

**\*\*\*ATTACHMENTS\*\*\***

III

5.7

Res. No. 103 - 20 - 21. By Alderpersons Donohue and Sorenson.  
October 5, 2020.

A RESOLUTION establishing the 2021 Budget appropriations and the 2020 Tax Levy for use during the calendar year.

WHEREAS, Section 2-905 of Municipal Code of the City of Sheboygan requires an annual budget appropriating monies to finance activities of the City for the ensuing fiscal year, and

WHEREAS, The Common Council committees have duly considered and discussed a budget for 2021 as proposed by the City Administrator, and

WHEREAS, A public hearing on the budget will be held on October 26, 2020 as required, and

WHEREAS, The 2021 budget requires a tax levy to partially finance the appropriations.

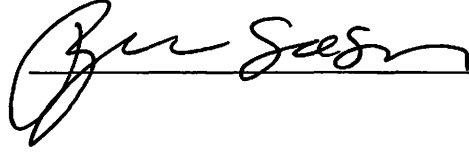
NOW, THEREFORE, BE IT RESOLVED: by the Common Council of the City of Sheboygan that:

Budgeted revenue estimates and expenditure appropriations for the year 2021 for the City's General Fund; Special Revenue Funds - MEG Unit, Block Grant, Housing Revolving Loan, Business Revolving Loan, Neighborhood Revitalization Fund, Mead Public Library, Tourism, Park, Forestry and Open Space, Park Impact Fee Fund, Cable TV, Municipal Court, Ambulance, Special Assessment, Harbor Centre Marina, Redevelopment Authority, Storm Water; Debt Service - G.O. Debt Service, Convention Center Debt Service, TID 6 Debt, TID 10 Debt, TID 12 Debt, TID 13 Debt, TID 14 Debt, TID 15 Debt, TID 16 Debt, TID 17 Debt, TID 18 Debt, TID 19 Debt, Environmental TID Debt; Capital Improvements Funds - Capital Projects, Capital Improvement, Industrial Park Fund, TID 12 Capital, TID 14 Capital, TID 16 Capital, TID 17 Capital, TID 18 Capital, TID 19 Capital, TID 20 Capital; Proprietary Funds - Motor Vehicle, Health Insurance, Liability Insurance, Workers Compensation Insurance, Information Technology; Enterprise Funds-Wastewater Utility, Recycling Utility Fund, Transit Utility, Parking Utility, Boat Facilities; and Fiduciary Funds - Cemetery Perpetual Care be and are hereby adopted as set forth in the attachment and established in the budget document.

FJP  
CJ  
LHPS

BE IT FURTHER RESOLVED that the Personnel Schedule as presented in the 2021 Budget be approved, and

BE IT FURTHER RESOLVED that the property tax levy required to finance the 2021 Budget is \$25,021,842.

  
\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

## 2021 BUDGET SUMMARY

### GOVERNMENTAL FUNDS

	General Fund	Special Revenue	Debt Service	Capital Improvement	Fiduciary Funds	Proprietary Funds
<b>Revenue</b>						
Taxes	\$18,791,155	\$3,806,480	\$9,387,912	\$1,557,000	\$0	\$475,946
Licenses and Permits	\$976,240	\$611,000	\$0	\$0	\$0	\$30,700
Intergovernmental Revenue	\$14,510,465	\$2,303,031	\$88,487	\$2,150,296	\$0	\$4,996,041
Intergovernmental Charges for Services	\$263,160	\$0	\$0	\$0	\$0	\$9,022,496
Charges for Services	\$1,554,757	\$2,167,340	\$0	\$0	\$9,400	\$21,196,988
Fines and Forfeitures	\$261,000	\$700,000	\$0	\$0	\$0	\$2,500
Miscellaneous Revenue	\$451,856	\$375,674	\$808,087	\$216,648	\$44,700	\$1,025,950
Other Financing Sources	\$1,708,924	\$230,000	\$1,038,054	\$10,700,438	\$0	\$282,787
<b>Total Revenue</b>	<b>\$38,517,557</b>	<b>\$10,193,525</b>	<b>\$11,322,540</b>	<b>\$14,624,382</b>	<b>\$54,100</b>	<b>\$37,033,408</b>
<b>Expenditures</b>						
General Government	\$4,022,232	\$1,316,336	\$638,546	\$0	\$0	\$9,726,927
Public Safety	\$22,485,763	\$896,515	\$0	\$1,188,000	\$0	\$0
Public Works	\$9,342,010	\$1,036,746	\$0	\$8,649,300	\$0	\$18,045,206
Health and Human Services	\$207,298	\$0	\$0	\$0	\$1,000	\$0
Culture and Recreation	\$3,008,271	\$4,012,866	\$0	\$1,581,278	\$0	\$3,021
Conservation and Development	\$377,430	\$1,229,025	\$0	\$1,512,402	\$0	\$8,266
Transfers and other expenses	\$538,030	\$1,985,927	\$18,730,033	\$278,000	\$15,000	\$7,434,274
<b>Total Expenditures</b>	<b>\$39,981,035</b>	<b>\$10,477,415</b>	<b>\$19,368,579</b>	<b>\$13,208,980</b>	<b>\$16,000</b>	<b>\$35,217,694</b>
<b>Excess of revenues over (under) expenditures</b>	<b>-\$1,463,478</b>	<b>-\$283,890</b>	<b>-\$8,046,039</b>	<b>\$1,415,402</b>	<b>\$38,100</b>	<b>\$1,815,714</b>
<b>Fund Balance, January 1</b>	<b>\$20,175,775</b>	<b>\$2,725,364</b>	<b>\$24,216,592</b>	<b>\$4,232,837</b>	<b>\$991,534</b>	<b>\$0</b>
<b>Fund Balance, December 31</b>	<b>\$18,712,297</b>	<b>\$2,441,474</b>	<b>\$16,170,552</b>	<b>\$5,648,238</b>	<b>\$1,029,634</b>	<b>\$0</b>
<b>Net Position, January 1</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$97,994,847</b>
<b>Net Position, December 31</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$99,810,561</b>
<b>Net Property Tax Required</b>	<b>\$17,309,115</b>	<b>\$2,583,980</b>	<b>\$3,840,801</b>	<b>\$812,000</b>	<b>\$0</b>	<b>\$475,946</b>

Assessed Valuation

ASSESSED TAX RATE

Equalized Valuation\*

EQUALIZED TAX RATE

\*Valuation does not include Tax Incremental District Valuation

## BUDGET SUMMARY

2021 Executive	2020 Estimated	2019 Actual	2018 Actual	
				Revenue
\$34,018,493	\$31,886,221	\$31,522,120	\$30,561,851	Taxes
\$1,617,940	\$1,651,143	\$2,222,315	\$1,806,082	Licenses and Permits
\$24,048,320	\$23,127,655	\$23,158,063	\$20,793,432	Intergovernmental Revenue
\$9,285,656	\$8,447,059	\$9,063,307	\$9,659,001	Intergovernmental Charges for Services
\$24,928,485	\$23,847,275	\$23,265,895	\$22,603,020	Charges for Services
\$963,500	\$898,705	\$1,109,175	\$1,197,563	Fines and Forfeitures
\$2,922,915	\$4,201,293	\$9,706,196	\$5,612,812	Miscellaneous Revenue
\$13,960,203	\$20,763,088	\$20,654,263	\$43,581,151	Other Financing Sources
<u>\$111,745,512</u>	<u>\$114,822,439</u>	<u>\$120,701,334</u>	<u>\$135,814,911</u>	Total Revenue
				Expenditures
\$15,704,041	\$14,169,653	\$17,469,878	\$20,803,862	General Government
\$24,570,279	\$24,050,804	\$22,518,084	\$24,471,918	Public Safety
\$37,073,263	\$33,809,326	\$30,610,396	\$30,465,718	Public Works
\$208,298	\$205,331	\$197,733	\$205,785	Health and Human Services
\$8,605,436	\$9,299,802	\$7,475,790	\$7,102,525	Culture and Recreation
\$3,127,123	\$7,313,817	\$3,755,668	\$16,223,927	Conservation and Development
\$28,981,265	\$19,647,725	\$36,626,007	\$23,842,251	Transfers and other expenses
<u>\$118,269,704</u>	<u>\$108,496,458</u>	<u>\$118,653,556</u>	<u>\$123,115,987</u>	Total Expenditures
<u>-6,524,192</u>	<u>\$6,325,981</u>	<u>\$2,047,778</u>	<u>\$12,698,924</u>	Excess of revenues over (under) expenditures
\$52,342,102	\$53,308,769	\$53,414,089	\$42,751,108	Fund Balance, January 1
\$45,817,910	\$52,342,102	\$47,263,596	\$53,328,001	Fund Balance, December 31
\$97,994,847	\$96,747,371	\$88,549,101	\$85,924,256	Net Position, January 1
\$99,810,561	\$97,994,847	\$96,747,371	\$88,046,288	Net Position, December 31
<u>\$25,021,842</u>	<u>\$24,092,874</u>	<u>\$23,770,487</u>	<u>\$23,324,477</u>	Net Property Tax Required
\$2,479,124,160	\$2,574,367,710	\$2,398,553,954	\$2,523,820,400	Assessed Valuation
10.1920	10.0420	9.9100	9.7413	ASSESSED TAX RATE
\$3,074,483,600	\$2,724,220,600	\$2,650,921,700	\$2,488,723,200	Equalized Valuation*
8.139	8.844	8.967	9.372	EQUALIZED TAX RATE

**PERSONNEL SCHEDULE  
AUTHORIZED PERMANENT POSITIONS 2018 - 2021**

	<u>2018 Actual</u>	<u>2019 Actual</u>	<u>2020 Amended</u>	<u>2020 Estimated</u>	<u>2021 Executive</u>
<b>GENERAL FUND</b>					
<b>GENERAL GOVERNMENT</b>					
<b>Office of the Mayor</b>					
Mayor	1.00	1.00	1.00	1.00	1.00
Administrative Assistant / Communications Specialist	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Office of the Mayor</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
No changes in 2021.					
<b>Office of the City Clerk</b>					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Council/Licensing Clerk	1.00	1.00	1.00	1.00	1.00
Elections Specialist	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
<b>Total Office of the City Clerk</b>	<b>3.75</b>	<b>3.75</b>	<b>3.75</b>	<b>3.75</b>	<b>3.75</b>
No changes in 2021.					
<b>Office of the City Administrator</b>					
City Administrator	1.00	1.00	1.00	1.00	1.00
Budget Analyst	1.00	1.00	0.00	0.00	0.00
Assistant to the City Administrator	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Office of the City Administrator</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
No changes in 2021.					
<b>Finance Department</b>					
Finance Director/Treasurer	1.00	1.00	1.00	1.00	1.00
Senior Accountant	0.00	1.00	0.00	0.00	0.00
Deputy Finance Director	0.00	0.00	1.00	1.00	1.00
Auditor/Analyst*	1.00	1.00	1.00	0.00	0.00
Accountant*	1.00	1.00	1.00	0.00	0.00
Accountant I	0.40	0.40	0.40	2.00	2.00
Accountant II	0.00	0.00	0.00	1.00	1.00
Accountant III*	0.00	0.00	0.00	1.00	1.00
Clerk I*	1.00	1.00	1.00	0.00	0.00
Accounts Payable Clerk	1.00	1.00	1.00	0.00	0.00
Purchasing Agent	0.50	0.50	0.50	0.50	0.50
Administrative Services Clerk I*	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Finance Department</b>	<b>5.90</b>	<b>6.90</b>	<b>6.90</b>	<b>7.50</b>	<b>7.50</b>

\*Accountant III position added 1.00 FTE.

\*Accountant I position transferred from Finance Department 0.60 FTE.

\*Clerk I title changed to Administrative Services Clerk I.

**PERSONNEL SCHEDULE  
AUTHORIZED PERMANENT POSITIONS 2018 - 2021**

	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Amended</u>	<u>2020</u> <u>Estimated</u>	<u>2021</u> <u>Executive</u>
<b>Human Resources Department</b>					
Director of H.R. and Labor Relations	1.00	1.00	1.00	1.00	1.00
Payroll Administrator	1.00	1.00	1.00	1.00	1.00
Benefit Administrator / Analyst	1.00	1.00	1.00	1.00	1.00
Human Resources Generalist	1.00	1.00	1.00	1.00	1.00
Accountant I*	0.60	0.60	0.60	0.00	0.00
Administrative Services Clerk II*	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Human Resources Department</b>	<b>4.60</b>	<b>4.60</b>	<b>4.60</b>	<b>5.00</b>	<b>5.00</b>

\*Accountant I position transferred to Finance Department 0.60 FTE.

\*Administrative Services Clerk II position added 1.00 FTE.

<b>Office of the City Attorney</b>					
City Attorney	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney I	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney II	0.00	0.40	0.40	0.40	0.40
Legal Assistant	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>Total City Attorney's Office</b>	<b>4.00</b>	<b>4.40</b>	<b>4.40</b>	<b>4.40</b>	<b>4.40</b>

No changes in 2021.

**PUBLIC SAFETY**

<b>Police Department</b>					
Chief	1.00	1.00	1.00	1.00	1.00
Captain	3.00	3.00	3.00	3.00	3.00
Lieutenant	4.00	4.00	4.00	4.00	4.00
Sergeant	9.00	9.00	9.00	9.00	9.00
Detective	7.00	7.00	7.00	7.00	7.00
Police Officer	60.00	60.00	60.00	60.00	60.00
Office Supervisor	1.00	1.00	1.00	1.00	1.00
Communication Technician	1.00	1.00	1.00	1.00	1.00
Court Services Secretary	2.00	2.00	2.00	2.00	2.00
Community Service Officer	1.00	1.00	1.00	1.00	1.00
Community Service Officer Trainee (FTE)	1.00	1.00	1.00	1.00	1.00
Record Specialist Clerk	8.00	8.00	8.00	8.00	8.00
Time System Coordinator	1.00	1.00	1.00	1.00	1.00
Department Secretary	2.00	2.00	2.00	2.00	2.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Fleet Operation Mechanic	1.00	1.00	1.00	1.00	1.00
Property Officer	1.00	1.00	1.00	1.00	1.00
Digital Evidence Manager	1.00	1.00	1.00	1.00	1.00
MEG Unit Secretary	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>
<b>Total Police Department</b>	<b>105.40</b>	<b>105.40</b>	<b>105.40</b>	<b>105.40</b>	<b>105.40</b>

No changes in 2021.

**PERSONNEL SCHEDULE  
AUTHORIZED PERMANENT POSITIONS 2018 - 2021**

	<u>2018 Actual</u>	<u>2019 Actual</u>	<u>2020 Amended</u>	<u>2020 Estimated</u>	<u>2021 Executive</u>
<b>Fire Department</b>					
Chief	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	1.00	1.00	2.00	2.00	2.00
Deputy Fire Chief	1.00	1.00	0.00	0.00	0.00
Battalion Chief	4.00	4.00	4.00	4.00	4.00
Captain	5.00	5.00	3.00	3.00	3.00
Lieutenant	10.00	10.00	11.00	12.00	12.00
Fire Equipment Operator	15.00	15.00	15.00	15.00	15.00
Firefighter	18.00	18.00	18.00	18.00	18.00
Firefighter/Paramedic	14.00	14.00	14.00	14.00	14.00
Administrative Coordinator/Supervisor	0.00	0.00	1.00	1.00	1.00
Confidential Secretary	1.00	1.00	0.00	0.00	0.00
Office Assistant	0.50	0.50	0.00	0.00	0.00
Administrative Assistant	<u>0.00</u>	<u>0.00</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
<b>Total Fire Department</b>	<b>70.50</b>	<b>70.50</b>	<b>69.50</b>	<b>70.50</b>	<b>70.50</b>

No changes in 2021.

<b>Building Inspection</b>					
Building Inspector I	0.00	0.00	0.00	1.00	1.00
Building/Housing Inspector II	2.00	2.00	2.00	1.00	1.00
Electrical/Heating Inspector	1.00	1.00	1.00	1.00	1.00
Plumbing/Environmental Inspector	1.00	1.00	1.00	1.00	1.00
Housing/Environmental Inspector	1.00	0.00	0.00	0.00	0.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Building Inspection Specialist	1.00	1.00	1.00	1.00	1.00
Permit Clerk	1.00	1.00	1.00	1.00	1.00
Building Inspection Licensing Clerk	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Building Inspection</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

No changes in 2021.

**PUBLIC WORKS**

**Department of Public Works**

**Administration**

Director of Public Works	1.00	1.00	1.00	1.00	1.00
Business Manager	0.00	0.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	0.00	0.00	0.00
Clerk II	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>Total Public Works Administration</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

No changes in 2021.

**Engineering**

City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineer / Project Manager	1.00	1.00	1.00	1.00	1.00
Assistant Engineer / Surveyor	1.00	1.00	1.00	1.00	1.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00
Engineering Technician	2.00	2.00	2.00	1.00	1.00
GIS Project Specialist	1.00	1.00	1.00	1.00	1.00
Environmental Engineer	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Engineering</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

Environmental Engineer transferred from Wastewater Department 1.00 FTE.

**PERSONNEL SCHEDULE  
AUTHORIZED PERMANENT POSITIONS 2018 - 2021**

	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Amended</u>	<u>2020</u> <u>Estimated</u>	<u>2021</u> <u>Executive</u>
<b>Facilities and Traffic</b>					
Superintendent - Facilities/Traffic	1.00	1.00	1.00	1.00	1.00
Maintenance Worker IV-Leadman Signs	1.00	1.00	1.00	1.00	1.00
Maintenance Worker V-Electric Lighting	1.00	1.00	1.00	1.00	1.00
Maintenance Worker V-Electric Signals	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III-Craftsman	3.00	3.00	3.00	3.00	3.00
Maintenance Worker II-Signs	1.00	1.00	1.00	3.00	3.00
Maintenance Worker II-City Hall	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I-MSB	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Facilities and Traffic</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>12.00</b>	<b>12.00</b>
<b>Streets and Sanitation</b>					
Superintendent - Streets/Sanitation	1.00	1.00	1.00	1.00	1.00
Supervisor - Streets/Sanitation	1.00	1.00	1.00	1.00	1.00
Maintenance Worker IV-Lead Sanitation	1.00	1.00	1.00	0.00	0.00
Maintenance Worker IV-Streets	1.00	1.00	1.00	4.00	4.00
Maintenance Worker III-Streets	7.00	7.00	7.00	2.00	2.00
Maintenance Worker II-Streets	14.00	14.00	14.00	10.00	10.00
Maintenance Worker I-Streets	5.00	5.00	5.00	6.00	6.00
Maintenance Worker IV-Sanitation	1.00	1.00	1.00	0.00	0.00
Maintenance Worker III-Sanitation	8.00	8.00	8.00	4.00	4.00
Maintenance Worker IV-Sewer Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III-Sewer Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II-Sewer Maintenance	2.00	2.00	2.00	3.00	3.00
Maintenance Worker I-Sewer Maintenance	1.00	1.00	1.00	2.00	2.00
Maintenance Worker II-Street Sweeping	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>Total Streets and Sanitation</b>	<b>46.00</b>	<b>46.00</b>	<b>46.00</b>	<b>37.00</b>	<b>37.00</b>
Maintenance Worker IV-Leadman Sanitation moved to Recycling and  title changed to MW IV-Leadman Recycling					
<b>Parks and Cemetery</b>					
Superintendent - Parks - Forestry	1.00	1.00	1.00	1.00	1.00
Forester	0.00	1.00	1.00	1.00	1.00
Maintenance Worker IV - Parks - Lead Tree	0.00	0.00	2.00	2.00	2.00
Maintenance Worker IV - Parks - Construction	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III - Parks - Forestry	6.00	6.00	5.00	5.00	5.00
Maintenance Worker II - Parks	6.00	6.00	6.00	6.00	6.00
Maintenance Worker I - Parks	3.00	3.00	3.00	0.00	0.00
Maintenance Worker III - Cemetery	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Parks and Cemetery</b>	<b>17.00</b>	<b>19.00</b>	<b>20.00</b>	<b>17.00</b>	<b>17.00</b>
<b>Total Department of Public Works</b>	<b>84.00</b>	<b>86.00</b>	<b>87.00</b>	<b>77.00</b>	<b>77.00</b>

**PERSONNEL SCHEDULE  
AUTHORIZED PERMANENT POSITIONS 2018 - 2021**

	<u>2018 Actual</u>	<u>2019 Actual</u>	<u>2020 Amended</u>	<u>2020 Estimated</u>	<u>2021 Executive</u>
<b>CULTURE AND RECREATION</b>					
<b>Senior Services</b>					
Director of Senior Services	0.00	1.00	1.00	1.00	1.00
Senior Center Supervisor	1.00	0.00	0.00	0.00	0.00
Assistant Supervisor	1.00	0.00	0.00	0.00	0.00
Coordinator	0.00	1.00	1.00	1.00	1.00
Program Coordinator	0.00	0.00	0.00	0.00	1.00
Custodian	<u>0.28</u>	<u>0.28</u>	<u>0.28</u>	<u>0.28</u>	<u>0.00</u>
<b>Total Senior Services</b>	<b>2.28</b>	<b>2.28</b>	<b>2.28</b>	<b>2.28</b>	<b>3.00</b>

\*Wellness Coordinator position added 1.00 via Friends Contribution and Custodian position eliminated 0.28 FTE.

**CONSERVATION AND DEVELOPMENT**

**Planning and Development**

Director of Planning and Development	1.00	1.00	1.00	1.00	1.00
Planning/Zoning Manager	1.00	1.00	1.00	1.00	1.00
Community Development Planner	1.00	1.00	1.00	1.00	1.00
Neighborhood Development Planner	1.00	0.00	1.00	1.00	1.00
Community/Economic Development Planner	0.00	1.00	0.00	0.00	0.00
Grant Coordinator	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Planning and Development</b>	<b>4.00</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

No changes in 2021.

<b>TOTAL GENERAL FUND</b>	<b>296.43</b>	<b>299.83</b>	<b>300.83</b>	<b>292.83</b>	<b>293.55</b>
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**SPECIAL REVENUE FUND**

**Mead Public Library**

Director	1.00	1.00	1.00	1.00	1.00
Business Manager	1.00	1.00	1.00	1.00	1.00
Manager	2.00	2.00	2.00	2.00	2.00
Librarian II	2.00	2.00	0.00	0.00	0.00
Librarian I	5.75	5.75	0.00	0.00	0.00
Librarian	0.00	0.00	8.00	7.75	9.00
Page Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	0.00	0.00	1.00
Public Information Specialist II	1.00	1.00	0.00	0.00	0.00
IT Specialist	1.00	1.00	1.00	1.00	1.00
Communications Specialist	0.00	0.00	1.00	1.00	1.00
Maintenance Technician	0.00	0.00	2.00	2.00	1.00
Administrative Assistant/Volunteer Coordinator	0.00	0.00	1.00	1.00	1.00
Administrative Assistant I	1.00	1.00	0.00	0.00	0.00
Maintenance Technician I	1.00	1.00	0.00	0.00	0.00
Library Assistant III	5.00	5.00	0.00	0.00	0.00
Library Assistant II	1.00	1.00	0.00	0.00	0.00
Library Assistant I	5.75	5.75	0.00	0.00	0.00
Cataloger	0.00	0.00	3.00	3.00	3.00
Public Safety Specialist	0.00	0.00	1.00	1.00	1.00
Library Assistant	0.00	0.00	9.25	8.50	9.25
Cleaner	1.50	1.50	2.00	2.00	2.00
Library Page	<u>9.50</u>	<u>9.50</u>	<u>6.50</u>	<u>6.50</u>	<u>6.00</u>
<b>Total Mead Public Library</b>	<b>40.50</b>	<b>40.50</b>	<b>39.75</b>	<b>38.75</b>	<b>40.25</b>

Page Supervisor added 1.00 FTE.

