Department of Public Works wishes to place its order for the Equipment now, with full knowledge that the long lead time will not allow for nor result in delivery of the equipment before 2022; and

WHEREAS, state law and the City's Procurement Policy allows the City to join with other units of government in cooperative purchasing plans when the best interest of the City would be served; and

WHEREAS, the Equipment is available from Miller Implements under the Sourcewell National Purchasing Plan.

NOW, THEREFORE, BE IT RESOLVED: That the Purchasing Agent is authorized to issue a Purchase Order to Miller Implements for the purchase of one Bobcat S64 Skid Steer Loader.

BE IT FURTHER RESOLVED: That the Council understands that this Purchase Order will be subject to the terms and conditions set forth in Sourcewell Contract # 040319-CEC, a copy of which is available at sourcewell-mn.gov.

Public Works

BE IT FURTHER RESOLVED: That in the 2022 calendar year, if sufficient funds are appropriated in the City's budget approved by the Council, the appropriate City officials are hereby authorized to draw funds in the amount of \$47,414.00, which includes final set-up and delivery, from the 2022 Capital Project Fund - Motor Vehicle Fund (Account No. 70136100-641200) for the purchase of the Equipment.

Dean Decker

James P. Puello

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk
Approved _____ 20____. _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: A resolution authorizing the Purchasing Agent to issue a purchase order for the purchase of one Bobcat brand Skid Steer Loader for the Department of Public Works Motor Vehicle Fleet.

REPORT PREPARED BY: Bernard R. Rammer, Purchasing Agent

REPORT DATE: November 2, 2021

MEETING DATE: November 9, 2021

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: 70136100-641200
Budget Summary: Motor Vehicle Fund
Motor Vehicles 2022
Budget Expenditure: \$ 47,414.00
Budgeted Revenue: N/A

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS: The Motor Vehicle Division needs an additional Skid Steer Loader and accessories. The expenditure is included in the 2022 Capital Improvements plan.

STAFF COMMENTS: The Department of Public Works utilizes skid steer loaders for a wide range of tasks including street maintenance, snow removal, street construction, and a variety of other tasks. The Department also has a large variety of other attachments that are interchangeable between Bobcat Skid Steer loaders and Bobcat Tool Cats.

The City is utilizing a Sourcewell National Contract which allows the City to purchase the equipment at a discount of approximately 30% as well as the ability to waive the need for competitive bidding. Due to Covid-19 and other factors, the lead time on this equipment is quite long and by placing the order now, the city is assured that the equipment will be received prior to the 2022 construction season.

ACTION REQUESTED: Motion to recommend the Common Council adopt Res. No. 86-21-22 authorizing the Purchasing Agent to issue a purchase order for the purchase of one Bobcat brand Skid Steer Loader for the Department of Public Works Motor Vehicle Fleet.

ATTACHMENTS:

- I. Res. No. 86-21-22

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: A resolution authorizing the appropriate City officials to accept a storm sewer and drainage easement in the Stonebrook Crossing Subdivision.

REPORT PREPARED BY: Ryan Sazama, City Engineer

REPORT DATE: November 3, 2021

MEETING DATE: November 9, 2021

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS: In the spring of 2021, 78 residential lots were developed on the southside of Sheboygan. The name of this new subdivision is the Stonebrook Crossing Subdivision (Phase 1). During the construction of the subdivision, it was determined an additional storm sewer and drainage easement needed to be granted to the City of Sheboygan so that all drainage requirements would be met.

STAFF COMMENTS: City staff has reviewed the easement documentation and supports the submittal.

ACTION REQUESTED: Motion to recommend the Common Council adopt Res. No. 87-21-22 authorizing the appropriate City officials to accept a storm sewer and drainage easement in the Stonebrook Crossing Subdivision.

ATTACHMENTS:

- I. Res. No. 87-21-22
- II. Easement Documentation

III

5.7

Res. No. 87 - 21 - 22. By Alderpersons Dekker and Perrella.
November 1, 2021.

A RESOLUTION authorizing the appropriate City officials to accept a storm sewer and drainage easement in the Stonebrook Crossing Subdivision.

RESOLVED: That the Common Council hereby authorizes and directs the Mayor and City Clerk to accept the attached Storm Sewer and Drainage Easement in the Stonebrook Crossing Subdivision.

