

CITY OF SHEBOYGAN

TRANSIT AND PARKING COMMISSION

JUNE 3, 2020

Chair Todd Wolf called the meeting to order at 5: 00 p.m. The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT: Chair Alderperson Todd Wolf, Alderperson Trey Mitchell, Alderperson Ryan Sorenson, Ryan Zinkel, Mayor Michael Vandersteen, Police Chief Christopher Domagalski, City Planning and Development Director Chad Pelishek, Roy Kluss

COMMITTEE MEMBERS EXCUSED: Charles Windsor

STAFF/OFFICIALS PRESENT: City Administrator Darrell Hofland, Director of Human Resources Vicky Schneider, Director of Parking and Transit Derek Muench, Administrative Coordinator Ann Koeller

1.4 Election of Officers

City Planning and Development Director Chad Pelishek nominates Alderperson Todd Wolf for the Transit Commission Chair. Alderperson Ryan Sorenson seconded the nomination.

A motion was made by Mayor Michael Vandersteen, seconded by Director Pelishek to cast a unanimous ballot. Motion carried.

Director Pelishek nominates Alderperson Ryan Sorenson for the Transit Commission Vice-Chair. Mayor Vandersteen seconded the motion.

A motion was made by Mayor Vandersteen, seconded by Director Pelishek to cast a unanimous ballot. Motion carried.

MINUTES

Motion by Alderperson Sorenson, seconded by Mayor Vandersteen to approve the February 18, 2020 minutes. Motion carried.

MOTION TO ADJOURN INTO CLOSED SESSION

Motion by Director Pelishek, seconded by Alderperson Sorenson to adjourn into closed session. Roll Call All Ayes. Motion carried.

MOTION TO RECONVENE INTO OPEN SESSION

Motion by Alderperson Sorenson, seconded by Director Pelishek to reconvene to open session. Roll Call All Ayes. Motion carried.

4.1 Res. No. 33 - 20 - 21. By Alderpersons Wolf and Donohue. June 1, 2020. A RESOLUTION authorizing the appropriate City Officials to sign the Final Offer of the City of Sheboygan, with the attached Tentative Agreement, which document has been approved by Amalgamated Transit Union Local 998.

Motion by Mayor Vandersteen, seconded by Alderperson Sorenson to approve. Roll Call All Ayes. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5.1 First Quarter 2020 Reports for Shoreline Metro and the Parking Utility

Motion by Director Pelishek, seconded by Alderperson Sorenson to approve the reports as presented. Motion carried.

5.2 Res. No. 199 - 19 - 20. A RESOLUTION authorizing the Mayor to execute the 2020 General Contract between Sheboygan County Health & Human Services Department and Shoreline Metro regarding transportation for elderly and disabled individuals.

Motion by Alderperson Sorenson, seconded by Director Pelishek to approve. Motion carried.

5.3 Paratransit Program for Shoreline Metro

Director Derek Muench explained Shoreline Metro has maintained a Paratransit Plan annually serving as the official document of ADA Paratransit Service for Shoreline Metro and Metro Connection. This all-inclusive plan documents policies and procedures related to ADA for both fixed route and paratransit services. The plan is now being called the Paratransit Program for Shoreline Metro. The change from plan to program is due to the fact that a program is an active document containing policies and procedures already implemented and being practiced in the operations. This is no longer a planning document since all elements are implemented and being practiced. This program will be revised as needed and in accordance with all FTA and federal laws and maintained by Shoreline Metro.

A motion by Alderperson Sorenson, seconded by Director Pelishek to approve the Paratransit Program for Shoreline Metro. Motion carried.

5.4 Director s Report

Motion by Alderperson Sorenson, seconded by Mayor Vandersteen to accept and file the Director s report as presented. Motion carried.

DATE OF NEXT REGULAR MEETING: To be determined.

ADJOURN

Motion by Director Pelishek, seconded by Alderperson Sorenson to adjourn. Motion carried.