**PERSONNEL SCHEDULE  
AUTHORIZED PERMANENT POSITIONS 2018 - 2021**

	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Amended</u>	<u>2020</u> <u>Estimated</u>	<u>2021</u> <u>Executive</u>
<b>Municipal Court</b>					
Municipal Court Judge	0.50	0.50	0.50	0.50	0.50
Municipal Court Clerk	1.00	1.00	1.00	1.00	1.00
Office Clerk	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Municipal Court</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>
No changes in 2021.					
<b>Ambulance</b>					
Firefighter/Paramedic	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
<b>Total Ambulance</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
No changes in 2021.					
<b>Cable Television</b>					
TV Program Director	1.00	1.00	1.00	1.00	1.00
TV Production Technician	<u>0.50</u>	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>
<b>Total Cable Television</b>	<b>1.50</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>
No changes in 2021.					
<b>TOTAL SPECIAL REVENUE FUND</b>	<b>48.50</b>	<b>48.25</b>	<b>47.50</b>	<b>46.50</b>	<b>48.00</b>
<b>PROPRIETARY FUNDS</b>					
<b>Recycling Utility</b>					
Maintenance Worker IV-Leadman Recycling	0.00	0.00	0.00	1.00	1.00
Maintenance Worker III-Recycling	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>Total Recycling Utility</b>	<b>0.00</b>	<b>0.00</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>
Maintenance Worker IV-Leadman Recycling transferred from Streets and Sanitation 1.00 FTE.					
<b>Transit Utility</b>					
Director	0.70	0.70	0.70	0.70	0.70
Operator Supervisor	2.00	2.00	2.00	2.00	2.00
SET Supervisor	0.00	1.00	1.00	1.00	1.00
Lead Support - ADA Coordinator	2.00	1.00	0.00	0.00	0.00
Lead Dispatcher	1.00	1.00	0.00	0.00	0.00
Fill-In Dispatcher	1.00	1.00	0.00	0.00	0.00
Lead Mechanic	1.00	1.00	1.00	1.00	1.00
Mechanic	3.00	3.00	3.00	3.00	3.00
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Transit Coordinator I	0.00	0.00	1.00	1.00	1.00
Transit Coordinator II	0.00	0.00	1.00	1.00	1.00
Transit Coordinator III	0.00	0.00	1.00	1.00	1.00
Fixed Route Operator	28.00	28.00	28.00	28.00	28.00
Paratransit Operator	12.00	12.00	12.00	12.00	12.00
Hostler	1.25	1.50	1.50	1.50	0.00
Maintenance Assistant	0.00	0.00	1.00	1.00	2.25
Cleaner	<u>1.25</u>	<u>1.25</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Transit Utility</b>	<b>54.20</b>	<b>54.45</b>	<b>54.20</b>	<b>54.20</b>	<b>53.95</b>

**PERSONNEL SCHEDULE  
AUTHORIZED PERMANENT POSITIONS 2018 - 2021**

	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Amended</u>	<u>2020</u> <u>Estimated</u>	<u>2021</u> <u>Executive</u>
<b>Parking Utility</b>					
Director Parking and Transit	0.30	0.30	0.30	0.30	0.30
Lead Worker I	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Parking Utility</b>	<b>2.30</b>	<b>2.30</b>	<b>2.30</b>	<b>2.30</b>	<b>2.30</b>

No changes in 2021.

<b>Water Utility</b>					
Superintendent	1.00	1.00	1.00	1.00	1.00
Utility Accountant	1.00	1.00	1.00	1.00	1.00
Distribution Supervisor	1.00	1.00	1.00	1.00	1.00
Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Customer Relations/Fiscal Supervisor	1.00	1.00	1.00	1.00	1.00
Utility Engineer	1.00	1.00	1.00	1.00	1.00
Engineer Technician	1.00	1.00	1.00	1.00	1.00
Lead Distribution Technician	0.00	1.00	1.00	1.00	1.00
Distribution Technician	6.00	5.00	6.00	6.00	6.00
Lead Operations Technician	1.00	1.00	1.00	1.00	1.00
Operator	5.00	5.00	5.00	5.00	5.00
Operations Technician	2.00	2.00	2.00	2.00	2.00
Utility Support Specialist	4.00	4.00	4.00	4.00	4.00
Lab Technician	1.00	1.00	1.00	1.00	1.00
Lead Service Technician	1.00	1.00	1.00	1.00	1.00
Service Technician	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>Total Water Utility</b>	<b>30.00</b>	<b>30.00</b>	<b>31.00</b>	<b>31.00</b>	<b>31.00</b>

No changes in 2021.

<b>Wastewater Utility</b>					
Superintendent	1.00	1.00	1.00	1.00	1.00
Industrial Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Environmental Engineer	1.00	1.00	1.00	0.00	0.00
Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Process System/OPCO	1.00	1.00	1.00	1.00	1.00
Electromechanical Technician	1.00	1.00	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	1.00	1.00	1.00
Plant Maintenance Mechanic	3.00	3.00	3.00	3.00	3.00
Operator III	1.00	2.00	2.00	2.00	2.00
Operator I	1.00	2.00	2.00	2.00	2.00
Administrative Assistant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Wastewater Utility</b>	<b>13.00</b>	<b>15.00</b>	<b>15.00</b>	<b>14.00</b>	<b>14.00</b>

Environmental Engineer transferred to Wastewater Department 1.00 FTE.

<b>TOTAL PROPRIETARY FUND</b>	<b>99.50</b>	<b>101.75</b>	<b>104.50</b>	<b>104.50</b>	<b>104.25</b>
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**INTERNAL SERVICE FUNDS**

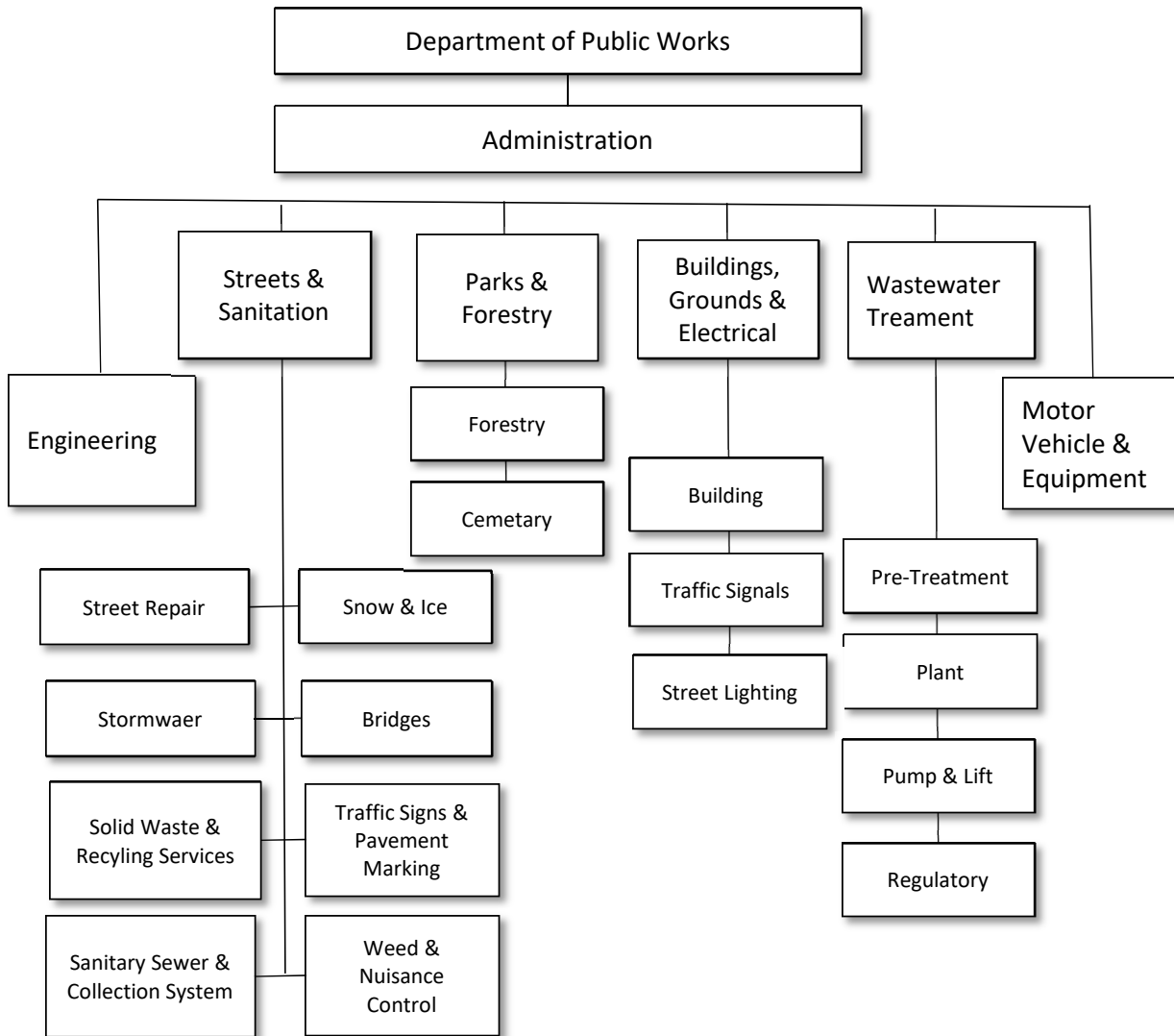
<b>Information Technology</b>					
IT Director	1.00	1.00	1.00	1.00	1.00
Systems Analyst	2.00	2.00	2.00	2.00	2.00
Network Administrator	1.00	1.00	2.00	1.00	1.00
PC Specialist	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Information Technology</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>	<b>5.00</b>	<b>5.00</b>

**PERSONNEL SCHEDULE  
AUTHORIZED PERMANENT POSITIONS 2018 - 2021**

	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Amended</u>	<u>2020</u> <u>Estimated</u>	<u>2021</u> <u>Executive</u>
<b>MOTOR VEHICLE FUND</b>					
<b>Motor Vehicle</b>					
Equipment Service Supervisor	1.00	1.00	1.00	1.00	1.00
Master Certified Truck Mechanic	1.00	1.00	1.00	1.00	1.00
Certified Truck Mechanic	3.00	2.00	2.00	2.00	2.00
Truck Mechanic	1.00	1.00	1.00	1.00	1.00
Service Mechanic II	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Motor Vehicle</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
No changes in 2021.					
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>11.00</b>	<b>11.00</b>	<b>12.00</b>	<b>11.00</b>	<b>11.00</b>
<b>TOTAL PROPRIETARY FUNDS</b>	<b>110.50</b>	<b>112.75</b>	<b>116.50</b>	<b>115.50</b>	<b>115.25</b>
<b>TOTAL CITY FUNDS</b>	<b>455.43</b>	<b>460.83</b>	<b>464.83</b>	<b>454.83</b>	<b>456.80</b>

# DEPT OF PUBLIC WORKS

ORG 10131100



## Department Purpose

Provide a professional Public Works organization that will offer quality infrastructure and services, in a sustainable way that will contribute to making Sheboygan a desirable place to work, live and play.

## Department Description

Public Works Administration provides support services to all the divisions within the department by managing the budget, personnel transactions, customer requests and public information. The objectives of the administration are to support the necessary divisions in order for their personnel to effectively concentrate on accomplishing their objectives. In addition, the administration manages required reports to State and Federal agencies, grants, and the majority of permits and requests for service. Examples include: park permits, street right-of-way excavation permits, permits to occupy (dumpster permits), facility rentals, and dive permits (quarry). This program is administered by the Department of Public Works.

## DEPT OF PUBLIC WORKS

ORG 10131100

### 2021 Budget Highlights

There are no notable changes for 2021.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Permanent Staffing</b>					
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Business Manager	0.00	0.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	0.00	0.00	0.00
Clerk II	2.00	2.00	2.00	2.00	2.00
<b>Total Staffing</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Expenditures</b>					
Personal Services	276,319	301,545	316,007	316,107	342,571
Non-Personal Services	82,227	81,628	89,347	89,883	94,706
Capital Outlay	2,350	0	0	0	0
<b>Total Expenditures</b>	<b>360,896</b>	<b>383,172</b>	<b>405,354</b>	<b>405,990</b>	<b>437,277</b>

### Strategic Plan Focus Area: Quality of Life

**Goal:** To retain, develop, and recruit individuals with self-motivation and personal responsibility while embracing diversity and overall understanding of our mission. Provide training and acquire skills to allow individuals to succeed and grow. Provide a safe, healthy, and supportive work valuing employee contributions to the community. Improve the effectiveness, efficiency, and quality of Public Works service delivery through employee development, technology and equipment. Leverage the use of volunteers and public/private contractors to supplement the core levels of service needed. Establish quality customer service mentality. Treat all with respect, equity and fairness. Develop time management principals, scheduling – prioritization of activities through communication within the organization.

### Objectives:

1. To achieve balanced budgets supporting the levels of services the Department of Public Works provides to the community while improving the quality of life.
2. To achieve a rating of 80% or higher satisfaction (fair, good or excellent) rating from the residents who live in the City of Sheboygan.

## DEPT OF PUBLIC WORKS

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ORG 10131100

### Measurements

#### Efficiency

Budget Expenditures vs. Actual Expenditures

2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
90%	80%	80%	94%	80%

#### Effectiveness

Resident satisfaction rating

92%	97%	80%	86%	80%
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# DEPT OF PUBLIC WORKS

ORG 10131100

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>PERSONAL SERVICES</b>					
510110 FULL TIME SALARIES - REGULAR	211,017	231,583	242,304	242,304	265,163
510111 FULL TIME SALARIES - OVERTIME	541	-	-	-	-
510310 FICA	12,801	13,982	14,816	14,816	16,222
510311 MEDICARE	2,994	3,269	3,465	3,465	3,794
510320 WI RETIREMENT FUND	14,076	15,107	16,276	16,276	16,584
510340 HEALTH INSURANCE	27,901	30,564	31,954	31,954	33,487
510350 DENTAL INSURANCE	2,676	2,687	2,808	2,808	2,811
510351 UNFUNDED PENSION LIABILITY	3,576	3,576	3,576	3,576	3,576
510360 LIFE INSURANCE	221	261	292	292	318
510400 WORKERS COMPENSATION	516	516	516	516	516
510490 CLOTHING ALLOWANCE	-	-	-	100	100
<b>TOTAL</b>	<b>\$ 276,319</b>	<b>\$ 301,545</b>	<b>\$ 316,007</b>	<b>\$ 316,107</b>	<b>\$ 342,571</b>
<b>NON-PERSONAL SERVICES</b>					
521900 CONTRACTED SERVICES	7,400	4,841	7,000	7,000	7,000
523110 OFFICE EQUIPMENT MAINTENANCE	1,430	2,666	3,000	3,000	3,000
523125 IT SERVICES	43,400	46,691	49,493	49,493	52,463
525125 MOBILE TELEPHONE	551	480	900	1,775	900
525135 INTERNET	90	90	90	90	90
526100 PUBLICATIONS & SUBSCRIPTIONS	2,352	503	200	700	1,000
526105 BOOKS - REFERENCE	-	312	500	500	500
526110 PROFESSIONAL ORGANIZATIONS	593	2,081	2,000	2,000	2,200
526125 TRAINING & CONFERENCES	4,672	2,511	3,750	2,800	6,250
527110 TRAVEL	52	3	-	-	-
528150 VEHICLE RENTAL	14,146	14,140	15,554	15,554	15,943
530100 OFFICE SUPPLIES	7,542	6,356	5,360	5,360	5,360
530259 IT SMALL EQUIPMENT	-	954	1,500	1,611	-
<b>TOTAL</b>	<b>\$ 82,227</b>	<b>\$ 81,628</b>	<b>\$ 89,347</b>	<b>\$ 89,883</b>	<b>\$ 94,706</b>
<b>CAPITAL OUTLAY</b>					
642200 IT EQUIPMENT	2,350	-	-	-	-
<b>TOTAL</b>	<b>\$ 2,350</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL DEPT OF PUBLIC WORKS</b>	<b>\$ 360,896</b>	<b>\$ 383,172</b>	<b>\$ 405,354</b>	<b>\$ 405,990</b>	<b>\$ 437,277</b>

## ENGINEERING - OFFICE

ORG 10132100

### Division Purpose

To provide engineering services, construction management and consultant management on all capital improvement projects for the city.

### Division Description

The Engineering Division provides engineering and management services for the city including in-house and consultant design; development and management of the Capital Improvements Program projects; traffic engineering; construction management and inspection; miscellaneous engineering studies and reports; and maintenance of plans, maps, surveys and records. This program is administered by the Department of Public Works.

### 2021 Budget Highlights

The 2021 Budget includes the following change:

- An increase of \$10,000 in Contracted Services for specialized engineering services for environmental, structural and traffic engineering.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Permanent Staffing</b>					
City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineer / Project Manager	1.00	1.00	1.00	1.00	1.00
Assistant Engineer / Surveyor	1.00	1.00	1.00	1.00	1.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00
Engineering Technician	2.00	2.00	2.00	1.00	1.00
GIS Project Specialist	1.00	1.00	1.00	1.00	1.00
Environmental Engineer	0.00	0.00	0.00	1.00	1.00
<b>Total Staffing</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Expenditures</b>					
Personal Services	632,630	702,002	662,029	662,029	689,317
Non-Personal Services	93,511	151,582	150,971	153,561	155,757
Capital Outlay	20,000	10,000	3,000	3,000	35,000
<b>Total Expenditures</b>	<b>746,141</b>	<b>863,583</b>	<b>816,000</b>	<b>818,590</b>	<b>880,074</b>

## ENGINEERING - OFFICE

ORG 10132100

**Strategic Plan Focus Area:** Infrastructure and Public Facilities.

**Goal:** To provide engineering and inspection services to the city in a timely manner.

**Objectives:**

1. To provide review of plans within two weeks of submission to the Engineering Division.
2. To provide inspection services for the city's public projects and, as time allows, other municipalities and private development.
3. To update city maps once per year.

**Measurements**

**Workload**

Plans reviewed within two weeks of submission

City maps updated annually

2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
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95% 100% 100% 100% 100%

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# ENGINEERING - OFFICE

ORG 10132100

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>PERSONAL SERVICES</b>					
510110 FULL TIME SALARIES - REGULAR	443,971	494,791	454,970	454,970	461,458
510111 FULL TIME SALARIES - OVERTIME	179	-	-	-	-
510130 TEMPORARY SALARIES - REGULAR	7,100	8,652	7,100	7,100	12,000
510310 FICA	26,397	29,549	27,722	27,722	28,764
510311 MEDICARE	6,174	6,911	6,485	6,485	6,727
510320 WI RETIREMENT FUND	29,668	32,329	30,712	30,712	31,150
510340 HEALTH INSURANCE	88,058	98,020	102,860	102,860	116,633
510350 DENTAL INSURANCE	6,098	6,591	6,243	6,243	6,737
510351 UNFUNDED PENSION LIABILITY	7,584	7,584	7,584	7,584	7,584
510360 LIFE INSURANCE	721	895	973	973	984
510400 WORKERS COMPENSATION	16,680	16,680	16,680	16,680	16,680
510490 CLOTHING ALLOWANCE	-	-	700	700	600
<b>TOTAL</b>	<b>\$ 632,630</b>	<b>\$ 702,002</b>	<b>\$ 662,029</b>	<b>\$ 662,029</b>	<b>\$ 689,317</b>
<b>NON-PERSONAL SERVICES</b>					
521900 CONTRACTED SERVICES	-	8,101	10,000	10,000	20,000
523110 OFFICE EQUIPMENT MAINTENANCE	1,200	1,652	1,200	2,000	2,000
523120 COMPUTER MAINTENANCE	853	600	600	600	600
523125 IT SERVICES	37,800	40,666	43,106	43,106	45,692
523310 COMMUNICATION EQUIPMENT MAINT	13,236	49,700	50,000	50,000	50,000
525125 MOBILE TELEPHONE	8,390	17,930	10,000	14,000	10,000
525135 INTERNET	270	270	270	1,255	270
526120 LICENSES & PERMITS	1,018	2,025	2,000	2,000	2,000
526125 TRAINING & CONFERENCES	4,050	8,503	8,195	5,000	8,195
527100 CAR ALLOWANCE	1,990	2,862	2,500	2,500	2,500
530100 OFFICE SUPPLIES	7,763	7,747	7,000	7,000	7,000
530255 TOOLS & SMALL EQUIPMENT	7,524	5,393	7,500	7,500	7,500
530259 IT SMALL EQUIPMENT	9,418	6,133	8,600	8,600	-
<b>TOTAL</b>	<b>\$ 93,511</b>	<b>\$ 151,582</b>	<b>\$ 150,971</b>	<b>\$ 153,561</b>	<b>\$ 155,757</b>
<b>CAPITAL OUTLAY</b>					
649100 OTHER EQUIPMENT	20,000	10,000	3,000	3,000	35,000
<b>TOTAL</b>	<b>\$ 20,000</b>	<b>\$ 10,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 35,000</b>
<b>TOTAL ENGINEERING - OFFICE</b>	<b>\$ 746,141</b>	<b>\$ 863,583</b>	<b>\$ 816,000</b>	<b>\$ 818,590</b>	<b>\$ 880,074</b>

## STREETS - MSB ADMIN

ORG 10133100

### Division Purpose

To account for the cost of Administrative staff assigned to the Municipal Service Building (MSB), which is the largest of all city-owned buildings. It houses the operational divisions for the Department of Public Works.

### Division Description

The MSB Administration Division provides for staff support for critical Public Works programs such as Sanitation, Streets, Electrical, Motor Vehicle, Buildings and Grounds, Parks, Cemetery and Forestry.

The Municipal Service Building was constructed in 1966. This program is administered by the Department of Public Works.

### 2021 Budget Highlights

There are no notable changes for 2021.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Expenditures</b>					
Personal Services	356,557	355,959	349,760	349,760	350,390
Non-Personal Services	11,971	13,271	17,392	17,392	14,854
Capital Outlay	66	0	0	0	0
<b>Total Expenditures</b>	<b>368,594</b>	<b>369,230</b>	<b>367,152</b>	<b>367,152</b>	<b>365,244</b>

**Strategic Plan Focus Area:** Infrastructure and Public Facilities.

**Goal:** Regardless of the facility, the MSB Administration goals are:

1. Continue to fund the necessary resources to provide preventative maintenance.
2. Develop a needs assessment that identifies the future space and facility requirements for the MSB site including energy conservation programs.

