

SHEBOYGAN TRANSIT COMMISSION MINUTES - 5: 00 PM (Tuesday, May 21, 2019)Generated by Ann Koeller on Wednesday, May 22, 2019

MEMBERS IN ATTENDANCE:

Ald. Todd Wolf, Chair; Ald. Mary Lynne Donohue, Vice-Chair; Ald. Ryan Sorenson; Mayor Michael Vandersteen; Capt. Veaser; Chad Pelishek; Ryan Zinkel; Derek Muench (ex-officio member)

MEMBERS ABSENT/EXCUSED: Charles Windsor, Roy Kluss

OTHERS IN ATTENDANCE:

Darrell Hofland, City Administrator: Toby Watson; Ann Koeller, Administrative Coordinator

1. OPENING OF MEETING

1.1 Call to Order 5: 00 pm

1.2 Pledge of Allegiance

1.3 Public Input (Time limits are at the discretion of the Transit Commission)None

1.4 Election of OfficersMayor Michael Vandersteen nominates Ald. Todd Wolf for the Transit Commission Chair.

Chad Pelishek seconded the nomination.

A motion was made by Mayor Michael Vandersteen, seconded by Chad Pelishek to cast a unanimous ballot.

Motion passes.

Ald. Todd Wolf nominates Ald. Mary Lynne Donohue for the Transit Commission Vice-Chair. Ald. Ryan Sorenson seconded the nomination.

A motion was made by Mayor Michael Vandersteen, seconded by Ald. Ryan Sorenson to cast a unanimous ballot.

Motion passes.

## 2. MINUTES

2.1 Approval of the minutes from the April 1, 2019 meeting. A motion was made by Chad Pelishek, seconded by Ald. Mary Lynne Donohue to approve the minutes.

Motion passes.

## 3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 First Quarter Reports for Shoreline Metro and the Parking Utility. A motion was made by Ald. Ryan Sorenson, seconded by Ald. Mary Lynne Donohue to approve the First Quarter Reports as presented.

Motion passes.

3.2 Parking Seasonal Wage Scale. The Director of Transit explained, in order to stay competitive in the workplace and recruiting seasonal workers, the wage scale must be adjusted. A motion was made by Mayor Michael Vandersteen, seconded by Ald. Mary Lynne Donohue to approve the wage scale as presented.

Motion passes.

3.3 Res. No. 16 - 19 - 20. By Alderpersons Wolf and Sorenson. May 6, 2019. A RESOLUTION authorizing the appropriate City Officials to enter into a Grant Agreement with the State of Wisconsin and to make necessary expenditures under the Grant Agreement in order to take advantage of the State of Wisconsin's Volkswagen Mitigation Transit Capital Assistance Grant Program. A motion was made by Ald. Ryan Sorenson, seconded by Mayor Michael Vandersteen to recommend to the Common Council Res. No. 16 - 19 - 20 for acceptance and approval and to authorize the appropriate officials to sign and execute the agreement with the State of Wisconsin Department of Administration.

3.4 Request to add Veteran Status to the Shoreline Metro Half-Fare Program. Currently, Shoreline Metro allows customers 65 years of age or older and individuals with disabilities to be eligible for our half-fare program. Eligible customers pay the individual cash fare of \$0.85 per trip or purchase a 10 -ride punch pass for \$8.50.

The Director of Transit recommends adding veterans to this list of eligible half-fare customers.

Many area businesses offer an incentive to veterans and Shoreline Metro should also be on this list. A motion was made by Ald. Mary Lynne Donohue, seconded by Mayor Michael Vandersteen to approve this request.

Motion passes.

3.5 Request from Parker John's regarding "Carry Out" parking stall. A motion was made by Chad Pelishek, seconded by Ald. Mary Lynne Donohue to approve this request.

The "Carry Out" sign will be put in place by the City of Sheboygan. Motion passes.

3.6 Request from Paul Gottsacker of Gottsacker Realty to reclassify Tier for parking lots 14 and 17. A motion was made by Chad Pelishek, seconded by Mayor Michael Vandersteen to hold this item.

Parking staff will survey other communities and the parking consultant and bring some options back to the Transit Commission for discussion.

Motion passes.

3.7 Director's Report. A motion was made by Mayor Michael Vandersteen, seconded by Ald. Ryan Sorenson to approve the director's report as presented.

Motion passes.

#### 4. ADJOURN

4.1 Motion to Adjourn. A motion was made by Chad Pelishek, seconded by Ald. Ryan Sorenson to adjourn the meeting.

Motion passes.

4.2 Next Meeting Date: June 18, 2019