

CITY OF SHEBOYGAN

SHEBOYGAN TRANSIT AND PARKING COMMISSION MEETING MINUTES

SEPTEMBER 22, 2016

Chair Todd Wolf called the meeting to order at 5: 00 p.m. The Pledge of Allegiance followed.

Commission members present: Alderperson Todd Wolf, Alderperson John Belanger, Mayor Michael Vandersteen, Police Chief Christopher Domagalski, Director of Planning and Development Chad Pelishek, Ryan Zinkel, Michael Helmke, Charles Windsor, Director of Transit and Parking Derek Muench (ex-officio member)

Commission Members excused: Alderperson Bill Thiel

Others present: Austin Vantreck and Dane Checolinski, Sheboygan County Economic Development Corporation, Jeff Agee-Aguayo, Bay-Lakes Regional Planning

Staff Present: Administrative Coordinator Ann Koeller

MINUTES Alderperson John Belanger made a motion to approve the minutes from the August 16, 2016 meeting. Mayor Michael Vandersteen seconded the motion. Motion carried.

ITEMS FOR DISCUSSION & POSSIBLE ACTION

2.1 Update of July/August Route Changes. Alderperson John Belanger motioned to accept and file the route changes report presented by the Director of Transit & Parking Derek Muench. The Director of Planning and Development Chad Pelishek seconded the motion. Motion carried.

2.2 Transit & Parking Monthly Reports. August Transit Ridership: 41,668 August Transit Revenue: \$33,734 August Parking Revenue: \$15,874 August Metro Connection Ridership: 2,915 August Metro Connection Revenue: \$23,276 The Director of Planning and Development Chad Pelishek motioned to approve the monthly reports. Alderman John Belanger seconded the motion. Motion carried.

2.3 Proposal of a Group Fare for Shoreline Metro. Alderperson John Belanger made a motion to approve the Group Fare for Shoreline Metro to be \$.85 per person for groups of 10 or more people. Director of Planning and Development Chad Pelishek seconded the motion. Motion carried.

2.4 2016 Community Development Block Grant Agreement. Alderperson John Belanger motioned to accept the agreement and authorize the Transit Commission Chair to sign the agreement and allow the Director of Transit & Parking to act as the witness. Michael Helmke seconded the motion. Motion carried.

2.5 Presentation by Sheboygan County Economic Development Corporation on Employer Survey Results. Mayor Michael Vandersteen made a motion to place the Employer Survey Results on file and to allow Shoreline Metro Staff to continue involvement in further planning and development of a project plan. Alderperson John Belanger seconded the motion. Motion carried.

2.6 Parking Request by Parker John's to use two (2) stalls for Garbage Dumpsters in the Riverfront Parking Lot. Alderperson John Belanger made a motion to approve this request.

Michael Helmke seconded the motion. Motion carried.

2.7 Request for Engine Purchases for Fixed Route buses. The Director of Planning and Development Chad Pelishek motioned to approve the purchase of four (4) engines for Shoreline Metro fixed route buses contingent upon the approval by the Finance Committee for the transfer of funds within the 2016 transit budget. Alderperson John Belanger seconded the motion. Motion carried.

ADJOURN Charles Windsor motioned to adjourn the meeting. Mayor Michael Vandersteen seconded the motion. Motion carried.