**Objectives:**

1. Establish an effective energy conservation program.
2. Oversee major and minor repairs, including mechanical systems.

# STREETS - MSB ADMIN

ORG 10133100

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>PERSONAL SERVICES</b>					
510110 FULL TIME SALARIES - REGULAR	222,272	230,003	239,670	239,670	245,120
510310 FICA	13,386	13,839	14,597	14,597	14,901
510311 MEDICARE	3,131	3,237	3,416	3,416	3,485
510320 WI RETIREMENT FUND	14,859	15,068	16,178	16,178	16,546
510340 HEALTH INSURANCE	45,879	45,563	47,271	47,271	49,515
510341 RETIREE HEALTH INSURANCE	38,891	30,433	10,281	10,281	2,570
510350 DENTAL INSURANCE	3,040	2,655	2,750	2,750	2,748
510351 UNFUNDED PENSION LIABILITY	4,068	4,068	4,068	4,068	4,068
510360 LIFE INSURANCE	253	318	353	353	361
510400 WORKERS COMPENSATION	10,776	10,776	10,776	10,776	10,776
510490 CLOTHING ALLOWANCE	-	-	400	400	300
<b>TOTAL</b>	<b>\$ 356,557</b>	<b>\$ 355,959</b>	<b>\$ 349,760</b>	<b>\$ 349,760</b>	<b>\$ 350,390</b>
<b>NON-PERSONAL SERVICES</b>					
523110 OFFICE EQUIPMENT MAINTENANCE	5,588	6,300	7,000	7,000	7,000
525135 INTERNET	660	660	660	660	660
528150 VEHICLE RENTAL	2,256	2,256	2,482	2,482	2,544
530100 OFFICE SUPPLIES	1,739	1,560	4,150	4,150	4,150
530259 IT SMALL EQUIPMENT	1,669	2,494	2,600	2,600	-
530260 SAFETY SUPPLIES	59	-	500	500	500
<b>TOTAL</b>	<b>\$ 11,971</b>	<b>\$ 13,271</b>	<b>\$ 17,392</b>	<b>\$ 17,392</b>	<b>\$ 14,854</b>
<b>CAPITAL OUTLAY</b>					
642200 IT EQUIPMENT	66	-	-	-	-
<b>TOTAL</b>	<b>\$ 66</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL STREETS - MSB ADMIN</b>	<b>\$ 368,594</b>	<b>\$ 369,230</b>	<b>\$ 367,152</b>	<b>\$ 367,152</b>	<b>\$ 365,244</b>

## MSB OPERATIONS-MAINTENANCE

ORG 10133110

### Division Purpose

To sustainably maintain the 121,050 square foot Municipal Service Building, constructed in 1966.

### Division Description

The Municipal Service Building - Maintenance budget provides funding to maintain the facility, shops, and offices of the Director of Public Works, Engineering, Streets and Sanitary, Parks and Forestry, Motor Vehicle, and Building, Grounds, and Electrical Division's at 2026 New Jersey Avenue. This program is administered by the Department of Public Works.

### 2021 Budget Highlights

There are no notable changes in 2021.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Permanent Staffing</b>					
Superintendent-Facilities/Traffic	1.00	1.00	1.00	1.00	1.00
Maintenance Worker V					
-Electrical Lighting	1.00	1.00	1.00	1.00	1.00
Maintenance Worker V					
-Electrical Signals	1.00	1.00	1.00	1.00	1.00
Maintenance Worker IV					
-Lead Signs	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III					
-Craftsman	3.00	3.00	3.00	3.00	3.00
Maintenance Worker II-Signs	1.00	1.00	1.00	3.00	3.00
Maintenance Worker II-City Hall	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I-MSB	1.00	1.00	1.00	1.00	1.00
<b>Total Staffing</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>12.00</b>	<b>12.00</b>

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Expenditures</b>					
Personal Services	307,066	319,234	353,387	357,887	356,480
Non-Personal Services	170,660	191,882	199,128	201,128	204,954
Capital Outlay	9,800	15,032	15,000	15,000	15,000
<b>Total Expenditures</b>	<b>487,527</b>	<b>526,149</b>	<b>567,515</b>	<b>574,015</b>	<b>576,434</b>

## MSB OPERATIONS-MAINTENANCE

ORG 10133110

**Strategic Plan Focus Area:** Infrastructure and Public Facilities.

**Goal:** To reduce facility depreciation, equipment and structural failures, and maintenance costs through improved preventive maintenance programs.

**Objectives:**

1. To provide a safe environment for the facility's functions and occupants.
2. To reduce facility depreciation, equipment and structural failures and maintenance costs through preventative maintenance programs.

**Measurements**

**Workload**

	2018	2019	2020	2020	2021
	Actual	Actual	Amended	Estimated	Executive
Annual Maintenance costs	\$27,158	\$32,290	\$32,500	\$32,500	\$32,500
Number of work orders	21	21	11	11	11

# MSB OPERATIONS-MAINTENANCE

ORG 10133110

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b><u>PERSONAL SERVICES</u></b>					
510110 FULL TIME SALARIES - REGULAR	197,451	205,577	219,333	219,333	221,547
510111 FULL TIME SALARIES - OVERTIME	14,000	8,916	13,000	17,500	14,000
510310 FICA	12,358	12,507	16,793	16,793	14,178
510311 MEDICARE	2,788	3,027	3,278	3,278	3,316
510320 WI RETIREMENT FUND	13,640	13,963	15,604	15,604	15,817
510340 HEALTH INSURANCE	49,262	58,141	67,663	67,663	69,107
510350 DENTAL INSURANCE	3,905	4,010	4,190	4,190	4,818
510351 UNFUNDED PENSION LIABILITY	3,984	3,984	3,984	3,984	3,984
510360 LIFE INSURANCE	282	132	167	167	337
510400 WORKERS COMPENSATION	9,396	8,976	8,976	8,976	8,976
510490 CLOTHING ALLOWANCE	-	-	400	400	400
<b>TOTAL</b>	<b>\$ 307,066</b>	<b>\$ 319,234</b>	<b>\$ 353,387</b>	<b>\$ 357,887</b>	<b>\$ 356,480</b>
<b><u>NON-PERSONAL SERVICES</u></b>					
521500 ADMINISTRATION SERVICES	608	1,963	1,000	1,000	1,000
521700 SECURITY SERVICES	-	223	510	510	510
521900 CONTRACTED SERVICES	7,112	16,572	12,000	12,000	15,000
522130 HEAVY EQUIPMENT MAINTENANCE	1,714	1,103	1,700	1,700	1,700
523120 COMPUTER MAINTENANCE	11,093	11,400	12,084	12,084	12,809
523125 IT SERVICES	4,000	4,303	4,561	4,561	4,835
524110 BUILDING EXTERIOR MAINTENANCE	16,551	17,346	17,500	17,500	17,500
524115 BUILDING EQUIPMENT MAINTENANCE	3,401	2,433	2,500	2,500	2,500
524120 ELECTRICAL MAINTENANCE & REPAIR	1,608	2,120	2,500	2,500	2,500
524122 PLUMBING MAINTENANCE & REPAIR	2,431	4,937	5,000	6,000	5,000
524124 HEATING & VENTILATION MAINTENANCE	3,167	4,350	5,000	5,000	5,000
524130 CUSTODIAL SERVICES	2,927	3,027	3,000	4,000	3,000
524135 JANITORIAL SERVICES	10,040	9,948	10,000	10,000	10,000
525100 ELECTRIC	43,607	45,985	47,123	47,123	48,537
525105 WATER	3,622	2,949	3,900	3,900	3,900
525110 SEWER	1,814	1,553	2,000	2,000	2,000
525125 MOBILE TELEPHONE	12,108	9,532	14,000	14,000	14,000
525140 GAS - UTILITY	25,490	27,478	29,000	29,000	29,000
526120 LICENSES & PERMITS	-	202	250	250	250
528150 VEHICLE RENTAL	15,000	15,000	16,500	16,500	16,913
530255 TOOLS & SMALL EQUIPMENT	1,431	2,673	4,000	4,000	4,000
530259 IT SMALL EQUIPMENT	2,401	6,222	4,000	4,000	4,000
530500 FIRE FIGHTING SUPPLIES & SMALL	534	563	1,000	1,000	1,000
<b>TOTAL</b>	<b>\$ 170,660</b>	<b>\$ 191,882</b>	<b>\$ 199,128</b>	<b>\$ 201,128</b>	<b>\$ 204,954</b>
<b><u>CAPITAL OUTLAY</u></b>					
621200 BUILDING IMPROVEMENTS	9,800	15,032	15,000	15,000	15,000
<b>TOTAL</b>	<b>\$ 9,800</b>	<b>\$ 15,032</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
<b>TOTAL MSB OPERATIONS-MAINTENANCE</b>	<b>\$ 487,527</b>	<b>\$ 526,149</b>	<b>\$ 567,515</b>	<b>\$ 574,015</b>	<b>\$ 576,434</b>

# STREETS - STREETS/ALLEYS

ORG 10133140

## Division Purpose

To perform necessary street maintenance and repairs with the least amount of related disruptions to traffic flow and neighborhoods.

## Division Description

The Streets, Alleys, and Sidewalk budget funds the operations and maintenance activities for streets and related facilities. The City of Sheboygan has over 200 center-line miles of streets to manage. This program is administered by the Department of Public Works.

## 2021 Budget Highlights

There are no notable changes for 2021.

	2018	2019	2020	2020	2021
	Actual	Actual	Amended	Estimated	Executive
<b>Permanent Staffing</b>					
Superintendent-Streets/Sanitation	1.00	1.00	1.00	1.00	1.00
Supervisor-Streets/Sanitation	1.00	1.00	1.00	1.00	1.00
Maintenance Worker IV-Lead Sanitation	1.00	1.00	1.00	0.00	0.00
Maintenance Worker IV-Sanitation	1.00	1.00	1.00	0.00	0.00
Maintenance Worker IV-Streets	1.00	1.00	1.00	4.00	4.00
Maintenance Worker III-Streets	7.00	7.00	7.00	2.00	2.00
Maintenance Worker II-Streets	14.00	14.00	14.00	10.00	10.00
Maintenance Worker I-Streets	5.00	5.00	5.00	6.00	6.00
Maintenance Worker III-Sanitation	8.00	8.00	8.00	4.00	4.00
Maintenance Worker IV					
-Sewer Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III					
-Sewer Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II					
-Sewer Maintenance	2.00	2.00	2.00	3.00	3.00
Maintenance Worker I					
-Sewer Maintenance	1.00	1.00	1.00	2.00	2.00
Maintenance Worker II					
-Street Sweeping	2.00	2.00	2.00	2.00	2.00
<b>Total Staffing</b>	<b>46.00</b>	<b>46.00</b>	<b>46.00</b>	<b>37.00</b>	<b>37.00</b>

	2018	2019	2020	2020	2021
	Actual	Actual	Amended	Estimated	Executive
<b>Expenditures</b>					
Personal Services	945,532	913,945	973,931	948,931	1,016,587
Non-Personal Services	660,999	620,809	793,519	794,087	713,460
Capital Outlay	0	0	40,000	40,000	100,000
<b>Total Expenditures</b>	<b>1,606,531</b>	<b>1,534,753</b>	<b>1,807,450</b>	<b>1,783,018</b>	<b>1,830,047</b>

## STREETS - STREETS/ALLEYS

ORG 10133140

**Strategic Plan Focus Area:** Infrastructure and Public Facilities.

**Goal:** To properly maintain streets to maximize safe travel and extend the life of city streets.

**Objectives:**

1. To crack fill 90% of the streets on the crack filling schedule.
2. To responded to pothole requests within two business days.
3. To increase the overall PASER rating for the City of Sheboygan.
4. To achieve a rating of 80% or higher satisfaction (fair, good or excellent) rating from the residents who live in the City of Sheboygan.

<b>Measurements</b>	2018	2019	2020	2020	2021
<b><u>Workload</u></b>	Actual	Actual	Amended	Estimated	Executive
Crack & joint filling footages (LF)	33,084	38,051	30,000	35,700	30,000
Yards of concrete installed	1,348	1,511	1,200	1,200	1,200
Tons of asphalt installed	11,519	5,409	9,000	6,000	6,000
Potholes – cold mix (Tons)	73	161	100	75	75
Potholes – hot mix (Tons)	232	214	300	100	100
Linear feet of streets improved	38,016	15,840	26,400	15,840	15,000
<b><u>Effectiveness</u></b>					
Resident satisfaction rating	92%	97%	80%	86%	80%
Increase PASER rating	6.01	6.25	6.25	6.25	6.25
Response to pothole repair requests within 2 days	2.0	2.00	2.0	2.0	2.0

# STREETS - STREETS/ALLEYS

ORG 10133140

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>PERSONAL SERVICES</b>					
510110 FULL TIME SALARIES - REGULAR	552,371	536,181	562,418	562,418	593,823
510111 FULL TIME SALARIES - OVERTIME	36,994	46,591	30,000	30,000	40,000
510130 TEMPORARY SALARIES - REGULAR	34,013	18,935	40,000	15,000	40,000
510310 FICA	36,383	34,980	38,056	38,056	40,610
510311 MEDICARE	8,509	8,177	8,461	8,461	9,499
510320 WI RETIREMENT FUND	39,261	38,064	39,905	39,905	42,624
510340 HEALTH INSURANCE	189,976	184,186	205,061	205,061	200,059
510350 DENTAL INSURANCE	12,762	11,544	12,844	12,844	12,700
510351 UNFUNDED PENSION LIABILITY	7,860	7,860	7,860	7,860	7,860
510360 LIFE INSURANCE	561	582	466	466	368
510400 WORKERS COMPENSATION	26,844	26,844	26,844	26,844	26,844
510490 CLOTHING ALLOWANCE	-	-	2,017	2,017	2,200
<b>TOTAL</b>	<b>\$ 945,532</b>	<b>\$ 913,945</b>	<b>\$ 973,931</b>	<b>\$ 948,931</b>	<b>\$ 1,016,587</b>
<b>NON-PERSONAL SERVICES</b>					
521900 CONTRACTED SERVICES	123,369	156,505	157,500	157,500	150,000
528150 VEHICLE RENTAL	154,044	154,044	169,448	169,448	172,660
530255 TOOLS & SMALL EQUIPMENT	5,999	5,603	5,800	6,369	5,800
530259 IT SMALL EQUIPMENT	-	-	2,600	2,600	-
530270 TRAFFIC CONTROL SUPPLIES	4,574	1,708	8,204	8,204	5,000
530290 CONSTRUCTION MATERIALS	373,013	302,948	449,967	449,967	380,000
<b>TOTAL</b>	<b>\$ 660,999</b>	<b>\$ 620,809</b>	<b>\$ 793,519</b>	<b>\$ 794,087</b>	<b>\$ 713,460</b>
<b>CAPITAL OUTLAY</b>					
611100 LAND	-	-	40,000	40,000	100,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 100,000</b>
<b>TOTAL STREETS - STREETS/ALLEYS</b>	<b>\$ 1,606,531</b>	<b>\$ 1,534,753</b>	<b>\$ 1,807,450</b>	<b>\$ 1,783,018</b>	<b>\$ 1,830,047</b>

## STREETS - STORM DRAINAGE

ORG 10133150

### Division Purpose

To protect, maintain and enhance the natural environment, diversity of fish and wildlife, human life, property, and the recreational use of waterways within the greater Sheboygan area.

### Division Description

The Storm Water Management budget provides funding to maintain over 102 miles of storm sewer, 91 outfalls, 3,322 storm sewer manholes and 7,000 corner inlets and catch basins. This program is administered by the Department of Public Works.

### 2021 Budget Highlights

There are no notable changes in 2021.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Expenditures</b>					
Personal Services	237,272	184,345	329,742	319,742	407,996
Non-Personal Services	262,715	229,741	398,429	422,791	330,935
<b>Total Expenditures</b>	<b>499,988</b>	<b>414,086</b>	<b>728,171</b>	<b>742,533</b>	<b>738,931</b>

**Strategic Plan Focus Area:** Infrastructure and Public Facilities.

**Goal:** To continue efforts to implement storm water management plans, goals, and objectives and requirements of the WDNR-mandated storm water permit

#### Objectives:

1. To economically meet all requirements of the Department of Natural Resources permit.
2. To maintain the current levels of televising and cleaning of the storm sewer system.
3. To achieve a rating of 80% or higher satisfaction (fair, good or excellent) rating from the residents who live in the City of Sheboygan.

<b>Measurements</b>	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Workload</b>					
Catch basins debris removed (Tons)	338	102	400	100	100
Storm sewer jetting footages (LF)	15,143	18,104	15,000	15,000	15,000
Storm sewer televising footages (LF)	12,245	17,843	10,000	16,668	10,000
Number of catch basins replaced	22	30	30	20	20
<b>Effectiveness</b>					
Resident satisfaction rating	92%	97%	80%	86%	80%

# STREETS - STORM DRAINAGE

ORG 10133150

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>PERSONAL SERVICES</b>					
510110 FULL TIME SALARIES - REGULAR	146,483	100,724	184,892	184,892	231,887
510111 FULL TIME SALARIES - OVERTIME	5,018	21,909	30,000	20,000	30,000
510130 TEMPORARY SALARIES - REGULAR	88	480	-	-	-
510310 FICA	8,914	7,336	12,958	12,958	15,705
510311 MEDICARE	2,085	1,716	3,035	3,035	3,672
510320 WI RETIREMENT FUND	10,141	8,038	14,510	14,510	17,676
510340 HEALTH INSURANCE	41,515	22,592	60,231	60,231	83,993
510350 DENTAL INSURANCE	2,761	1,297	3,732	3,732	4,694
510351 UNFUNDED PENSION LIABILITY	5,076	5,076	5,076	5,076	5,076
510360 LIFE INSURANCE	108	94	224	224	209
510400 WORKERS COMPENSATION	15,084	15,084	15,084	15,084	15,084
<b>TOTAL</b>	<b>\$ 237,272</b>	<b>\$ 184,345</b>	<b>\$ 329,742</b>	<b>\$ 319,742</b>	<b>\$ 407,996</b>
<b>NON-PERSONAL SERVICES</b>					
521900 CONTRACTED SERVICES	13,724	36,665	50,638	75,000	50,000
525100 ELECTRIC	3,301	5,400	4,017	4,017	4,138
525140 GAS - UTILITY	201	235	308	308	317
526120 LICENSES & PERMITS	7,500	7,500	8,000	8,000	8,000
528150 VEHICLE RENTAL	90,000	90,000	99,000	99,000	100,980
530255 TOOLS & SMALL EQUIPMENT	1,749	2,577	2,500	2,500	2,500
530290 CONSTRUCTION MATERIALS	146,241	75,794	223,967	223,967	155,000
531105 HAZARDOUS MATERIAL DISPOSAL	-	11,571	10,000	10,000	10,000
<b>TOTAL</b>	<b>\$ 262,715</b>	<b>\$ 229,741</b>	<b>\$ 398,429</b>	<b>\$ 422,791</b>	<b>\$ 330,935</b>
<b>TOTAL STREETS - STORM DRAINAGE</b>	<b>\$ 499,988</b>	<b>\$ 414,086</b>	<b>\$ 728,171</b>	<b>\$ 742,533</b>	<b>\$ 738,931</b>

## STREETS - ST LIGHTS/CITY

ORG 10133160

### Division Purpose

To maintain the street lighting infrastructure and all city-owned outdoor lighting in a sustainable fashion.

### Division Description

The Street Lighting budget provides funding to maintain the city's owned and leased street lighting network. The leased lighting is maintained and serviced by Alliant Energy. This program is administered by the Department of Public Works.

### 2021 Budget Highlights

There are no notable changes for 2021.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Expenditures</b>					
Personal Services	83,564	81,221	87,147	86,147	89,935
Non-Personal Services	403,255	327,806	416,832	387,832	392,165
Total Expenditures	486,819	409,028	503,979	473,979	482,100

**Strategic Plan Focus Area:** Infrastructure, Public Facilities, and Neighborhood Revitalization

**Goal:** To maintain the 2,500 city-owned street and outdoor lighting infrastructure in a manner that provides safety for both vehicular and pedestrian traffic as well as acting as a crime deterrent.

#### Objectives:

1. To work with law enforcement to identify lighting needs as a crime-prevention strategy.
- 2 To reduce energy consumption by upgrading to energy efficient LED lighting fixtures.

### Measurements

#### Workload

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
Existing fixtures converted to LED	140	125	250	150	150

# STREETS - ST LIGHTS/CITY

ORG 10133160

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>PERSONAL SERVICES</b>					
510110 FULL TIME SALARIES - REGULAR	64,576	64,780	67,895	67,895	70,334
510111 FULL TIME SALARIES - OVERTIME	5,831	4,219	6,000	5,000	6,000
510130 TEMPORARY SALARIES - REGULAR	80	-	-	-	-
510310 FICA	4,371	4,301	4,571	4,571	4,721
510311 MEDICARE	1,022	1,005	1,069	1,069	1,104
510320 WI RETIREMENT FUND	4,622	4,437	4,907	4,907	5,072
510340 HEALTH INSURANCE	590	0	-	-	-
510350 DENTAL INSURANCE	1,481	1,486	1,606	1,606	1,606
510351 UNFUNDED PENSION LIABILITY	432	432	432	432	432
510360 LIFE INSURANCE	43	45	51	51	50
510400 WORKERS COMPENSATION	516	516	516	516	516
510490 CLOTHING ALLOWANCE	-	-	100	100	100
<b>TOTAL</b>	<b>\$ 83,564</b>	<b>\$ 81,221</b>	<b>\$ 87,147</b>	<b>\$ 86,147</b>	<b>\$ 89,935</b>
<b>NON-PERSONAL SERVICES</b>					
524120 ELECTRICAL MAINTENANCE & REPAI	11,815	12,033	12,500	12,500	12,500
525100 ELECTRIC	276,067	272,333	309,000	280,000	309,000
528150 VEHICLE RENTAL	12,120	12,120	13,332	13,332	13,665
530255 TOOLS & SMALL EQUIPMENT	103,253	29,599	80,000	80,000	55,000
530259 IT SMALL EQUIPMENT	-	1,722	2,000	2,000	2,000
<b>TOTAL</b>	<b>\$ 403,255</b>	<b>\$ 327,806</b>	<b>\$ 416,832</b>	<b>\$ 387,832</b>	<b>\$ 392,165</b>
<b>TOTAL STREETS - ST LIGHTS/CITY</b>	<b>\$ 486,819</b>	<b>\$ 409,028</b>	<b>\$ 503,979</b>	<b>\$ 473,979</b>	<b>\$ 482,100</b>

## STREETS - SNOW & ICE

ORG 10133180

### Division Purpose

To provide safe passage on city roads, sidewalks and parking lots during snow and ice events.

### Division Description

The Snow and Ice Control budget provides for the costs associated with the control and removal of snow and ice on over 200 miles of streets, miles of sidewalks and city-owned parking lots. This program is administered by the Department of Public Works.

### 2021 Budget Highlights

The 2021 Budget includes the following an increase to Salt and Sand of \$11,500 due to

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Expenditures</b>					
Personal Services	236,891	329,211	351,719	351,719	420,338
Non-Personal Services	486,218	582,412	568,140	568,140	586,306
<b>Total Expenditures</b>	<b>723,109</b>	<b>911,623</b>	<b>919,859</b>	<b>919,859</b>	<b>1,006,644</b>

**Strategic Plan Focus Area:** Infrastructure and Public Facilities.

#### Goal:

To provide safe roads for the public during and following snow and ice events. To timely remove snow from business districts in order to provide convenient parking.