PW

Dean Dekker
Grant Perrella

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

Document Number

Document Title

STORM SEWER AND DRAINAGE EASEMENT

THIS INDENTURE, made this ____ day of November, 2021, by Stonebrook Crossing LLC, a Wisconsin Limited Liability Company, "**GRANTOR**", and the City of Sheboygan, a municipal corporation of the State of Wisconsin, "**GRANTEE**";

Name and Return Address
City of Sheboygan
City Attorney's Office
828 Center Ave, Suite 210
Sheboygan, WI 53081

Part of 59281471105 & 59281471104
Parcel Identification Number (PIN)

WITNESSETH:

KNOW ALL PERSONS BY THESE PRESENTS, that the said **GRANTOR**, in consideration of the sum of one (\$1.00) dollar and other valuable consideration in hand paid by said **GRANTEE**, receipt whereof is hereby confessed and acknowledged, and the covenants hereinafter contained, hereby grants a permanent easement to **GRANTEE** for municipal storm sewer and drainage purposes, subject to the terms and conditions set forth herein, in, along, and upon the following described property in the City of Sheboygan, Sheboygan County, Wisconsin:

Part of Lots 62 and 63 of Stonebrook Crossing Addition No. 1, recorded in the Sheboygan County Register of Deeds Office as Document No. 2104946, being part of the Northeast 1/4 of the Southeast 1/4 of Section 9, Township 14 North, Range 23 East, City of Sheboygan, Sheboygan County, Wisconsin, described as follows:

The West 5.00 feet of said Lot 62 and the East 5.00 feet of said Lot 63 of said Stonebrook Crossing Addition No. 1.

The land described above contains 0.0350 acres (1,526 square feet) of land, more or less.

End of description.

See Attached Exhibit "A" for map.

1. The **GRANTOR** further grants unto the **GRANTEE**, its successors and assigns, the right and privilege to enter on to said easement parcel for the purposes of laying, patrolling, maintaining, cleaning, repairing, regrading, and renewing said storm sewer and drainage improvements.

Accepted By: **CITY OF SHEBOYGAN**

Ryan Sorenson
City of Sheboygan - Mayor

Meredith DeBruin
City of Sheboygan – City Clerk

STATE OF WISCONSIN)
) SS
COUNTY OF SHEBOYGAN)

Personally came before me this ____ day of _____, 2021, the above named Ryan Sorenson, Mayor and Meredith DeBruin, City Clerk to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public

