

SHEBOYGAN TRANSIT COMMISSION MINUTES- 5: 00 PM (Monday, April 1, 2019)Generated
by Ann Koeller on Tuesday, April 2, 2019

MEMBERS IN ATTENDANCE: Alderperson Todd Wolf, Chair; Alderperson Mary Lynne
Donohue, Vice-Chair; Alderperson Ronald Rindfleisch, Mayor Michael Vandersteen,
Chief Christopher Domagalski, Ryan Zinkel, Roy Kluss

MEMBERS ABSENT/EXCUSED: Chad Pelishek

OTHERS IN ATTENDANCE: Darrell Hofland, City Administrator; Derek Muench,
Director of Transit and Parking; Ann Koeller, Administrative Coordinator.

1. OPENING OF MEETING

1.1 Call to Order 5: 00 P.M.

1.2 Pledge of Allegiance

1.3 Public Input (Time limits are at the discretion of the Transit
Commission)None

2. MINUTES

Minutes:

2.1 Approval of the minutes from the January 15, 2019 meeting.A Motion was made
by Alderperson Mary Lynne Donohue, seconded by Chief Christopher Domagalski to
approve the minutes.

Motion passes.

3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 Res. No. 186 - 18 - 19. A Resolution authorizing the Mayor to execute the
revised 2019 General Contract between Sheboygan County Health & Human Services
Department and Shoreline Metro regarding transportation for elderly and
disabled individuals.A motion was made by Alderperson Ronald Rindfleisch,
seconded by Mary Lynne Donohue to pass Res. No. 186 - 18 - 19 and recommend to
the Common Council for acceptance and approval

Motion passes.

3.2 Parking Lot Agreement (Lot 10) between the City of Sheboygan and Ill Ritrovo/Field to Fork/Stefano's. The Director of Transit and Parking and Ms. Viglietti met to discuss fair and agreeable terms to the agreement for the parking stalls in Lot

10. The recommended terms of the agreement are:

Lot 10 (15 stalls) exclusive lease for \$3,000 Annually; No permits required with no enforcement (Ms. Viglietti's businesses would self-monitor); 90 -day termination notice by either the Leaser or Leasee. A motion was made by Mayor Michael Vandersteen, seconded by Roy Kluss to approve the recommended terms, have the City Attorney draft an agreement and bring back to this Commission for approval.

Motion passes.

3.3 The Harbor Centre Express (Route 40) schedule for 2019. The Director of Transit recommends reduction in service days and hours.

The peak season for this route doesn't start until the third week of June.

It is formally recommended to the Transit Commission to consider starting Route 40 on June 17, 2019.

Weekdays the recommended times are noon to 8: 00 p.m. Monday through Wednesdays, noon to 9: 00 p.m. on Thursdays and Fridays and Saturday service noon to 6: 00 p.m..

The Director of Transit feels "rightsizing" this service is the responsible thing to do to keep operations and expenses in line. A motion was made by Charles Windsor, seconded by Alderperson Mary Lynne Donohue to approve the changes as presented.

Motion passes.

3.4 2018 Annual reports for Parking and Transit Utilities. A motion was made by Mayor Michael Vandersteen, seconded by Roy Kluss to accept and file the reports.

Motion passes.

3.5 Communication from Sharon Richardson Resale Store regarding Bus Service. A motion was made by Ryan Zinkel, seconded by Mayor Michael Vandersteen to accept and file this communication.

Motion passes.

3.6 2020 - 2024 Capital Improvements Program for Shoreline Metro and the Parking Utility. A motion was made by Charles Windsor, seconded by Roy Kluss to approve the 2020 - 2024 Capital Improvements Program as presented.

Motion passes.

3.7 Director's Report/ 2018 Annual Reports. A motion was made to accept and file the Director's report as presented.

Motion passes.

4. ADJOURN

4.1 Motion to Adjourn A motion was made by Mayor Michael Vandersteen, seconded by Mary Lynne Donohue to Adjourn the meeting.

Motion passes.

4.2 Next Meeting Date: May 21, 2019