#### Objectives:

1. To reduce the amount of salt by 15% during the snow and ice season.
2. To achieve a rating of 80% or higher satisfaction (fair, good or excellent) rating from residents who live in the City of Sheboygan.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Measurements</b>					
<b>Workload</b>					
Number of event	15	20	25	25	25
Salt used (Tons)	2,925	3,212	3,840	2,000	3,840
Average annual snowfall	2.5	3.45	2.00	2.00	2.00
<b>Efficiency</b>					
Average hours per event	17	9	9	9	9
<b>Effectiveness</b>					
Resident satisfaction rating	92%	97%	80%	86%	80%
Percentage of operations in which snow is removed within 24 hours after the event	100%	100%	100%	100%	100%

# STREETS - SNOW & ICE

ORG 10133180

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>PERSONAL SERVICES</b>					
510110 FULL TIME SALARIES - REGULAR	71,745	97,405	154,663	154,663	184,382
510111 FULL TIME SALARIES - OVERTIME	98,207	150,842	100,000	100,000	100,000
510310 FICA	10,357	14,640	15,521	15,521	17,140
510311 MEDICARE	2,422	3,424	3,633	3,633	4,007
510320 WI RETIREMENT FUND	11,633	16,019	17,195	17,195	19,196
510340 HEALTH INSURANCE	27,057	31,390	44,332	44,332	77,659
510350 DENTAL INSURANCE	1,968	1,965	2,724	2,724	4,362
510351 UNFUNDED PENSION LIABILITY	2,532	2,532	2,532	2,532	2,532
510360 LIFE INSURANCE	62	86	211	211	152
510400 WORKERS COMPENSATION	10,908	10,908	10,908	10,908	10,908
<b>TOTAL</b>	<b>\$ 236,891</b>	<b>\$ 329,211</b>	<b>\$ 351,719</b>	<b>\$ 351,719</b>	<b>\$ 420,338</b>
<b>NON-PERSONAL SERVICES</b>					
521900 CONTRACTED SERVICES	14,634	26,125	25,000	25,000	25,000
528150 VEHICLE RENTAL	242,400	242,400	266,640	266,640	273,306
530100 OFFICE SUPPLIES	463	22	500	500	500
530250 SAND & SALT	226,276	312,881	275,000	275,000	286,500
530255 TOOLS & SMALL EQUIPMENT	2,445	984	1,000	1,000	1,000
<b>TOTAL</b>	<b>\$ 486,218</b>	<b>\$ 582,412</b>	<b>\$ 568,140</b>	<b>\$ 568,140</b>	<b>\$ 586,306</b>
<b>TOTAL STREETS - SNOW &amp; ICE</b>	<b>\$ 723,109</b>	<b>\$ 911,623</b>	<b>\$ 919,859</b>	<b>\$ 919,859</b>	<b>\$ 1,006,644</b>

## STREETS - TRAFFIC CNT SIGN

ORG 10133200

### Division Purpose

To provide road signage for the city in compliance with the Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD).

### Division Description

The City of Sheboygan has approximately 30,000 signs under the division's management. This division is responsible for maintenance and construction of all signage, pavement markings such as centerline, edge line, bike lane and crosswalk painting. This program is administered by the Department of Public Works.

### 2021 Budget Highlights

There are no notable changes for 2021.

Expenditures	2018	2019	2020	2020	2021
	Actual	Actual	Amended	Estimated	Executive
Personal Services	340,259	333,612	327,026	320,944	321,712
Non-Personal Services	205,529	147,815	152,700	152,700	169,350
Capital Outlay	0	0	8,874	8,874	0
Total Expenditures	545,788	481,427	488,600	482,518	491,062

**Strategic Plan Focus Area:** Infrastructure and Public Facilities.

**Goal:** To provide traffic control in an efficient manner.

**Objectives:**

1. To improve safety within the public right of way.
2. To ensure traffic control signage is highly visible and installed in accordance with MUTCD.

Measurements	2018	2019	2020	2020	2021
	Actual	Actual	Amended	Estimated	Executive
<b>Workload</b>					
Number of signs replaced	847	637	1,000	1,000	1,000
Number of new signs	689	1,015	1,300	1,300	1,300
Damaged mailboxes repair/replace	46	22	50	50	50
Traffic markings painted	1,618	1,678	1,730	1,730	1,730

# STREETS - TRAFFIC CNT SIGN

ORG 10133200

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>PERSONAL SERVICES</b>					
510110 FULL TIME SALARIES - REGULAR	208,418	209,088	216,781	216,781	218,863
510111 FULL TIME SALARIES - OVERTIME	20,027	18,786	12,000	12,000	12,000
510130 TEMPORARY SALARIES - REGULAR	11,346	8,808	-	-	-
510310 FICA	14,430	14,266	13,925	13,925	14,084
510311 MEDICARE	3,375	3,336	3,258	3,258	3,294
510320 WI RETIREMENT FUND	15,108	14,842	15,283	15,283	15,421
510340 HEALTH INSURANCE	43,668	40,366	41,082	35,000	33,958
510350 DENTAL INSURANCE	4,595	4,721	4,818	4,818	4,305
510351 UNFUNDED PENSION LIABILITY	5,292	5,292	5,292	5,292	5,292
510360 LIFE INSURANCE	321	428	507	507	415
510400 WORKERS COMPENSATION	13,680	13,680	13,680	13,680	13,680
510490 CLOTHING ALLOWANCE	-	-	400	400	400
<b>TOTAL</b>	<b>\$ 340,259</b>	<b>\$ 333,612</b>	<b>\$ 327,026</b>	<b>\$ 320,944</b>	<b>\$ 321,712</b>
<b>NON-PERSONAL SERVICES</b>					
521900 CONTRACTED SERVICES	95,564	34,924	35,000	35,000	50,000
528150 VEHICLE RENTAL	60,000	60,000	66,000	66,000	67,650
530255 TOOLS & SMALL EQUIPMENT	1,470	649	1,700	1,700	1,700
530270 TRAFFIC CONTROL SUPPLIES	48,495	52,241	50,000	50,000	50,000
<b>TOTAL</b>	<b>\$ 205,529</b>	<b>\$ 147,815</b>	<b>\$ 152,700</b>	<b>\$ 152,700</b>	<b>\$ 169,350</b>
<b>CAPITAL OUTLAY</b>					
649100 OTHER EQUIPMENT	-	-	8,874	8,874	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,874</b>	<b>\$ 8,874</b>	<b>\$ -</b>
<b>TOTAL STREETS - TRAFFIC CNT SIGN</b>	<b>\$ 545,788</b>	<b>\$ 481,427</b>	<b>\$ 488,600</b>	<b>\$ 482,518</b>	<b>\$ 491,062</b>

## STREETS - TRAFFIC CNT SGN

ORG 10133250

### Division Purpose

To maintain and install the appropriate traffic control devices to provide a safe and sufficient transportation system throughout the entire city, including three Sheboygan County intersections located within city limits, keeping all equipment in compliance with national and state traffic control standards.

### Division Description

The Traffic Control Signal budget provides funding to maintain a total of 40 signalized intersections and all traffic signage within the city. Three intersections are owned by Sheboygan County and serviced by City of Sheboygan electricians under a municipal agreement. This program is administered by the Department of Public Works.

### 2021 Budget Highlights

There are no notable changes for 2021.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Expenditures</b>					
Personal Services	95,272	94,238	95,181	95,181	98,415
Non-Personal Services	81,239	80,390	123,973	123,973	106,948
Total Expenditures	176,511	174,629	219,154	219,154	205,363

**Strategic Plan Focus Area:** Infrastructure and Public Facilities.

**Goal:** To provide traffic control in an efficient manner.

**Objectives:**

1. To ensure personal safety.
2. To minimize congestion and over-saturation.
3. To improve safety within the public right-of-way by analyzing recommendations from traffic accident reports and sign visibility surveys.
4. To accommodate long term variability.
5. To manage incidents and special events.
6. To reduce traffic signal faults and failures.

# STREETS - TRAFFIC CNT SGN

ORG 10133250

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>PERSONAL SERVICES</b>					
510110 FULL TIME SALARIES - REGULAR	63,139	64,941	66,695	66,695	69,134
510111 FULL TIME SALARIES - OVERTIME	11,133	7,607	6,000	6,000	6,000
510130 TEMPORARY SALARIES - REGULAR	-	88	-	-	-
510310 FICA	4,511	4,405	4,457	4,457	4,602
510311 MEDICARE	1,055	1,030	1,043	1,043	1,076
510320 WI RETIREMENT FUND	4,965	4,752	4,907	4,907	5,072
510340 HEALTH INSURANCE	7,999	8,910	9,446	9,446	9,897
510350 DENTAL INSURANCE	447	463	485	485	485
510351 UNFUNDED PENSION LIABILITY	372	372	372	372	372
510360 LIFE INSURANCE	55	73	80	80	81
510400 WORKERS COMPENSATION	1,596	1,596	1,596	1,596	1,596
510490 CLOTHING ALLOWANCE	-	-	100	100	100
<b>TOTAL</b>	<b>\$ 95,272</b>	<b>\$ 94,238</b>	<b>\$ 95,181</b>	<b>\$ 95,181</b>	<b>\$ 98,415</b>
<b>NON-PERSONAL SERVICES</b>					
523122 SOFTWARE MAINTENANCE	-	-	4,000	4,000	4,000
525100 ELECTRIC	26,844	27,719	39,140	39,140	40,315
528150 VEHICLE RENTAL	8,100	8,100	8,910	8,910	9,133
530255 TOOLS & SMALL EQUIPMENT	42,461	41,336	67,423	67,423	51,000
530259 IT SMALL EQUIPMENT	1,334	-	2,000	2,000	-
530270 TRAFFIC CONTROL SUPPLIES	-	735	-	-	-
530290 CONSTRUCTION MATERIALS	2,500	2,500	2,500	2,500	2,500
<b>TOTAL</b>	<b>\$ 81,239</b>	<b>\$ 80,390</b>	<b>\$ 123,973</b>	<b>\$ 123,973</b>	<b>\$ 106,948</b>
<b>TOTAL STREETS - TRAFFIC CNT SGN</b>	<b>\$ 176,511</b>	<b>\$ 174,629</b>	<b>\$ 219,154</b>	<b>\$ 219,154</b>	<b>\$ 205,363</b>

## SANITATION - GARBAGE

ORG 10134001

### Division Purpose

To ensure a clean and healthy community through the collection and disposal of yard waste and solid waste in a safe, cost effective and environmentally responsible manner.

### Division Description

The Solid Waste Division provides curbside pick-up of garbage for residential units of four units or less. Every week, eight city sanitation operators make over 18,000 stops. This program is administered by the Department of Public Works.

### 2021 Budget Highlights

The 2021 Budget includes the following change:

- An increase of \$17,614 in Transfer Station Tipping fees to reflect a three percent increase in the CPI .

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Expenditures</b>					
Personal Services	758,569	833,360	416,585	416,585	383,277
Non-Personal Services	969,777	1,022,553	998,256	998,256	1,088,734
Total Expenditures	1,728,345	1,855,913	1,414,841	1,414,841	1,472,011

**Strategic Plan Focus Area:** Quality of Life.

**Goal:** To provide cost effective and safe means for city residents to dispose of yard and other solid waste

**Objectives:**

1. To achieve a rating of 80% or higher satisfaction (fair, good or excellent) rating from residents who live in the City of Sheboygan.

# SANITATION - GARBAGE

ORG 10134001

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>PERSONAL SERVICES</b>					
510110 FULL TIME SALARIES - REGULAR	490,633	527,532	262,561	262,561	225,275
510111 FULL TIME SALARIES - OVERTIME	39,980	48,500	12,500	12,500	20,000
510130 TEMPORARY SALARIES - REGULAR	80	20	-	-	-
510310 FICA	31,558	34,193	17,371	17,371	14,780
510311 MEDICARE	7,381	7,997	4,065	4,065	3,457
510320 WI RETIREMENT FUND	35,284	37,576	19,251	19,251	16,555
510340 HEALTH INSURANCE	110,826	134,300	70,280	70,280	71,707
510350 DENTAL INSURANCE	7,384	7,723	3,176	3,176	4,162
510351 UNFUNDED PENSION LIABILITY	8,424	8,424	5,924	5,924	5,924
510360 LIFE INSURANCE	415	491	366	366	313
510400 WORKERS COMPENSATION	26,604	26,604	20,604	20,604	20,604
510490 CLOTHING ALLOWANCE	-	-	487	487	500
<b>TOTAL</b>	<b>\$ 758,569</b>	<b>\$ 833,360</b>	<b>\$ 416,585</b>	<b>\$ 416,585</b>	<b>\$ 383,277</b>
<b>NON-PERSONAL SERVICES</b>					
521900 CONTRACTED SERVICES	80,770	89,779	50,000	50,000	50,000
526120 LICENSES & PERMITS	-	-	225	225	225
528130 SMALL EQUIPMENT RENTAL	-	-	35,757	35,757	100,671
528150 VEHICLE RENTAL	325,000	325,000	318,000	318,000	325,950
530100 OFFICE SUPPLIES	820	985	1,000	1,000	1,000
530255 TOOLS & SMALL EQUIPMENT	7,186	8,881	6,138	6,138	6,138
531115 TRANSFER STATION TIPPING	556,001	597,907	587,136	587,136	604,750
<b>TOTAL</b>	<b>\$ 969,777</b>	<b>\$ 1,022,553</b>	<b>\$ 998,256</b>	<b>\$ 998,256</b>	<b>\$ 1,088,734</b>
<b>TOTAL SANITATION - GARBAGE</b>	<b>\$ 1,728,345</b>	<b>\$ 1,855,913</b>	<b>\$ 1,414,841</b>	<b>\$ 1,414,841</b>	<b>\$ 1,472,011</b>

## SANITATION - STREET CLEAN

ORG 10134120

### Division Purpose

To keep the city's public streets swept and clean in accordance with storm water management goals and objectives to prevent solids or pollutants from entering Lake Michigan and the Sheboygan River.

### Division Description

The Street Cleaning budget provides for the costs to clean approximately 200 center-line miles of streets. Sweepers also play an important role in the collection of leaves in the fall. This program is administered by the Department of Public Works.

### 2021 Budget Highlights

There are no notable changes for 2021.

	2018	2019	2020	2020	2021
<b>Expenditures</b>	Actual	Actual	Amended	Estimated	Executive
Personal Services	231,922	231,433	234,965	234,965	252,370
Non-Personal Services	213,502	215,000	237,700	237,700	243,863
<b>Total Expenditures</b>	<b>445,424</b>	<b>446,433</b>	<b>472,665</b>	<b>472,665</b>	<b>496,233</b>

**Strategic Plan Focus Area:** Infrastructure and Public Facilities.

**Goal:** To keep the city streets clear of debris and dirt and reduce the amount of debris and dirt from entering into the storm water system and local waterways.

#### Objectives:

1. To sweep city streets once every six weeks during the spring, summer and fall.
2. To provide leaf collection as needed during the fall.
3. To achieve a rating of 80% or higher satisfaction (fair, good or excellent) rating from residents who live in the City of Sheboygan.

<b>Measurements</b>	2018	2019	2020	2020	2021
<b>Workload</b>	Actual	Actual	Amended	Estimated	Executive
Miles swept	4,870	4,916	5,000	5,000	5,000
Tons of debris collected	723	813	750	750	750
<b>Efficiency</b>					
Percent of streets swept every 6 weeks	100%	100%	100%	100%	100%
<b>Effectiveness</b>					
Resident satisfaction rating	92%	97%	80%	86%	80%

# SANITATION - STREET CLEAN

ORG 10134120

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>PERSONAL SERVICES</b>					
510110 FULL TIME SALARIES - REGULAR	149,447	149,324	152,918	152,918	158,822
510111 FULL TIME SALARIES - OVERTIME	9,561	5,365	12,000	12,000	12,000
510310 FICA	9,283	9,189	10,026	10,026	10,315
510311 MEDICARE	2,171	2,149	2,346	2,346	2,413
510320 WI RETIREMENT FUND	10,298	10,018	11,133	11,133	11,531
510340 HEALTH INSURANCE	39,242	40,432	34,901	34,901	44,845
510350 DENTAL INSURANCE	2,368	2,478	1,850	1,850	2,720
510351 UNFUNDED PENSION LIABILITY	2,364	2,364	2,364	2,364	2,364
510360 LIFE INSURANCE	167	135	207	207	140
510400 WORKERS COMPENSATION	7,020	7,020	7,020	7,020	7,020
510410 UNEMPLOYMENT COMPENSATION	-	2,960	-	-	-
510490 CLOTHING ALLOWANCE	-	-	200	200	200
<b>TOTAL</b>	<b>\$ 231,922</b>	<b>\$ 231,433</b>	<b>\$ 234,965</b>	<b>\$ 234,965</b>	<b>\$ 252,370</b>
<b>NON-PERSONAL SERVICES</b>					
528150 VEHICLE RENTAL	175,000	175,000	192,500	192,500	197,313
530255 TOOLS & SMALL EQUIPMENT	130	-	200	200	200
531110 STREET SWEEPING DISPOSAL	38,371	40,000	45,000	45,000	46,350
<b>TOTAL</b>	<b>\$ 213,502</b>	<b>\$ 215,000</b>	<b>\$ 237,700</b>	<b>\$ 237,700</b>	<b>\$ 243,863</b>
<b>TOTAL SANITATION - STREET CLEAN</b>	<b>\$ 445,424</b>	<b>\$ 446,433</b>	<b>\$ 472,665</b>	<b>\$ 472,665</b>	<b>\$ 496,233</b>

# SANITATION - WEED CONTRL

ORG 10134130

## Division Purpose

The purpose of the weed control program is to improve the quality of life within the city by enforcing the weed ordinance in a fast and responsive manner.

## Division Description

Under City Ordinance and provided for through the Wisconsin State Statutes, weeds and grasses over 12 inches must be cut by the property owner or the city will cut it with proper notification. The city contracts with a private lawn service to perform the entire private property weed cutting. This program is administered by the Department of Public Works.

## 2021 Budget Highlights

There are no notable changes for 2021.

**Strategic Plan Focus Area:** Quality of Life.

**Goal:** To keep private property from becoming overgrown, to reduce the spread of invasive species and weeds.

### Objectives:

1. To keep private property from becoming overgrown, to reduce the spread of invasive species and weeds.
2. To reduce the number on noncompliant report offenders.

### Measurements

#### Workload

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
Nuisance notices issued	226	210	200	200	200
Number of non-compliant lots cut by city staff	26	25	25	20	25

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
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#### PERSONAL SERVICES

#### NON-PERSONAL SERVICES

521150 CONSULTING SERVICES	1,400	2,025	10,000	10,000	10,000
521900 CONTRACTED SERVICES	2,625	2,168	-	-	-
528150 VEHICLE RENTAL	4,000	4,000	4,400	4,400	4,510
<b>TOTAL</b>	<b>\$ 8,025</b>	<b>\$ 8,193</b>	<b>\$ 14,400</b>	<b>\$ 14,400</b>	<b>\$ 14,510</b>
<b>TOTAL SANITATION - WEED CONTRL</b>	<b>\$ 8,025</b>	<b>\$ 8,193</b>	<b>\$ 14,400</b>	<b>\$ 14,400</b>	<b>\$ 14,510</b>

## SANITATION - RES DROP-OFF

ORG 10134150

### Division Purpose

The Department of Public Works manages an Integrated Solid Waste Management Program (ISWMP) to ensure a clean and healthy community. The residential customer-only drop-off site compliments the curbside collection program by providing an alternative to manage items that cannot be collected at the curbside. Items such as grass clippings, branches, and other yard wastes; metals, batteries and waste oil are accepted at the drop-off site.

### Division Description

The Residential Drop Off program budget accounts for costs associated with the drop-off site located at 20th Street and New Jersey Avenue. Yard wastes are banned from land filling; as a result, the waste must be collected separately and eventually composted. The Public Works Department collects an average total of 2,500 tons of yard waste (including fall leaf collection). On average the drop-off site collects 5,000 gallons of waste oil annually. In addition, the drop-off site collects metals that are also not collected at the curbside. This program is administered by the Department of Public Works.

### 2021 Budget Highlights

There are no notable changes for 2021.

Expenditures	2018	2019	2020	2020	2021
	Actual	Actual	Amended	Estimated	Executive
Personal Services	93,033	70,856	81,319	92,319	93,149
Non-Personal Services	109,548	123,949	160,014	175,014	164,490
Total Expenditures	202,581	194,805	241,333	267,333	257,639

## SANITATION - RES DROP-OFF

ORG 10134150

**Strategic Plan Focus Area:** Quality of Life.

**Goal:** To improve the quality of life through the efficient collection and management of special wastes not collected at the curbside.

**Objectives:**

1. Improve efficiency of operation by increased monitoring of ineligible haulers and related dropped off materials.
2. To achieve a rating of 80% or higher satisfaction (fair, good or excellent) rating from residents who live in the City of Sheboygan.

<b>Measurements</b>	2018	2019	2020	2020	2021
<b><u>Workload</u></b>	Actual	Actual	Amended	Estimated	Executive
Yard waste hauled (Tons)	2,830	2,769	2,500	2,500	2,500
Tire disposal	182	179	100	100	100
Scrap metals collected (Tons)	235	249	140	140	140
Oil collected (Gallons)	10,700	10,990	5,000	5,300	5,000
Branch grinding (Dollars)	\$17,890	\$18,290	\$20,000	\$30,000	\$20,000
<b><u>Effectiveness</u></b>					
Resident satisfaction rating	92%	97%	80%	86%	80%

# SANITATION - RES DROP-OFF

ORG 10134150

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>PERSONAL SERVICES</b>					
510110 FULL TIME SALARIES - REGULAR	44,144	37,020	45,232	45,232	46,876
510111 FULL TIME SALARIES - OVERTIME	15,945	6,344	4,000	15,000	12,000
510310 FICA	3,468	2,578	2,951	2,951	3,540
510311 MEDICARE	811	603	691	691	828
510320 WI RETIREMENT FUND	3,697	2,844	3,324	3,324	3,974
510340 HEALTH INSURANCE	15,956	12,764	16,170	16,170	16,979
510350 DENTAL INSURANCE	1,106	844	1,091	1,091	1,093
510351 UNFUNDED PENSION LIABILITY	1,176	1,176	1,176	1,176	1,176
510360 LIFE INSURANCE	70	23	24	24	23
510400 WORKERS COMPENSATION	6,660	6,660	6,660	6,660	6,660
<b>TOTAL</b>	<b>\$ 93,033</b>	<b>\$ 70,856</b>	<b>\$ 81,319</b>	<b>\$ 92,319</b>	<b>\$ 93,149</b>
<b>NON-PERSONAL SERVICES</b>					
521900 CONTRACTED SERVICES	12,000	26,340	30,000	45,000	30,000
528150 VEHICLE RENTAL	70,000	70,000	90,014	90,014	93,290
531115 TRANSFER STATION TIPPING	27,548	27,609	40,000	40,000	41,200
<b>TOTAL</b>	<b>\$ 109,548</b>	<b>\$ 123,949</b>	<b>\$ 160,014</b>	<b>\$ 175,014</b>	<b>\$ 164,490</b>
<b>TOTAL SANITATION - RES DROP-OFF</b>	<b>\$ 202,581</b>	<b>\$ 194,805</b>	<b>\$ 241,333</b>	<b>\$ 267,333</b>	<b>\$ 257,639</b>

## CITY BUILDINGS-CITY HALL

ORG 10111210

### Division Purpose

To sustainably maintain the 36,000 square-foot City Hall building, constructed in 1915 and fully renovated in 2018 – 2019.