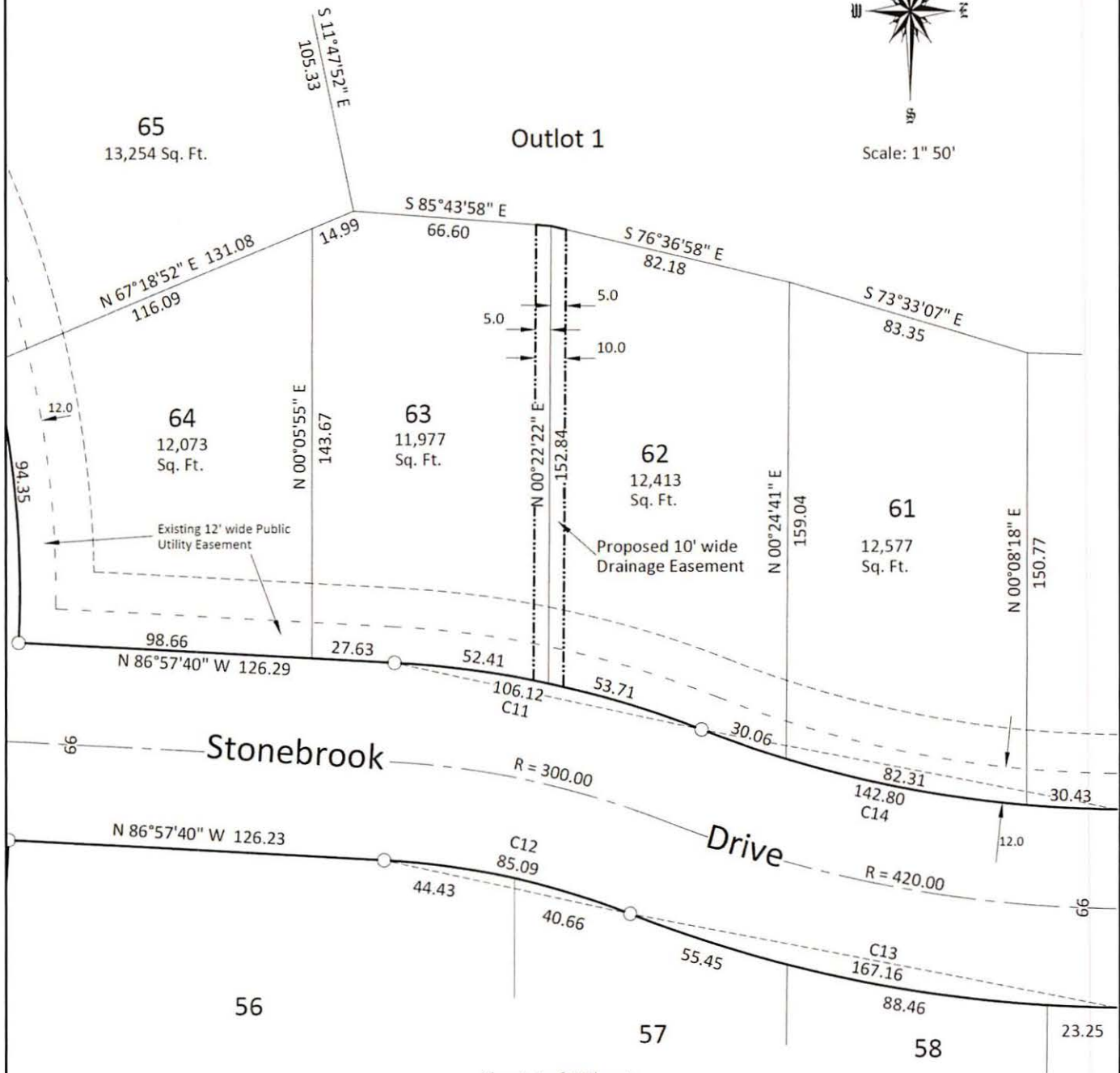
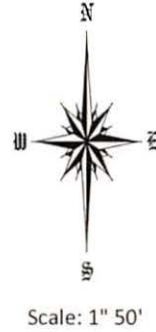
My Commission expires _____

Acceptance is authorized by and in accordance with Resolution Number _____

This Instrument Drafted By:
Michael P. Born, WI PLS S-2984
City of Sheboygan

EXHIBIT A - STORM SEWER AND DRAINAGE EASEMENT

Part of Stonebrook Crossing Addition No. 1, recorded in the Sheboygan County Register of Deeds Office as Document No. 2104946, being part of the NE 1/4 and NW 1/4 of the SE 1/4 of Section 9, Township 14 North, Range 23 East, City of Sheboygan, Sheboygan County, Wisconsin.



CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: A resolution authorizing the Mayor to enter into a State/Municipal Agreement with the State of Wisconsin Department of Transportation to update the existing traffic signals at the intersection of STH 23 and Taylor Drive.

REPORT PREPARED BY: Ryan Sazama, City Engineer

REPORT DATE: November 4, 2021

MEETING DATE: November 9, 2021

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS: The Department of Public Works in the spring of 2021 applied for a Signals and ITS Standalone Program Grant (SISP) for the intersection of Taylor Drive and STH 23. This grant will replace the existing traffic signals and traffic controller at this intersection. The estimated total cost of this construction project is \$456,000.00. The Wisconsin Department of Transportation will reimburse the City of Sheboygan \$410,000.00 (90%) of the total project cost. The City will be responsible for \$45,600.00 (10%) of the project cost.

STAFF COMMENTS: The design and engineering for this project is scheduled to be completed in 2023. The construction of this project is scheduled for 2024.

ACTION REQUESTED: Motion to adopt Res. No. 88-21-22 authorizing the Mayor to enter into a State/Municipal Agreement with the State of Wisconsin Department of Transportation to update the existing traffic signals at the intersection of STH 23 and Taylor Drive.

ATTACHMENTS:

- I. Res. No. 88-21-22
- II. State/Municipal Agreement dated July 22, 2021

III

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Res. No. 88 - 21 - 22. By Alderpersons Dekker and Perrella.
November 1, 2021.

