

City of Sheboygan  
2018-05-31

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SHEBOYGAN TRANSIT COMMISSION MINUTES - 5: 00 PM (Thursday, May 31, 2018)Generated by Ann Koeller on Tuesday, June 5, 2018

MEMBERS PRESENT: Alderperson Mary Lynne Donohue, Alderperson Ronald Rindfleisch, Mayor Michael Vandersteen, Police Chief Christopher Domagalski, City Development Director Chad Pelishek, Ryan Zinkel

MEMBERS EXCUSED:

Alderperson Todd Wolf, Charles Windsor

STAFF/OFFICIALS PRESENT:

Derek Muench, Director of Transit & Parking, Jack Sowinski, Lead Support

OPENING OF MEETING

1.1 Alderperson Mary Lynne Donohue called the meeting to order at 5: 03 p.m.

1.2 Pledge of Allegiance

1.3 Election of Officers

Alderperson Mary Lynne Donohue nominates Alderperson Todd Wolf for Chair.

Motion by Mayor Vandersteen, seconded by Chad Pelishek to approve the nomination of Alderperson Todd Wolf as Chair.

Motion passes.

Chad Pelishek nominates Alderperson Mary Lynne Donohue as Vice-Chair.

Motion by Mayor Vandersteen, seconded by Ryan Zinkel to approve the nomination of Alderperson Mary Lynne Donohue as Vice-Chair.

Motion passes.

1.4 Public Input (Time limits are at the discretion of the Transit Commission)

None

## 2. MINUTES

2.1 Approval of the minutes from the March 20, 2018 meeting.

A motion was made by Chad Pelishek, seconded by Christopher Domagalski to approve the minutes.

Motion passes.

## 3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 Transit and Parking Utility First Quarter Report

A motion was made by Chad Pelishek, seconded by Ryan Zinkel to accept the report as presented.

Motion passes.

3.2 Customer Conduct Policy for Shoreline Metro

A motion was made by Mayor Vandersteen, seconded by Chad Pelishek to approve the Policy pending review and no major changes by the City Attorney.

Motion passes.

### 3.3 Metro Connection Agency Fare Increase Request

Director Muench is proposing an increase to the agency rate from the current \$15.20 per trip to \$17.00 per trip effective 1 / 1 / 2019. This rate would be the first increase in over six years and adjusts the agency fare to be closer to the actual cost to provide the trip. A motion was made by Alderperson Rindfleisch, seconded by Ryan Zinkel to approve the increase.

Motion passes.

### 3.4 Agreement for Service between the City of Sheboygan and the Sheboygan Area Achool District

Director Muench and Mark Boelke of the Sheboygan Area School District identified a need for service which will allow students enrolled at a SASD School to have free transportation on Shoreline Metro buses with proper identification. The agreement has been reviewed by City Attorney Charles Adams and is supported by the Director of Transit & Parking.

Shoreline Metro expects to boost ridership with such agreement as well as assist SASD with several identified issues such as truancy and affordability for low-income families. A motion was made by Chad Pelishek, seconded by Mayor Vandersteen to approve the agreement pending review and no major changes by the City Attorney.

Motion passes.

### 3.5 5 -Year Capital Improvement Program for Shoreline Metro and Parking Utility (2019 - 2023)

A motion was made by Mayor Vandersteen, seconded by Alderperson Rindfleisch to approve this item.

Motion passes.

### 3.6 Visit Sheboygan Request for extended Trolley service on June 23, 2018

Visit Sheboygan is requesting extended Trolley service on Saturday, June 23, 2018 until 9: 00 p.m. The trolley route will service an event at the City Green put on by Craft 30 in conjunction with Visit Sheboygan.

A motion was made by Alderperson Rindfleisch, seconded by Mayor Vandesteen to approve this request.

Motion passes.

### 3.7 Para World Sailing Championship Request for Trolley/Shuttle Bus Service September 17 - 22, 2018

A motion was made by Alderperson Rindfleisch, seconded by Mayor Vandersteen to approve the request for service as presented by SEAS with the understanding that a final itinerary will be provided to the Transit Commission for non-approval review. Motion passes.

### 3.8 Sheboygan Squared Request for Trolley for River Days Event on September 21 - 22, 2018

Sheboygan Squared is requesting trolley route service on Saturday, September 22 nd, 2018 for the River Days event (formerly Harvest Fest).

This is an annual event.

A motion was made by Alderperson Rindfleisch, seconded by Mayor Vandersteen.

Motion passes.

### 3.9 Recommended changes to Parking Recommendations and Implementation Plan

Noticing how important Pennsylvania Ave is to connecting the downtown with

businesses and events, it is recommended to leave these two blocks (700 and 800 Penn Ave) as metered parking only with no permit parking allowed.

This will satisfy area businesses as well as maintain revenue in the form of hourly parking in this area.

A motion was made by Mayor Vandersteen, seconded by Ryan Zinkel to approve this request.

Motion passes.

### 3.10 JMKAC Request for Art Display on City Green

A motion was made by Mayor Vandersteen, seconded by Alderperson Rindfleisch to approve the proposed art project in collaboration with the City of Sheboygan and the John Michael Kohler Arts Center.

Motion passes.

### 3.11 Director's Report.

Report filed.

## 4. ADJOURN

### 4.1 Motion to Adjourn

A motion was made at 6: 02 p.m. by Chad Pelishek, seconded by Christopher Domagalski to adjourn the meeting.

Motion passes.

4.2 Next Meeting Date: July 17, 2018 - 5: 00 PM - Location to be determined