### Division Description

The City Hall budget provides funding to maintain the facility and offices of the City Administrator, Mayor, Finance, City Attorney, Human Resources, Information Technology, Assessing, City Development, and City Clerk at 828 Center Avenue. This program is administered by the Department of Public Works.

### 2021 Budget Highlight

The 2021 Budget includes the following change:

- An overall increase in electrical utility of \$32,864. This increase reflects the new building system with full occupancy.

Expenditures	2018	2019	2020	2020	2021
	Actual	Actual	Amended	Estimated	Executive
Personal Services	93,950	101,070	105,750	108,250	98,030
Non-Personal Services	135,711	132,650	130,058	153,572	164,645
Capital Outlay	0	10,009	10,000	2,934	0
<b>Total Expenditures</b>	<b>229,661</b>	<b>243,729</b>	<b>245,808</b>	<b>264,756</b>	<b>262,675</b>

**Strategic Plan Focus Area:** Infrastructure and Public Facilities.

**Goal:** To maintain the integrity of City Hall.

### Objectives:

1. To provide a safe environment for city hall functions and occupants.
2. To reduce facility depreciation, equipment and structural failures and maintenance costs through preventative maintenance programs.

### Measurements

#### Workload

Measurements	2018	2019	2020	2020	2021
	Actual	Actual	Amended	Estimated	Executive
Number of work orders*	15	N/A	N/A	50	50

\*Due to the renovation of City Hall during 2018 – 2019, key benchmark setting is on hold.

# CITY BUILDINGS-CITY HALL

ORG 10111210

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>PERSONAL SERVICES</b>					
510110 FULL TIME SALARIES - REGULAR	51,595	50,398	65,699	65,699	55,207
510111 FULL TIME SALARIES - OVERTIME	2,515	10,207	2,500	5,000	5,000
510310 FICA	2,851	3,360	4,279	4,279	3,620
510311 MEDICARE	667	786	1,002	1,002	847
510320 WI RETIREMENT FUND	3,615	3,968	4,773	4,773	4,064
510340 HEALTH INSURANCE	21,717	21,396	16,206	16,206	18,767
510350 DENTAL INSURANCE	1,529	1,489	1,606	1,606	978
510351 UNFUNDED PENSION LIABILITY	1,872	1,872	1,872	1,872	1,872
510360 LIFE INSURANCE	53	57	77	77	39
510400 WORKERS COMPENSATION	7,536	7,536	7,536	7,536	7,536
510490 CLOTHING ALLOWANCE	-	-	200	200	100
<b>TOTAL</b>	<b>\$ 93,950</b>	<b>\$ 101,070</b>	<b>\$ 105,750</b>	<b>\$ 108,250</b>	<b>\$ 98,030</b>
<b>NON-PERSONAL SERVICES</b>					
521900 CONTRACTED SERVICES	4,086	6,493	20,000	20,000	20,000
523125 IT SERVICES	200	255	270	270	286
524110 BUILDING EXTERIOR MAINTENANCE	53,503	12,109	10,000	22,067	15,000
524120 ELECTRICAL MAINTENANCE & REPAIR	813	1,722	2,000	2,000	2,000
524122 PLUMBING MAINTENANCE & REPAIR	461	376	2,000	2,000	2,000
524124 HEATING & VENTILATION MAINTENANCE	7,750	5,932	10,000	5,000	10,000
524125 CARPENTRY MAINTENANCE & REPAIR	344	446	500	500	500
524126 ELEVATOR MAINTENANCE & REPAIR	9,555	10,031	10,000	5,000	10,000
524130 CUSTODIAL SERVICES	1,914	3,175	2,000	2,000	4,000
524135 JANITORIAL SERVICES	4,970	4,939	5,000	6,000	5,000
525100 ELECTRIC	29,351	60,213	32,136	60,000	65,000
525105 WATER	1,934	1,230	1,500	1,500	1,500
525110 SEWER	1,167	709	1,400	1,400	1,400
525120 TELEPHONE	346	-	-	-	-
525140 GAS - UTILITY	13,246	17,789	24,600	18,000	20,000
526120 LICENSES & PERMITS	-	-	150	150	150
527100 CAR ALLOWANCE	660	682	1,500	683	682
528150 VEHICLE RENTAL	4,548	4,548	5,002	5,002	5,127
530255 TOOLS & SMALL EQUIPMENT	567	526	500	500	500
530500 FIRE FIGHTING SUPPLIES & SMALL	296	1,475	1,500	1,500	1,500
<b>TOTAL</b>	<b>\$ 135,711</b>	<b>\$ 132,650</b>	<b>\$ 130,058</b>	<b>\$ 153,572</b>	<b>\$ 164,645</b>
<b>CAPITAL OUTLAY</b>					
621200 BUILDING IMPROVEMENTS	-	10,009	10,000	2,934	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 10,009</b>	<b>\$ 10,000</b>	<b>\$ 2,934</b>	<b>\$ -</b>
<b>TOTAL CITY BUILDINGS-CITY HALL</b>	<b>\$ 229,661</b>	<b>\$ 243,729</b>	<b>\$ 245,808</b>	<b>\$ 264,756</b>	<b>\$ 262,675</b>

## CIVIL DEFENSE

ORG 10125100

### Division Purpose

To maintain the Civil Defense System: Emergency Outdoor Warning Siren System in a workable fashion.

### Division Description

The Civil Defense program maintains the sirens, structures, and controls at eight sites throughout the City of Sheboygan. This program is managed by the Public Works Department.

### 2021 Budget Highlights

There are no notable changes for 2021.

### Strategic Plan Focus Area: Quality of Life

**Goal:** To preserve and maintain the Emergency Outdoor Warning Siren System in a manner that provides an audible tone signifying an emergency alert.

#### Objectives:

1. To provide a modern sirens and controls in a systematized and cost effective manner.
2. To reduce facility depreciation, equipment and structural failures, and maintenance costs through improved preventive maintenance programs and scheduling of work.

### Measurements

#### Workload

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
Sirens operational percentage	100%	100%	100%	100%	100%

### PERSONAL SERVICES

#### NON-PERSONAL SERVICES

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
521900 CONTRACTED SERVICES	-	2,974	3,000	3,000	3,000
525100 ELECTRIC	240	291	396	396	408
525120 TELEPHONE	-	665	-	-	-
528150 VEHICLE RENTAL	250	252	277	277	285
530255 TOOLS & SMALL EQUIPMENT	513	990	1,000	1,000	3,700
530256 SAFETY EQUIPMENT	-	-	200	200	200
<b>TOTAL</b>	<b>\$ 1,003</b>	<b>\$ 5,173</b>	<b>\$ 4,873</b>	<b>\$ 4,873</b>	<b>\$ 7,593</b>
<b>TOTAL CIVIL DEFENSE</b>	<b>\$ 1,003</b>	<b>\$ 5,173</b>	<b>\$ 4,873</b>	<b>\$ 4,873</b>	<b>\$ 7,593</b>

# CEMETERY

ORG 10143100

## Division Purpose

To provide quality non-sectarian burials to residents and their families at an affordable cost.

## Division Description

The Cemetery budget provides funding to operate the Wildwood Cemetery. The city has owned and operated the cemetery since the 1850's. The cemetery is located on 62 acres of land with over 25,000 graves in perpetual care, and an additional 20,000 burial lots remaining. Of the 62 acres, 40 acres are fully maintained. The remaining 22 acres are reserved for future use. This program is administered by the Department of Public Works.

## 2021 Budget Highlights

There are no notable changes for 2021.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Expenditures</b>					
Personal Services	134,225	141,297	131,726	134,726	136,558
Non-Personal Services	53,428	56,436	64,605	64,605	65,740
Capital Outlay	1,234	0	5,000	5,000	5,000
<b>Total Expenditures</b>	<b>188,887</b>	<b>197,733</b>	<b>201,331</b>	<b>204,331</b>	<b>207,298</b>

**Strategic Plan Focus Area:** Quality of Life.

**Goal:** To maintain and, when necessary, expand the cemetery's inventory of 25,000 graves and 20,000 remaining lots.

### Objectives:

1. To continue to improve facilities within the cemetery.
2. To maintain cemetery trees and plan for those which are dying.
3. Re-pave all of the cemetery roads over the next 10 years.
4. Provide back-up to aid the caretaker.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Measurements</b>					
<b>Workload</b>					
Full burials	39	40	40	40	40
Cremains	35	28	35	35	35
Graves sold	56	46	40	40	40

# CEMETERY

ORG 10143100

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>PERSONAL SERVICES</b>					
510110 FULL TIME SALARIES - REGULAR	55,051	56,134	55,922	55,922	59,205
510111 FULL TIME SALARIES - OVERTIME	5,974	2,607	2,000	5,000	5,000
510130 TEMPORARY SALARIES - REGULAR	38,227	47,399	42,500	42,500	50,000
510310 FICA	6,088	6,519	6,170	6,170	7,087
510311 MEDICARE	1,424	1,525	1,443	1,443	1,658
510320 WI RETIREMENT FUND	4,078	3,845	3,910	3,910	4,253
510340 HEALTH INSURANCE	8,672	8,845	9,446	9,446	-
510350 DENTAL INSURANCE	978	973	978	978	-
510351 UNFUNDED PENSION LIABILITY	2,412	2,412	2,412	2,412	2,412
510360 LIFE INSURANCE	181	184	185	185	183
510400 WORKERS COMPENSATION	6,660	6,660	6,660	6,660	6,660
510410 UNEMPLOYMENT COMPENSATION	4,480	4,195	-	-	-
510490 CLOTHING ALLOWANCE	-	-	100	100	100
<b>TOTAL</b>	<b>\$ 134,225</b>	<b>\$ 141,297</b>	<b>\$ 131,726</b>	<b>\$ 134,726</b>	<b>\$ 136,558</b>
<b>NON-PERSONAL SERVICES</b>					
524110 BUILDING EXTERIOR MAINTENANCE	5,340	9,947	5,000	5,000	5,000
525100 ELECTRIC	553	556	800	800	824
525105 WATER	1,078	893	1,500	1,500	1,500
525110 SEWER	8	-	100	100	100
525140 GAS - UTILITY	551	508	615	615	615
528150 VEHICLE RENTAL	40,400	40,400	44,440	44,440	45,551
530100 OFFICE SUPPLIES	18	55	50	50	50
530210 OPERATING SUPPLIES	3,602	2,921	4,000	4,000	4,000
530255 TOOLS & SMALL EQUIPMENT	-	85	100	100	100
530295 LANDSCAPING SUPPLIES	1,878	1,071	8,000	8,000	8,000
<b>TOTAL</b>	<b>\$ 53,428</b>	<b>\$ 56,436</b>	<b>\$ 64,605</b>	<b>\$ 64,605</b>	<b>\$ 65,740</b>
<b>CAPITAL OUTLAY</b>					
631100 IMPROVEMENTS OTHER THAN BUILDI	1,234	-	-	-	-
631200 STREET IMPROVEMENTS	-	-	5,000	5,000	5,000
<b>TOTAL</b>	<b>\$ 1,234</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>TOTAL CEMETERY</b>	<b>\$ 188,887</b>	<b>\$ 197,733</b>	<b>\$ 201,331</b>	<b>\$ 204,331</b>	<b>\$ 207,298</b>

## PARK DEPT - PARKS

ORG 10153000

### Division Purpose

To ensure a clean and healthy community through the collection and disposal of yard waste and solid waste in a safe, cost effective and environmentally responsible manner.

### Division Description

The Solid Waste Division provides curbside pick-up of garbage for residential units of four units or less. Every week, eight city sanitation operators make over 18,000 stops. This program is administered by the Department of Public Works.

### 2021 Budget Highlight

There are no notable changes in 2021.

	2018	2019	2020	2020	2021
	Actual	Actual	Amended	Estimated	Executive
<b>Permanent Staffing</b>					
Superintendent – Parks-Forestry	1.0	1.0	1.0	1.0	1.0
Forester	0.0	1.0	1.0	1.0	1.0
Maintenance Worker IV-Lead-Trees	0.0	0.0	2.0	2.0	2.0
Maintenance Worker IV-Constr-Parks	1.0	1.0	1.0	1.0	1.0
Maintenance Worker III-P-F	6.0	6.0	5.0	5.0	5.0
Maintenance Worker II-Parks	6.0	6.0	6.0	6.0	6.0
Maintenance Worker I-Parks	3.0	3.0	3.0	0.0	0.0
Maintenance Worker II-Cemetery	0.0	1.0	1.0	1.0	1.0
<b>Total Staffing</b>	<b>17.0</b>	<b>19.0</b>	<b>20.0</b>	<b>17.0</b>	<b>17.0</b>

	2018	2019	2020	2020	2021
	Actual	Actual	Amended	Estimated	Executive
<b>Expenditures</b>					
Personal Services	1,563,384	1,651,018	1,701,332	1,659,832	1,696,349
Non-Personal Services	719,216	740,794	798,534	831,634	847,301
Capital Outlay	40,000	24,681	25,000	0	0
<b>Total Expenditures</b>	<b>2,322,600</b>	<b>2,416,494</b>	<b>2,524,866</b>	<b>2,491,466</b>	<b>2,543,650</b>

## PARK DEPT - PARKS

ORG 10153000

**Strategic Plan Focus Area:** Quality of Life, Infrastructure and Public Facilities.

**Goal:** To maintain, improve and make accessible all park facilities while implementing the Comprehensive Outdoor Recreation Plan.

**Objectives:**

1. Maintain or replace park facilities when needed.
2. Keep park areas free of garbage, hazards and unwanted activity.
3. Improve accessibility to all park facilities.
4. Keep all park and boulevard turf mowed and in good condition.
5. Improve informing the public about our parks and park rules.

**Measurements**

**Workload**

	2018	2019	2020	2020	2021
	Actual	Actual	Amended	Estimated	Executive
Number of parks	36	36	36	36	36
Acres of mowed public land	119	119	119	119	119
New trees planted in parks	50	50	10	10	10

**Strategic Plan Focus Area:** Quality of Life, Infrastructure and Public Facilities.

**Goal:** To provide a consistent street tree canopy made up of a diverse Genus and Species. To efficiently manage our Ash trees upon the finding of Emerald Ash Borer beetle in the city in 2016. Strive for a proactive approach, rather than reactive approach in managing the city's Urban Forestry.

**Objectives:**

1. Remove one half of the Ash tree population over the next five years
2. Chemically treat all remaining Ash trees over the next five years.
3. Remove all hazardous trees.
4. Trim all city trees once every eight years.
5. Continue to be the longest running Tree City USA municipality in Wisconsin.
6. Plant a minimum of 200 trees annually.
7. To achieve a rating of 80% or higher satisfaction (fair, good or excellent) rating from residents who live in the City of Sheboygan.

## PARK DEPT - PARKS

ORG 10153000

<b>Measurements</b>	2018	2019	2020	2020	2021
<b><u>Workload</u></b>	Actual	Actual	Amended	Estimated	Executive
Trees planted (Street)	21	535	500	500	500
Trees removed (Street)	610	744	600	600	600
Trees elevated (Street)	1,872	1,744	1,500	1,500	1,500
<b><u>Efficiency</u></b>					
Percent of trees trimmed once every 8 years	100%	100%	100%	100%	100%
<b><u>Effectiveness</u></b>					
Tree City USA designation	Yes	Yes	Yes	Yes	Yes
Resident satisfaction rating	92%	92%	80%	87%	80%

# PARK DEPT - PARKS

ORG 10153000

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>PERSONAL SERVICES</b>					
510111 FULL TIME SALARIES - OVERTIME	80,830	65,747	80,000	80,000	80,000
510120 PART TIME SALARIES - REGULAR	-	-	-	-	-
510130 TEMPORARY SALARIES - REGULAR	85,086	114,968	101,500	60,000	101,500
510170 SEVERENCE PAY	-	-	-	-	-
510310 FICA	61,546	63,354	64,761	64,761	68,077
510311 MEDICARE	14,392	14,815	15,152	15,152	15,919
510320 WI RETIREMENT FUND	64,213	61,412	65,671	65,671	69,252
510340 HEALTH INSURANCE	251,588	293,678	328,350	328,350	311,698
510341 RETIREE HEALTH INSURANCE	26,705	40,137	26,101	26,101	8,109
510345 HSA CONTRIBUTION	-	-	-	-	-
510350 DENTAL INSURANCE	18,237	19,055	19,479	19,479	18,358
510351 UNFUNDED PENSION LIABILITY	20,076	20,076	20,276	20,276	20,276
510360 LIFE INSURANCE	1,521	1,155	1,267	1,267	1,222
510399 FRINGE BENEFITS-WLRLI	-	-	-	-	-
510400 WORKERS COMPENSATION	53,196	53,196	53,196	53,196	53,196
510410 UNEMPLOYMENT COMPENSATION	-	-	-	-	-
510490 CLOTHING ALLOWANCE	-	-	1,600	1,600	1,600
<b>TOTAL</b>	<b>\$ 1,563,384</b>	<b>\$ 1,651,018</b>	<b>\$ 1,701,332</b>	<b>\$ 1,659,832</b>	<b>\$ 1,696,349</b>
<b>NON-PERSONAL SERVICES</b>					
521800 PROGRAM SERVICES	-	-	-	-	-
521900 CONTRACTED SERVICES	52,689	82,943	74,764	74,764	74,754
523122 SOFTWARE MAINTENANCE	-	-	-	-	-
523125 IT SERVICES	500	538	570	570	605
523310 COMMUNICATION EQUIPMENT MAINT	-	-	-	-	-
523410 RECREATION EQUIPMENT MAINTENAN	12,810	11,603	15,000	15,000	15,000
524110 BUILDING EXTERIOR MAINTENANCE	68,442	57,661	55,000	55,000	65,000
524115 BUILDING EQUIPMENT MAINTENANCE	-	-	-	-	-
524120 ELECTRICAL MAINTENANCE & REPAI	8,345	6,997	10,000	10,000	10,000
524126 ELEVATOR MAINTENANCE & REPAIR	-	-	-	-	-
524130 CUSTODIAL SERVICES	1,899	2,927	3,000	5,000	5,000
524220 SNOW REMOVAL SERVICES	-	-	-	-	-
524230 SIDEWALK & TRAIL MAINTENANCE	628	-	20,000	20,000	10,000
524250 LOTS & RAMPS MAINTENANCE	-	-	-	-	-
525100 ELECTRIC	126,473	128,414	133,900	140,000	145,917
525105 WATER	26,008	28,831	30,000	30,000	30,000
525110 SEWER	14,820	11,283	13,300	13,300	13,300
525125 MOBILE TELEPHONE	-	160	-	-	-
525135 INTERNET	-	-	-	-	-
525140 GAS - UTILITY	7,119	7,201	8,000	8,000	8,000
526105 BOOKS - REFERENCE	-	-	-	-	-
526110 PROFESSIONAL ORGANIZATIONS	395	445	600	600	600
526120 LICENSES & PERMITS	-	-	-	-	-
526125 TRAINING & CONFERENCES	1,665	3,066	4,400	4,400	4,400
528130 SMALL EQUIPMENT RENTAL	-	-	-	-	-
528150 VEHICLE RENTAL	350,000	350,000	385,000	385,000	394,625
530100 OFFICE SUPPLIES	384	941	500	500	1,000
530205 DISPLAYS	-	-	-	-	-
530210 OPERATING SUPPLIES	1,505	1,687	1,500	1,500	1,500
530250 SAND & SALT	-	-	-	-	-
530255 TOOLS & SMALL EQUIPMENT	2,925	2,979	2,000	2,000	2,000
530256 SAFETY EQUIPMENT	-	-	-	-	-
530259 IT SMALL EQUIPMENT	4,536	-	850	850	-
530290 CONSTRUCTION MATERIALS	-	-	-	-	-
530295 LANDSCAPING SUPPLIES	27,221	31,740	25,000	50,000	50,000
531110 STREET SWEEPING DISPOSAL	-	-	-	-	-

## PARK DEPT - MAYWOOD

ORG 10153110

### Division Purpose

To provide a unique natural park with environment focus educational programs through a partnership with the Ellwood H. May Environmental Park Association of Sheboygan County and the Maywood Trust.

### Division Description

The city provides a caretaker for maintenance and financial support for the facilities. The park also receives private individual and corporate donations. Maywood Park is a 135 acre city-owned natural area offering a diverse ecosystem with trails and interpretive displays for an interactive learning environment. This program is administered by the Department of Public Works

### 2021 Budget Highlights

There are no notable changes for 2021.

**Strategic Plan Focus Area:** Quality of Life.

**Goal:** To keep the Maywood Park viable and open to the public.

**Objectives:**

1. To continue financial and maintenance support.
2. To contribute the expertise of the City's superintendent of parks.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b><u>PERSONAL SERVICES</u></b>					
<b><u>NON-PERSONAL SERVICES</u></b>					
523125 IT SERVICES	400	565	456	456	484
524110 BUILDING EXTERIOR MAINTENANCE	2,627	4,465	10,000	10,000	10,000
524120 ELECTRICAL MAINTENANCE & REPAI	130	7	250	250	250
524135 JANITORIAL SERVICES	775	230	500	500	500
525100 ELECTRIC	5,079	3,169	6,000	6,000	6,180
525140 GAS - UTILITY	3,167	3,295	3,588	3,588	3,588
528150 VEHICLE RENTAL	12,000	12,000	13,200	13,200	13,530
530127 AUDIO VISUAL SUPPLIES	1,240	1,350	1,200	1,603	1,608
530255 TOOLS & SMALL EQUIPMENT	18	-	50	50	50
590100 CONTRIBUTIONS	65,500	65,500	68,775	68,775	72,214
<b>TOTAL</b>	<b>\$ 90,936</b>	<b>\$ 90,579</b>	<b>\$ 104,019</b>	<b>\$ 104,422</b>	<b>\$ 108,404</b>
<b>TOTAL PARK DEPT - MAYWOOD</b>	<b>\$ 90,936</b>	<b>\$ 90,579</b>	<b>\$ 104,019</b>	<b>\$ 104,422</b>	<b>\$ 108,404</b>

## PARK DEPT - PARKS

ORG 10153000					
531115 TRANSFER STATION TIPPING	10,850	11,378	15,000	15,000	15,450
540210 INSURANCE DEDUCTIBLE	-	-	-	-	-
540215 GEN. PUB. OFFICIALS & AUTO	-	-	150	150	150
810111 WAGE ADJUSTMENT RESERVE	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 719,216</b>	<b>\$ 740,794</b>	<b>\$ 798,534</b>	<b>\$ 831,634</b>	<b>\$ 847,301</b>
<b>CAPITAL OUTLAY</b>					
621200 BUILDING IMPROVEMENTS	-	-	-	-	-
631100 IMPROVEMENTS OTHER THAN BUILDI	40,000	24,681	25,000	-	-
649500 FUTURE PROJECTS	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL PARK DEPT - PARKS</b>	<b>\$ 2,322,600</b>	<b>\$ 2,416,494</b>	<b>\$ 2,524,866</b>	<b>\$ 2,491,466</b>	<b>\$ 2,543,650</b>

## PARK, FORESTRY & OPEN SPACE

FUND 265

### Fund Purpose

To cover the capital expenses related to maintenance, acquisition, and development of parks, forestry and open spaces not eligible for impact fees.