A RESOLUTION authorizing the Mayor to enter into a State/Municipal Agreement with the State of Wisconsin Department of Transportation to update the existing traffic signals at the intersection of STH 23 and Taylor Drive.

RESOLVED: That the Mayor is hereby authorized and directed to enter into a State/Municipal Agreement (I.D. 3700-30-43/46, dated July 22, 2021) with the State of Wisconsin Department of Transportation, in substantially similar form to that attached, to update the existing traffic signals at the intersection of STH 23 and Taylor Drive at a cost to the City of Sheboygan of \$45,600.

BE IT FURTHER RESOLVED: That the appropriate City officials are hereby authorized to make payment as required by the State/Municipal Agreement from the appropriate account in the capital improvements budget.

Public Works

Dea Dekker
Gracia Perrella

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor



**Original
STATE/MUNICIPAL FINANCIAL
AGREEMENT FOR A SIGNALS &
ITS STANDALONE PROGRAM
PROJECT**

Date: July 22, 2021
 I.D.: 3700-30-43/46
 Road Name: STH 23
 Title: City of Sheboygan, Kohler Memorial Dr.
 Limits: Taylor Dr Intersection Signal Rehab
 County: Sheboygan
 Roadway Length: 0.01 mile

The signatory **City of Sheboygan**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: The existing signal is outdated and obsolete.

Proposed Improvement - Nature of work: Design and construction to update the existing traffic signals with new conduit, pull boxes, bases, new above ground, add pedestrian push buttons, add monotubes on Taylor Dr (including initial inspection), and add lighting into signal cabinet at the HWY 23 & Taylor Dr. intersection.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality:

TABLE 1: SUMMARY OF COSTS

Phase	Total Est. Cost	Federal/State Funds	%	Municipal Funds	%
ID 3700-30-43 Design	\$ 60,000	\$ 54,000	90%	\$ 6,000	10%
ID 3700-30-46 Construction	\$ 396,000	\$ 356,400	90%	\$ 39,600	10%

Total Cost Distribution \$ **456,000** \$ **410,400** **90%** \$ **45,600** **10%**

*Design ID 3700-30-43 state funding is limited to \$54,000 (State fiscal year 2023)

*Construction ID 3700-30-46 state funding is limited to \$356,400 (State fiscal year 2024)

This request shall constitute agreement between the Municipality and the State; is subject to the terms and conditions that follow (pages 2 – 4); is made by the undersigned under proper authority to make such request for the designated Municipality, upon signature by the State, and delivery to the Municipality. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of neither the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

Signed for and in behalf of the City of Sheboygan (please sign in blue ink)	
Name (print)	Title
Signature	Date
Signed for and in behalf of the State (please sign in blue ink)	
Name	Title
Signature	Date

TERMS AND CONDITIONS:

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality’s foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.
2. Funding of each project phase is subject to inclusion in an approved program and per the State’s Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Real Estate necessitated for the improvement.
 - (c) Compensable utility adjustment and railroad force work necessitated for the project.
 - (d) The grading, base, pavement, curb and gutter, and structure costs to State standards, excluding the cost of parking areas.
 - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
 - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.

- (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
 - (i) Replacement of existing driveways, in kind, necessitated by the project.
 - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
- (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (c) Coordinate, clean up, and fund any hazardous materials encountered during construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
 - (d) Damages to abutting property due to change in street or sidewalk widths, grades, or drainage.
 - (e) Conditioning, if required, and maintenance of detour routes.
 - (f) Repair of damages to roads or streets caused by reason of their use in hauling materials incidental to the improvement.
 - (g) Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements, in a manner satisfactory to the state and shall make ample provision for such maintenance each year.
 - (h) Use the WisDOT Utility Accommodation Policy unless the Municipality adopts a policy which has equal or more restrictive controls.
4. State Disbursements:
- (a) Payment by the State to the Municipality shall be made on a regular basis upon presentation of vouchers for expenditures incurred during prior periods of the project duration subject to the allowable maximum payment. Exceptions to this schedule will be made as appropriate. In general, State reimbursements will be made after sufficient proof of payment is sent to the State.
 - (b) A final adjustment of state payments will be made upon completion of the State's audit of the project. If the State's audit establishes that the State paid more than its share of the eligible project costs, the Municipality shall refund to the State upon demand a sum equal to the overpayment.
5. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
6. The Municipality shall assume general responsibility for all public information and public relations for the project and to make a fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.
7. Basis for local participation:
- (a) Design: Costs for design are 90% Federal/State and 10% Municipal up to a maximum of \$60,000. Any overages shall be funded by the Municipality.
 - (b) Construction: Cost for construction are 90% Federal/State and 10% Municipal up to a maximum of \$396,000. Any overages shall be funded by the Municipality.

