

SHEBOYGAN AREA ROOM TAX COMMISSION  
BLUE HARBOR RESORT,  
725 Blue Harbor Drive, Sheboygan  
Friday, December 30, 2016, at 10:00 AM

MINUTES

Present: Chad Pelishek (City of Sheboygan), Mayor Vandersteen (City of Sheboygan), Dan Olson (Town of Sheboygan), David Sanderson (Blue Harbor Resort), Amy Wilson (Sheboygan Tourism), Bailey Dolson (Sheboygan Tourism)

**Call to order time: 10:03 AM**

**1.) Approval of the Minutes from December 13, 2016.**

Motion by Mayor Vandersteen, seconded by David Sanderson to approve the minutes. Motion passed.

**2.) Update on establishing a checking account for the Commission.**

Motion made by Mayor Vandersteen, second by David Sanderson to approve that the Commission create an account with US Bank; to authorize Dan Olson as Treasurer and Chad Pelishek as check signers; to authorize Sheboygan County Chamber of Commerce accountant to oversee wire transfers between the Chamber and the Commission to alleviate the need for an outside accounting firm; all in favor, motion passed.

**4.) MOTION TO CONVENE IN CLOSED SESSION under the exemption provided in Sec. 19.85(1)(e) of the Wis. Stats., where competitive and bargaining reasons require a closed session related to tourism entity agreement with the Sheboygan County Chamber of Commerce to provide tourism promotion and development services.**

Motion by Mayor Vandersteen, second by Dan Olson to proceed into closed session. Ayes: Chad Pelishek, Mayor Vandersteen, Dan Olson, David Sanderson. Nays: None. Motion passed on a roll call vote.

**5.) Motion made to convene in Open Session.**

Motion by David Sanderson, seconded by Mayor Vandersteen to proceed into open session. Ayes: Chad Pelishek, Mayor Vandersteen, Dan Olson, David Sanderson. Nays: None. Motion passed on a roll call vote.

Motion made by David Sanderson, seconded by Mayor Vandersteen to approve tourism entity agreement between the Sheboygan Area Room Tax Commission and the Sheboygan County Chamber with amendments. Motion passed.

**7.) Motion to adjourn.**

Motion made by Dan Olson to adjourn Commission meeting, second by Mayor Vandersteen. The Commission meeting adjourned at 10:34 A.M.

Minutes taken by Bailey Dolson and Chad Pelishek. **Future commission meetings will be held the 3<sup>rd</sup> Tuesday of the month from 11:30 a.m. to 1:00 p.m. Location to be determined.**