### Fund Description

The Park, Forestry, and Open Space Fund accommodates park land acquisition, park land development and support of related activities identified in the city's Comprehensive Outdoor Recreation Plan 2016 - 2020 and Urban Forest/EAB Management Plan. This fund was created in 2017. This program is administered by the Department of Public Works.

### 2021 Budget Highlight

There are no notable changes in 2021.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Revenues</b>					
Taxes	110,000	110,000	110,000	110,000	110,000
Miscellaneous Revenue	(4,162)	13,240	500	9,678	1,624
<b>Total Revenues</b>	<b>105,838</b>	<b>123,240</b>	<b>110,500</b>	<b>119,678</b>	<b>111,624</b>

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Expenditures</b>					
Non-Personal Services	\$ -	\$ 1,732	\$ -	\$ -	\$ -
Capital Outlay	122,630	66,277	348,723	348,723	110,000
<b>Total Expenditures</b>	<b>122,630</b>	<b>68,008</b>	<b>348,723</b>	<b>348,723</b>	<b>110,000</b>

**Strategic Plan Focus Area:** Quality of Life

#### Goal:

To continue efforts to support the Urban Forestry Management Plan.

#### Objectives:

1. Maintain the health of the City's urban forest.

#### Measurements

##### Workload

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
Number of Ash trees treated	1000	800	800	800	800

## PARK, FORESTRY & OPEN SPACE

FUND 265

**Strategic Plan Focus Area:** Infrastructure and Public Facilities.

**Goal:** To increase the census of healthy trees in the City.

**Objectives:**

1. Plant street trees to eliminate “gaps” by 2027.
1. Remove 100 percent of Ash trees with less than a 12” DBH and replace them between 2017 - 2027.

**Measurements**

**Workload**

	2018	2019	2020	2020	2021
	Actual	Actual	Amended	Estimated	Executive
Number of non-Ash gap street trees planted	25	535	500	620	500
Number of non-Ash street trees removed	125	370	500	500	500
Number of Ash trees removed	467	744	750	750	750
Number of Ash trees treated	1,000	800	800	800	800

# PARK, FORESTRY & OPEN SPACE

FUND 265

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>REVENUES</b>					
<b>TAXES</b>					
411100 PROPERTY TAX LEVY	110,000	110,000	110,000	110,000	110,000
<b>TOTAL</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>
<b>MISCELLANEOUS REVENUE</b>					
461101 INTEREST ON INVESTMENTS	338	2,638	500	1,804	1,624
467101 CONTRIBUTIONS	(4,500)	10,602	-	7,874	-
<b>TOTAL</b>	<b>\$ (4,162)</b>	<b>\$ 13,240</b>	<b>\$ 500</b>	<b>\$ 9,678</b>	<b>\$ 1,624</b>
<b>TOTAL REVENUES</b>	<b>\$ 105,838</b>	<b>\$ 123,240</b>	<b>\$ 110,500</b>	<b>\$ 119,678</b>	<b>\$ 111,624</b>
<b>NON-PERSONAL SERVICES</b>					
523410 RECREATION EQUIPMENT MAINTENAN	-	1,732	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,732</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CAPITAL OUTLAY</b>					
631100 IMPROVEMENTS OTHER THAN BUILDI	122,630	66,277	348,723	348,723	110,000
<b>TOTAL</b>	<b>\$ 122,630</b>	<b>\$ 66,277</b>	<b>\$ 348,723</b>	<b>\$ 348,723</b>	<b>\$ 110,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 122,630</b>	<b>\$ 68,008</b>	<b>\$ 348,723</b>	<b>\$ 348,723</b>	<b>\$ 110,000</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$ (16,792)</b>	<b>\$ 55,231</b>	<b>\$ (238,223)</b>	<b>\$ (229,045)</b>	<b>\$ 1,624</b>
<b>FUND BALANCE</b>					
<b>BEGINNING FUND BALANCE</b>	<b>\$ 63,287</b>	<b>\$ 46,495</b>	<b>\$ 101,726</b>	<b>\$ 101,726</b>	<b>\$ (127,319)</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 46,495</b>	<b>\$ 101,726</b>	<b>\$ (136,497)</b>	<b>\$ (127,319)</b>	<b>\$ (125,695)</b>

**PARK, FORESTRY & OPEN SPACE**

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FUND 265

ENDING FUND BALANCE CONSISTS OF:

ASSIGNED	\$	46,495	\$	101,726	\$	(136,497)	\$	(127,319)	\$	(125,695)
FUND BALANCE TOTAL	\$	46,495	\$	101,726	\$	(136,497)	\$	(127,319)	\$	(125,695)

# PARK IMPACT FEE FUND

FUND 266

## Fund Purpose

To account for the expenditures associated with the increased demand for new, expanded or improved park facilities relative to new development.

## Fund Description

The city completed a public facilities needs assessment to identify new facilities and improvements to existing facilities required to serve new development. The needs assessment defines service areas and service standards as required by WI Statutes 66.0617. The study forecast future new development that will drive the need for new, expanded or improved park facilities. This fund was new in 2017. This program is administered by the Department of Public Works.

## 2021 Budget Highlight

There are no notable changes in 2021.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Revenues</b>					
Licenses and Permits	9,846	144,225	156,475	156,475	125,000
Miscellaneous Revenue	265	5,599	50	3,158	2,843
<b>Total Revenues</b>	<b>10,111</b>	<b>149,824</b>	<b>156,525</b>	<b>159,633</b>	<b>127,843</b>

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Expenditures</b>					
Capital Outlay	0	16,850	67,720	67,720	50,000
<b>Total Expenditures</b>	<b>0</b>	<b>16,850</b>	<b>67,720</b>	<b>67,720</b>	<b>50,000</b>

**Strategic Plan Focus Area:** Quality of Life

**Goal:** To provide adequate park facilities to serve new development.

### Objectives:

1. To adequately address the current facilities for expansion or improvements to enhance and maintain new development by adding to the quality of parks and trails.
2. To identify new facilities to serve new development.

# PARK IMPACT FEE FUND

FUND 266

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>REVENUES</b>					
<b><u>LICENSES &amp; PERMITS</u></b>					
422151 IMPACT FEE	9,846	144,225	156,475	156,475	125,000
<b>TOTAL</b>	<b>\$ 9,846</b>	<b>\$ 144,225</b>	<b>\$ 156,475</b>	<b>\$ 156,475</b>	<b>\$ 125,000</b>
<b><u>MISCELLANEOUS REVENUE</u></b>					
461101 INTEREST ON INVESTMENTS	265	5,599	50	3,158	2,843
<b>TOTAL</b>	<b>\$ 265</b>	<b>\$ 5,599</b>	<b>\$ 50</b>	<b>\$ 3,158</b>	<b>\$ 2,843</b>
<b>TOTAL REVENUES</b>	<b>\$ 10,111</b>	<b>\$ 149,824</b>	<b>\$ 156,525</b>	<b>\$ 159,633</b>	<b>\$ 127,843</b>
<b><u>CAPITAL OUTLAY</u></b>					
631100 IMPROVEMENTS OTHER THAN BUILDI	-	-	35,000	35,000	50,000
631300 SIDEWALK/TRAIL IMPROVEMENTS	-	16,850	32,720	32,720	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 16,850</b>	<b>\$ 67,720</b>	<b>\$ 67,720</b>	<b>\$ 50,000</b>
<b><u>INTERGOVERNMENTAL TRANSFER</u></b>					
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 16,850</b>	<b>\$ 67,720</b>	<b>\$ 67,720</b>	<b>\$ 50,000</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$ 10,111</b>	<b>\$ 132,974</b>	<b>\$ 88,805</b>	<b>\$ 91,913</b>	<b>\$ 77,843</b>
<b><u>FUND BALANCE</u></b>					
<b>BEGINNING FUND BALANCE</b>	<b>\$ 72,824</b>	<b>\$ 82,935</b>	<b>\$ 215,908</b>	<b>\$ 215,908</b>	<b>\$ 307,822</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 82,935</b>	<b>\$ 215,908</b>	<b>\$ 304,713</b>	<b>\$ 307,822</b>	<b>\$ 385,664</b>
<b>ENDING FUND BALANCE CONSISTS OF:</b>					
<b>ASSIGNED</b>	<b>\$ 82,935</b>	<b>\$ 215,908</b>	<b>\$ 304,713</b>	<b>\$ 307,822</b>	<b>\$ 385,664</b>
<b>FUND BALANCE TOTAL</b>	<b>\$ 82,935</b>	<b>\$ 215,908</b>	<b>\$ 304,713</b>	<b>\$ 307,822</b>	<b>\$ 385,664</b>

## HARBOR CENTRE MARINA FUND

FUND 290

### Fund Purpose

To provide a first-class marina with superior boating experiences and quality customer service.

### Fund Description

The Harbor Centre Marina opened in 1994 with 281 boat slips, 10,000 square foot marina administration building, including a 1200 square foot store, outdoor swimming pool, fuel dock and pump-out facility, 300-car parking lot for marina users, 6-lane public boat launch facility and park-like landscaped setting and pedestrian promenade. The marina is currently managed by F3 Marina.

### 2021 Budget Highlights

There are no notable changes in 2021.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Revenues</b>					
Charges for Services	897,717	906,208	846,700	846,700	872,700
Miscellaneous Revenue	5,047	200	1,800	1,800	1,800
Other Financing Services	225,000	225,000	225,000	225,000	225,000
<b>Total Revenues</b>	<b>1,127,764</b>	<b>1,131,408</b>	<b>1,073,500</b>	<b>1,073,500</b>	<b>1,099,500</b>

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Expenditures</b>					
Non-Personal Services	995,336	991,089	878,643	878,643	902,746
Capital Outlay	33,104	0	1,655	1,655	75,000
<b>Total Expenditures</b>	<b>1,028,440</b>	<b>991,089</b>	<b>880,298</b>	<b>880,298</b>	<b>977,746</b>

**Strategic Plan Focus Area:** Economic Development.

**Goal:** Expand the experience and perception of the marina as a first-class operation.

#### Objectives:

1. Initiate and manage Launch Bar operations. Initiate and manage Launch Boat Rental Program in with the community partner, SEAS.
2. Increase the number of slip rentals over last year.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Measurements</b>					
<b>Workload</b>					
Increase the number of slip rentals	-4	-3	10	-3	5

# HARBOR CENTRE MARINA FUND

FUND 290

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>REVENUES</b>					
<b><u>CHARGES FOR SERVICES</u></b>					
447747 MARINA RECEIPTS	897,717	906,208	846,700	846,700	872,700
<b>TOTAL</b>	<b>\$ 897,717</b>	<b>\$ 906,208</b>	<b>\$ 846,700</b>	<b>\$ 846,700</b>	<b>\$ 872,700</b>
<b><u>MISCELLANEOUS REVENUE</u></b>					
461101 INTEREST ON INVESTMENTS	124	200	1,800	1,800	1,800
469999 OTHER MISCELLANEOUS REV	4,923	-	-	-	-
<b>TOTAL</b>	<b>\$ 5,047</b>	<b>\$ 200</b>	<b>\$ 1,800</b>	<b>\$ 1,800</b>	<b>\$ 1,800</b>
<b><u>OTHER FINANCING SOURCES</u></b>					
492314 INTERFUND - CONVENTION CENTER	225,000	225,000	225,000	225,000	225,000
<b>TOTAL</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>
<b>TOTAL REVENUES</b>	<b>\$ 1,127,764</b>	<b>\$ 1,131,408</b>	<b>\$ 1,073,500</b>	<b>\$ 1,073,500</b>	<b>\$ 1,099,500</b>
<b><u>NON-PERSONAL SERVICES</u></b>					
521900 CONTRACTED SERVICES	(612)	470	84,000	84,000	88,200
525120 TELEPHONE	820	837	1,100	1,100	650
539998 MARINA OPERATIONS	941,116	986,945	760,543	760,543	780,896
539999 MISCELLANEOUS EXP	182	-	-	-	-
540215 GEN. PUB. OFFICIALS & AUTO	2,731	2,838	3,000	3,000	3,000
543999 WINTERIZATION	51,100	-	30,000	30,000	30,000
<b>TOTAL</b>	<b>\$ 995,336</b>	<b>\$ 991,089</b>	<b>\$ 878,643</b>	<b>\$ 878,643</b>	<b>\$ 902,746</b>
<b><u>CAPITAL OUTLAY</u></b>					
621200 BUILDING IMPROVEMENTS	-	-	-	-	25,000
631100 IMPROVEMENTS OTHER THAN BUILDI	33,104	-	1,655	1,655	-
649100 OTHER EQUIPMENT	-	-	-	-	50,000
<b>TOTAL</b>	<b>\$ 33,104</b>	<b>\$ -</b>	<b>\$ 1,655</b>	<b>\$ 1,655</b>	<b>\$ 75,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,028,440</b>	<b>\$ 991,089</b>	<b>\$ 880,298</b>	<b>\$ 880,298</b>	<b>\$ 977,746</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$ 99,324</b>	<b>\$ 140,319</b>	<b>\$ 193,202</b>	<b>\$ 193,202</b>	<b>\$ 121,754</b>
<b><u>FUND BALANCE</u></b>					
<b>BEGINNING FUND BALANCE</b>	<b>\$ (2,724,969)</b>	<b>\$ (2,625,645)</b>	<b>\$ (2,485,326)</b>	<b>\$ (2,485,326)</b>	<b>\$ (2,292,124)</b>
<b>ENDING FUND BALANCE</b>	<b>\$ (2,625,645)</b>	<b>\$ (2,485,326)</b>	<b>\$ (2,292,124)</b>	<b>\$ (2,292,124)</b>	<b>\$ (2,170,370)</b>
<b>ENDING FUND BALANCE CONSISTS OF:</b>					
<b>UNASSIGNED</b>	<b>\$ (5,467,446)</b>	<b>\$ (5,325,784)</b>	<b>\$ (5,131,582)</b>	<b>\$ (5,131,582)</b>	<b>\$ (5,009,828)</b>
<b>INVENTORY</b>	<b>\$30,220</b>	<b>\$28,877</b>	<b>\$27,877</b>	<b>\$27,877</b>	<b>\$27,877</b>
<b>ADVANCES*</b>	<b>\$2,811,581</b>	<b>\$2,811,581</b>	<b>\$2,811,581</b>	<b>\$2,811,581</b>	<b>\$2,811,581</b>
<b>FUND BALANCE TOTAL</b>	<b>(\$2,625,645)</b>	<b>(\$2,485,326)</b>	<b>(\$2,292,124)</b>	<b>(\$2,292,124)</b>	<b>(\$2,170,370)</b>
<b>ADVANCES*</b>					
<b>ADVANCE FROM G.O. DEBT SERVICE FUND</b>	<b>\$2,811,581</b>	<b>\$2,811,581</b>	<b>\$2,811,581</b>	<b>\$2,811,581</b>	<b>\$2,811,581</b>
	<b>\$2,811,581</b>	<b>\$2,811,581</b>	<b>\$2,811,581</b>	<b>\$2,811,581</b>	<b>\$2,811,581</b>

# STORMWATER UTILITY FUND

FUND 605

## Fund Purpose

To account for the collection of erosion control fees.

## Fund Description

The Storm Water Fund accounts for the collection of permit fees to review storm water drainage plans and inspect soil erosion control measures at construction sites. This program is administered by the Department of Public Works.

## 2021 Budget Highlight

There are no notable changes in 2021.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Revenues</b>					
Charges for Services	19,991	10,019	18,500	18,500	18,500
Miscellaneous Revenue	306	3,574	0	1,987	1,788
<b>Total Revenues</b>	<b>20,297</b>	<b>13,593</b>	<b>18,500</b>	<b>20,487</b>	<b>20,288</b>

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Expenditures</b>					
Non-Personal Services	0	0	9,000	0	9,000
Capital Outlay	0	0	51,464	51,464	50,000
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>60,464</b>	<b>51,464</b>	<b>59,000</b>

**Strategic Plan Focus Area:** Infrastructure and Public Facilities.

**Goal:** Implement 2015 Storm Water Management Plan Goals as well as WI DNR mandated 2013 Storm Water Permit requirements.

**Objectives:**

1. Installation of joint storm water project with surrounding municipalities.

# STORMWATER UTILITY FUND

FUND 605

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>REVENUES</b>					
<b><u>CHARGES FOR SERVICES</u></b>					
441621 EROSION CONTROL FEE	19,991	10,019	18,500	18,500	18,500
<b>TOTAL</b>	<b>\$ 19,991</b>	<b>\$ 10,019</b>	<b>\$ 18,500</b>	<b>\$ 18,500</b>	<b>\$ 18,500</b>
<b><u>MISCELLANEOUS REVENUE</u></b>					
461101 INTEREST ON INVESTMENTS	306	3,574	-	1,987	1,788
<b>TOTAL</b>	<b>\$ 306</b>	<b>\$ 3,574</b>	<b>\$ -</b>	<b>\$ 1,987</b>	<b>\$ 1,788</b>
<b>TOTAL REVENUES</b>	<b>\$ 20,297</b>	<b>\$ 13,593</b>	<b>\$ 18,500</b>	<b>\$ 20,487</b>	<b>\$ 20,288</b>
<b><u>NON-PERSONAL SERVICES</u></b>					
521900 CONTRACTED SERVICES	-	-	9,000	-	9,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,000</b>	<b>\$ -</b>	<b>\$ 9,000</b>
<b><u>CAPITAL OUTLAY</u></b>					
631500 STORM SEWER INFRASTRUCTURE	-	-	51,464	51,464	50,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 51,464</b>	<b>\$ 51,464</b>	<b>\$ 50,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,464</b>	<b>\$ 51,464</b>	<b>\$ 59,000</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$ 20,297</b>	<b>\$ 13,593</b>	<b>\$ (41,964)</b>	<b>\$ (30,977)</b>	<b>\$ (38,712)</b>
<b><u>FUND BALANCE</u></b>					

**STORMWATER UTILITY FUND**

FUND 605

BEGINNING FUND BALANCE	\$ 103,926	\$ 124,223	\$ 137,815	\$ 137,815	\$ 106,838
ENDING FUND BALANCE	\$ 124,223	\$ 137,815	\$ 95,851	\$ 106,838	\$ 68,126
ENDING FUND BALANCE CONSISTS OF:					
UNASSIGNED	\$ 124,223	\$ 137,815	\$ 95,851	\$ 106,838	\$ 68,126
FUND BALANCE TOTAL	\$ 124,223	\$ 137,815	\$ 95,851	\$ 106,838	\$ 68,126

## MOTOR VEHICLE FUND

FUND 701

### Fund Purpose

To acquire and maintain 146 major pieces of equipment and approximately 200 pieces of secondary equipment for the Department of Public Works to a high degree of readiness as economically as possible.

### Fund Description

The Motor Vehicle Fund accounts for rental charges of each piece of equipment on a monthly basis to city departments. Included in the rental rate is the replacement cost of the vehicle over its life cycle including interest, fuel charges and operational expenses of vehicle maintenance.

The Motor Vehicle Division has the responsibility of maintaining the vehicles for the other divisions of the Public Works Department as well as the Fire Department. This program is administered by the Department of Public Works.

### 2021 Budget Highlight

The 2021 Budget includes the following changes:

- An increase in Equipment Rental Charges of \$49,915 to financially support purchases for equipment replenishment.

	2018	2019	2020	2020	2021
	Actual	Actual	Amended	Estimated	Executive
<b>Permanent Staffing</b>					
Equipment Service Supervisor	1.00	1.00	1.00	1.00	1.00
Master Certified Truck Mechanic	1.00	1.00	1.00	1.00	1.00
Certified Truck Mechanic	3.00	2.00	2.00	2.00	2.00
Truck Mechanic	1.00	1.00	1.00	1.00	1.00
Service Mechanic II	0.00	1.00	1.00	1.00	1.00
<b>Total Staffing</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

	2018	2019	2020	2020	2021
	Actual	Actual	Amended	Estimated	Executive
<b>Revenues</b>					
Charges for Services	1,814,594	1,810,249	1,996,622	1,996,622	2,046,508
Miscellaneous Revenue	100,284	139,300	226,000	188,779	77,557
Other Financing Sources	949,000	1,097,000	246,000	246,000	256,000
<b>Total Revenues</b>	<b>2,863,879</b>	<b>3,046,550</b>	<b>2,468,622</b>	<b>2,431,401</b>	<b>2,380,065</b>

## MOTOR VEHICLE FUND

FUND 701

Expenditures	2018	2019	2020	2020	2021
	Actual	Actual	Amended	Estimated	Executive
Personal Services	527,749	549,388	543,766	543,766	560,548
Non-Personal Services	964,634	986,159	1,019,803	1,017,727	1,015,551
Interfund Transfers	125,000	125,000	125,000	125,000	125,000
Depreciation	910,640	807,418	833,047	833,047	833,047
<b>Total Expenditures</b>	<b>2,528,024</b>	<b>2,467,965</b>	<b>2,521,616</b>	<b>2,519,540</b>	<b>2,534,146</b>

**Strategic Plan Focus Area:** Infrastructure and Public Facilities.

**Goal:** Ensure equipment is adequately supplied and maintained in a cost effective manner.

**Objectives:**

1. Maintain an 85% completion rate on equipment preventative maintenance.

Measurements	2018	2019	2020	2020	2021
<u>Workload</u>	Actual	Actual	Amended	Estimated	Executive
Preventive maintenance completion rate	69.30%	80.80%	85.00%	96.00%	85.00%
Age of fleet (Years)	9.2	9.5	9.5	9.5	9.5

### Significant Capital Projects

The following is a list of the projects for 2021:

1. Street Sweeper\*

**Project Description:**

This improvement replaces a 12-year old Street Sweeper.

**Project Origin/Background:**

The street sweeping equipment is necessary to fulfill the State's requirements for the Municipal Storm Water Discharge Permit.

**2021 Project Cost:** \$230,000

**Total Project Cost:** \$260,000

**Estimated 5 Year Maintenance and Operating Impact:**

-\$18,300 – Reduced operating costs, i.e. maintenance or utility savings, during the initial year.

**Operating Impact:**

2021	2022	2023	2024	2025	Total
(\$6,500)	(\$2,600)	(\$2,600)	(\$3,300)	(\$3,300)	(\$18,300)

\*Project will be initiated and completed in 2021 Budgeted Year.

\*\*Project will span beyond 2021 Budget Year.

\*\*\*Project was initiated in prior Budget Years and will be completed in 2021.

## MOTOR VEHICLE FUND

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FUND 701

### 2. One Ton Utility Box Truck (3)\*

**Project Description:**

This equipment is essential for street repair and maintenance.

**Project Origin/Background:**

The current trucks are nearing the end of their working lifetime. The equipment is used in first response in street maintenance, as well as in road repair and construction.

**2021 Project Cost:** \$120,000

**Total Project Cost:** \$124,500

***Estimated 5 Year Maintenance and Operating Impact:***

-\$6,000 – Reduced operating costs increasing over the five-year period as a result of a significant decrease in maintenance related expenses with this new equipment.

**Operating Impact:**

2021	2022	2023	2024	2025	Total
(\$2,200)	(\$900)	(\$900)	(\$900)	(\$1,100)	(\$6,000)

\*Project will be initiated and completed in 2021 Budgeted Year.