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.

III

5.9

Res. No. 89 - 21 - 22. By Alderpersons Dekker and Perrella.
November 1, 2021.

A RESOLUTION authorizing the Mayor to enter into a State/Municipal Agreement with the State of Wisconsin Department of Transportation to update the existing traffic signals at the intersection of S. Business Drive and STH 28 / Washington Ave.

RESOLVED: That the Mayor is hereby authorized and directed to enter into a State/Municipal Agreement (I.D. 3700-30-47/50, dated July 22, 2021) with the State of Wisconsin Department of Transportation, in substantially similar form to that attached, to update the existing traffic signals at the intersection of S. Business Drive and STH 28 / Washington Ave. at a cost to the City of Sheboygan of \$37,600.

BE IT FURTHER RESOLVED: That the appropriate City officials are hereby authorized to make payment as required by the State/Municipal Agreement from the appropriate account in the capital improvements budget.

Public Works

Dean Dekker
Grace Perrella

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor



**Original
STATE/MUNICIPAL FINANCIAL
AGREEMENT FOR A SIGNALS &
ITS STANDALONE PROGRAM
PROJECT**

Date: July 22, 2021
 I.D.: 3700-30-47/50
 Road Name: STH 28
 Title: City of Sheboygan, Business Drive
 Limits: Washington Ave Signal Rehab
 County: Sheboygan
 Roadway Length: 0.01 mile

The signatory **City of Sheboygan**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: The existing signal is outdated and obsolete.

Proposed Improvement - Nature of work: Design to update the existing traffic signals with new conduit, pull boxes, concrete bases, new above ground, and add monotubes on all four approaches (including initial inspection) at the HWY 28 & Washington Ave intersection.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality:

TABLE 1: SUMMARY OF COSTS

Phase	Total Est. Cost	Federal/State Funds	%	Municipal Funds	%
ID 3700-30-47 Design	\$ 49,000	\$ 44,100	90%	\$ 4,900	10%
ID 3700-30-50 Construction	\$ 327,000	\$ 294,300	90%	\$ 32,700	10%
Total Cost Distribution	\$ 376,000	\$ 338,400	90%	\$ 37,600	10%
*Design ID 3700-30-47 state funding is limited to \$44,100 (State fiscal year 2024)					
*Construction ID 3700-30-50 state funding is limited to \$294,300 (State fiscal year 2025)					

This request shall constitute agreement between the Municipality and the State; is subject to the terms and conditions that follow (pages 2 – 4); is made by the undersigned under proper authority to make such request for the designated Municipality, upon signature by the State, and delivery to the Municipality. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of neither the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

Signed for and in behalf of the City of Sheboygan (please sign in blue ink)	
Name (print)	Title
Signature	Date
Signed for and in behalf of the State (please sign in blue ink)	
Name	Title
Signature	Date

TERMS AND CONDITIONS:

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality’s foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.
2. Funding of each project phase is subject to inclusion in an approved program and per the State’s Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Real Estate necessitated for the improvement.
 - (c) Compensable utility adjustment and railroad force work necessitated for the project.
 - (d) The grading, base, pavement, curb and gutter, and structure costs to State standards, excluding the cost of parking areas.
 - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
 - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.