\*\*Project will span beyond 2021 Budget Year.

\*\*\*Project was initiated in prior Budget Years and will be completed in 2021

# MOTOR VEHICLE FUND

FUND 701

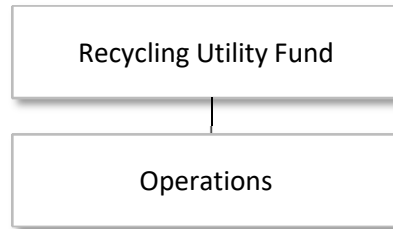
	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>REVENUES</b>					
<b><u>CHARGES FOR SERVICES</u></b>					
449201 EQUIPMENT RENTAL-OPERATION	1,814,268	1,810,010	1,995,422	1,995,422	2,045,308
449206 SALE OF GASOLINE	327	240	1,200	1,200	1,200
<b>TOTAL</b>	<b>\$ 1,814,594</b>	<b>\$ 1,810,249</b>	<b>\$ 1,996,622</b>	<b>\$ 1,996,622</b>	<b>\$ 2,046,508</b>
<b><u>FINES &amp; FORFEITS</u></b>					
<b><u>MISCELLANEOUS REVENUE</u></b>					
461101 INTEREST ON INVESTMENTS	37,381	106,774	15,000	35,618	32,057
469101 SALE OF EQUIPMENT	61,608	31,289	210,000	150,000	44,500
469911 FUEL TAX REFUND	1,295	1,221	1,000	1,795	1,000
469999 OTHER MISCELLANEOUS REV	-	17	-	1,366	-
<b>TOTAL</b>	<b>\$ 100,284</b>	<b>\$ 139,300</b>	<b>\$ 226,000</b>	<b>\$ 188,779</b>	<b>\$ 77,557</b>
<b><u>OTHER FINANCING SOURCES</u></b>					
492477 INTERFUND TRANSFER	949,000	-	246,000	246,000	-
492478 INTERFUND FROM - 2019 CAPITAL	-	1,097,000	-	-	-
492479 INTERFUND FROM - 2020 CAPITAL	-	-	-	-	256,000
<b>TOTAL</b>	<b>\$ 949,000</b>	<b>\$ 1,097,000</b>	<b>\$ 246,000</b>	<b>\$ 246,000</b>	<b>\$ 256,000</b>
<b>TOTAL REVENUES</b>	<b>\$ 2,863,879</b>	<b>\$ 3,046,550</b>	<b>\$ 2,468,622</b>	<b>\$ 2,431,401</b>	<b>\$ 2,380,065</b>
<b><u>PERSONAL SERVICES</u></b>					
510110 FULL TIME SALARIES - REGULAR	347,924	342,466	355,546	355,546	367,153
510111 FULL TIME SALARIES - OVERTIME	29,772	35,050	40,000	40,000	40,000
510310 FICA	22,219	23,101	24,117	24,117	24,794
510311 MEDICARE	5,196	5,403	5,642	5,642	5,800
510320 WI RETIREMENT FUND	37,711	60,153	26,703	26,703	27,483
510340 HEALTH INSURANCE	65,160	65,431	73,606	73,606	77,122
510350 DENTAL INSURANCE	4,102	3,751	3,904	3,904	3,904
510351 UNFUNDED PENSION LIABILITY	6,108	6,108	5,599	5,599	5,599
510360 LIFE INSURANCE	484	578	729	729	773
510399 FRINGE BENEFITS-WLRLI	1,753	28	-	-	-
510400 WORKERS COMPENSATION	7,320	7,320	7,320	7,320	7,320
510490 CLOTHING ALLOWANCE	-	-	600	600	600
<b>TOTAL</b>	<b>\$ 527,749</b>	<b>\$ 549,388</b>	<b>\$ 543,766</b>	<b>\$ 543,766</b>	<b>\$ 560,548</b>
<b><u>NON-PERSONAL SERVICES</u></b>					
521500 ADMINISTRATION SERVICES	649	1,116	-	-	-
521900 CONTRACTED SERVICES	28,071	31,570	30,000	25,000	30,000
522110 VEHICLE MAINTENANCE	456,823	498,715	500,313	500,313	491,500
522130 HEAVY EQUIPMENT MAINTENANCE	1,646	460	1,500	1,500	1,500
523310 COMMUNICATION EQUIPMENT MAINT	22,288	12,565	18,000	18,000	18,000
524110 BUILDING EXTERIOR MAINTENANCE	79,000	79,000	79,000	79,000	79,000
526105 BOOKS - REFERENCE	-	320	750	750	750
526120 LICENSES & PERMITS	486	181	1,800	1,800	1,800
526125 TRAINING & CONFERENCES	328	-	1,000	250	1,000
528150 VEHICLE RENTAL	20,200	20,400	22,440	22,440	23,001
530100 OFFICE SUPPLIES	1,500	1,230	1,500	1,500	1,500
530230 GASOLINE	285,376	267,595	290,000	290,000	290,000
530245 OILS & LUBRICANTS	12,747	14,796	16,500	16,500	16,500
530255 TOOLS & SMALL EQUIPMENT	6,815	7,113	7,000	7,000	7,000
530259 IT SMALL EQUIPMENT	1,013	-	-	-	-
530260 SAFETY SUPPLIES	1,134	1,008	1,000	1,000	1,000

## MOTOR VEHICLE FUND

FUND 701					
530500 FIRE FIGHTING SUPPLIES & SMALL	575	412	1,000	1,000	1,000
540215 GEN. PUB. OFFICIALS & AUTO	45,985	49,678	48,000	51,674	52,000
<b>TOTAL</b>	<b>\$ 964,634</b>	<b>\$ 986,159</b>	<b>\$ 1,019,803</b>	<b>\$ 1,017,727</b>	<b>\$ 1,015,551</b>
<b>INTERGOVERNMENTAL TRANSFERS</b>					
811101 INTERFUND EXP-GENERAL FUND	125,000	125,000	125,000	125,000	125,000
<b>TOTAL</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>
<b>DEPRECIATION</b>					
994000 DEPRECIATION-MACHINERY	910,640	807,418	833,047	833,047	833,047
<b>TOTAL</b>	<b>\$ 910,640</b>	<b>\$ 807,418</b>	<b>\$ 833,047</b>	<b>\$ 833,047</b>	<b>\$ 833,047</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,528,024</b>	<b>\$ 2,467,965</b>	<b>\$ 2,521,616</b>	<b>\$ 2,519,540</b>	<b>\$ 2,534,146</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$ 335,855</b>	<b>\$ 578,585</b>	<b>\$ (52,994)</b>	<b>\$ (88,139)</b>	<b>\$ (154,081)</b>
<b>NET POSITION</b>					
<b>BEGINNING NET POSITION</b>	<b>\$ 7,204,774</b>	<b>\$ 7,537,068</b>	<b>\$ 8,115,652</b>	<b>\$ 8,115,652</b>	<b>\$ 8,027,514</b>
<b>ENDING NET POSITION</b>	<b>\$ 7,537,068</b>	<b>\$ 8,115,652</b>	<b>\$ 8,062,658</b>	<b>\$ 8,027,514</b>	<b>\$ 7,873,432</b>
<b>CAPITAL OUTLAY</b>					
641100 VEHICLES	3,562	-	-	-	-
641200 LIGHT EQUIPMENT	(0)	-	-	-	-
641500 HEAVY TRUCKS	-	-	2,535,498	2,535,498	577,500
<b>TOTAL</b>	<b>\$ 3,562</b>	<b>\$ -</b>	<b>\$ 2,535,498</b>	<b>\$ 2,535,498</b>	<b>\$ 577,500</b>
<b>NET POSITION CONSISTS OF:</b>					
<b>NET INVESTMENT IN CAPITAL ASSETS</b>	<b>\$ 4,362,394</b>	<b>\$ 4,045,953</b>	<b>\$ 6,049,451</b>	<b>\$ 6,049,451</b>	<b>\$ 6,626,951</b>
<b>RESTRICTED FOR PENSION BENEFITS</b>	<b>\$ 154,538</b>	<b>\$ 236,157</b>	<b>\$ 236,157</b>	<b>\$ 236,157</b>	<b>\$ 236,157</b>
<b>ADVANCES*</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 119,417</b>	<b>\$ 119,417</b>
<b>UNRESTRICTED</b>	<b>\$ 3,020,136</b>	<b>\$ 3,833,542</b>	<b>\$ 1,777,050</b>	<b>\$ 1,622,489</b>	<b>\$ 890,907</b>
	<b>\$ 7,537,068</b>	<b>\$ 8,115,652</b>	<b>\$ 8,062,658</b>	<b>\$ 8,027,514</b>	<b>\$ 7,873,432</b>
<b>ADVANCES*</b>					
<b>DUE TO GENERAL FUND</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 119,417</b>	<b>\$ 119,417</b>

# RECYCLING FUND

FUND 620



**Total Employees: 3.00**

## Fund Purpose

To protect public health and the environment by providing reliable and cost efficient recycling collection and disposal services through sustainable and fiscally responsible recovery practices.

## Fund Description

The Recycling Utility Fund accounts for the activity of the curbside collection of recyclable materials banned from land filling by the State of Wisconsin DNR. This program is administered by the Public Works Department. This fund began in 2020.

## 2021 Budget Highlight

The 2021 Budget includes the following changes:

- An increase of \$10,886 in Transfer Station Tipping fees to reflect a three percent increase in the CPI.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Permanent Staffing</b>					
Maintenance Worker IV-Recycling	0.00	0.00	0.00	1.00	1.00
Maintenance Worker III-Recycling	0.00	0.00	2.00	2.00	2.00
<b>Total Staffing</b>	<b>0.00</b>	<b>0.00</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Revenues</b>					
Intergovernmental Revenue	0	0	86,035	86,035	86,035
Charges for Services	0	0	809,968	809,968	809,968
Miscellaneous Revenue	0	0	296,000	301,623	34,240
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>1,192,003</b>	<b>1,197,626</b>	<b>930,243</b>

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Expenditures</b>					
Personal Services	0	0	232,822	232,822	233,318
Non-Personal Services	0	0	985,304	985,304	762,008
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>1,218,127</b>	<b>1,218,127</b>	<b>995,326</b>

## RECYCLING FUND

FUND 620

**Strategic Plan Focus Area:** Infrastructure and Public Facilities. Quality of Life.

**Goal:** To enrich life through a clean community and resource recovery.

**Objectives:**

1. Maintain environmental compliance below regulatory requirements.
2. Operate the recycling system in a sustainable, fiscally responsible manner..
3. Effectively use innovative conservation leadership, and recovery expertise to reduce the amount of waste in landfill disposal.
4. Achieve maximum collection levels on recyclable waste.
5. To achieve a rating of 80% or higher satisfaction (average, good or excellent) rating from residents who live in the City of Sheboygan.

**Measurements**

**Effectiveness**

	2018	2019	2020	2020	2021
	Actual	Actual	Amended	Estimated	Executive
Recycling collected (Tons)	3,582	3,302	3,000	3,000	3,000
Material recovery rate	27%	27%	30%	30%	30%
Resident satisfaction rating	92%	97%	80%	86%	80%

# RECYCLING FUND

FUND 620

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>REVENUES</b>					
<b><u>INTERGOVERNMENTAL REVENUE</u></b>					
434316 MUNICIPAL RECYCLING GRANT	-	-	82,835	82,835	82,835
436101 MUNICIPAL SERVICE PAYMENTS	-	-	3,200	3,200	3,200
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 86,035</b>	<b>\$ 86,035</b>	<b>\$ 86,035</b>
<b><u>CHARGES FOR SERVICES</u></b>					
444321 RECYCLING ORDINANCE VIOLATION	-	-	500	500	500
444402 RECYCLING FEE	-	-	809,468	809,468	809,468
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 809,968</b>	<b>\$ 809,968</b>	<b>\$ 809,968</b>
<b><u>MISCELLANEOUS REVENUE</u></b>					
461101 INTEREST ON INVESTMENTS	-	-	-	5,623	5,061
467101 CONTRIBUTIONS	-	-	296,000	296,000	29,179
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 296,000</b>	<b>\$ 301,623</b>	<b>\$ 34,240</b>
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,192,003</b>	<b>\$ 1,197,626</b>	<b>\$ 930,243</b>
<b><u>PERSONAL SERVICES</u></b>					
510110 FULL TIME SALARIES - REGULAR	-	-	159,566	159,566	173,929
510111 FULL TIME SALARIES - OVERTIME	-	-	12,500	12,500	12,500
510310 FICA	-	-	9,809	9,809	11,496
510311 MEDICARE	-	-	2,295	2,295	2,688
510320 WI RETIREMENT FUND	-	-	10,772	10,772	12,421
510340 HEALTH INSURANCE	-	-	26,947	26,947	9,897
510350 DENTAL INSURANCE	-	-	2,013	2,013	1,463
510351 UNFUNDED PENSION LIABILITY	-	-	2,500	2,500	2,500
510360 LIFE INSURANCE	-	-	124	124	224
510400 WORKERS COMPENSATION	-	-	6,000	6,000	6,000
510490 CLOTHING ALLOWANCE	-	-	296	296	200
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 232,822</b>	<b>\$ 232,822</b>	<b>\$ 233,318</b>
<b><u>NON-PERSONAL SERVICES</u></b>					
521900 CONTRACTED SERVICES	-	-	65,000	65,000	60,000
526120 LICENSES & PERMITS	-	-	225	225	225
528130 SMALL EQUIPMENT RENTAL	-	-	326,853	326,853	100,671
528150 VEHICLE RENTAL	-	-	200,000	200,000	205,000
530100 OFFICE SUPPLIES	-	-	28,000	28,000	20,000
530255 TOOLS & SMALL EQUIPMENT	-	-	2,362	2,362	2,362
531115 TRANSFER STATION TIPPING	-	-	362,864	362,864	373,750
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 985,304</b>	<b>\$ 985,304</b>	<b>\$ 762,008</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,218,127</b>	<b>\$ 1,218,127</b>	<b>\$ 995,326</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (26,124)</b>	<b>\$ (20,500)</b>	<b>\$ (65,083)</b>
<b><u>NET POSITION</u></b>					
<b>BEGINNING NET POSITION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (20,500)</b>
<b>ENDING NET POSITION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (26,124)</b>	<b>\$ (20,500)</b>	<b>\$ (85,584)</b>
<b><u>CAPITAL OUTLAY</u></b>					

**RECYCLING FUND**

FUND 620

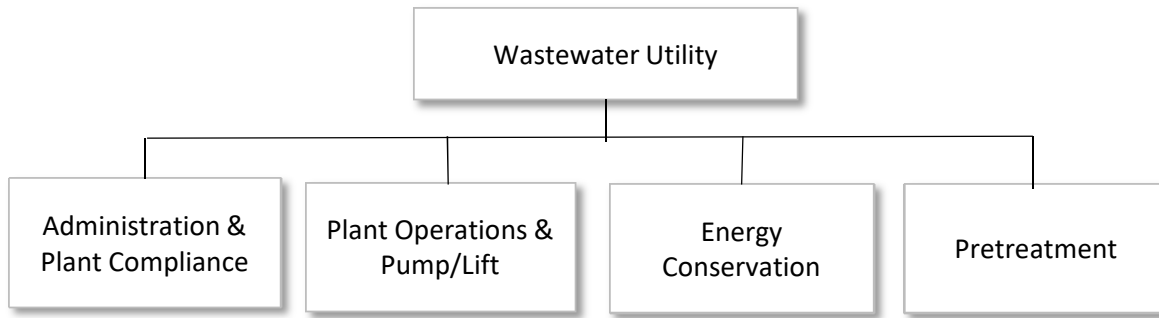
NET POSITIONS CONSIST OF:

UNRESTRICTED

			(26,124)		(20,500)		(85,584)		
<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>(26,124)</b>	<b>\$</b>	<b>(20,500)</b>	<b>\$</b>	<b>(85,584)</b>

# WASTEWATER SYSTEM FUND

FUND 601



**Total Employees: 14.00**

## Fund Purpose

To protect public health and the environment by providing reliable and cost efficient wastewater collection and treatment services through sustainable and fiscally responsible resource recovery practices.

## Fund Description

The Wastewater Utility Fund accounts for the activity of the Sheboygan Regional Wastewater Treatment Plant (WWTP), which is owned by the City of Sheboygan and operated by the Department of Public Works. It provides wastewater collection and treatment for the City of Sheboygan, City of Sheboygan Falls, Village of Kohler, Town of Sheboygan, Town of Wilson, and portions of Town of Sheboygan Falls and Lima. This program is administered by the Public Works Department.

## 2021 Budget Highlight

The 2021 Budget Budget includes the following changes:

- An increase of \$74,148 in Interest in Investments to properly reflect fluctuation of investments.
- An increase of \$125,000 in Billing Services resulting from an increase in services payable to the Water Utility.
- An increase of \$37,430 in Wastewater Chemicals stemming from cost increase to treatment chemicals.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Permanent Staffing</b>					
Superintendent	1.00	1.00	1.00	1.00	1.00
Industrial- Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Environmental Engineer	1.00	1.00	1.00	0.00	0.00
Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Process System/OPCO	1.00	1.00	1.00	1.00	1.00
Electromechanical Technician	1.00	1.00	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	1.00	1.00	1.00
<b>Permanent Staffing - cont'd</b>					
Plant Maintenance Mechanic	3.00	3.00	3.00	3.00	3.00

## WASTEWATER SYSTEM FUND

FUND 601					
Operator III	1.00	2.00	2.00	2.00	2.00
Operator I	1.00	2.00	2.00	2.00	2.00
Administrative Assistant	0.00	0.00	1.00	1.00	1.00
Clerk/Typist	1.00	0.00	0.00	0.00	0.00
<b>Total Staffing</b>	<b>13.00</b>	<b>14.00</b>	<b>15.00</b>	<b>14.00</b>	<b>14.00</b>

Revenues	2018	2019	2020	2020	2021
	Actual	Actual	Amended	Estimated	Executive
Licenses and Permits	34,600	26,900	30,700	30,700	30,700
Intergovernmental Revenue	0	678,205	0	0	0
Charges for Services	8,285,471	8,574,473	9,258,136	8,875,778	9,226,983
Miscellaneous Revenue	287,437	450,056	199,727	255,391	273,875
<b>Total Revenues</b>	<b>8,607,508</b>	<b>9,729,633</b>	<b>9,488,563</b>	<b>9,161,869</b>	<b>9,531,558</b>

Expenditures	2018	2019	2020	2020	2021
	Actual	Actual	Amended	Estimated	Executive
Personal Services	2,062,124	2,109,399	2,291,583	2,285,583	2,422,993
Non-Personal Services	3,888,866	3,455,582	3,963,728	4,314,113	3,960,839
Principal	0	6,044	0	53,713	53,713
Interest	216,262	209,230	400,631	251,941	239,291
Intergovernmental Transfers	225,000	225,000	325,000	325,000	325,000
Depreciation	1,599,546	1,555,888	1,125,362	1,125,362	1,125,362
<b>Total Expenditures</b>	<b>7,991,799</b>	<b>7,561,143</b>	<b>8,106,304</b>	<b>8,355,711</b>	<b>8,127,198</b>

**Strategic Plan Focus Area:** Infrastructure and Public Facilities. Quality of Life.

**Goal:** To enrich life through clean water and resource recovery.

**Objectives:**

1. Maintain environmental compliance below regulatory requirements.
2. Operate the wastewater system in a sustainable, fiscally responsible manner.
3. Effectively use innovative engineering, conservation leadership, and recovery expertise to produce clean water.
4. Evaluate wastewater infrastructure (collection system and treatment facilities) for areas of insufficiency and develop and action plan to correct and improve areas of concern.
5. Develop and implement a 20-year facility plan and a five-year capital improvements plan to address the maintenance needs of the wastewater treatment facility and collection system and plan for future regulatory requirements.
6. To achieve a rating of 80% or higher satisfaction (average, good or excellent) rating from residents who live in the City of Sheboygan.

## WASTEWATER SYSTEM FUND

FUND 601

Measurements	2018	2019	2020	2020	2021
Effectiveness	Actual	Actual	Amended	Estimated	Executive
Resident satisfaction rating	92%	97%	80%	86%	80%

**Strategic Plan Focus Area:** Infrastructure and Public Facilities.

**Goal:** Maintain environmental compliance below the regulations of the Wisconsin Department of Natural Resources (WDNR) and the facility's Wisconsin Pollution Discharge Elimination System (WPDES) permit limits.

**Objectives:**

1. Achieve a Compliance Maintenance Annual Report (CMAR) score of A (range is A-D).

Measurements	2018	2019	2020	2020	2021
Effectiveness	Actual	Actual	Amended	Estimated	Executive
CMAR score	B	A	A	A	A

### Significant Capital Projects

The following is a list of the projects for 2021:

1. South Lakeshore Interceptor Sewer Rehabilitation\*\*

**Project Description:**

Update 1930's era critical infrastructure to the wastewater collection system.

**Project Origin/Background:**

Interceptor sewer conveys 50% of flow to the treatment facility. Relining and protection/elimination of manholes is necessary to minimize risk of failure.

**2021 Project Cost:** \$13,837,000

**Total Project Cost:** \$13,837,000

**Estimated 5 Year Maintenance and Operating Impact:**

\$5,000 – Annual savings will be realized with a reduction in personnel and operating cost resulting from reduced maintenance and/or utility cost experienced with new infrastructure.

**Operating Impact:**

2021	2022	2023	2024	2025	Total
(\$1,000)	(\$1,000)	(\$1,000)	(\$1,000)	(\$1,000)	(\$5,000)

\*Project will be initiated and completed in 2021 Budgeted Year.

\*\*Project will span beyond 2021 Budget Year.

\*\*\*Project was initiated in prior Budget Years and will be completed in 2021.

## WASTEWATER SYSTEM FUND

FUND 601

### 2. Sewer Line Reconstruction/Relining Program\*\*\*

**Project Description:**

Ongoing annual sanitary sewer maintenance program.

**Project Origin/Background:**

Maintenance includes lining sanitary sewers or relays sanitary sewer repairs.

**2021 Project Cost:** \$1,000,000

**Total Project Cost:** \$1,000,000

**Estimated 5 Year Maintenance and Operating Impact:**

-\$500 – Annual savings will be realized with a reduction in personnel and operating cost resulting from reduced maintenance and/or utility cost experienced with new infrastructure.

**Operating Impact:**

2021	2022	2023	2024	2025	Total
(\$500)	(\$500)	(\$500)	(\$500)	(\$500)	(\$2,500)

### 3. Aeration Blower Number Two\*

**Project Description:**

The aeration blower is obsolete and require replacement.

**Project Origin/Background:**

The existing equipment is 29 years old. The existing spare replacement is inoperable. Adequate backup capacity is needed.

**2021 Project Cost:** \$350,000

**Total Project Cost:** \$350,000

**Estimated 5 Year Maintenance and Operating Impact:**

-\$2,500 – Operating costs for energy will experience a reduction due to the installation of a more efficient blower.

**Operating Impact:**

2021	2022	2023	2024	2025	Total
(\$500)	(\$500)	(\$500)	(\$500)	(\$500)	(\$2,500)

\*Project will be initiated and completed in 2021 Budgeted Year.

\*\*Project will span beyond 2021 Budget Year.

\*\*\*Project was initiated in prior Budget Years and will be completed in 2021.