- (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
 - (i) Replacement of existing driveways, in kind, necessitated by the project.
 - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
- (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (c) Coordinate, clean up, and fund any hazardous materials encountered during construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
 - (d) Damages to abutting property due to change in street or sidewalk widths, grades, or drainage.
 - (e) Conditioning, if required, and maintenance of detour routes.
 - (f) Repair of damages to roads or streets caused by reason of their use in hauling materials incidental to the improvement.
 - (g) Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements, in a manner satisfactory to the state and shall make ample provision for such maintenance each year.
 - (h) Use the WisDOT Utility Accommodation Policy unless the Municipality adopts a policy which has equal or more restrictive controls.
4. State Disbursements:
- (a) Payment by the State to the Municipality shall be made on a regular basis upon presentation of vouchers for expenditures incurred during prior periods of the project duration subject to the allowable maximum payment. Exceptions to this schedule will be made as appropriate. In general, State reimbursements will be made after sufficient proof of payment is sent to the State.
 - (b) A final adjustment of state payments will be made upon completion of the State's audit of the project. If the State's audit establishes that the State paid more than its share of the eligible project costs, the Municipality shall refund to the State upon demand a sum equal to the overpayment.
5. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
6. The Municipality shall assume general responsibility for all public information and public relations for the project and to make a fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.
7. Basis for local participation:
- (a) Design: Costs for design are 90% Federal/State and 10% Municipal up to a maximum of \$49,000. Any overages shall be funded by the Municipality.
 - (b) Construction: Cost for construction are 90% Federal/State and 10% Municipal up to a maximum of \$327,000. Any overages shall be funded by the Municipality.

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: A resolution authorizing the Mayor to enter into a State/Municipal Agreement with the State of Wisconsin Department of Transportation to update the existing traffic signals at the intersection of S. Business Drive and STH 28 / Washington Avenue.

REPORT PREPARED BY: Ryan Sazama, City Engineer

REPORT DATE: November 4, 2021

MEETING DATE: November 9, 2021

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS: The Department of Public Works in the spring of 2021 applied for a Signals and ITS Standalone Program Grant (SISP) for the intersection of S. Business Drive and STH 28 / Washington Avenue. This grant will replace the existing traffic signals and traffic controller at this intersection. The estimated total cost of this construction project is \$376,000.00. The Wisconsin Department of Transportation will reimburse the City of Sheboygan \$338,400.00 (90%) of the total project cost. The City will be responsible for \$37,600.00 (10%) of the project cost.

STAFF COMMENTS: The design and engineering for this project is scheduled to be completed in 2023. The construction of this project is scheduled for 2024.

ACTION REQUESTED: Motion to adopt Res. No. 89-21-22 authorizing the Mayor to enter into a State/Municipal Agreement with the State of Wisconsin Department of Transportation to update the existing traffic signals at the intersection of S. Business Drive and STH 28 / Washington Avenue.

ATTACHMENTS:

- I. Res. No. 89-21-22
- II. State/Municipal Agreement dated July 22, 2021

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: An ordinance creating a no parking zone on Union Avenue east of S. Taylor Drive.

REPORT PREPARED BY: Ryan Sazama, City Engineer

REPORT DATE: November 4, 2021

MEETING DATE: November 9, 2021

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

Wisconsin Statutes:
Municipal Code: N/A

BACKGROUND / ANALYSIS: In 2021 the Department of Public Works reconstructed Union Avenue from South Taylor Drive to South 26th Street. This reconstruction project consisted of a new asphalt roadway, curb and gutter, street lighting, and sidewalk. With this new roadway design a portion of this section of Union Avenue will no longer have parking on the south and north side of Union Avenue. The elimination of the on-street parking will create a safer roadway for vehicular and pedestrian traffic.

STAFF COMMENTS: The Department of Public Works recommends adding the parking restriction of No Parking on a section of Union Avenue for the safety reasons listed above.

ACTION REQUESTED: Motion to recommend the Common Council adopt Gen. Ord. No. 26-21-22 creating a no parking zone on Union Avenue east of S. Taylor Drive.

ATTACHMENTS:

- I. Gen. Ord. No. 26-21-22

I

7.1

Gen. Ord. No. 26 - 21 - 22. By Alderpersons Dekker and Perrella.
November 1, 2021.

AN ORDINANCE creating a no parking zone on Union Avenue east of S. Taylor Drive.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Pursuant to Section 118-126 of the Municipal Code entitled "Prohibitions and Restrictions Authorized," the north side of Union Avenue from the east curb line of S. Taylor Drive to 2,400 feet east of the east curb line of S. Taylor Drive is hereby added to the list of locations where parking is not permitted.

Section 2. Pursuant to Section 118-126 of the Municipal Code entitled "Prohibitions and Restrictions Authorized," the south side of Union Avenue from the east curb line of S. Taylor drive to 2,550 feet east of the east curb line of S. Taylor Drive is hereby added to the list of locations where parking is not permitted.