## WASTEWATER SYSTEM FUND

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FUND 601

### 4. Primary Influent Building HVAC Upgrade\*

**Project Description:**

The 40 year old HVAC systems is non-operational.

**Project Origin/Background:**

The Trane HVAC unit installed in 1980 is obsolete and replacement parts cannot be sourced for repairs.

**2021 Project Cost:** \$310,000

**Total Project Cost:** \$310,000

**Estimated 5 Year Maintenance and Operating Impact:**

-\$500 – Operating cost saving would include reduced repair costs and damage expenses for replacement items.

**Operating Impact:**

2021	2022	2023	2024	2025	Total
(\$100)	(\$100)	(\$100)	(\$100)	(\$100)	(\$500)

\*Project will be initiated and completed in 2021 Budgeted Year.

\*\*Project will span beyond 2021 Budget Year.

\*\*\*Project was initiated in prior Budget Years and will be completed in 2021.

# WASTEWATER SYSTEM FUND

FUND 601

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>REVENUES</b>					
<b>LICENSES &amp; PERMITS</b>					
421656 WASTEWATER HAULING LICENSE	1,100	900	700	700	700
422921 PRETREATMENT DISCHARGE	33,500	26,000	30,000	30,000	30,000
<b>TOTAL</b>	<b>\$ 34,600</b>	<b>\$ 26,900</b>	<b>\$ 30,700</b>	<b>\$ 30,700</b>	<b>\$ 30,700</b>
<b>CHARGES FOR SERVICES</b>					
441116 JURY & WITNESS FEES	-	27	-	-	-
444101 SEWER SERVICE - SYSTEM	2,661,326	3,396,185	2,970,956	2,701,910	2,970,956
444106 SEWER SERVICE - KOHLER	238,101	260,851	254,792	337,698	254,792
444111 SEWER SERVICE - SHEB FALLS	383,890	292,360	438,629	449,211	438,629
444121 SEWER SERVICE - SAN DIST 2	418,767	334,250	344,880	427,293	344,880
444131 SEWER SERVICE - WILSON #1	166,794	158,114	198,649	235,070	198,649
444136 SEWER SERVICE - WILSON #2	24,597	17,947	26,239	37,979	26,239
444141 SEWER SERVICE - ALLIANT ENERGY	-	-	-	29,282	-
444700 OTHER TREATMENT REVENUE	151,544	245,022	201,428	143,940	201,428
444701 PRETREATMENT TESTING	71,626	63,582	96,153	65,000	65,000
449911 RECYCLED MATERIALS	-	659	900	2,497	900
<b>MISCELLANEOUS REVENUE</b>					
461101 INTEREST ON INVESTMENTS	100,111	178,739	60,000	121,314	134,148
461121 INTEREST ON SPECIAL REDEMP	8,443	-	6,000	6,000	6,000
461126 INTEREST ON DELQ SEWER FEE	46,211	52,410	35,000	9,506	35,000
461199 INTEREST ON SPECIAL ASSESS	1,496	1,944	1,496	5,213	1,496
462115 OTHER CITY RENTALS	16,101	16,694	16,694	17,195	16,694
469101 SALE OF EQUIPMENT	12,609	650	-	10,873	-
<b>OTHER FINANCING SOURCES</b>					
<b>TOTAL REVENUES</b>	<b>\$ 8,607,508</b>	<b>\$ 9,729,633</b>	<b>\$ 9,488,563</b>	<b>\$ 9,161,869</b>	<b>\$ 9,531,558</b>
<b>PERSONAL SERVICES</b>					
510110 FULL TIME SALARIES - REGULAR	1,362,983	1,351,025	1,545,808	1,545,808	1,628,756
510111 FULL TIME SALARIES - OVERTIME	58,748	34,598	52,000	46,000	52,000
510130 TEMPORARY SALARIES - REGULAR	-	8,235	-	-	-
510310 FICA	83,643	82,704	96,825	96,825	101,572
510311 MEDICARE	19,569	19,333	22,656	22,656	23,754
510320 WI RETIREMENT FUND	128,237	219,119	107,557	107,557	113,239
510340 HEALTH INSURANCE	305,809	324,549	380,573	380,573	425,790
510341 RETIREE HEALTH INSURANCE	25,601	12,688	11,698	11,698	-
510342 OTHER POST EMPLOYMENT BENEFITS	1,327	(13,100)	-	-	-
510350 DENTAL INSURANCE	22,931	21,579	25,935	25,935	28,117
510351 UNFUNDED PENSION LIABILITY	19,332	19,332	19,332	19,332	19,332
510360 LIFE INSURANCE	1,740	1,589	1,856	1,856	2,515
510399 FRINGE BENEFITS-WLRLI	6,237	1,781	-	-	-
510400 WORKERS COMPENSATION	25,968	25,968	25,418	25,418	25,418
510490 CLOTHING ALLOWANCE	-	-	1,925	1,925	2,500
<b>TOTAL</b>	<b>\$ 2,062,124</b>	<b>\$ 2,109,399</b>	<b>\$ 2,291,583</b>	<b>\$ 2,285,583</b>	<b>\$ 2,422,993</b>
<b>NON-PERSONAL SERVICES</b>					
521100 BANKING FEES	-	-	1,000	1,000	1,000
521110 FINANCIAL SERVICES FEES	1,500	1,500	1,500	1,500	1,500
521150 CONSULTING SERVICES	4,328	11,460	30,377	30,377	25,000
521200 LEGAL SERVICES	-	-	2,250	2,250	2,250
521317 LOCATE SERVICES	106,628	84,276	142,000	90,000	120,000

# WASTEWATER SYSTEM FUND

FUND 601						
521485 HAULING SERVICES	13,054	31,577	15,000	15,000	15,000	
521510 BILLING SERVICES	516,831	625,977	525,000	650,000	650,000	
521560 MEDICAL SERVICES	-	-	240	240	240	
521900 CONTRACTED SERVICES	701,840	358,571	740,133	740,133	645,000	
522110 VEHICLE MAINTENANCE	1,449	1,393	2,000	1,500	1,660	
523110 OFFICE EQUIPMENT MAINTENANCE	4,032	3,096	3,000	3,000	3,000	
523120 COMPUTER MAINTENANCE	-	120	120	120	120	
523310 COMMUNICATION EQUIPMENT MAINT	-	17,622	20,000	20,000	20,000	
524110 BUILDING EXTERIOR MAINTENANCE	11,054	13,357	29,313	29,313	21,000	
524115 BUILDING EQUIPMENT MAINTENANCE	227,849	234,332	260,076	260,076	255,000	
524120 ELECTRICAL MAINTENANCE & REPAI	49,194	36,785	46,820	46,820	45,000	
525100 ELECTRIC	510,485	528,771	550,000	615,000	580,000	
525105 WATER	11,955	8,748	8,000	8,000	10,500	
525120 TELEPHONE	5,406	5,446	5,500	5,500	5,500	
525125 MOBILE TELEPHONE	1,778	1,318	2,480	1,980	1,980	
525135 INTERNET	10,427	13,620	17,090	17,090	20,090	
525140 GAS - UTILITY	55,331	56,513	81,500	81,500	71,500	
525145 FUEL OIL - UTILITY	621	-	1,000	1,000	1,000	
526100 PUBLICATIONS & SUBSCRIPTIONS	1,873	750	500	500	500	
526105 BOOKS - REFERENCE	-	-	100	100	100	
526110 PROFESSIONAL ORGANIZATIONS	25	25	100	100	100	
526120 LICENSES & PERMITS	37,007	35,862	43,000	40,000	40,000	
526125 TRAINING & CONFERENCES	11,236	3,587	13,800	13,400	10,100	
526130 TRAINING & EDUCATION	3,594	-	-	-	-	
527100 CAR ALLOWANCE	1,037	-	900	900	1,241	
528150 VEHICLE RENTAL	200,004	205,000	225,500	225,500	231,138	
530100 OFFICE SUPPLIES	4,065	2,921	6,550	6,550	5,550	
530210 OPERATING SUPPLIES	15,334	29,781	16,069	16,069	20,000	
530228 LABORATORY SUPPLIES	25,914	21,022	35,000	35,000	25,000	
530230 GASOLINE	3,581	3,613	4,500	4,500	4,500	
530245 OILS & LUBRICANTS	624	3,251	7,000	7,000	7,000	
530255 TOOLS & SMALL EQUIPMENT	10,497	32,037	13,200	13,100	13,200	
530256 SAFETY EQUIPMENT	9,581	17,515	12,000	12,000	12,000	
530260 SAFETY SUPPLIES	7,013	4,729	12,387	12,387	7,650	
530267 WORK GEAR	1,160	1,921	1,500	1,500	1,500	
530290 CONSTRUCTION MATERIALS	146,200	74,448	223,967	223,967	160,000	
530405 WASTEWATER TREATMENT	351,985	379,569	375,000	420,000	420,000	
530410 WASTEWATER CHEMICALS	325,893	407,174	377,070	427,785	415,000	
533102 SANITARY LANDFILL	22,286	16,358	32,675	32,675	25,000	
540200 INSURANCE	1,943	2,328	2,500	3,730	3,841	
540215 GEN. PUB. OFFICIALS & AUTO	51,126	54,445	52,500	61,079	61,079	
590300 SUNDRY UNCLASSIFIED	3,821	3,292	-	-	-	
980099 REPLACEMENT COST	419,310	121,471	23,512	134,873	-	
<b>TOTAL</b>	<b>\$ 3,888,866</b>	<b>\$ 3,455,582</b>	<b>\$ 3,963,728</b>	<b>\$ 4,314,113</b>	<b>\$ 3,960,839</b>	
<b>PRINCIPAL</b>						
711901 WASTEWATER REVENUE BOND	-	6,044	-	-	-	
713913 SANITARY SEWER VACTOR TRUCK	-	-	-	53,713	53,713	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 6,044</b>	<b>\$ -</b>	<b>\$ 53,713</b>	<b>\$ 53,713</b>	
<b>INTEREST</b>						
723772 CLEAN WATER-SLUDGE STOR	216,262	209,230	220,531	211,880	202,631	
723775 WASTEWATER-WESTERN INTERCEP	-	-	180,100	40,061	36,660	
<b>TOTAL</b>	<b>\$ 216,262</b>	<b>\$ 209,230</b>	<b>\$ 400,631</b>	<b>\$ 251,941</b>	<b>\$ 239,291</b>	
<b>INTERGOVERNMENTAL TRANSFERS</b>						
810103 CONTINGENCY RESERVE	-	-	100,000	100,000	100,000	
811101 INTERFUND EXP-GENERAL FUND	225,000	225,000	225,000	225,000	225,000	
<b>TOTAL</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>	<b>\$ 325,000</b>	<b>\$ 325,000</b>	<b>\$ 325,000</b>	

# WASTEWATER SYSTEM FUND

## FUND 601

<b>DEPRECIATION</b>					
992000 DEPRECIATION-BUILDING	291,611	291,610	291,611	291,611	291,611
993000 DEPRECIATION-IMPROVEMENTS	365,130	264,479	298,768	298,768	298,768
994000 DEPRECIATION-MACHINERY	80,102	(23,644)	55,174	55,174	55,174
996000 DEPRECIATION-INFRASTRUCTURE	862,703	1,023,443	479,809	479,809	479,809
<b>TOTAL</b>	<b>\$ 1,599,546</b>	<b>\$ 1,555,888</b>	<b>\$ 1,125,362</b>	<b>\$ 1,125,362</b>	<b>\$ 1,125,362</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,991,799</b>	<b>\$ 7,561,143</b>	<b>\$ 8,106,304</b>	<b>\$ 8,355,711</b>	<b>\$ 8,127,198</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$ 319,436</b>	<b>\$ 2,168,681</b>	<b>\$ 1,382,259</b>	<b>\$ 806,158</b>	<b>\$ 1,404,360</b>
<b>NET POSITION</b>					
<b>BEGINNING NET POSITION</b>	<b>\$ 20,861,105</b>	<b>\$ 21,683,354</b>	<b>\$ 23,852,035</b>	<b>\$ 23,852,035</b>	<b>\$ 24,658,193</b>
<b>ENDING NET POSITION</b>	<b>\$ 21,180,541</b>	<b>\$ 23,852,035</b>	<b>\$ 25,234,294</b>	<b>\$ 24,658,193</b>	<b>\$ 26,062,553</b>
<b>CAPITAL OUTLAY</b>					
621200 BUILDING IMPROVEMENTS	-	-	100,000	100,000	310,000
631100 IMPROVEMENTS OTHER THAN BUILDI	46,432	(0)	953,991	953,991	10,560,000
631400 SANITARY SEWERLINES	212,782	(0)	188,746	188,746	150,000
631600 SAN SEWER EVALUATION SURVEY	-	-	75,000	-	-
642200 IT EQUIPMENT	21,723	(190)	47,696	47,696	43,000
649100 OTHER EQUIPMENT	15,337	(0)	60,000	60,000	60,000
649200 EQUIPMENT REPLACEMENT	-	(0)	1,050,000	1,050,000	1,050,000
<b>TOTAL</b>	<b>\$ 296,273</b>	<b>\$ (191)</b>	<b>\$ 2,475,432</b>	<b>\$ 2,400,432</b>	<b>\$ 12,173,000</b>
<b>NET POSITION CONSISTS OF:</b>					
<b>LAND</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
<b>CONSTRUCTION IN PROGRESS</b>	<b>\$ 2,322,858</b>	<b>\$ -</b>			
<b>CAPITAL ASSETS, DEPRECIABLE</b>	<b>\$ 13,137,328</b>	<b>\$ 14,073,996</b>	<b>\$ 15,331,692</b>	<b>\$ 15,331,692</b>	<b>\$ 15,536,996</b>
<b>RESTRICTED</b>	<b>278,914</b>	<b>2,760,552</b>	<b>2,760,552</b>	<b>2,760,552</b>	<b>2,760,552</b>
<b>INVESTMENT IN CVMIC</b>					
<b>NET INVESTMENT IN CAPITAL ASSETS</b>					
<b>RESTRICTED FOR PENSION BENEFITS</b>					
<b>UNRESTRICTED</b>	<b>\$ 5,439,441</b>	<b>\$ 7,015,487</b>	<b>\$ 7,140,050</b>	<b>\$ 6,563,949</b>	<b>\$ 7,763,005</b>
<b>NON-SPENDABLE</b>					
	<b>\$ 21,180,541</b>	<b>\$ 23,852,035</b>	<b>\$ 25,234,294</b>	<b>\$ 24,658,193</b>	<b>\$ 26,062,553</b>

## BOAT FACILITIES FUND

FUND 611

### Fund Purpose

To provide quality marine mooring and dockage facilities to the general public located along the Sheboygan River downstream from the Eighth Street Bridge

### Fund Description

The Boat Facilities Division of the Department of Public Works is responsible for the installation and removal of 60+ docks annually. This division also covers maintenance and repairs to dock facilities as well as utility costs to provide water and electric to boats. The majority of this work is contracted with a firm that has provided these services for several years. This program is administered by the Public Works Department.

### 2021 Budget Highlight

There are no notable changes in 2021.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Revenues</b>					
Taxes	13	0	0	0	0
Charges for Services	57,185	53,580	66,000	45,500	55,500
Miscellaneous Revenue	189	0	3,900	0	0
<b>Total Revenues</b>	<b>57,386</b>	<b>53,580</b>	<b>69,900</b>	<b>45,500</b>	<b>55,500</b>

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Expenditures</b>					
Non-Personal Services	87,874	108,131	161,716	109,236	145,033
Depreciation	55,021	64,470	33,491	33,491	33,491
<b>Total Expenditures</b>	<b>142,895</b>	<b>172,601</b>	<b>195,207</b>	<b>142,727</b>	<b>178,524</b>

**Strategic Plan Focus Area:** Infrastructure and Public Facilities. Quality of Life.

**Goal:** Continue improving the quality of life by providing the community quality boat facilities along the Sheboygan Riverfront. Maintain and repair any defects prior to installation.

**Objectives:**

1. Maintain boat docks and repair any defects prior to installation.
2. Maintain 50% lease agreement occupancy and a 50% level of dock availability for transient occupancy.

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>Measurements</b>					
<b>Workload</b>					
Repair Requests	3	3	3	3	3
<b>Effectiveness</b>					
Occupancy rate of boat docks	80%	50%	50%	50%	50%

# BOAT FACILITIES FUND

FUND 611

	2018 Actual	2019 Actual	2020 Amended	2020 Estimated	2021 Executive
<b>REVENUES</b>					
<b>TAXES</b>					
414106 STATE SALES TAX COMMISSION	13	-	-	-	-
<b>TOTAL</b>	<b>\$ 13</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CHARGES FOR SERVICES</b>					
447716 LAUNCH FEES	540	427	1,000	500	500
447806 BOAT DOCK RENTALS	56,645	53,154	65,000	45,000	55,000
<b>TOTAL</b>	<b>\$ 57,185</b>	<b>\$ 53,580</b>	<b>\$ 66,000</b>	<b>\$ 45,500</b>	<b>\$ 55,500</b>
<b>MISCELLANEOUS REVENUE</b>					
461101 INTEREST ON INVESTMENTS	189	-	100	-	-
461131 MISCELLANEOUS INTEREST	-	-	3,800	-	-
<b>TOTAL</b>	<b>\$ 189</b>	<b>\$ -</b>	<b>\$ 3,900</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL REVENUES</b>	<b>\$ 57,386</b>	<b>\$ 53,580</b>	<b>\$ 69,900</b>	<b>\$ 45,500</b>	<b>\$ 55,500</b>
<b>NON-PERSONAL SERVICES</b>					
521900 CONTRACTED SERVICES	54,291	91,031	100,000	50,000	100,000
524110 BUILDING EXTERIOR MAINTENANCE	17,984	1,342	36,704	36,704	20,000
524250 LOTS & RAMPS MAINTENANCE	276	819	2,000	2,000	2,000
525100 ELECTRIC	14,567	13,867	16,480	14,000	16,480
525105 WATER	-	-	3,000	3,000	3,000
525110 SEWER	-	315	2,700	2,700	2,700
528150 VEHICLE RENTAL	756	756	832	832	853
<b>TOTAL</b>	<b>\$ 87,874</b>	<b>\$ 108,131</b>	<b>\$ 161,716</b>	<b>\$ 109,236</b>	<b>\$ 145,033</b>
<b>DEPRECIATION</b>					
993000 DEPRECIATION-IMPROVEMENTS	52,543	61,992	33,491	33,491	33,491
994000 DEPRECIATION-MACHINERY	2,478	2,478	-	-	-
<b>TOTAL</b>	<b>\$ 55,021</b>	<b>\$ 64,470</b>	<b>\$ 33,491</b>	<b>\$ 33,491</b>	<b>\$ 33,491</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 142,895</b>	<b>\$ 172,601</b>	<b>\$ 195,207</b>	<b>\$ 142,727</b>	<b>\$ 178,524</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$ (85,509)</b>	<b>\$ (119,020)</b>	<b>\$ (125,307)</b>	<b>\$ (97,227)</b>	<b>\$ (123,024)</b>
<b>NET POSITION</b>					
<b>BEGINNING NET POSITION</b>	<b>\$ 664,848</b>	<b>\$ 579,339</b>	<b>\$ 460,319</b>	<b>\$ 460,319</b>	<b>\$ 363,092</b>
<b>ENDING NET POSITION</b>	<b>\$ 579,339</b>	<b>\$ 460,319</b>	<b>\$ 335,012</b>	<b>\$ 363,092</b>	<b>\$ 240,068</b>
<b>CAPITAL OUTLAY</b>					
<b>NET INVESTMENT IN CAPITAL ASSETS</b>	<b>\$ 640,524</b>	<b>\$ 576,054</b>	<b>\$ 576,054</b>	<b>\$ 576,054</b>	<b>\$ 576,054</b>
<b>UNRESTRICTED</b>	<b>\$ (61,185)</b>	<b>\$ (115,735)</b>	<b>\$ (241,042)</b>	<b>\$ (212,962)</b>	<b>\$ (335,986)</b>
<b>TOTAL</b>	<b>\$ 579,339</b>	<b>\$ 460,319</b>	<b>\$ 335,012</b>	<b>\$ 363,092</b>	<b>\$ 240,068</b>

**CITY OF SHEBOYGAN**

**REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** Res. No 103-20-21 by Alderperson Donohue and Sorenson establishing the 2021 Budget appropriation and the 2020 Tax Levy for use during the calendar year.

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**REPORT PREPARED BY:** David H. Biebel, Director of Public Works

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**REPORT DATE:** October 6, 2020

**MEETING DATE:** October 13, 2020

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**FISCAL SUMMARY:**

**STATUTORY REFERENCE:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

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Wisconsin Statutes: N/A  
Municipal Code: N/A

**BACKGROUND / ANALYSIS:** The 2021 Executive Program Budget in brief contains summary financial data which includes the Department of Public Works budget.

Engineering: An increase of \$10,000 in Contracted Services for specialized engineering services for environmental, structural, and traffic engineering.

Streets- MSB Admin: There are no notable changes for 2021.

Harbor Centre Marina Fund: There are no notable changes for 2021.

MSB Operations Maintenance: There are no notable changes for 2021.

Streets & Alleys and Sidewalk: There are no notable changes for 2021.

Streets- Storm Drainage: There are no notable changes for 2021.

Streets- ST Lights/City: There are no notable changes for 2021.

Streets- Snow & Ice: An increase of \$11,500 due to cost increase of salt.

Streets- Traffic CNT Signs: There are no notable changes for 2021.

Sanitation- Garbage: An increase of \$17,614 in Transfer Station Tipping fees to reflect a three percent increase in the CPI.

Sanitation- Street Clean: There are no notable changes for 2021.

Sanitation- Weed Control: There are no notable changes for 2021.

Residential Drop-off Site: There are no notable changes for 2021.

City Buildings: City Hall: An overall increase in electrical utility of \$32,864. This increase reflects the new building system with full occupancy.

Civil Defense: There are no notable changes for 2021.

Cemetery: There are no notable changes for 2021.

Parks: There are no notable changes for 2021.

Maywood: There are no notable changes for 2021.

Park, Forestry & Open Space Fund: There are no notable changes for 2021.

Park Impact Fee Fund: There are no notable changes for 2021.

Stormwater Utility Fund: There are no notable changes for 2021.

Motor Vehicle Division: An increase in Equipment Rental Charges of \$49,915 to support Capital Project Fund purchases for equipment replenishment.

Recycling Fund: An increase of \$10,886 in Transfer Station Tipping fees to reflect a three percent increase in the CPI.

Wastewater Division: An increase of \$74,148 in Interest in Investments to properly reflect fluctuation of investments. An increase of \$125,000 in Billing Services resulting from an increase in services payable to the Water Utility. An increase of \$37,430 in Wastewater Chemicals stemming from cost increase to treatment chemicals.

**STAFF COMMENTS:** Overall, the Department of Public Works has minimal changes to the budget requested, other than CPI increases and adjustments to reflect actual cost trends.

**ACTION REQUESTED:** Motion to recommend the Common Council adopt Res. No. 103-20-21 establishing the 2021 Budget appropriations and 2020 Tax Levy use during the calendar year.

**ATTACHMENTS:**

- I. Res. No. 103-20-21
- II. 2021 Budget Summary
- III. 2021 Public Works Mission Pages