Section 3. The Department of Public Works and the Police Department are hereby authorized and directed to install signs to give notification of the aforementioned parking restrictions.

Section 4. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

PW

Dean Dekker
Yvonne Perrella

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

~~X~~

7.2

Gen. Ord. No. 27 - 21 - 22. By Alderpersons Dekker and Perrella.
November 1, 2021.

AN ORDINANCE placing seven stop signs within the new Stonebrook Crossing Subdivision.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Pursuant to Section 118-51 of the Municipal Code entitled "Erection of Official Signs," stop signs shall be added requiring:

- (a) Westbound traffic on Stonebrook Drive to stop at the intersection of Stonebrook Drive and C.T.H. OK.
- (b) Eastbound traffic on Stonebrook Drive to stop at the intersection of Stonebrook Drive and Moening Road.
- (c) Eastbound traffic on Granite Court to stop at the intersection of Granite Court and Chime Lane.
- (d) Northbound traffic on Chime Lane to stop at the intersection of Stonebrook Drive and Chime Lane.
- (e) Southbound traffic on Boulder Place to stop at the intersection of Stonebrook Drive and Boulder Place.
- (f) Northbound traffic on Stonebrook Circle to stop at the intersection of Stonebrook Drive and Stonebrook Circle.
- (g) Southbound traffic on Rim Rock Road to stop at the intersection of Stonebrook Drive and Rim Rock Road.

Section 2. The Department of Public Works and the Police Department are hereby authorized and directed to add the signs to give notification of the aforementioned changes.

Public Works

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

Dean DeSho

James P. Pulk

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: An ordinance placing seven stop signs within the new Stonebrook Crossing Subdivision.

REPORT PREPARED BY: Ryan Sazama, City Engineer

REPORT DATE: November 4, 2021

MEETING DATE: November 9, 2021

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS: In the spring of 2021, 78 residential lots were developed on the southside of Sheboygan. The name of this new subdivision is the Stonebrook Crossing Subdivision (Phase 1). The roads have recently been paved therefore now is the time to install all appropriate traffic control within the subdivision for safety reasons.

STAFF COMMENTS: City staff supports the installation of all traffic control within the Stonebrook Crossing Subdivision.

ACTION REQUESTED: Motion to recommend the Common Council adopt Gen. Ord. No. 27-21-22 placing seven stop signs within the new Stonebrook Crossing Subdivision.

ATTACHMENTS:

- I. Gen. Ord. No. 27-21-22.

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: An ordinance creating a no parking zone on the north side of Jefferson Ave. east of S. 9th Street.

REPORT PREPARED BY: Ryan Sazama, City Engineer

REPORT DATE: November 4, 2021

MEETING DATE: November 9, 2021

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

Wisconsin Statutes:
Municipal Code: N/A

BACKGROUND / ANALYSIS: The Department of Public Works received a request from the Sheboygan Area School District to eliminate one parking spot on the north side of Jefferson Avenue east of S. 9th Street. The School District made this request because when a vehicle is parked at this location they are unable to use their two loading docks located on the north side of the former Central High building located at 834 Jefferson Avenue.

STAFF COMMENTS: The Department of Public Works recommends adding the parking restriction of No Parking on a section of Jefferson Avenue because of the loading dock access issue listed above.

ACTION REQUESTED: Motion to recommend the Common Council adopt Gen. Ord. No. 28-21-22 creating a no parking zone on the north side of Jefferson Ave. east of S. 9th Street.

ATTACHMENTS:

- I. Gen. Ord. No. 28-21-22

I

7.3

Gen. Ord. No. 28 - 21 - 22. By Alderpersons Dekker and Perrella.
November 1, 2021.

AN ORDINANCE creating a no parking zone on the north side of Jefferson Ave. east of S. 9th Street.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Pursuant to Section 118-126 of the Municipal Code entitled "Prohibitions and Restrictions Authorized," the north side of Jefferson Ave. from 185 feet east of the east curb line of S. 9th to 225 feet east of the east curb line of S. 9th Street is hereby added to the list of locations where parking is not permitted.

Section 2. The Department of Public Works and the Police Department are hereby authorized and directed to install the signs to give notification of the aforementioned parking restriction.

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

Public Works

Dean Dekker
Yvonne Perrella

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor